

**ALTA LOMA SCHOOL DISTRICT
Regular Meeting of the Board of Trustees
Wednesday, August 2, 2023
6:00 PM**

**Alta Loma School District Support Center
9390 Base Line Road
Alta Loma, California**

Motion

1st 2nd App

- A. OPEN SESSION**
- B. CALL TO ORDER AND ROLL CALL**
- C. PLEDGE OF ALLEGIANCE**
- D. PUBLIC COMMENT ANNOUNCEMENT**

The Board of Trustees welcomes comments from visitors, employees, employee groups, parent organizations and students. Prior to addressing the Board please complete the comment form located at the west entrance and give it to the Superintendent's Administrative Assistant.

The Board has set aside 45 minutes for the Public Comment, allowing a maximum of 3 minutes per individual.

The Public comment period is the opportunity for the public to address the Board on (1) items on the public session agenda; (2) items on the closed session agenda; and (3) other topics within the jurisdiction of the Board.

In accordance with the Brown Act, the Board will limit any responses to public comment to brief statements, referral to staff or referral to a future Board agenda.

PLEASE NOTE: There will not be a separate opportunity to comment at the time each agenda item is addressed by the Board, unless the item specifically involves an agenda item public hearing. All public comment will be heard during the agenda item public comment section.

Action **E. ADOPTION OF AGENDA**

Action **F. APPROVAL OF MINUTES**
 6/07/23 (pp. 1-6)
 6/14/23 (pp. 7-11)

Pursuant to the Americans with Disabilities Act, persons with a disability who require a disability-related modification or accommodation in order to participate in a meeting, including auxiliary aids or services, may request such modification or accommodation from Adriana Mohler at (909) 484-5151, Extension 102003, by FAX (909) 484-5155 or email at amohler@alsd.org. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to assure accessibility to the meeting.

Documents supporting agenda items are available for public inspection at the Alta Loma School District Support Center, 9390 Base Line Road and on the District website at www.alsd.k12.ca.us.

G. RECOGNITIONS AND PRESENTATIONS

An opportunity to honor students, employees, and community members for outstanding achievement. Information regarding District events is also available at each meeting.

1. Summer Program Highlights

H. WRITTEN COMMUNICATIONS

Documents addressed to Board members as communications during a Board of Education meeting are defined as letters from parents or community members regarding issues within the jurisdiction of authority of the Board of Education; information or reports from professional organizations; i.e., CSBA, SBCSBA, etc.; letters or reports from other public agencies; letters or reports from legislators; or letters or reports from District schools or staff.

1. Letter from the San Bernardino County Superintendent of Schools determining the Alta Loma School District's 2023-24 LCAP meets all four required LCAP criteria for approval.
(p. 12)

I. PUBLIC COMMENT

Consistent with the Public Comment Announcement above, this is the opportunity for the public to address the Board on (1) items on the public session agenda; (2) items on the closed session agenda; and (3) other topics within the jurisdiction of the Board.

J. PUBLIC HEARING

K. BOARD REPORT

An opportunity for board members to discuss items as follows:

1. Conferences, workshops, and meetings
2. School visitations and activities
3. CSBA and/or SBCSBA activities

Any other topics will be discussed at the agenda item(s).

L. SUPERINTENDENT & STAFF REPORTS

An opportunity for the Superintendent to share matters of special interest or importance which are not on the Board agenda and/or special presentations of District programs or activities such as:

1. Curriculum/instructional updates
2. District activities
 - a) Convocation Reflection
3. Timely events/ information
 - a) Back-to-School Nights

- b) Williams Quarterly Reporting (No Complaints received during reporting period of April 1, 2023 - June 30, 2023)

Action

M. CONSENT CALENDAR

Actions proposed for Consent Calendar (block vote) items are consistent with approved practices of the District and are deemed routine in nature. Since Trustees receive Board agenda backup information in advance of scheduled meetings, they are prepared to vote with knowledge on the block vote items. Consent Calendar items are voted on at one time, although any such item can be considered separately at a Board member's request.

1. Recommend the Board approve routine agreements with the following vendors, and authorize Sherry Smith, and/or applicable administrators to sign all related documents:
1) A-Source Security Services; 2) Alta Loma Dance Academy;
3) Athena Purple Bee, LLC; 4) Boost Collaborative; 5) Bowlero;
6) Certified Transportation Services, Inc.; 7) Chess Masters; 8) GO Architects, Inc.; 9) Jenjo Ink; 10) JFK Transportation Co., Inc.;
11) John R. Byerly, Inc. 12) Leighton Consulting, Inc.; 13) Magnolia Environmental, LLC; 14) Mango Math; 15) Marc Little; 16) Maxim Healthcare Staffing Services; 17) Paper Education America Inc. formerly GrandSlam America, Inc.; 18) Paradigm; 19) PBK Architects; 20) Riley's Farm; 21) San Bernardino County Superintendent of Schools; 22) Starks Enterprises Transportation Services, Inc.; 23) Teen Truth; 24) Tilden-Coil Constructors, Inc.; 25) Tri Valley Inspections, Inc. (pp. 13-17)
2. Recommend the Board approve payments to vendors in Board Payment Report, as presented. (p. 18)
3. Recommend the Board approve employment, terminations, resignations, leaves and temporary assignments, as presented. (pp. 19-26)
4. Recommend the Board approve the following donations:
 - a.) Anonymous donation in the amount of \$2,000 to the Alta Loma School District's Student Fundraiser Account to be used to enhance the instructional program.
 - b) Donation of \$20,000 from Deer Canyon PTA to Deer Canyon Elementary School's Student Fundraiser Account to be used to enhance the instructional program.
 - c) Donation of \$4,708.35 from Jasper PTA to Jasper Elementary School's Student Fundraiser Account to be used to enhance the instructional program. (no exhibit)
5. Recommend the Board approve the agreement with University La Verne for the assignment of Marriage and Family Therapy Trainees and authorize Superintendent Sherry Smith and/or Assistant Superintendent Donna Carlson to sign all related documents. (pp. 27-31)
6. Recommend the Board approve the agreement with California State University, San Bernardino for the assignment of student

teachers and authorize Superintendent Sherry Smith and/or Assistant Superintendent Donna Carlson to sign all related documents. (pp. 32-38)

7. Recommend the Board approve the following teacher assignments for the 2023-2024 school year per Education Code § 44258.3, 44256 (b) and 44258.7 (c, d):
Andy Bailey – Yearbook, Vineyard Junior High (1 section)
(p. 39)
8. Recommend the Board approve the following teacher assignments for the 2023-2024 school year per Education Code § 44258.2:
Andy Bailey – Mathematics, Vineyard Junior High (4 sections)
(p. 40)
9. Recommend the Board approve the following teacher assignments for the 2023-2024 school year per Education Code § 44256 (b):
Cynthia Baker – Science, Alta Loma Junior High (5 sections)
Pam Roberts – Language Arts, Vineyard Junior High (4 sections)
(p. 41)
10. Recommend the Board approve amendments to Administrative Regulation Exhibit 3300-E, Authorized Signatures, as presented. Submit signed copies of the following forms to San Bernardino County District Financial Services:
 - 1) County Form No. 2 ~ Board Delegation-Authorized Agent Status (add Dr. Christina Pierce)
 - 2) County Form No. 4 ~ Board Delegation-Termination Thereof (Christopher Deegan)
(pp. 42-45)
11. Recommend the Board approve the request to update signers on the District accounts at Chaffey Federal Credit Union. This action would add Christina Pierce, Assistant Superintendent to the authorized signers list to sign all related documents for the Alta Loma School District. (pp.46-47)
12. Recommend the Board approve the change of banks for Alta Loma Junior High School's organized student body account from Chaffey Federal Credit Union to US Bank. (pp. 48-49)
13. Recommend the Board approve the request to update signers on the Alta Loma Elementary School District, Victoria Groves School Student Fund. This action would add Sheryl Collins, Assistant Principal, as a signer, Joylynn Peralta as the Person of Authority and remove the authorization of Kristy Johnson, previous Principal, on all related documents for Victoria Groves Elementary School. (pp. 50-51)
14. Recommend the Board approve the request to update signers on the Vineyard Junior High School checking account. This action would add Jenny Vetere, Principal and Brittany Brehm, Assistant Principal, as a signer and remove the authorization of Sandra Rose, previous Principal, and Maureen Vass, previous Assistant Principal on all related documents for Vineyard Junior High School. (pp. 52-53)

15. Adopt Job Description
(*Second Reading*)
 - School Counselor
(pp. 54-59)

N. CURRICULUM AND INSTRUCTION

- | | | | | |
|--------|---|-----|-----|-----|
| Action | 1. Recommend the Board approve the amended 2022-23 School Plans for Student Achievement. (pp. 60-103) | ___ | ___ | ___ |
|--------|---|-----|-----|-----|

O. BUSINESS AND FINANCIAL PROCEDURES

- | | | | | |
|--------|---|-----|-----|-----|
| Action | 1. Recommend the Board approve the Pupil Transportation Services Contract with Visser Bus Services for the 2023-24 school year and authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents. (pp. 104-112) | ___ | ___ | ___ |
|--------|---|-----|-----|-----|

- | | | | | |
|--------|---|-----|-----|-----|
| Action | 2. Recommend the Board approve the Agreement for Demographic Analysis of Site Boundaries and Enrollment with Davis Demographics MGT, LLC for the 2023-24 school year and authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents. (pp. 113-123) | ___ | ___ | ___ |
|--------|---|-----|-----|-----|

- | | | | | |
|--------|--|-----|-----|-----|
| Action | 3. Recommend the Board approve the Contract for Polling Services with True North Research, Inc. for the 2023-24 school year and authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents. (pp. 124-131) | ___ | ___ | ___ |
|--------|--|-----|-----|-----|

- | | | | | |
|--------|---|-----|-----|-----|
| Action | 4. Recommend the Board approve the Executive Coaching Agreement with IlluminatED Collective, LLC for the 2023-24 school year and authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents. (pp. 132-135) | ___ | ___ | ___ |
|--------|---|-----|-----|-----|

- | | | | | |
|--------|---|-----|-----|-----|
| Action | 5. Recommend the Board authorize the purchase off Liminex, Inc. dba GoGuardian the GoGuardian Teacher with Video Conferencing Classroom Management Software and authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related Documents. (p. 136) | ___ | ___ | ___ |
|--------|---|-----|-----|-----|

- | | | | | |
|--------|---|-----|-----|-----|
| Action | 6. Recommend the Board grant authority to the Associate Superintendent of Administrative Services to approve certain modifications, Change Orders, or Immediate Change Directives (subject to the limits of the delegation of Authority provided by the Board) for the Alta Loma Elementary School HVAC and Lighting Upgrades Project and authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents. (p. 137) | ___ | ___ | ___ |
|--------|---|-----|-----|-----|

P. HUMAN RESOURCES

- | | | | | |
|--------|--|---|---|---|
| Action | 1. Recommend the Board approve the Declaration of Need for Fully Qualified Educators, and authorize Superintendent Sherry Smith to sign all related documents. (pp. 138-142) | — | — | — |
| Action | 2. Recommend the Board approve the revised Management Salary Schedule to reflect the new salary amounts for the four Classified Directors, as presented. (pp. 143-145) | — | — | — |

Q. BOARD INFORMATION/DISCUSSION

- Amend Board Bylaw
First Reading
BB 9322 - Agenda/Meeting Materials
(pp. 146-151)
- Amend Board Policies
First Reading
BP 4112.2 - Certification
BP 4140/4240/4340 – Bargaining Units
BP 4151/4251/4351 – Employee Compensation
BP 5117 – Interdistrict Attendance
BP 6174 – Education for English Learners
(pp. 152-169)
- Amend Job Descriptions
First Reading
 - Account Clerk, Senior to Child Nutrition Purchasing and Account Clerk, Senior
 - Secretary, Senior
(pp. 170-180)
- Governance Calendar
(pp. 181-182)

R. FUTURE AGENDA ITEMS

S. ANNOUNCEMENTS

- The date of the next regular meeting of the Board of Trustees is Wednesday, September 6, 2023, 6:00 PM at the Alta Loma School District Support Center, 9390 Base Line Road.

T. CLOSED SESSION

Adjourn to Closed Session for the purpose of discussing matters expressly authorized by Government Code §3549.1, 54956.9, 54956.9(d), 54957, and 54957.6.

- ☒ 1. Public Employee Performance Evaluation/Employment – Superintendent.

- ☐ 2. Conference with labor negotiator Sherry Smith, Superintendent, Eric Hart, Associate Superintendent, Administrative Services, Donna Carlson, Assistant Superintendent, Human Resources and other negotiation team members.
 - a. Alta Loma Educators Association (ALEA).
- ☐ 3. Conference with labor negotiators for unrepresented employees:
 - a. Certificated and Classified Management, and Confidential. Agency representative - Superintendent.
 - b. Classified Employees and Proctors. Agency representative – Superintendent.
 - c. Superintendent. Agency representative – Board of Trustees.
- ☐ 4. Student disciplinary/expulsion/readmission matters.
- ☒ 5. Public Employee Employment/Discipline/Dismissal/Release.
 - a. Employment – Dean of Students – Vineyard Junior High
 - b. Employment – Facilities Supervisor – District Support Center
 - c. Employment – Transportation Supervisor– District Support Center
 - d. Employment – Child Nutrition Operations Coordinator– District Support Center
- ☒ 6. Conference with Legal Counsel – Existing/Potential Litigation (Government Code §54956.9(d)(1), and §54956.9(d)(2))
 - a. Case # CIV SB 2304148

U. OPEN SESSION

- 1. Required announcements (if any) regarding closed session action.

V. ADJOURNMENT

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES, ALTA LOMA SCHOOL DISTRICT, COUNTY OF SAN BERNARDINO–WEDNESDAY, JUNE 7, 2023

OPEN SESSION, CALL TO ORDER AND ROLL CALL

The regular meeting was called to order by Board President Brad Buller at 6:01 PM. Present were members Buller, Chung, Davies, Hurley, and Martinez. Absent none.

PUBLIC COMMENT ON CLOSED SESSION ITEM

None.

PLEDGE OF ALLEGIANCE

Board President Brad Buller led the flag salute.

PUBLIC COMMENT ANNOUNCEMENT

Mr. Buller read aloud the Public Comment Announcement.

ADOPTION OF AGENDA

Moved by Mrs. Davies, seconded by Dr. Hurley, and carried unanimously to adopt the agenda of the meeting as presented.

APPROVAL OF MINUTES

Moved by Mrs. Davies, seconded by Dr. Hurley, and carried unanimously to approve the special meeting minutes of May 8, 2023, as presented.

Moved by Ms. Martinez, seconded by Mrs. Davies, and carried unanimously to approve the meeting minutes of May 17, 2023 with the following amendment to the open session announcements:

Moved by Dr. Hurley, seconded by Ms. Martinez, and carried with the following vote to approve the settlement agreement pursuant to OAH Case 2023030523.

RECOGNITIONS AND PRESENTATIONS

Assistant Superintendent, Educational Services

The newly appointed Assistant Superintendent of Educational Services, Dr. Christina Pierce was introduced and congratulated by the Board and Executive Cabinet.

LCAP Annual Update

Associate Superintendent of Educational Services, Chris Deegan, shared a report on the 2023-2024 Local Control and Accountability Plan (LCAP).

Mr. Deegan started with a brief history and background of the LCAP. The LCAP is a tool for our District to set goals, plan actions, and leverage resources in order to support, improve and increase student learning, achievement and outcomes. LCAP should address 8 state priorities and should be concise, understandable and accessible. The District's goal is to provide clarity, transparency, accountability and engagement with our students, staff, faculty, families and community.

The District has developed three overarching goals that are written to address the 8 State priorities; High Levels of Learning, Additional Learning Support, and Positive Climate, Culture, and Environment.

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES

June 7, 2023

Page 2

Next steps, the LCAP will have a Public Hearing later in the meeting, it will come for Board Adoption at the June 14, Board Meeting and it will be submitted to SBCSS June 19 and officially accepted by SBCSS in mid-August.

Associate Superintendent Chris Deegan shared Alta Loma School District's Local Performance Indicators. LEAs are required to collect local data on some State priorities that is used for the Dashboard. Some State priorities that are used are Basic Services, State Standards, Parent Involvement, School Climate and Access to Broad Curriculum. Associate Superintendent Deegan shared with the Board the tools that the District uses to develop the findings for the Local Indicators and shared information that will be reported for the 2023-24 school year.

PUBLIC COMMENT

None.

PUBLIC HEARING

1. A public hearing was held for the adoption of the Alta Loma School District's Local Control Accountability Plan (LCAP) for the 2023-2024 School Year. The public hearing opened at 6:44 PM and closed at 6:47 PM, there were no comments from the public but Board Member Martinez provided Superintendent Smith with a list of questions that were submitted to Member Martinez on behalf of the community.
2. A public hearing was held for the adoption of the Alta Loma School District Budget for the 2022-2023 School Year. The public hearing opened at 6:47 PM and closed at 6:48 PM, there were no comments from the public.

BOARD REPORTS

Board member Malinda Hurley ... had a great time with fellow Board members at Vineyard Junior High and Alta Loma Junior High School's Promotion Ceremonies; looking forward to Friday's Open House with Assembly Majority Leader Eloise Gómez Reyes and attending the National School's to Watch Conference in Washington D.C.

Board member Eric Chung ... had a good time attending Vineyard and Alta Loma Junior High School's Promotion Ceremonies, this was his first attending the promotion ceremonies and they did not disappoint; enjoyed that Alta Loma Junior High gave an award for Student of the Year; had a great time at Cask 'n Cleaver with the Board and Executive Cabinet to unwind and discussion his very first school year; Member Chung learned a lot and thanked everyone for answering his questions and explaining the meaning of all the acronyms.

Board member Jessica Martinez . . . complemented Alta Loma Junior High for the sign language interpreter that they had in the audience for a family; proud that Alta Loma School District could provide that accommodation for the family.

Board member Rebecca Davies ... enjoyed the Alta Loma Junior High School promotion ceremony, missed Vineyard's promotion ceremony because Member Davies granddaughter was promoting at a different school; such memorable events for the students and their families; as Trustee Chung mentioned the after celebration at Cask 'n Cleaver is also really fun to get to know the other Board members on a more personal level.

Board member Brad Buller ... attended Victoria Groves sixth grade promotion, during the ceremony there was a presidential pin that a student could receive for what they accomplished during the school year, a parent or family member was invited to join the student on stage and pin the pin on the student while others were being announced; Member Buller had not seen that before and thought it was very special; attended both the eight grade promotions, those are always a highlight of the year; enjoys the after celebration as fellow Board members stated, the wind down, self-reflection.

SUPERINTENDENT AND STAFF REPORTS

Superintendent Smith welcomed Dr. Pierce to the Alta Loma School District team. Acknowledged that tonight is Associate Superintendent Deegan's last Board meeting with the District, he will be starting his new role in the Upland School District. Superintendent Smith expressed that Associate Superintendent Deegan is an incredible, ethical, authentic leader and he made a positive impact on the lives of the students and families that we serve. Superintendent Smith thanked Associate Superintendent Deegan for his passion and for his passions of service to others and he has made a positive impact on her life as well as the others here tonight.

Associate Superintendent Deegan expressed that it has been an honor to serve in Alta Loma and it's a great place, he is pleased with the leadership at the Board of Trustee level and at the Executive Cabinet level, we have fantastic people here and he knows that Alta Loma will continue to soar and be a model District.

CONSENT CALENDAR

Moved by Ms. Martinez, seconded by Mrs. Davies, and carried unanimously to pull items L1 (62.1 & 62.2) for separate votes and adopt the following Consent Calendar items:

Vendor Agreements

Approved agreements with the following vendors, and authorized Superintendent Sherry Smith and/or applicable administrators to sign all related documents:

1) ACSA, Inc.; 2) ACSA's Foundation for Educational Administration;
3) Adams Silva & McNally, LLP; 4) Advanced Auto Smog; 5) Allergy Sinus and Asthma;
6) Amtech Elevator Service; 7) Asian American Resource Center; 8) Atkinson, Andelson, Loya, Ruud & Romo Professional Corporation; 9) Baldy Fire & Safety; 10) Basic Backflow Inc.; 11) Bay Alarm; 12) Bill & Wag's Inc.; 13) Blackboard, Inc.; 14) California Financial Services; 15) California Industrial; 16) California Math Festivals; 17) California School Boards Association (CSBA); 18) Chessmasters; 19) Clovis Unified School District;
20) Communicaid, Inc.; 21) Champion; 22) Concentra Medical Centers Inc.; 23) County of San Bernardino Department of Health; 24) CSM Consulting, Inc.; 25) Curriculum Associates, LLC; 26) Daily Journal Corporation; 27) Dannis Woliver Kelley, Attorney at Law; 28) Department of Industrial Relations; 29) Document Tracking Services;
30) DocuSign; 31) Echo Fire Protection; 32) E-Control Systems; 33) Elizabeth Gendy-Shaker; 34) Emics Inc. DBA Informed K12; 35) EMS LINQ Inc.; 36) Envision Consulting Group; 37) Fieldman Rolapp & Associates; 38) Frontline Placement Technologies Inc.; 39) Fuel Education. LLC; 40) Gaggle; 41) Global CTI; 42) GrandSlam America, Inc.; 43) Heartland School Solutions; 44) Imagine Learning; 45) IPMTech, Pest Management Inc.; 46) JFK Transportation Co., Inc.; 47) KC Services; 48) Language Line; 49) MCC Carpet Cleaning, Inc.; 50) Media Leaders, LLC; 51) Ontario-Montclair School District; 52) Pacific Audiologics, Inc.; 53) Pacific Hearing Services; 54) Pali Institute; 55) Pape Material Handling; 56) Paradigm; 57) Quality Teleservices; 58) Rancho Cucamonga Chamber of Commerce; 59) Refrigeration Control Company; 60) Renaissance; 61) Renaissance Learning, Inc.; 63) San Joaquin County Office of Education; 64) SchoolDude.com, Inc.; 65) School Services California Inc.; 66) South Coast AQMD; 67) Time and Alarm Systems, Inc. 68)

TLC Auctions; 69) Total Compensation System, Inc.; 70) Total Safety Solutions; 71) Visser Bus Services, Inc.; 72) Whole Child Therapy.

A discussion was held on items L1 62.1 & 62.2.

Moved by Dr. Hurley, seconded by Mrs. Davies, and carried with the following vote to approve item L1 62.1 renewal of membership in San Bernardino County District Advocates for Better Schools (SANDABS) from July 1, 2023 through June 30, 2024. Total cost is \$1,000.

AYES: 0
NOES: 5 (Buller, Chung, Davies, Hurley, Martinez)
ABSENT: 0
ABSTAIN: 0

Moved by Dr. Hurley, seconded by Mrs. Davies, and carried with the following vote to approve item L1 62.2 renewal of membership dues for the San Bernardino County School Boards association for 2023-2024 school year. Total cost is \$200.

AYES: 5 (Buller, Chung, Davies, Hurley, Martinez)
NOES: 0
ABSENT: 0
ABSTAIN: 0

Donations

Accepted with appreciation the following donations:

1. Donation of \$4,359.88 from Carnelian PTA to Carnelian Elementary School's Student Fundraiser Account to be used to enhance the instructional program.
2. Donation of \$2,585.29 from Stork PFSA to Stork School's Student Fundraiser Account to be used to enhance the instructional program.

Board Payment Report

Approved the Board Payment Report, as presented.

Routine Personnel Items

Approved employment, terminations, resignations, leaves and temporary assignments, as presented.

Board Policies

A second reading was held, amended Board Policies related to Students.

BP 5113 – Absences and Excuses

Job Description

A second reading was held, amended job description Administrative Assistant to the Superintendent and Board of Trustees (Confidential)

Special Field Trips

Approved special field trips for the 2023-24 school year and authorized all deposits and prepayment be made as required to the following vendors which have been determined to offer excellent educational programs for our students. This approval is for all District schools for the 2023-24 school year and further authorizes Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents.

- 1) Arrowhead Ranch Kids Camp; 2) California Science Center; 3) Camp High Trails;
- 4) Catalina Island Marine Institute (CIMI); 5) Newport Landing Whale Watching/Balboa/Newport Harbor; 6) Ocean Institute; 7) Pali Institute Camp; 8) San Diego

Mission Harbor Tour; 9) San Francisco/Monterey Bay; 10) Sea World; 11) The Queen Mary; 12) Three Oaks.

Pre-payments

Approved pre-payment of deposits to the Victoria Gardens Cultural Center for all District schools for the 2023-24 school year and authorizes Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents.

Cal Poly Pomona

Approved the agreement with Cal Poly Pomona for the assignment of student teachers and authorize Superintendent Sherry Smith and/or Assistant Superintendent Donna Carlson to sign all related documents.

Sign Documents

Approved the Associate Superintendent of Administrative Services or the Assistant Superintendent of Educational Services to sign documents requiring a District Superintendent signature.

CURRICULUM AND INSTRUCTION

Resolution No. 06-07-23

Moved by Dr. Hurley, seconded by Mr. Chung and carried unanimously to approve Resolution No. 06-07-23 Approving Student Absence Verification Method.

Resolution No. 06-07-23(a)

Moved by Mr. Chung, seconded by Dr. Hurley and carried unanimously to adopt Resolution No. 06-07-23(a) supporting the Red Ribbon Week Campaign and proclaim the week of October 23, 2023 as Red Ribbon Week.

Get Set for School, Learning Without Tears

Moved by Ms. Martinez, seconded by Dr. Hurly and carried unanimously to approve Get Set for School, Learning Without Tears instructional materials for Transitional Kindergarten and authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents.

Community Partnerships

Moved by Dr. Hurley, seconded by Mr. Chung and carried unanimously to approve community Partnerships – Summer Intersession EXPLORE Program and authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents.

BUSINESS AND FINANCIAL PROCEDURES

Resolution No. 06-07-23(b)

Moved by Mrs. Davies, seconded by Dr. Hurley and carried unanimously to adopt Resolution No. 06-07-23(b) Authorizing Temporary Borrowing Between Funds of the District for the 2023-24 School Year, and authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents.

Resolution No. 06-07-23(c)

Moved by Mrs. Davies, seconded by Dr. Hurley and carried unanimously to adopt Resolution No. 06-07-23(c) to Authorize Transfers of Appropriations for 2023-24 as presented and

authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents.

Resolution No. 06-07-23(d)

Moved by Ms. Martinez, seconded by Dr. Hurley and carried unanimously to adopt Resolution No. 06-07-23(d) Education Protection Account for Fiscal Year 2023-24, as presented.

Request to Sell or Dispose of Surplus

Moved by Mrs. Davies, seconded by Dr. Hurley and carried unanimously to approve the request to sell or dispose of surplus student and teacher desks, chairs, tables, bookcases, carts, racks, cabinets, typewriters, audio visual equipment, computer equipment, and miscellaneous electronic items and authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents.

BOARD INFORMATION/DISCUSSION

Board Policies

A first reading was held to amend Board policies related to Students.

BP 5144 – Discipline

BP 5144.2 - Suspension and Expulsion/Due Process

AR 5144.2 – Suspension and Expulsion//Due Process

Job Description

A first reading was held to adopt job description for Child Nutrition Operations Coordinator.

ANNOUNCEMENTS

The date of the next regular meeting of the Board of Trustees is Wednesday, June 14, 2023 6:00 PM at the Alta Loma School District Support Center, 9390 Base Line Road.

CLOSED SESSION

The Board adjourned to closed session at 7:22 PM for the purpose of discussing matters expressly authorized by Government Code §3549.1, 54956.9, 54956.9(d), 54957, and 54957.6.

OPEN SESSION/ADJOURNMENT

The Board reconvened to open session and made the following announcement.

Moved by Mrs. Davies, seconded by Mr. Chung, and carried unanimously to appoint Brittany Brehm to the position of Assistant Principal, Vineyard Junior High School, effective July 1, 2023.

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES, ALTA LOMA SCHOOL DISTRICT, COUNTY OF SAN BERNARDINO–WEDNESDAY, JUNE 14, 2023

OPEN SESSION, CALL TO ORDER AND ROLL CALL

The regular meeting was called to order by Board President Brad Buller at 6:00 PM. Present were members Buller, Chung, Davies, Hurley, and Martinez. Absent none.

PUBLIC COMMENT ON CLOSED SESSION ITEM

None.

PLEDGE OF ALLEGIANCE

Board President Brad Buller led the flag salute.

PUBLIC COMMENT ANNOUNCEMENT

Mr. Buller read aloud the Public Comment Announcement.

ADOPTION OF AGENDA

Moved by Dr. Hurley, seconded by Mrs. Davies, and carried unanimously to adopt the agenda of the meeting as presented.

APPROVAL OF MINUTES

Minutes of the 6/07/23 meeting will be approved at the 8/2/2023 meeting.

RECOGNITIONS AND PRESENTATIONS

None

PUBLIC COMMENT

None.

PUBLIC HEARING

None.

BOARD REPORTS

Board member Dr. Hurley ... Friday, attended Majority Leader Eloise Gómez Reyes' new headquarters and met many local leaders and politicians.

Board member Eric Chung . . . no report at this time.

Board member Jessica Martinez ... attended the SANDABS meeting today and took some time to really go through the LCAP.

Board member Rebecca Davies ... no report at this time.

Board member Brad Buller ... no report at this time.

SUPERINTENDENT AND STAFF REPORTS

Superintendent Smith briefly discussed Alta Loma School District's Local Performance Indicators.

CONSENT CALENDAR

Moved by Mrs. Davis, seconded by Dr. Hurley, and carried unanimously to adopt the following Consent Calendar items:

Vendor Agreements

Approved agreements with the following vendors, and authorized Sherry Smith and/or applicable administrators to sign all related documents:

1) Global CTI; 2) Maxim Healthcare Staffing; 3) Teen Truth.

Board Payment Report

Approved the Board Payment Report, as presented.

Routine Personnel Items

Approved employment, terminations, resignations, leaves and temporary assignments, as presented.

Donations

Accepted with appreciation the following donations:

1. Donation of \$50,000 from Stork PFSA to Stork School's Student Fundraiser Account to be used to enhance the instructional program.

Conference Attendance

Authorized Board Members, Buller, Chung, Davies, Hurley, Martinez, Superintendent Smith, Associate Superintendent Hart, and Assistant Superintendents Carlson and Pierce to attend CSBA's Annual Education Conference in San Francisco, CA, November 30 – December 2, 2023 and approve all related expenses.

Board Policies

A second reading was held to amend Board policies related to Students.

BP 5144 – Discipline

BP 5144.2 - Suspension and Expulsion/Due Process

AR 5144.2 – Suspension and Expulsion//Due Process

Job Description

A second reading was held to adopt job description for Child Nutrition Operations Coordinator.

CURRICULUM AND INSTRUCTION

2023-24 Local Control Accountability Plan

A lengthy discussion was held regarding questions and concerns with the 2023-2024 LCAP.

Moved by Mr. Chung, seconded by Mrs. Davies and carried with the following vote to adopt the Alta Loma School District's 2023-24 Local Control Accountability Plan (LCAP) as presented.

AYES:	4 (Buller, Chung, Davies, Hurley)
NOES:	1 (Martinez)
ABSENT:	0
ABSTAIN:	0

Braille Abilities, LLC

Moved by Mrs. Davies, seconded by Dr. Hurley and carried unanimously to approve the contracts with Braille Abilities, LLC for the 2022-2023 extended school year (ESY) for \$9,000 and for the 2023-2024 school year for \$139,000, for a total amount not-to-exceed \$148,000 and

authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents.

BUSINESS AND FINANCIAL PROCEDURES

2023-24 Budget

Associate Superintendent Eric Hart shared with the Board the proposed budget for the 2023-24 year, that included budget cycle, proposed assumptions, multi-year projections, cost increase pressures, expenditures, the Districts Historical Enrollment and the required fund balance above minimum. Associate Superintendent Hart extended his thanks to Ryan Peterson, Director of Fiscal Services for all his hard work, blood, sweat and tears that went into creating the budget.

Moved by Mrs. Davies, seconded by Mr. Chung, and carried with the following vote to approve the proposed 2023-24 Alta Loma School District Budget as presented.

AYES:	4 (Buller, Chung, Davies, Hurley)
NOES:	1 (Martinez)
ABSENT:	0
ABSTAIN:	0

Competitive Bids

Moved by Dr. Hurley, seconded by Mrs. Davies and carried unanimously to authorize the Alta Loma School District to utilize approved competitive bids from other school districts for Child Nutrition purchases and authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents.

Competitive Bids

Moved by Mr. Chung, seconded by Dr. Hurley and carried unanimously to authorize the Alta Loma School District to utilize approved competitive bids from Super Cooperative for Child Nutrition purchases and authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents.

Competitive Bids

Moved by Dr. Hurley, seconded by Mrs. Davies and carried unanimously to authorize the Alta Loma School District to utilize approved competitive bids from Pomona Valley Cooperative School Districts for Child Nutrition purchases and authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents.

Competitive Bids

Moved by Mr. Chung, seconded by Dr. Hurley and carried unanimously to authorize the Alta Loma School District to utilize approved competitive bids from the Pomona Unified Collaborative for Child Nutrition purchases and authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents.

Permission to Advertise for Bids

Moved by Mrs. Davies, seconded by Dr. Hurley and carried unanimously to grant permission to Advertise Bids for the Carnelian Playground Equipment Relocation Project Bid #2022-23-05 and authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents.

HUMAN RESOURCES

Resolution No. 06-14-23(a)

Moved by Mr. Chung, seconded by Dr. Hurley and carried unanimously to approve Resolution No. 06-14-23(a) designating the week of October 8-14, 2023 as *Week of the School Administrator* per Education Code §44045.1.

Teacher Appreciation Week

Moved by Dr. Hurley, seconded by Mrs. Davies and carried unanimously to adopt resolution designating the week of May 6 through May 10, 2024 as *Teacher Appreciation Week* and designating May 18, 2024 as *California Day of the Teacher*.

Classified School Employee Week

Moved by Dr. Hurley, seconded by Ms. Martinez and carried unanimously to adopt resolution designating the week of May 13 through May 17, 2024 as *Classified School Employee Week*.

Employment Contract – Superintendent

Moved by Mr. Chung, seconded by Dr. Hurley and carried unanimously to consider and approve amendments to the Contract for Employment of the Superintendent.

Employment Contract – Associate Superintendent

Moved by Mrs. Davies, seconded by Dr. Hurley and carried unanimously to consider and approve amendments to the Contract for Employment of the Associate Superintendent, Administrative Services.

Employment Contract – Assistant Superintendent, Educational Services

Before action was taken, Board President Buller read aloud the compensation and fringe benefits for the Contract of Employment of the Assistant Superintendent, Educational Services.

Moved by Dr. Hurley, seconded by Mr. Chung and carried unanimously to consider and approve the Employment Contract of Dr. Christina Pierce as the Assistant Superintendent of Educational Services for the term July 1, 2023 – June 30, 2026.

Revised Management Salary Schedule

Moved by Mrs. Davies, seconded by Dr. Hurley and carried unanimously to approve the revised Management Salary Schedule to include the salary range for the position of Child Nutrition Operations Coordinator, as presented.

BOARD INFORMATION/DISCUSSION

Job Description

A first reading was held to adopt the job description for School Counselor.

ANNOUNCEMENTS

The date of the next regular meeting of the Board of Trustees is Wednesday, August 2, 2023, 6:00 PM at the Alta Loma School District Support Center, 9390 Base Line Road.

CLOSED SESSION

The Board adjourned to closed session at 6:53 PM for the purpose of discussing matters expressly authorized by Government Code Section §3549.1, §54956.9, §54956.9(d), §54957, and §54957.6.

OPEN SESSION AND ADJOURNMENT

The Board convened to regular open session and made the following announcement.

Moved by Dr. Hurley, seconded by Mr. Chung and carried with the following vote to approve the settlement agreement pursuant to OAH Case 2023030527.

AYES:	5 (Buller, Chung, Davies, Hurley, Martinez)
NOES:	0
ABSENT:	0
ABSTAIN:	0

The meeting was adjourned at 8:00 PM.



San Bernardino County Superintendent of Schools

Ted Alejandre
County Superintendent

Transforming lives through education

July 18, 2023

Dear Superintendent Smith

Thank you for submitting the 2023-24 Local Control and Accountability Plan (LCAP) for the Alta Loma School District. We appreciate your talented team and your dedication to work collaboratively with your community and the San Bernardino County Superintendent of Schools (SBCSS) on this process.

The county superintendent of schools is required to review and approve the district's LCAP in accordance with Education Code sections 52070 and 42127 prior to the approval of the district's budget. The approval process incorporates a comprehensive review of fiscal and programmatic elements of the plan. Our office has completed its review of the district's LCAP and all 4 of the 4 required areas of the review have been met:

- The LCAP adheres to the template and instructions adopted by the State Board of Education
- The budget includes expenditures sufficient to implement the specific actions and services in the LCAP.
- The plan adheres to the expenditure requirements for funds apportioned based on the number and concentration of unduplicated students pursuant to California Education Code sections 42238.02 and 42238.03.
- The LCAP includes the required calculations to determine whether there is a carryover requirement as outlined in Education Code Sections 42238.07 and 52064 and, if applicable, also includes a description of the planned uses of the funds and a description of how the planned uses of those funds satisfy the requirements for specific actions to be considered as contributing toward meeting the increased or improved services requirement in Education Code Section 52070.

Based on the above criteria, the **Alta Loma School District 2023-24 LCAP is approved**. As discussed with Christina Pierce on July 12, 2023, we asked your district to make some minor technical edits to the adopted LCAP to meet the four criteria listed. We appreciate your team's timely response and attention at this busy time of year. The LCAP attached to the approval email includes the required minor technical edits. Please be sure the LCAP attached to the approval email is posted to the homepage of your district website.

On behalf of the state, the county, and your local community, we would like to extend our appreciation for your hard work and for embracing the spirit and the requirements of local control and accountability through educational partner engagement, transparency, data monitoring, and strategic planning. Thank you for your unwavering commitment to building a culture of collaboration and instilling a passion for academics within your school district.

Sincerely,

Tracy Chambers, ESS Assistant Superintendent, SBCSS

cc: Christina Pierce, Assistant Superintendent, Alta Loma School District
Rich De Nava, Chief Business Officer, SBCSS
Thomas Cassida, Business Advisory Services Director, SBCSS
Karen Strong, LCAP Support and Advisory Services Director, SBCSS
Shannon Miller, LCAP Program Manager, SBCSS

Office of the Superintendent

601 North E Street • San Bernardino, CA 92415-0020 • P: 909.386.2406 • F: 909.888.5480 • www.sbcss.net

Administrative Services Memorandum

To: Dr. Sherry Smith, Superintendent

From: Eric Hart, Associate Superintendent, Administrative Services

Date: August 2, 2023

Subject: Approval of Routine Agreements

BACKGROUND: Board Policy 3300 (Expenditures/Expending Authority) requires that all agreements must be approved or ratified by the Board.

RATIONALE: The attached list summarizes the agreements that require Board approval. The summary lists the vendors, a description of services and comments and responsible administrator/manager.

FUNDING: Per attached requisition summary.

RECOMMENDATION: Recommend the Board approve routine agreements with the following vendors:

1. A-Source Security Services
2. Alta Loma Dance Academy
3. Athena Purple Bee, LLC
4. Boost Collaborative
5. Bowlero
6. Certified Transportation Services, Inc.
7. Chess Masters
8. GO Architects, Inc.
9. Jenjo Ink
10. JFK Transportation Co., Inc.
11. John R. Byerly, Inc.
12. Leighton Consulting, Inc.
13. Magnolia Environmental, LLC
14. Mango Math
15. Marc Little
16. Maxim Healthcare Staffing Services

17. Paper Education America Inc. formerly GrandSlam America, Inc.
18. Paradigm
19. PBK Architects
20. Riley's Farm
21. San Bernardino County Superintendent of Schools
22. Starks Enterprises Transportation Services, Inc.
23. Teen Truth
24. Tilden-Coil Constructors, Inc.
25. Tri Valley Inspections, Inc.

VENDOR	DESCRIPTION/COST	RESPONSIBLE ADMINISTRATOR OR MANAGER
A-Source Security Services	Open purchase order for Districtwide security needs for the 2023-24 school year. Total cost is \$5,000.	Director, MOTS
Alta Loma Dance Academy	Fee for dance instruction classes during the 2023-24 school year for EXPLORE students in TK through sixth grade. Total cost is \$10,000.	Director, Student Services
Athena Purple Bee, LLC	Open purchase order for virtual bus driver training as needed for the 2023-24 school year. Total cost is not-to-exceed \$5,000.	Director, MOTS
Boost Collaborative	Fees to attend Out of School Time Conference for eleven (11) EXPLORE staff members. Total cost is \$6,325.	Director, Student Services
Bowlero	Field trip fee for Deer Canyon Elementary sixth grade students on May 20, 2024. Deposit and prepayment are required. Total cost is \$2,319.	Principal
Certified Transportation Services, Inc.	Open purchase order for outside bus services when the Transportation Department is not available and used on an as-needed basis with approval for the 2023-24 school year. Total cost is not-to-exceed \$3,000.	Director, MOT
Chess Masters	Fee for chess and robotics instruction classes during the 2023-24 school year for EXPLORE students in TK through sixth grade. Total cost is \$10,000.	Director, Student Services
GO Architects, Inc.	Architectural services for modernization and Districtwide improvement projects during the 2023-24 school year. Total cost is \$93,000.	Associate Superintendent, Administrative Services
Jenjo Ink	Fee for comic book creation classes during the 2023-24 school year for EXPLORE students in TK through sixth grade. Total cost is \$10,000.	Director, Student Services

JFK Transportation Co., Inc.	Increase open purchase order for outside bus services during 2022-23 school year from a total cost not-to-exceed \$10,000 to \$16,500.	Director, MOTS
John R. Byerly, Inc.	Open purchase order for inspection and testing related to modernization and Districtwide improvement projects for the 2023-24 school year. Total cost is \$90,000.	Associate Superintendent, Administrative Services
Leighton Consulting, Inc.	Open purchase order for geotechnical testing services for modernization and Districtwide improvement projects for the 2023-24 school year. Total cost is \$29,000.	Associate Superintendent, Administrative Services
Magnolia Environmental, LLC	Fee for asbestos and lead inspection for ongoing modernization and Districtwide improvement projects for the 2023-24 school year. Total cost is \$5,000.	Director, MOTS
Mango Math	Fee for EXPLORE staff training during the 2023-24 school year. Total cost is \$10,000.	Director, Student Services
Marc Little	Fee for Improv classes during the 2023-24 school year for EXPLORE students in TK through sixth grade. Total cost is \$10,000.	Director, Student Services
Maxim Healthcare Staffing Services	Fee for Instructional Aide, Licensed Vocational Nurse (LVN), Certified Occupational Therapy Assistant (COTA), Speech Language Pathologist Assistant (SLPA), and Behavior Intervention Aide positions for the 2023-24 school year. Total cost is \$250,000.	Director, Special Education/Pupil Services
Paper Education America Inc. formerly GrandSlam America, Inc.	Fee for online chat based tutoring service with live educators for the 2023-24 school year. Total cost is \$164,100.	Assistant Superintendent, Educational Services
Paradigm	Consultant for staff training and preparation of invoices for the School-Based Medi-Cal Administrative Activities (SMAA) program and LEA Med-Cal billing from July 1, 2023 through June 30, 2024. Total cost is \$30,000.	Director, Special Education
Paradigm	Consultant for School-Based Medi-Cal Administrative Activities (SMAA) fiscal service billing from July 1, 2023 through June 30, 2024. Total cost is \$6,500.	Director, Special Education

PBK Architects	Architecture and design services for modernization and Districtwide improvement projects at east side schools during the 2023-24 school year. Total cost is \$280,000.	Associate Superintendent, Administrative Services
Riley's Farm	Field trip fee for Alta Loma Elementary fifth grade students on March 12, 2024. Deposit and prepayment are required. Total cost is \$1,080.	Principal
Riley's Farm	Field trip fee for Jasper Elementary fifth grade students on May 16, 2024. Deposit and prepayment are required. Total cost is \$1,368.	Principal
San Bernardino County Superintendent of Schools	Renewal of membership in San Bernardino County District Advocates for Better Schools (SANDABS) from July 1, 2023 through June 30, 2024. Total cost is \$1,000.	Superintendent
Starks Enterprises Transportation Services, Inc.	Open purchase order for outside bus services when the Transportation Department is not available and used on an as-needed basis with approval for the 2023-24 school year. Total cost is \$20,000.	Director, MOT
Teen Truth	Assembly and leadership summit fee for Alta Loma Junior High students on September 20, 2023. Deposit and prepayment are required. Total cost is \$4,450.	Principal
Tilden-Coil Constructors, Inc.	Construction management services for modernization and Districtwide improvement projects during the 2023-24 school year. Total cost is \$2,700,000.	Associate Superintendent, Administrative Services
Tri Valley Inspections, Inc.	Agreement for Inspector of Record services as required by the Division of State Architect (DSA) for ongoing modernization and Districtwide improvement projects for the 2023-24 school year. Total cost is \$275,000.	Associate Superintendent, Administrative Services



Administrative Services Memorandum

To: Dr. Sherry Smith, Superintendent

From: Eric Hart, Associate Superintendent, Administrative Services

Date: August 2, 2023

Subject: Approval of District Purchase Orders and Payments to Vendors

Total of Purchase Orders: \$8,375,139.28


Total Payments to Vendors (All Funds): \$4,944,196.52

RECOMMENDATION: Recommend the Board approve purchase orders and payments to vendors in the Board Purchase Order Report and Board Payment Report as presented.



Human Resources Memorandum

To: Dr. Sherry Smith, Superintendent

From:  Donna Carlson, Assistant Superintendent, Human Resources

Date: August 2, 2023

Subject: Approval of Routine Personnel Items

RECOMMENDATION: Recommend the Board approve appointments, terminations, status changes and leaves of absence as presented.

ALTA LOMA SCHOOL DISTRICT
BOARD OF TRUSTEES
August 2, 2023

CERTIFICATED PERSONNEL

I. RECOMMENDED APPOINTMENTS

(Pending approval of new position/salary placement)

NAME	EFFECTIVE	ASSIGNMENT/ SITE	POSITION CODE/SALARY
<u>Administrative</u>			
None			
<u>Temporary</u>			
Fournier, Mikena	08/02/23	Teacher, 6th Grade, Hermosa Elementary	CETEAC0247, Salary B-1
Hammons, Jessica	08/02/23	Teacher, Secondary, Alta Loma Junior High	CETEAC0025, Salary E-1
Kadlac, Meredith	08/02/03	Teacher, Secondary, 50% FTE, Vineyard Junior High	CETEAC0126, Salary E-6
Odell, Andrea	08/02/23	Teacher, 4th Grade, Carnelian Elementary	CETEAC0316, Salary A-1
Sakacs, Tarah	08/02/23	Teacher, 5th Grade, Banyan Elementary	CETEAC0164, Salary A-1
Sandoval, Paulina	08/02/23	Teacher, 5th Grade, Hermosa Elementary	CETEAC0234, Salary D-1
<u>Probationary 1</u>			
Alt, Sara	08/02/23	Teacher, 1st Grade, Deer Canyon Elementary	CETEAC0279, Salary E-1
Beck, Bethany	08/02/23	Teacher, 2nd Grade, Victoria Groves Elementary	CETEAC0228, Salary A-1
Bramer, Rachel	08/02/23	Teacher, SDC, Carnelian Elementary	CETEAC0501, Salary D-1
Davidson, Ryan	08/02/23	Teacher, 4th Grade, Banyan Elementary	CETEAC0491, Salary A-1
Denton, Susan	08/02/23	Teacher, Secondary, Vineyard Junior High	CETEAC0120, Salary E-1
Hanna, Marian	08/02/23	Teacher, Secondary, Alta Loma Junior High	CETEAC0106, Salary A-1
Hinckley, Lilly	08/02/23	Teacher, RSP Itinerant, DSC	CETEAC0504, Salary D-1
Kochert, Jeffrey	08/02/23	Teacher, Secondary, Alta Loma Elementary	CETEAC0058, Salary E-1
Kooyman, Kathryn	08/02/23	Teacher, 6th Grade, Alta Loma Elementary	CETEAC0427, Salary C-1

ALTA LOMA SCHOOL DISTRICT
BOARD OF TRUSTEES
August 2, 2023

CERTIFICATED PERSONNEL (continued)

I. RECOMMENDED APPOINTMENTS (continued)

(Pending approval of new position/salary placement)

NAME	EFFECTIVE	ASSIGNMENT/ SITE	POSITION CODE/SALARY
<u>Probationary 1</u> (continued)			
Raddon, Bobbie	08/02/23	Teacher, Secondary, Alta Loma Junior High	CETEAC0093, Salary E-1
Ramirez, Theresa	08/02/23	Teacher, RSP, Deer Canyon Elementary	CETEAC0285, Salary E-1
Valdez, Jacob	08/02/23	Teacher, Secondary, Alta Loma Junior High	CETEAC0188, Salary D-1
Valencia, Brett	08/02/23	Teacher, Secondary, Alta Loma Junior High	CETEAC0184, Salary A-1
Vu, Theodora	08/02/03	Teacher, Secondary, Vineyard Junior High	CETEAC0257, Salary D-1
Williams, Evan	08/02/23	Teacher, Secondary, Vineyard Junior High	CETEAC0189, Salary D-1
Zamorano, Cassidy	08/02/23	Teacher, 4th Grade, Stork Elementary	CETEAC0178, Salary B-1
<u>Probationary 2</u>			
Alcantara, Emilee	08/02/23	Teacher, Independent Study, DSC	CETEAC0038, Salary E-12
Edwards, Gabrielle	08/02/23	Speech Language Pathologist, Deer Canyon Elementary, Banyan Elementary	CETEAC0480, Salary E-2
Flippin, Nancy	08/02/23	Teacher, SAI, Alta Loma Junior High	CETEAC0102, Salary D-20
Kaufman, Jamie	08/02/23	Speech Language Pathologist, Hermosa Elementary, Vineyard Junior High	CETEAC0091, Salary E-11
Lyons, Aspen	08/02/23	Teacher, RSP, Stork	CETEAC0116, Salary E-9
Wisinger, Diane	08/02/23	Teacher, SDC, Carnelian Elementary	CETEAC0470, Salary E-15

ALTA LOMA SCHOOL DISTRICT
BOARD OF TRUSTEES
August 2, 2023

CERTIFICATED PERSONNEL (continued)

Job Share - Effective for 2023-24 School Year

Alta Loma Junior High - 8th Grade Science	Baker, Cynthia/Lening Lauren
Jasper Elementary - 2nd Grade	Maloney, Amanda/Weischedel, Lauren
Stork Elementary - 4th Grade	Hargrave, Alexandra/Henderson, Andrea
Victoria Groves Elementary - TK	Gallardo, Gina/Torgerson, Whitney
Victoria Groves Elementary - 3rd Grade	Brunjes, Morgan/Cameron, Martha

II. CHANGE OF STATUS

(Change in site or hours)

NAME	EFFECTIVE	STATUS	ASSIGNMENT
Carpenter, Tara	08/02/23	From:	Teacher, 6th Grade, Alta Loma Elementary, CETEAC0427, FTE, Salary E-9
		To:	CETEAC0135, 3rd Grade
Rueckner, Amber	08/03/23	From:	Psychologist, DSC, CEPSYC0010, FTE, Salary 17-V
		To:	Program Specialist, CEPRGMSPCL, Salary 7-IV
Vass, Maureen	07/01/23	From:	Assistant Principal, Vineyard Junior High, CETEAC1008, FTE, Salary 3-V
		To:	Banyan Elementary, CETEAC0330, FTE, Salary 7-V

Leave of Absence

NAME	EFFECTIVE	ASSIGNMENT/SITE/CODE
------	-----------	----------------------

None

Return from Leave of Absence

NAME	EFFECTIVE	POSITION/SITE/CODE
------	-----------	--------------------

None

ALTA LOMA SCHOOL DISTRICT
BOARD OF TRUSTEES
August 2, 2023

CERTIFICATED PERSONNEL (continued)

III. OTHER PERSONNEL
(Stipends & Limited Assignments)

NAME	EFFECTIVE	ASSIGNMENT
------	-----------	------------

None

IV. RESIGNATIONS

NAME	EFFECTIVE	POSITION/SITE/CODE
------	-----------	--------------------

Miller, Michelle	7/21/23	Teacher, SDC, Jasper Elementary, CETEAC0066
Trotter, Kaitlyn	6/19/23	Assistant Principal, Hermosa Elementary, CETEAC0356
Vo, Melissa	6/30/23	Teacher, TK, Victoria Groves, CETEAC0459

V. TERMINATION OF EMPLOYMENT

EMPLOYEE	EFFECTIVE	POSITION/SITE/CODE
----------	-----------	--------------------

None

ALTA LOMA SCHOOL DISTRICT
BOARD OF TRUSTEES
August 2, 2023

CLASSIFIED PERSONNEL

I. RECOMMENDED APPOINTMENTS

(Pending approval of new position/salary placement)

NAME	EFFECTIVE	ASSIGNMENT/ SITE	CODE/SALARY/HOURS
Cavazos, Lucy	08/02/23	Child Development Teacher, Carnelian Elementary	CLCDIN0003, Salary 51-C, 4 hours a day
Diaz, Kristin	08/01/23	ELO-P Activities/Enrichment Assistant, Banyan Elementary	CLCCRE0072, Salary 26-A, 3.25 hours a day
Santavanond, Katherine	08/04/23	Instructional Aide, ALC, Vineyard Junior High	CLAIDE0148, Salary 23-A, 3.5 hours a day
Santos, Katheryn	08/03/23	Child Nutrition Purchasing and Account Clerk, Sr., DSC	CLCLRK0241, Salary 39-A, 8 hours a day
Zehlif, Bayan	08/03/23	Speech Language Pathology Assistant	CLAIDE0110, Salary 55-B, 6 hours a day

Short Term Appointment

Alexander, Jack	08/04/23	Instructional Aide, 6th Grade Math, Banyan Elementary	CLAIDE0098, Salary 23-A, 3.5 hours a day
Almandrez, Jennifer	08/04/23	Instructional Aide, 4th/5th Grade Math, Jasper Elementary	CLAIDE0107, Salary 23-C, 3.5 hours a day
Balasreedharan, Sindhu	08/04/23	Instructional Aide, 4th/5th Grade Math, Victoria Groves Elementary	CLAIDE0029, Salary 23-A, 3.5 hours a day
Christensen, Despina	08/04/23	Instructional Aide, 1st Grade, Jasper Elementary	CLAIDE0330, Salary 23-C, 3.5 hours a day
Cobian, Elias	08/04/23	Instructional Aide, 6th Grade Math, Stork Elementary	CLAIDE0366, Salary 23-C, 3.5 hours a day
Membreno, Alejandra	08/04/23	Instructional Aide, 1st Grade, Banyan Elementary	CLAIDE0142, Salary 23-C, 3.5 hours a day
Miller, Shana	08/04/23	Instructional Aide, 6th Grade Math, Jasper Elementary	CLAIDE0348, Salary 23-C, 3.5 hours a day
Oerly, Sandie	08/04/23	Instructional Aide, 1st Grade, Stork Elementary	CLAIDE0316, Salary 23-E, 3.5 hours a day
Porter, Melissa	08/04/23	Instructional Aide, 1st Grade, Deer Canyon Elementary	CLAIDE0051, Salary 23-C, 3.5 hours a day
Rodriguez, Candice	08/04/23	Instructional Aide, 1st Grade, Alta Loma Elementary	CLAIDE0068, Salary 23-A, 3.5 hours a day
Rusli, Karen	08/04/23	Instructional Aide, 6th Grade Math, Deer Canyon Elementary	CLAIDE0045, Salary 23-C, 3.5 hours a day

ALTA LOMA SCHOOL DISTRICT
BOARD OF TRUSTEES
August 2, 2023

CLASSIFIED PERSONNEL

I. RECOMMENDED APPOINTMENTS

(Pending approval of new position/salary placement)

NAME	EFFECTIVE	ASSIGNMENT/ SITE	CODE/SALARY/HOURS
Salman, Amanda	08/07/23	ELO-P Activities/Enrichment Assistant, Carmelian Elementary	CLCCRE0030, Salary 26-A, 5.5 hours a day
Yalon, Lacey	08/04/23	Instructional Aide, 1st Grade, Victoria Groves Elementary	CLAIDE0134, Salary 23-A, 3.5 hours a day

II. CHANGE OF STATUS

(Change in site, position or hours)

NAME	EFFECTIVE	STATUS	ASSIGNMENT
Garcia, Isabel	08/03/23	From:	Instructional Aide, SNA, Stork Elementary, CLAIDE0021 Salary 30-C, 3.5 hours a day
		To:	Instructional Aide, Kindergarten, CLAIDE0132, Salary 23-C
Holdridge-Hays, Belinda	07/01/23	From:	Family Engagement Liaison, DSC, CLFELN0001, Salary 29-C, 5 hours a day
		To:	Senior Secretary, Educational Programs, CLSCTY0035, Salary 40-A, 8 hours a day
Weekes, Mary	07/01/23	From:	Instructional Aide, Kindergarten, Stork Elementary, CLAIDE0132, Salary 23-A, 3.5 hours a day
		To:	ELO-P Assistant Site Coordinator, Victoria Groves Elementary, CLCCRE1108, Salary 31-B, 8 hours a day

Leave of Absence

NAME	EFFECTIVE	POSITION/SITE/CODE
------	-----------	--------------------

None

Return from Leave of Absence

NAME	EFFECTIVE	POSITION/SITE/CODE
------	-----------	--------------------

Quinones, William	8/04/23	Breakfast Proctor, Alta Loma Elementary, CLPCTR0201
-------------------	---------	---

ALTA LOMA SCHOOL DISTRICT
BOARD OF TRUSTEES
August 2, 2023

CLASSIFIED PERSONNEL (continued)

III. CHANGE OF CALENDAR

NAME	EFFECTIVE	POSITION/SITE/CODE	CALENDAR
Fried, Julie	07/1/23	ELO-P Site Coordinator, Victoria Groves Elementary, CLCCRE0901	From: 12C261, 12 months To: 10E220, 10 months

IV. OTHER PERSONNEL
(Stipends & Limited Assignments)

Classified in Lieu of Certificated Staff

NAME	EFFECTIVE	ASSIGNMENT/ SITE	CODE/SALARY
None			

V. RESIGNATIONS

NAME	EFFECTIVE	ASSIGNMENT
Fajardo, Marci	06/16/23	ELO-P Activities/Enrichment Assistant, Hermosa Elementary
Garcia, Alicia	05/24/23	Instructional Aide, SNA, Carnelian Elementary
Ilagan, Shania	05/24/23	Instructional Aide, SDC, Carnelian Elementary
Jamil, Nadia	05/24/23	Instructional Aide, PE, DSC
Lucero, Emily	05/24/23	Instructional Aide, RSP, Vineyard Junior High
Mainaky, Ewylsa	05/24/23	Child Nutrition Worker, DSC
Nollola, Andrea	07/11/23	ELO-P Activities/Enrichment Assistant, Alta Loma Elementary
Wheeler, Sherrie	05/24/23	Proctor, Banyan Elementary


VI. TERMINATION OF EMPLOYMENT

EMPLOYEE	EFFECTIVE	POSITION/SITE/CODE
None		



Human Resources Memorandum

To: Dr. Sherry Smith, Superintendent

From:  Donna Carlson, Assistant Superintendent, Human Resources

Date: August 2, 2023


Subject: Agreement for Field Placement Practicum Marriage and Family Therapy

BACKGROUND: University of La Verne wishes to enter into an agreement to provide educational fieldwork experiences to prepare creative, collaborative, and reflective Marriage and Family Therapists by providing quality educational experiences to students enrolled in the Marriage and Family Therapy program required by the University. This agreement shall be effective on August 3, 2023 through May 25, 2024. This agreement may be terminated by either party giving forty-five (45) days written notice of intent to terminate the agreement.

RATIONALE: University of La Verne agrees to provide coursework and University supervision for each participating candidate, and the District agrees to provide them with a faculty mentor and appropriate support.

FUNDING: There is no financial impact to the District.

RECOMMENDATION: Recommend the Board approve the agreement with University of La Verne for the assignment of Marriage and Family Therapy trainees and authorize Superintendent Sherry Smith and/or Assistant Superintendent, Human Resources Donna Carlson to sign all related documents.

Prepared By:  Patricia Chavez Urias, Credentials Technician

University of La Verne
Marriage and Family Therapy Program
1950 Third St. La Verne, CA 91750

(909) 593-3511

**CONTRACT FOR FIELD PLACEMENT (PRACTICUM)
MARRIAGE AND FAMILY THERAPY**

This form will serve as an agreement between: Alta Loma School District

Address 9390 Base Line Road
Alta Loma, CA 91701 Phone (909) 484-5151
Ext. 327208

Name of Agency Alta Loma School District
Address 9390 Base Line Road
Alta Loma, CA 91701 Phone (909) 484-5151

and UNIVERSITY OF LA VERNE, henceforth referred to as UNIVERSITY OF LA VERNE for the purpose of providing qualified supervised professional training for graduate students enrolled in the Marriage and Family Therapy Program, undertaking field placement courses at UNIVERSITY OF LA VERNE.

SCOPE

The purpose of the field placement training is to provide the student with an appropriate clinical setting to practice her/his skills in marital and family therapy.

STUDENT RESPONSIBILITIES

The student will be held accountable and responsible for her/his professional conduct at the field placement site. Further, she/he agrees to be cognizant of and observe the rules, regulations and guidelines of the UNIVERSITY OF LA VERNE for the Marriage and Family Therapy MS Program. Student agrees to be cooperative and open to feedback. Any violation of legal professional ethics shall be reported immediately to the Fieldwork Coordinator of the Marriage and Family Therapy Program, at UNIVERSITY OF LA VERNE. The student shall be responsible to secure the necessary malpractice and professional liability insurance while performing her/his duties at the site, in addition to any insurance coverage provided by the site.

In order for the student to receive credit for field placement, she/he must fulfill the following requirements:

- 1) Be involved in a fieldwork placement of a psychological nature in which she/he is delivering mental health services in dealing with individuals, children, couples and families applying a systems approach. Acceptable areas would include a combination of counseling,

assessment, community outreach, case presentation, planning, etc., normally found in a marriage and family clinical setting.

- 2) Participate at this field placement site for the required hours that has been agreed upon during the initial interview with the agency.
- 3) Procure verbal consent to participate at the specific agency.
- 4) Review and co-sign semester evaluation and monthly hour forms completed by the Primary Supervisor to be forwarded turned in at the end of each semester.
- 5) Student must complete a minimum of 225 hours of direct client contact; 75 of those hours can be Client Centered Advocacy. These 225 hours must be supervised by an approved supervisor or the equivalent as defined by the MFT programs. This supervisor must provide weekly individual supervision. The student must also participate in group supervision on a weekly basis.

UNIVERSITY OF LA VERNE RESPONSIBILITIES

The Fieldwork Coordinator for the Marriage and Family Therapy Program will exchange relevant information regarding the student's progress with the site's Primary Supervisor as needed. UNIVERSITY OF LA VERNE practicum instructor will have contact with the site throughout the school year.

PRIMARY SUPERVISOR AND AGENCY RESPONSIBILITIES AND QUALIFICATIONS

The Primary Supervisor states that she/he meets the following requirements: 1) hold a current license in either psychology; social work (LCSW); Marriage and Family Therapy (MFT); Board Certified Psychiatrist or equivalent acceptable to UNIVERSITY OF LA VERNE; 2) possess at least two (2) years experience in marriage and family therapy since licensure; 3) be employed by this agency; 4) able to sign the BBS Supervisor Responsibility Statement, and 6) provide supervision for the student. Should the Primary Supervisor no longer provide this student with supervisory services, the Agency must immediately notify the Fieldwork Coordinator of the Marriage and Family Therapy Program. Failure to comply within a reasonable period of time constitutes a breach and, therefore, this contract is NULL and VOID. The Agency and Primary Supervisor agree to comply with functions and responsibilities pertaining to them in the UNIVERSITY OF LA VERNE.

Additionally, the practicum site agrees to comply with the following:

1. Have been in operation at least two (2) years.
2. Provide adequate facilities and equipment for the student to carry out designated responsibilities.
3. Have and adhere to published procedures for 1) handling grievances; 2) prohibiting discrimination on the basis of age, culture, ethnicity, gender, physical disability, race, religion, sexual orientation, and socioeconomic status; 3) informed consent of clients, including but not limited to client rights, limits of confidentiality, and establishment and collection of fee; and 4) safety, privacy, and confidentiality.
4. Provide appropriate orientation to the policies and procedures of the internship site.
5. Be chartered or licensed by the appropriate state authority (as applicable).

6. Have a governance or advisory board that includes at least one member who is not an MFT professional.
7. Provide a continuous nine (9) months (or longer) clinical experience in MFT.
8. Provide sufficient client case load to meet requirements (225 hours).
9. Students or supervision will not be moved to other sites under an umbrella organization unless those sites have been approved by UNIVERSITY OF LA VERNE including the permission of the Fieldwork Coordinator.
10. Faculty who are teaching practicum courses will provide ongoing supervision.

TERM AND TERMINATION

This agreement shall be effective on 8/3/2023 through 5 /25/2024.
 This agreement may be terminated by either party giving forty-five (45) days written notice of intent to terminate the Agreement. In the event the practicum site is terminating the Agreement, the site shall initiate a good faith effort to accommodate the completion of the current rotation experience.

PRIMARY ACTIVITIES

The primary activities that the student will be involved in at the site are as follows:

Scheduling intakes, completing psychosocial intakes, development of clinical goals,
short-term individual/group counseling, crisis intervention (risk assessments, threat
assessments, deescalating distressed students)

Total number of hours contracted 225 at the rate of 21 hours per week.

STIPEND: The student will receive a stipend of \$ N/A per N/A as part of her/his training position.

THIS CONTRACT IS NULL AND VOID IN THE EVENT THE STUDENT HAS NOT RECEIVED ADEQUATE SUPERVISION AND TRAINING IN COMPLIANCE WITH UNIVERSITY OF LA VERNE STADARDS OR THE PARTIES HAVE FAILED TO COMPLY WITH THE UNIVERSITY OF LA VERNE REQUIREMENTS.


INDEMNIFICATION

The above-named Agency hereby assumes all risk and liability for, and hereby indemnifies, protects and saves harmless, and hereby releases UNIVERSITY OF LA VERNE and each and every one of its officers, agents, faculty and employees of, from and against all liability, losses, injuries, damages, claims, suits, fees, including attorney's fees, costs or judgments which may arise from the student's performance of service while at the Agency.

The assumption of risk, liability and indemnification under this paragraph shall survive the termination of this contract.



Human Resources Memorandum


To: Dr. Sherry Smith, Superintendent
From:  Donna Carlson, Assistant Superintendent, Human Resources
Date: August 2, 2023
Subject: Learning Site Agreement with California State University, San Bernardino

BACKGROUND: California State University, San Bernardino wishes to extend a current agreement to provide educational fieldwork experiences to prepare creative, collaborative, and reflective teachers by providing quality educational experiences to students enrolled in the credentialing program required by the University. This agreement will begin August 7, 2023 through June 30, 2025. Either party may terminate the agreement with thirty (30) days advance written notice.

RATIONALE: California State University, San Bernardino would like to continue our ongoing partnership and agrees to provide fully accredited credentialing programs, student professional liability insurance, and University supervision for each participating candidate and the District agrees to provide them with a faculty mentor and experiences co-teaching and teaching students.

FUNDING: There is no financial impact to the District.

RECOMMENDATION: Recommend the Board approve the agreement with California State University, San Bernardino for the assignment of student teachers and authorize Superintendent Sherry Smith and/or Assistant Superintendent, Human Resources Donna Carlson to sign all related documents.

Prepared By:  Patricia Chavez Urias, Credentials Technician

COLLEGE OF EDUCATION
LEARNING SITE AGREEMENT
CSUSB-20-0151

This *Learning Site Agreement* ("Agreement") is entered into by and between the Trustees of the California State University (CSU) on behalf of California State University, San Bernardino ("University" or "CSUSB") principally located at 5500 University Parkway, San Bernardino, CA 92407

and Alta Loma School District (Legal Entity Name)

located at 9390 Base Line Road, Alta Loma, CA 91701

BACKGROUND: The University Procurement & Contracts Department is requested to execute a substantial number of Learning Site Agreements annually. This Learning Site Agreement is intended to streamline the process by authorizing campus departments to place students at sites where a standardized agreement, containing required general terms and conditions, is already executed and in force. Where neither party requires the standard contract language be modified by additions or deletions, students may be placed without further action from Procurement & Contracts. Program specific requirements not explicitly addressed in this agreement do not automatically necessitate the execution of a supplemental agreement. For example, implicit program administrative requirements, which do not affect the substantive rights of the parties, do not require an amendment or supplemental agreement. Only modifications, which materially change the rights or obligations of the parties, **or any revision to, or deviation from, the General Provisions**, require both parties authorized signatories to execute an amendment or supplemental agreement.

PURPOSE: University offers degree, certificate, or class specific programs in a wide variety of disciplines, which are academically enhanced by practical experiences outside of the traditional classroom setting. The term "University Program", includes any college, school, academic or administrative department located at CSUSB or CSUSB-PDC (Palm Desert Campus), governed by the Trustees of the California State University which may offer programs involving practical experience outside the classroom. In order for specific University programs to place students with a Learning Site, a valid Learning Site Agreement must be in place. Execution of a Learning Site Agreement does not automatically grant University the right to place students with Learning Site at any time or place it desires, nor does it promise or ensure that students will be placed at Learning Site. Placement of students at a Learning Site is at the sole discretion of individual University programs so long as Learning Site is willing and able to accommodate students for the requested duration. Prior to any placement, both the specific University program and Learning Site must mutually agree in writing prior to placement, to the scope of the engagement and to any additional program specific requirements not specified herein.

SCOPE: This agreement is intended to cover *Service Learning, Internships, Fieldwork, Field Practicums, Supervised Field Placement, Practice Teaching*, and any substantially similar program where University places students with an outside entity as part of his or her educational requirements. Each University program is required to maintain program specific standards, tools and goals, which must be communicated with Learning Site prior to placement of students. These requirements may include, but not be limited to risk assessments and site vetting which may or may not include a site visit; and creation of a program specific Learning Plan. This agreement does not delineate any of these responsibilities. Individual programs are required to develop, maintain, and communicate, as necessary, any additional requirements to Learning Site. Specific program requirements may be incorporated into this agreement by reference as necessary, or from time to time by addendum, upon the request of University Program or Learning Site.

In consideration of the mutual promises and conditions set forth below, the University and the Learning Site agree as follows:

I. RIGHTS AND OBLIGATIONS

A. Program Activities

1. The Learning Site will provide the University's student(s) with a student-focused learning experience in keeping with the student(s) and the University's learning objectives and goals.
2. The Learning Site and the University will meet as necessary to facilitate a mutually beneficial experience for all parties involved, or at the request of any of the parties.

3. The University and the Learning Site shall mutually agree to maximum number of students assigned to the Learning Site at any one time for experience in any given semester prior to the student(s) arrival at the Learning Site.
4. The length of the time the student(s) will be assigned to the Learning Site shall be mutually agreed to prior to the student(s) arrival at the Learning Site.
5. The University will work closely with the Learning Site to meet the expectations and priorities of the Learning Site as well as the student(s) outcomes.

B. Conflict Resolution and Discipline

1. The Learning Site and the University will meet upon request or as necessary to resolve any potential conflicts and to facilitate a mutually beneficial experience for all involved.
2. The Learning Site may dismiss a student if the student violates its standards, mission or goals. The Learning Site will document its rationale for terminating a student and provide the University with a copy of the rationale upon request.

C. Learning Site's Responsibilities

1. Identify the student's field instructor (supervisor or Resident Teacher) who satisfies the University requirements for this role. The field instructor agrees to meet with the student regularly to facilitate the student's learning experience, provide support, review progress on assigned tasks, verify service hours (if required) and give feedback. Facility shall provide students with sufficient numbers and variety of procedural experiences to satisfy requirements for the fieldwork and/or practice teaching.
 - a. "Practice teaching" as used herein and elsewhere in this agreement means active participation in the duties and functions of classroom teaching under the direct supervision and instruction of employees of the Learning Site, in the schools or classrooms in which practice teaching is provided.
2. The Learning Site shall provide, for those students in credentialing programs, the University student teaching experience through practice teaching in schools and classes of the Learning site. Such practice teaching shall be provided in such schools or classes of the Learning site under the direct supervision and instruction of such employees of the Learning Site, as both parties, through their duly authorized representative, agree upon.
 - a. An assignment of a student of the university to practice teaching of the Learning Site shall be, at the discretion of the University for approximately 16 weeks of student teaching.
3. Provide an orientation that includes a site tour; an introduction to staff; a description of the characteristics of and risks associated with the Learning Site's operations, services and/or clients; a discussion concerning safety policies and emergency procedures; and information detailing where students will check-in and how the students will log their time.
4. Provide each student with a written description of the student's tasks and responsibilities.
5. Provide appropriate training, equipment, materials and work area for students prior to students performing assigned tasks or working with the Learning Site's clients.
6. Evaluate the quality of student performance in accordance with any program specific requirements mutually agreed to and provided by the University in advance of student(s) arrival.
7. Contact the University if the student fails to perform assigned tasks, engages in misconduct, or does not meet the Learning Site's expectations for any reason.
8. Notify the University as soon as is reasonably possible of any injury or illness to a student participating in a learning activity at the Learning Site.
9. Learning Site retains professional and administrative responsibility for all activity at Learning Site.

10. Learning Site is aware of and informed about the hazards currently known to be associated with the novel coronavirus referred to as "COVID-19". Learning Site is familiar with and informed about the Centers for Disease Control and Prevention (CDC) current guidelines regarding COVID-19 as well as applicable federal, state and local governmental directives regarding COVID-19. Learning Site, to the best of its knowledge and belief, is in compliance with those current CDC guidelines and applicable governmental directives. If the current CDC guidelines or applicable government directives are modified, changed or updated, Learning Site will take steps to comply with the modified, changed or updated guidelines or directives. If at any time Learning Site becomes aware that it is not in compliance with CDC guidelines or an applicable governmental directive, it will notify the University of that fact.

D. University's Responsibilities

1. The University will advise the student(s) of their responsibility to:
 - a. Participate in all training required by the Learning Site.
 - b. Exhibit professional, ethical and appropriate behavior when at the Learning Site.
 - c. Complete all assigned tasks and responsibilities in a timely and efficient manner.
 - d. Abide by the Learning Site's rules and standards of conduct.
 - e. Maintain the confidentiality of the Learning Site's proprietary information, records and information concerning its clients.
2. The University shall maintain fieldwork eligibility records of each candidate in practice teaching, school psychology, professional counseling, school counseling, and rehabilitation counseling fieldwork and administrative practice.
3. The University shall maintain eligibility records for each credential student candidate. This includes but is not limited to the Certificate of Clearance issued by the California Commission on Teacher Credentialing, proof of Tuberculosis clearance, all required test scores and proof of subject matter competency to verify eligibility for fieldwork experiences according to the requirements for each credential program.
4. The University will inform students in practice teaching that they are not (1) Learning Site employees for any purpose; (2) entitled to wages or employee benefits for the time spent at the Learning Site in practice teaching.
5. The University shall take all necessary steps to ensure that any student presented to the Learning Site for affiliation through this Agreement is currently enrolled at the University.
6. The University shall provide District Resident Teachers/Mentors a minimum of 10 hours of initial orientation to the program curriculum, about effective supervision approaches and instructional practices. The University ensures that District Resident Teachers remain current in the knowledge and skills for candidate supervision and program expectations.

E. Payment Schedule For Credential Program Resident Teachers/Mentors

1. It has been determined between the parties hereto that the payments to be made to the District under this agreement do not exceed the actual cost to the District of the services rendered by the District;
2. The honorarium or payment provided herein is intended to be transmitted promptly by the District to the Resident Teacher/Mentor Teacher as compensation for and recognition of services performed for the student teacher in the Resident Teacher/Mentor Teacher's charge;
3. The State shall pay District for such services at the RATE AND AMOUNT of \$250.00 per student per semester, not to exceed a total payment of \$50,000.00 during the term of the agreement.

II. GENERAL PROVISIONS

- A. Term of Agreement** - The term of this Agreement shall begin on August 7, 2023 and shall continue through June 30, 2025. Unless otherwise prohibited by law, a new agreement shall automatically be sent to the District for consideration of renewal (if not terminated sooner in accordance with the termination provisions provided herein) for an additional term under the same terms and conditions. Agreements subject to California Education Code Section 17596 shall not exceed five (5) years in total.

BY CHECKING THE FOLLOWING BOX, LEARNING SITE MAY ELECT TO PROVIDE ADVANCE NOTICE OF TERMINATION. ACCORDINGLY, UPON COMPLETION OF THE INITIAL TERM THIS AGREEMENT WILL NOT AUTOMATICALLY RENEW ☒

- B. Termination** - Either Party may terminate this agreement with thirty (30) days advance written notice. If either Party terminates prior to the completion of an academic semester, all students enrolled at the time of notification must be allowed to continue their placement until the conclusion of the current academic semester.
- C. Relationship of Parties** – Learning Site (including its employees and agents) shall act in an independent capacity and not as officers, employees or agents of CSU or University. Nothing in this Agreement shall be construed to constitute a partnership, joint venture or any other relationship other than that of independent contractors.
- D. Indemnification**
1. University shall defend, indemnify and hold Learning Site, its officers, agents, and employees harmless from and against any and all liability, loss, expense (including reasonable attorney's fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorney's fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of University, its officers, agents, or employees.
 2. Learning Site shall defend, indemnify and hold University, its officers, agents, and employees harmless from and against any and all liability, loss, expense (including reasonable attorney's fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorney's fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of Learning Site, its officers, agents, or employees.
- E. Insurance**
1. Each Party shall, at its own cost and expense, maintain general liability insurance, comprehensive or commercial form, with a minimum limit of \$1,000,000 for each occurrence and \$2,000,000 general aggregate. If Learning Site offers medical or professional services, Learning Site shall also carry professional liability (or errors and omissions) coverage with the same minimum limits. Each Party shall maintain Workers' compensation insurance as required by law. Insurance must be placed with insurers with a current A.M. Best rating of at least A: VII.
 2. The California State University system has elected to be insured for its General Liability exposure through the self-insured CSU Risk Management Authority.
 3. The State of California has elected to be self-insured for its vehicle liability and Workers' Compensation and property exposures. As a State agency, the California State University, Office of the Chancellor, the Trustees, and the CSU system of campuses are included in this self-insured program.
 4. Notwithstanding anything to the contrary in Subsection E.1, Learning Site may maintain a self-insurance program for all or any part of the foregoing liability risks, provided such self-insurance in all material respects complies with the requirements set forth herein.
 - a. If self-insured Learning Site, upon request, shall furnish University with a Certificate of Self-Insurance Coverage or other suitable document indicating that the self-funded retention levels maintained for each liability program meet or exceed the minimum insurance limits required under this agreement.
 5. The General Liability coverage referred to hereunder by each Party shall include the respective Party as an additional insured. Such a provision, however, shall only apply in proportion to and to the extent of the negligent acts or omissions of the Parties, their officers, agents and/or employees.
 6. University shall arrange for students to be covered by an insurance policy providing general and professional liability with limits of \$2,000,000 each occurrence and \$4,000,000 general aggregate under either the Student Academic Field Experience for Credit Liability Insurance Program (SAFECLIP), or the Student Professional Liability Insurance Program (SPLIP)

- a. Student Academic Field Experience for Credit Liability Insurance Program (SAFECLIP) provides general and professional liability coverage for students enrolled in service-learning course sections for which they receive academic credit. In essence, the program provides indemnity, including legal defense costs for students, faculty, campus and host institution (when required by contract/agreement), if there is a claim or lawsuit involving injury to others or damage to property in connection with service learning and other academic fieldwork experiences.
 - b. Student Professional Liability Insurance Program (SPLIP) provides general and professional liability coverage as well as educator's errors & omissions liability coverage for students enrolled in nursing, allied health, social work or education credential programs of the CSU who also perform community service or volunteer work for academic credit.
- F. Status of Students** - Students shall at no time throughout this agreement be considered officers, employees, agents or volunteers of either the University or Learning Site, except when explicitly approved by the specific program. Students do not displace regular employees.
- G. Confidentiality of Student Information** – University student records shall remain confidential as required by the Family Educational Rights and Privacy Act (FERPA). Neither Party shall release any protected student information without written consent of the student, unless required to do so by law or as dictated by the terms of this Agreement.
- H. Health Testing** – If Learning Site requires a health history or testing (tuberculosis testing, current immunizations, flu shot, etc.) for students prior to placement, students shall provide proof of satisfactory health history directly to Learning Site.
- I. Background Check/Finger-Printing** - If Learning Site requires University's students to undergo a background check or fingerprinting prior to placement, University students shall coordinate the results directly with Learning Site.
- J. Governing Law** – This Agreement shall be construed in accordance with and governed by the laws of the State of California, except where superseded by federal law.
- K. Endorsement** - Nothing contained in this Agreement shall confer on any party the right to use the other party's name as an endorsement of a product or service, or to advertise, promote or market any product or service.
- L. Assignments** - This Agreement is not assignable in whole or in part by either Party.
- M. Fair Labor Standards Act and Displacement of Organization Employees** – It is not the intention of this Agreement for students to perform services that would displace or replace regular employees of Learning Site.
- N. Confidentiality of Medical Records (HIPAA)** – *[Applicable to clinical/medical placements only]* All of Learning Site's medical records and charts created in connection with Clinical Training shall be and shall remain the property of Learning Site. For purposes of this Agreement and patient confidentiality under the Health Insurance Portability and Accountability Act of 1996 ("HIPAA"), students shall be considered to be members of Learning Site's "Workforce," as defined at 45 Code of Federal Regulations (C.F.R.) §160.103.
- In the course of Clinical Training at Learning Site, Students may have access to Protected Health Information, as defined at 45 C.F.R. §160.103, and shall be subject to Learning Site's HIPAA Privacy and Security policies and procedures. Students may be required to participate in training related to Learning Site's HIPAA Privacy and Security policies and procedures.
- The Parties agree that University is not a "business associate" of Learning Site under HIPAA. University will not be performing or assisting in the performance of covered HIPAA functions on behalf of Learning Site. There will be no exchange of individually identifiable protected health information between University and Learning Site.
- O. Locations** – If Learning Site operates more than one location capable of accepting student interns, and unless otherwise prohibited by policy or law, all locations under Learning Site's management or control will be covered by the terms of this Agreement. As such, the terms of this agreement shall flow down to any agency, department, etc. under the jurisdiction of the executing body without execution of a separate agreement.
- P. Accrediting Body Essentials:** Both parties hereby agree to adhere to the essentials as set forth by appropriate accrediting bodies Accrediting bodies include, but are not limited to, the Commission on Teacher Credentialing (CTC) and the Council for Accreditation of Counseling and Related Programs (CACREP).
- Q. Nondiscrimination** – Neither Party shall discriminate unlawfully against any student in placement or continuation in a fieldwork program, nor shall they discriminate unlawfully against any employee or applicant for employment.

- R. Severability** - If any provision of this agreement is held invalid by any law, rule, order of regulation of any government, or by the final determination of any state or federal court, such invalidity shall not affect the enforceability of any other provision not held to be invalid.
- S. Notices** – Any notices required by this Agreement will be deemed to have been duly given if sent by overnight delivery or by certified mail with return receipt requested to the correct addresses. Additionally, notices by Email will be considered legal notice if such communications include the following text in the Subject field: FORMAL LEGAL NOTICE – [insert, as the case may be: Learning Site name or CSUSB].
- T. Program Contacts (Optional)** – The below listed program contacts (if any) may have administrative oversight of educational programs related to this agreement. These individuals should be contacted for program administrative matters only. All contractual matters must be communicated, in writing, to the authorized signatories.

California State University, San Bernardino:**Learning Site:**

Catherine Provencio
(University Program Contact) Name

Administrative Analyst-Specialist
Title

coedeansoffice@csusb.edu
Email

(909) 537-5600
Phone

Patricia Chavez Urias
(Learning Site Contact)

Credentials Technician
Title

pchavezurias@alsd.org
Email

(909) 484-5151 ext. 102032
Phone

- U. Authority** - Each Party represents and warrants that the person(s) signing below on its behalf has the authority to enter into this Agreement and that this Agreement does not violate any of its existing agreements or obligations.
- V. Changes** – This agreement may only be modified through execution of a written amendment.
- W. Entire Agreement** – This document contains the entire agreement and understanding of the Parties, and supersedes all prior agreements, arrangements, and understandings with respect to the subject matter of this document. No amendment, alternation or variation of the terms of the Agreement shall be valid unless in writing and signed by the Parties hereto.

IN WITNESS WHEREOF, this Agreement has been executed by the duly authorized parties as of the date last written below.

Trustees of the California State University:**Learning Site:**

University Authorized Signature Date

Angelica Jara
Name

Lead Procurement & Contract Specialist
Title

contracts@csusb.edu
Email

Learning Site Authorized Signature Date

Donna Carlson
Name

Assistant Superintendent, Human Resources
Title

dcarlson@alsd.org
Email



Human Resources Memorandum

To: Dr. Sherry Smith, Superintendent

From: Donna Carlson, Assistant Superintendent, Human Resources

Date: August 2, 2023

Subject: Teacher Assignment by Board Resolution, Alternative Credentialing Committee

BACKGROUND: The Alternative Credentialing Committee was convened to review the assignment of four teachers and to determine their subject matter competency as prescribed by Board Policy 4113. The Committee reviewed and approved the following assignments:

Andy Bailey – Yearbook, Vineyard Junior High (1 section)

RATIONALE: Education Code sections 44258.3, 44256 (b) and 44258.7 (c, d) authorize school districts to assign the holder of a credential to teach subjects in departmentalized classes with confirmation of subject matter knowledge according to board-adopted policies and procedures and teacher consent. Once subject matter competency has been established in core academic subjects, it does not require renewal, and teaching assignments made pursuant to this section shall be valid only in that school district. ALSD Board policy does require that teaching assignments made under this policy be reviewed annually by Board resolution.


FUNDING: There is no financial impact to the District.

RECOMMENDATION: Recommend the Board approve the teacher assignments listed above for the 2023-2024 school year.

Prepared By: PCU Patricia Chavez Urias, Credentials Technician

Human Resources Memorandum

To: Dr. Sherry Smith, Superintendent

From:  Donna Carlson, Assistant Superintendent, Human Resources

Date: August 2, 2023

Subject: Teacher Assignment by Board Resolution, Secondary Credential Holders


BACKGROUND: Junior high teachers who hold secondary single subject credentials are sometimes needed to teach another subject area, in accordance with provisions of the Education Code:

Andy Bailey – Mathematics, Vineyard Junior High (4 sections)

RATIONALE: Education Code sections 44258.2 allows, by resolution of the governing board, the holder of a secondary teaching credential to teach, with his or her consent, another subject in grades 5-8, if the teacher has completed 12 semester units, or 6 upper division or graduate semester units, in the subject to be taught.

FUNDING: There is no financial impact to the District.


RECOMMENDATION: Recommend the Board approve the teacher assignments listed above for the 2023-2024 school year.

Prepared By:  Patricia Chavez Urias, Credentials Technician



Human Resources Memorandum

To: Dr. Sherry Smith, Superintendent

From:  Donna Carlson, Assistant Superintendent, Human Resources

Date: August 2, 2023

Subject: Teacher Assignment by Board Resolution, Multiple Subject Credential Holders


BACKGROUND: Several teachers who hold multiple subject credentials teach departmentalized classes at the junior high level in accordance with provisions of the Education Code:

Cynthia Baker – Science, Alta Loma Junior High (5 sections)
Pam Roberts – Language Arts, Vineyard Junior High (4 sections)

RATIONALE: Education Code sections 44256(b) allows, by resolution of the governing board, the holder of a multiple subject or standard elementary teaching credential to teach, with his or her consent, any subject in classes below grade 9, if the teacher has completed 12 semester units, or 6 upper division or graduate semester units, in the subject to be taught.

FUNDING: There is no financial impact to the District.

RECOMMENDATION: Recommend the Board approve the teacher assignments listed above for the 2023-2024 school year.

Prepared By:  Patricia Chavez Urias, Credentials Technician



Administrative Services Memorandum

To: Dr. Sherry Smith, Superintendent

From: EH Eric Hart, Associate Superintendent, Administrative Services

Date: August 2, 2023

Subject: Board Delegations – County Forms and Amendment to Administrative Regulation Exhibit 3300-E, Authorized Signatures

BACKGROUND: A component of a District's system of internal controls is the authorized signatures list. This list is also used by the County to determine who within the District has authority to authorize designated transactions. Recent changes in District Administration require this list to be updated. This allows us the opportunity to adjust the authorized signatures list giving signature authority to Dr. Christina Pierce, Assistant Superintendent, Educational Services.

In addition, this action correctly states authorization authority of employees who are no longer employed and those who are newly hired, allowing the County to update their lists.

RATIONALE: Board authorizations must be updated to reflect administrative changes.

FUNDING: There is no financial impact to the District.

RECOMMENDATION: Recommend the Board approve amendments to Administrative Regulation Exhibit 3300-E, Authorized Signatures, as presented.

Submit signed copies of the following forms to San Bernardino County District Financial Services:

- 1) County Form No. 2 ~ Board Delegation - Authorized Agent Status (add Dr. Christina Pierce)
- 2) County Form No. 4 ~ Board Delegation – Termination Thereof (Christopher Deegan)

San Bernardino County Superintendent of Schools
DISTRICT FINANCIAL SERVICES

CERTIFICATION OF BOARD MINUTES

SCHOOL DISTRICT: Alta Loma School District

SUBJECT MATTER: BOARD DELEGATION-AUTHORIZED AGENT STATUS

DATE OF ACTION: August 2, 2023

IN ACCORDANCE WITH PROVISIONS OF LEGAL CODES FOR THE STATE OF CALIFORNIA, THE GOVERNING BOARD OF THE ABOVE NAMED SCHOOL DISTRICT/COMMUNITY COLLEGE DISTRICT, HEREBY APPROVES AND ADOPTS THE ACTION DESCRIBED BELOW:

NAME OF AUTHORIZED AGENT: Dr. Christina Pierce

TITLE OF AUTHORIZED AGENT: Assistant Superintendent, Educational Services

ACTUAL SIGNATURE OF AUTHORIZED AGENT: _____

AUTHORIZATION RELATES TO DOCUMENTS NOTED BELOW:

- ☒ DISTRICT ORDERS (AND RELATED JOURNAL ENTRIES)
- ☒ PAYROLL ORDERS (AND RELATED JOURNAL ENTRIES)
- ☒ VOLUNTARY PAYROLL DEDUCTIONS (PAY620)
- ☒ NOTICES OF EMPLOYMENT FOR CERTIFICATED EMPLOYEES
- ☒ NOTICES OF EMPLOYMENT FOR CLASSIFIED EMPLOYEES
- ☒ NOTICES OF EMPLOYMENT FOR STUDENTS AND TEMPORARY EMPLOYEES

☒ PURCHASE ORDERS:

MONETARY LIMITATION: unlimited *FISCAL YEAR:* 2023-24 until revoked

☒ CONTRACTS:

MONETARY LIMITATION: unlimited *FISCAL YEAR:* 2023-24 until revoked

NO CONTRACT APPROVED PURSUANT TO THIS DELEGATION SHALL BE VALID UNTIL SUCH APPROVAL HAS BEEN RATIFIED BY THE GOVERNING BOARD OF THE SCHOOL DISTRICT.

NOTE: IF NO LIMITATIONS ARE TO APPLY TO THE DELEGATION NOTED ABOVE, PLEASE INDICATE 'NONE' IN THE BLANK SPACES PROVIDED.

- ☒ JOURNAL ENTRIES (FOR THOSE NOT AUTHORIZED FOR DISTRICT OR PAYROLL ORDERS)
- ☒ INTERFUND TRANSACTIONS
- ☒ BUDGET TRANSFERS
- ☐ OTHER BOARD DELEGATED AUTHORITY, PLEASE SPECIFY _____

AUTHORITY: X EDUCATION CODE
X EDUCATION CODE

SECTION: 17604, 17605, 35161, 81655(CC)
SECTION: 42603

I CERTIFY, UNDER PENALTY OF PERJURY, THE FOREGOING STATEMENTS TO BE TRUE AND CORRECT.

SIGNATURE: GOVERNING BOARD DESIGNEE TITLE DATE
(CANNOT SELF-CERTIFY UNLESS NO OTHER INDIVIDUAL HAS CO. FORM 1 AUTHORITY)

COUNTY FORM NO.4
REGULAR AUDIT

San Bernardino County Superintendent of Schools
DISTRICT FINANCIAL SERVICES

CERTIFICATION OF BOARD MINUTES

SCHOOL DISTRICT: Alta Loma School District

SUBJECT MATTER: BOARD DELEGATION-TERMINATION THEREOF

DATE OF ACTION: August 2, 2023

IN ACCORDANCE WITH PROVISIONS OF LEGAL CODES FOR THE STATE OF CALIFORNIA, THE GOVERNING BOARD OF THE ABOVE NAMED SCHOOL DISTRICT/COMMUNITY COLLEGE, HEREBY APPROVES AND ADOPTS THE ACTION DESCRIBED BELOW:

AUTHORIZATION GRANTED TO Christopher Deegan IS TERMINATED AS NOTED BELOW:

	TO BE TERMINATED:			
ELECTRONIC SIGNATURE KEY	<input checked="" type="checkbox"/>	YES	<input type="checkbox"/>	NO
DISTRICT ORDERS (AND RELATED JOURNAL ENTRIES)	<input checked="" type="checkbox"/>	YES	<input type="checkbox"/>	NO
PAYROLL ORDERS (AND RELATED JOURNAL ENTRIES)	<input checked="" type="checkbox"/>	YES	<input type="checkbox"/>	NO
VOLUNTARY PAYROLL DEDUCTIONS (PAY 620)	<input checked="" type="checkbox"/>	YES	<input type="checkbox"/>	NO
NOTICE OF EMPLOYMENT-CERTIFICATED EMPLOYEES	<input checked="" type="checkbox"/>	YES	<input type="checkbox"/>	NO
NOTICE OF EMPLOYMENT-CLASSIFIED EMPLOYEES	<input checked="" type="checkbox"/>	YES	<input type="checkbox"/>	NO
NOTICE OF EMPLOYMENT-STUDENT & TEMPORARY	<input checked="" type="checkbox"/>	YES	<input type="checkbox"/>	NO
JOURNAL ENTRIES (FOR THOSE NOT AUTHORIZED FOR DISTRICT OR PAYROLL ORDERS)	<input checked="" type="checkbox"/>	YES	<input type="checkbox"/>	NO
BUDGET TRANSFERS	<input checked="" type="checkbox"/>	YES	<input type="checkbox"/>	NO
CONTRACTS	<input checked="" type="checkbox"/>	YES	<input type="checkbox"/>	NO
REVOLVING CASH	<input checked="" type="checkbox"/>	YES	<input type="checkbox"/>	NO
INTERFUND TRANSACTIONS	<input checked="" type="checkbox"/>	YES	<input type="checkbox"/>	NO
PURCHASE ORDERS	<input checked="" type="checkbox"/>	YES	<input type="checkbox"/>	NO

AUTHORITY: ☒ EDUCATION CODE
☐ GOVERNMENT CODE
☐ OTHER

SECTION: 17604-05, 35161, 81655-56, 85232-33
SECTION: _____
SECTION: _____

SUPPORTIVE DATA: NONE REQUIRED

I CERTIFY, UNDER PENALTY OF PERJURY, THE FOREGOING STATEMENTS TO BE TRUE AND CORRECT.

Eric Hart, Associate Superintendent

August 2, 2023

SIGNATURE: GOVERNING BOARD DESIGNEE

TITLE

DATE

AUTHORIZED SIGNATURES

Dr. Sherry Smith Superintendent	Christopher Deegan Dr. Christina Pierce <i>Associate Assistant</i> Superintendent Educational Services	Eric Hart Associate Superintendent Administrative Services	Ryan Peterson Director of Fiscal Services
------------------------------------	--	--	---

Purchase Orders (Not to exceed limits per Public Contract Code 20111(a) and (b)).

X

X

X

X

Payroll Orders and Transfers

X

X

X

X

Notice of Employment for Certificated and Classified Employees

X

X

X

X

“S” Account Warrant District Orders and Payroll Deductions

X

X

X

X

Notices of Employment for Students and Temporary Employees

X

X

X

X

In-lieu of Transportation Payments

X

X

X

X

Travel Advances

X

X

X

Employee Expense Claims

X

X

X

District Orders and Transfers (Other than Payroll)

X

X

X

X

Electronic Signatures Key Authority for Commercial Orders, Expenditure Transfers, and Budget Appropriated Transfers/Increases

X

X

X

X


Adopted: February 19, 1991

Amended: July 23, 2014, April 4, 2018, April 3, 2019, February 3, 2021, June 2, 2021, July 21, 2021, January 12, 2022, February 2, 2022, July 20, 2022, August 2, 2023



Administrative Services Memorandum

To: Dr. Sherry Smith, Superintendent

From:  Eric Hart, Associate Superintendent, Administrative Services

Date: August 2, 2023

Subject: Approval for District Support Center to Change Signers on District Bank Accounts at Chaffey Federal Credit Union (CFCU)

BACKGROUND: The District Support Center has five (5) District accounts at CFCU. Due to a change in District administration, we would like to update signers on the accounts. This update is to grant signer authorization for the newly appointed Assistant Superintendent and to remove authorization from the previous Associate Superintendent, as per attached request.

RATIONALE: Board action is required to make changes to these accounts.

FUNDING: There is no fiscal impact to this action.

RECOMMENDATION: Recommend the Board approve the request to update signers on the District accounts at Chaffey Federal Credit Union. This action would add Christina Pierce, Assistant Superintendent to the authorized signers list to sign all related documents for Alta Loma School District.



Alta Loma

SCHOOL DISTRICT

Inspiring Learners for a Lifetime

TO: Chaffey Federal Credit Union
11563 Foothill Blvd #101
Rancho Cucamonga, CA 91730

FROM: Eric Hart, Associate Superintendent, Administrative Services

DATE: August 2, 2023

The Alta Loma School District Board of Trustees appointed Christina Pierce as Assistant Superintendent effective July 1, 2023. We would like to update our five (5) accounts for Christina to have permission as an authorized signer, and also to remove Christopher Deegan (former Associate Superintendent).

Authorized signers are as follows:

Signers:
(1 signature required)

Sherry Smith (Superintendent)
Eric Hart (Associate Superintendent)
Christina Pierce (Assistant Superintendent)
Ryan Peterson (Director, Fiscal Services)

Upon notification of approval, we will proceed.

Thank you.



Administrative Services Memorandum

To: Dr. Sherry Smith, Superintendent

From: ~~SH~~ Eric Hart, Associate Superintendent, Administrative Services

Date: August 2, 2023

Subject: Approval for Alta Loma Junior High School to Change Banks for Organized Student Body Account to US Bank

BACKGROUND: Alta Loma Junior High School currently has a bank account at Chaffey Federal Credit Union. This action would authorize Andrew Carter, Principal, to change the bank for their organized student body fund account to US Bank located at 6644 Carnelian Street, Rancho Cucamonga, California 91701.

RATIONALE: The funds of any student body organization established in the public schools of any school district may, subject to approval of the Governing Board, be deposited in a bank whose accounts are federally insured (EC 48933).

FUNDING: There is no fiscal impact to this action.

RECOMMENDATION: Recommend the Board approve the change of banks for Alta Loma Junior High School's organized student body account from Chaffey Federal Credit Union to US Bank.



Andrew Carter - Principal | Matthew Dzama - Assistant Principal | Greg Edmon - Dean of Students
9000 Lemon Ave. | Alta Loma, CA 91701 | P: 909.484.5100 | F: 909.484.5105

TO: Eric Hart, Associate Superintendent

FROM: Andrew Carter, Principal

DATE: August 2, 2023

Alta Loma Junior High School currently has two bank accounts at Chaffey Federal Credit Union. As Principal, Andrew Carter is asking for permission to change our current student body checking and savings accounts, **Alta Loma Junior High-Student Government**, from Chaffey Federal Credit Union to US Bank for Alta Loma Junior High School.

The information for the new account is as follows:

Bank: U.S. Bank
6644 Carmelian St
Rancho Cucamonga, CA 91701

Signers: Andrew Carter (Principal)
(2 signatures required) Matthew Dzama (Assistant Principal)
Krista Hamilton (School Secretary)

Upon notification of approval, we will proceed.

Thank you,

Andrew Carter, Principal





Administrative Services Memorandum

To: Dr. Sherry Smith, Superintendent

From: ~~Sh~~ Eric Hart, Associate Superintendent, Administrative Services

Date: August 2, 2023

Subject: Approval for Victoria Groves Elementary School to Change Signers on School Bank Account at US Bank

BACKGROUND: Victoria Groves Elementary School has a District-approved checking account with US Bank. Due to a change in administrative staff for the 2023-24 school year, we would like to update signers and the Person of Authority on the account. This will grant authorization for the newly appointed Assistant Principal to be added as a signer and remove authorization from the previous Principal, as per the attached request. The Person of Authority will have authorization to make changes with Board approval.

RATIONALE: Board action is required to make changes to this account.


FUNDING: There is no fiscal impact to this action.

RECOMMENDATION: Recommend the Board approve the request to update signers on the Alta Loma Elementary School District, Victoria Groves School Student Fund. This action would add Sheryl Collins, Assistant Principal, as a signer, Joylynn Peralta as the Person of Authority and remove the authorization of Kristy Johnson, previous Principal, on all related documents for Victoria Groves Elementary School.



Administrative Services Memorandum

To: Dr. Sherry Smith, Superintendent

From:  Eric Hart, Associate Superintendent, Administrative Services

Date: August 2, 2023

Subject: Approval for Vineyard Junior High School to Change Signers on School Bank Account at US Bank

BACKGROUND: Vineyard Junior High School has a District-approved student body checking account with US Bank. Due to a change in administrative staff for the 2023-24 school year, we would like to update signers on the account. This will grant signer authorization for the newly appointed Principal and Assistant Principal to be added as signers and to remove authorization from the previous Principal and Assistant Principal, as per the attached request.

RATIONALE: Board action is required to make changes to this account.

FUNDING: There is no fiscal impact to this action.

RECOMMENDATION: Recommend the Board approve the request to update signers on the Vineyard Junior High School checking account. This action would add Jenny Vetere, Principal, and Brittany Brehm, Assistant Principal, as a signer and remove the authorization of Sandra Rose, previous Principal, and Maureen Vass, previous Assistant Principal, on all related documents for Vineyard Junior High School.



Vineyard Junior High
6440 Mayberry Avenue
Rancho Cucamonga, CA 91737
Telephone: (909) 484-5120
Fax: (909) 484-5125

Principal – Jenny Vetere
Assistant Principal – Brittany Brehm

To: Eric Hart, Associate Superintendent

From: Jenny Vetere, Principal

Date: July 18, 2023

Due to a change in Administration we would like to have permission to change the signers on our current Associated Student Body checking account for Vineyard Junior High, established in 1990. The information for the account is as follows:

Bank: US Bank
6351 Haven Ave.
Rancho Cucamonga, CA 91737
Account #1 XXX XXXX X570

New Signers: Jenny Vetere, Principal
Brittany Brehm, Assistant Principal

Retain Current Signers: Kristen (Kristi) Verdugo, School Secretary

Remove: Sandy (Sandra) Migaiolo Rose, Former Principal
Maureen Vass, Former Assistant Principal


Upon notification of approval, we will proceed.

Thank you,

Jenny Vetere, Principal



Human Resources Memorandum

To: Dr. Sherry Smith, Superintendent
From:  Donna Carlson, Assistant Superintendent, Human Resources
Date: August 2, 2023
Subject: Job Description: School Counselor

BACKGROUND: The District has seen an increased need for additional support for academics, social/emotional development and college/career readiness, as well as collaboration with District staff to support educational success at our school sites. Therefore, a new job description has been created for School Counselor.

Second Reading

RATIONALE: The job description outlines the essential duties, qualifications and physical demands of the School Counselor.

FUNDING: The School Counselor will be placed on the Certificated Salary Schedule. The cost to the general fund will be approximately \$78,164, including benefits package. Actual cost will be determined by range and step placement on the salary schedule.

RECOMMENDATION: Recommend that the Board adopt the job description for School Counselor, as presented.

ALTA LOMA SCHOOL DISTRICT

SCHOOL COUNSELOR

DEFINITION

Under the general supervision of site administration and the Director of Student Services, the school counselor provides a comprehensive school counseling program that addresses the academic, social/emotional development, and college/career readiness domains as outlined in the ASCA National Model. The school counselor supports students with academic and college/career readiness planning. The school counselor collaborates with teachers, administration, families, and other educational partners to support the educational success of all students. The school counselor provides proactive leadership using data-driven approaches to deliver activities and services that remove barriers to learning.

ESSENTIAL DUTIES

- *Counsel students through the development of academic, college/career readiness and social/emotional plans*
- *Abide by the ASCA Ethical Guidelines for school counselors, which includes maintaining confidentiality and following FERPA guidelines regarding student information*
- *Assist in providing orientation activities for incoming students and their families*
- *School counselors will provide interventions to address academics, college/career readiness, and social/emotional development*
- *Counsels with students in groups and individually regarding personal and or social issues, such as anger management, bullying, peer relationships and academic or life skills*
- *Provides prevention and intervention services for students, such as conflict resolution and crisis intervention individually and in the classroom setting*
- *Monitor student progress and use data to provide services to those determined to be academically at promise and promote equity in order to access academic activities and to evaluate the program*
- *Collaborates with teachers, staff, and parents in understanding and meeting the needs of students including being a resource to teachers; provides leadership in incorporating counseling and guidance materials into curriculum, staff development and parent education programs; assists families with school related problems and issues*
- *Refers students and their parents to appropriate resources, special programs, or outside agencies; refers to community-based resources, as needed*
- *Provide leadership in incorporating school counseling core curriculum into staff development and parent education programs*
- *Assist families with school related problems and issues and make information available to families*
- *Maintains records, meeting objectives and provides necessary data to demonstrate program effectiveness*
- *Collaborates with other professionals in enhancing the education of students*
- *Establishes and maintains effective relationships with staff and administrators*
- *Communicates with administrators, teachers and staff, students, parents, and the community regarding the counseling and guidance program and its role in the educational program*
- *Reviews the counseling and guidance program annually with fellow District counselors and administrators to align with standards using the ASCA National Standards*
- *Is available to provide crisis counseling during critical incidents or other situations as needed*

ALTA LOMA SCHOOL DISTRICT

SCHOOL COUNSELOR – Page 2

- *Performs other duties as assigned or as directed under the guidance of the site administrator or Director of Student Services*

QUALIFICATIONS

Knowledge of:

- *The ASCA National Model*
- *School based counseling and therapeutic techniques for neurodivergent student needs*
- *Agencies and resources available to assist children*
- *Advisement and academic planning addressing academic achievement, course planning and social/emotional development*
- *Federal and state laws concerning individuals with special needs, family rights and counseling*
- *Common mental health concerns; including anxiety, depression, and self-harming behaviors*
- *Conflict resolution and peer relation strategies*
- *Teamwork, communication and advocacy for students' social emotional needs*
- *Healthy, competent and confident learners*

Ability to:

- *Assist students in effectively analyzing and developing alternative solutions to behavioral, educational, social and emotional problems and concerns*
- *Conduct, analyze and effectively utilize a variety of individual and group testing procedures and instruments applicable to the K-8 student*
- *Collect, organize, and analyze student information through the use of educational historical data, test results and through the use of interview techniques, including universal screenings and knowledge of early intervention*
- *Effectively deal with site and District personnel, parents, social service and youth service agencies in resolving student problems and concerns*
- *Effectively participate in the planning and implementation of school guidance and curricular programs*
- *Develop and implement school based counseling services*
- *Provide in-service training*
- *Work independently*
- *Maintain accurate records*
- *Meet established timelines*
- *Establish and maintain cooperative working relationships among culturally and ethnically diverse groups, which may include parents, students, employees, coworkers, teachers and various District site administrators*
- *Communicate effectively, both orally and in writing*
- *Understand and carry out oral and written directions*
- *Use software applications appropriate to assignment*

DESIRED QUALIFICATIONS

- *Valid California Pupil Services Credential in School Counseling or School Psychology*

ALTA LOMA SCHOOL DISTRICT

SCHOOL COUNSELOR – Page 3

- *Knowledge of the Individual Education Program (IEP) process*
- *Experience providing in-service training*
- *Knowledge and/or experience with a Special Education Local Plan Area (SELPA), school district operations and an array of special education placement and service options*
- *Experience working as a School District Psychologist and/or School Clinical Counselor*

EXPERIENCE, EDUCATION AND LICENSES

Experience:

Previous experience working with elementary school students in a counseling setting
Bilingual (English/Spanish) desirable

Education:

Master's Degree in School Counseling from an accredited college or university

Licenses and other Requirements:

Pupil Personnel Services

Department of Justice and FBI clearance

Possession of valid driver's license

Proof of insurability

SUMMARY OF PHYSICAL DEMANDS RATINGS

Report Identification Code:

The following analysis entails an evaluation of the "Physical Demands" factors of the job as it exists. This method provides a basis for permitting modification to fit the capabilities and needs of workers with disabilities:

Rating Symbol Key:

NP = Not Present - Does not exist

O = Occasionally - Up to 1/3 of the time

F = Frequently - From 1/3 to 2/3 of the time

C = Constantly - 2/3 or more of the time

1. STRENGTH:

A.	Standing		10%
	Walking		20%
	Sitting		70%
B.	Lifting	F	25 lbs.
	Carrying	F	25 lbs.
	Pushing	O	25 lbs.
	Pulling	O	25 lbs.

2. CLIMBING BALANCING

O
NP

ALTA LOMA SCHOOL DISTRICT

SCHOOL COUNSELOR – Page 4

- | | | |
|----|---|----------|
| 3. | STOOPING | O |
| | KNEELING | O |
| | CROUCHING | O |
| | CRAWLING | O |
| 4. | REACHING | C |
| | HANDLING | C |
| | FINGERING | F |
| | FEELING | F |
| 5. | TALKING: | |
| | Ordinary | C |
| | Other | O |
| | HEARING: | |
| | Conversations | C |
| | Other Sounds | O |
| 6. | SEEING: | |
| | Acuity, Near | C |
| | Acuity, Far | F |
| | Depth Perception | O |
| | Accommodation | C |
| | Color Vision | O |
| | Field of Vision | O |
| 7. | PHYSICAL DEMANDS RATING SUMMARY: Light Work: 2 3 (4) (5) (6)
(DOL Physical Demand Categories 1 to 6 are very significant to the customary performance of the job if contained in parenthesis) | |
| 8. | PHYSICAL DEMAND COMMENTS: Examples of lifting/carrying are: briefcase, testing materials; reaching/handling/fingering/feeling are telephone, test materials, computer; talking/hearing are normal conversations, counseling and administering tests; visual acuity is driving, preparing and receiving reports | |
| 9. | EXPOSURE to hostile or abusive individuals is possible | |

SUMMARY OF ENVIRONMENTAL CONDITIONS RATINGS

The following analysis represents evaluation of the surroundings in which the job is performed. Environmental Conditions must by definition be specific and related to the job:

Key to Environmental Factors Rating:

NP = Not Present in the Job Environment
S = Seldom - Under 5% of Work Day
O = Occasionally - Up to 1/3 Time
F = Frequently - From 1/3 to 2/3 Time
C = Constantly - 2/3 or More Time

ALTA LOMA SCHOOL DISTRICT

SCHOOL COUNSELOR – Page 5

1. **ENVIRONMENT:**
Inside 80% Outside 20%
2. **EXTREME COLD** **NP**
3. **EXTREME HEAT** **NP**
4. **WET/HUMID** **NP**
5. **NOISE (IN DECIBELS)** **80 decibels**
VIBRATION **NP**
6. **HAZARDS:**
 - Mechanical** **NP**
 - Explosives** **NP**
 - Electrical** **NP**
 - Radiant Energy** **NP**
 - Burns** **NP**
 - Other Hazard/s** **S**

Comments regarding “Other Hazard/s” = Aggressive students/parents
7. **ATMOSPHERIC CONDITIONS:**
 - Fumes** **NP**
 - Mists** **NP**
 - Odors** **NP**
 - Gasses** **NP**
 - Dusts** **NP**
 - Poor Ventilation** **O**
 - Other Atmospheric Hazards** **NP**

Comments Regarding “Poor Ventilation” = Interviewing in small rooms
8. **PROTECTIVE CLOTHING - DEVICES:** *Latex gloves*
9. **E. C. SUMMARY:** *Inside and Outside Work 2 3 4 5 6 7 Numbers encircled by () indicate significant involvement of factors enumerated and rated above*
10. **SUMMARY ENVIRONMENTAL COMMENTS:** *Exposure to paper dusts, normal office noises and road vibrations while driving an automobile*



Educational Services Memorandum

To: Dr. Sherry Smith, Superintendent
From: *CP* Dr. Christina Pierce, Assistant Superintendent, Educational Services
Date: August 2, 2023
Subject: Amend 2022-23 School Plans for Student Achievement

BACKGROUND: On January 18, 2023 the Board of Trustees approved the 2022-23 School Plans for Student Achievement. Due to the Additional Targeted Support and Improvement notification in the spring of 2023, School Plans for Student Achievement were updated to include goals addressing Additional Targeted Support and Improvement.

RATIONALE: The 2022-23 School Plan for Student Achievement infographics reflect the updated goals addressing Additional Targeted Support and Improvement.

FUNDING: There is no impact to the General Fund.


RECOMMENDATION: Recommend the Board approve the amended 2022-23 School Plans for Student Achievement.

Prepared By: *VJ* Kristy Johnson, Director of Educational Programs

2022-2023 School Plan for Student Achievement (SPSA) Overview


Alta Loma Elementary School

Student Enrollment		
Ethnicity	Percent of Enrollment	
African American	7.71%	
American Indian	0%	
Asian	7.47%	
Filipino	1.20%	
Hispanic/Latino	57.59%	
Pacific Islander	0.48%	
White	21.69%	
Two or More Races	3.61%	
Not Reported	0.24%	
Student Group	Percent of Enrollment	
English Learners	8.2%	
Socioeconomically Disadvantaged	48.9%	
Foster Youth	0.5%	
Students with Disabilities	7.0%	




415


Students



Schools



Staff



Communities Served

2022-23 SPSA Funding Overview		
Funding Source	Totals	
Principal's Budget	31,050.00	
SAG	33,120.00	
STEM	2,070.00	
Title I	76,378.00	



2022-23 SPSA Goals and Services

GOAL

1

All students will have access to high-quality standards-based instruction which is rigorous and engaging as measured.



Action #	Action Description	Student Group	Total Funds
1.1	Provide research based standard-aligned instructional materials and licenses for all students as well as intervention materials for all students.	All students	SAG 10,000 Title I 3,000.00
1.2	Provide professional development in instructional strategies to ensure high quality instruction for all students.	All students	Title I 3,000.00
1.3	Maintain technology equipment and supplies to ensure equitable access to standards based instruction.	All students	SAG 5,740.00
1.4	Provide access to an enriching and engaging library media center.	All students	SAG 4,500 Title I 3,500 Principal's Budget 1,500.00
1.5	Provide extension activities to GATE/Honors identified students	GATE identified students	SAG 2,000.00
1.6	Provide support for small group reading instruction.	All students	Title I 3,000.00 Principal's Budget 2,525.00

GOAL

2

Through ongoing data analysis and monitoring of student progress, ensure that students are progressing toward high school, college and career readiness as well as English Learner Development targets.



Action #	Action Description	Student Group	Total Funds
2.1	Students will participate in CAASPP and results will be used to measure progress.	All students in grades 3rd-6th grade	SAG 8,380.00 STEM 1,070.00

2.2	Students will be assessed throughout the year to monitor progress. Staff will work collaboratively to action plan for continuous improvement.	All Students	Principal's Budget 4,000.00
2.3	Students will be provided additional support for grades 1st-6th through the Literacy Labs and guided reading instruction.	At-promise students including ELL, SED, Foster Youth, Students experiencing Homelessness, and underperforming students	Title I 4,000.00
2.4	Intervention will be provided for At Promise students to help close the achievement gap.	Students not meeting proficiency on district assessments	Title I 33,678.00
2.5	Online 24/7 tutoring and homework support (PAPER) will be provided to ensure student achievement.	All students in grades 4th through 6th grade.	Principal's Budget 10,525
		SAG	2,500.00

GOAL

3

Create and maintain a positive climate and culture for learning that increases student engagement and school connectedness in a safe, well-maintained environment.



Action #	Action Description	Student Group	Total Funds
3.1	Provide academic, behavioral, and social emotional support through PBIS and Second Step lessons.	All students, specifically ELL, SED, and SWD	Title I 5,500.00
3.2	Provide activities for students and families to ensure engagement and maintain ongoing communication.	All students, specifically ELL, SED, and SWD.	Title I 4,000.00
3.3	Improve school connectedness through the partnership with the before and afterschool programs.	All students, specifically ELL, SED, and SWD	Principal's Budget 1,000.00
3.4	Improve school connectedness and provide leadership opportunities for students.	All students, specifically ELL, SED, and SWD	Principal's Budget 2,500.00
3.5	Provide professional development to create an equitable school environment for students with an emphasis on school connectiveness students with disabilities and EL students who have been identified as chronically absent.	STEM	Title I 2,000.00
		Principal's Budget	3,500
		Principal's Budget	1,000
		Principal's Budget	3,000


3.6	Provide professional development opportunities to begin the implementation of restorative practices.	All students	Principal's Budget Title I	1,000.00
3.7	Identify, monitor, and respond to the needs of foster youth and homeless students.	All students	Title I	6,000.00
3.8	School administration will meet with parent school site advisory groups to continually gather community input to improve school programs.	All students	Principal's Budget	1,500.00
3.9	Sites will promote outreach through the Parent Ambassador to increase parent participation in school events.	Title 1	Title I	2,500
3.10	Provide social emotional support through Second Step and Mental Health.	All Student		
3.11	<p>Reduce the number of students who are chronically absent by:</p> <ul style="list-style-type: none"> • Informal check-ins with a clearly identified staff member; • Regular one on one meetings with administrators which include ongoing data reviews of grades, i-Ready progress, and individualized attendance; • Clearly articulate a target for an attendance rate of 95% for each month; • Make attendance information a standing agenda item at or on all platforms, including all parent meetings or events, with the focus alternating between academic impact and financial impact; • Recognize students each month who have earned zero tardies and or shown an increase in attendance for that given month by Administration. 	ELL, SED, and SWD.		

Alta Loma Elementary School District
9390 Base Line Rd. • Alta Loma, CA 91701 | Phone: (909) 484-5151
Website: www.alsd.k12.ca.us

2022-2023 School Plan for Student Achievement (SPSA) Overview


Banyan Elementary

Student Enrollment		
Ethnicity	Percent of Enrollment	
African American	7.38%	
American Indian	0.17%	
Asian	11.84%	
Filipino	2.92%	
Hispanic/Latino	48.89%	
Pacific Islander	0.17%	
White	23.67%	
Two or More Races	4.46%	
Not Reported	0.51%	
Student Group	Percent of Enrollment	
English Learners	8.9%	
Socioeconomically Disadvantaged	37.6%	
Foster Youth	1.2%	
Students with Disabilities	11.0%	




583

Students




Schools



Staff

Our Community



Communities Served

2022-23 SPSA Funding Overview		
Funding Source	Totals	
GATE	1,000.00	
Principal's Budget	50,250.00	
PTA/PTSA	5,370.00	
SAG	53,520.00	
STEM	3,345.00	
Technology	5,000.00	
Title I	143,644.00	



2022-23 SPSA Goals and Services

GOAL

1

All students will have access to high quality, standards-based instruction which is rigorous and engaging.



Action #	Action Description	Student Group	Total Funds
1.1	Provide research-based standard-aligned instructional materials for all students, including licenses, as well as intervention materials.	All students	SAG 5,500 Principal's Budget 5,800 Title I 10,999
1.2	Provide professional development in instructional strategies to ensure high quality instruction for all students.	All Students	SAG 6,660 Title I 17,800 Principal's Budget 5,700 Technology 2,000
1.3	Maintain technology equipment and supplies to ensure equitable access to standards-based instruction.	All Students	SAG 3,680 Title I 6,021 Principal's Budget 5,750
1.4	Provide access to an enriching and engaging Library Media Center.	All Students	SAG 4,000 Title I 6,992 Principal's Budget 1,500
1.5	Offer and provide extension activities to ensure accelerated opportunities for students.	GATE/Honors identified Students	GATE 1,000
1.6	Provide support for small group instruction.	All Students	SAG 5,090 Title I 6,000 Principal's Budget 1,000

GOAL

2

Through ongoing data analysis and monitoring of student progress, ensure that students are progressing toward high school, college and career readiness as well as English Learner Development targets.



Action #	Action Description	Student Group	Total Funds
2.1	Students will participate in CAASPP and results will be used to measure progress.	All Students in grades 3- 6	<p>Title I 3,992</p> <p>Principal's Budget 2,850</p> <p>SAG 1,680</p>
2.2	Students will be assessed throughout the year to monitor progress using district-wide assessments and staff will analyze data and action plan for results for continuous student improvement.	All Students	<p>Title I 10,040</p> <p>SAG 4,000</p> <p>Principal's Budget 2,800</p> <p>STEM 1,500</p>
2.3	Students will be provided additional intervention support to close the achievement gap.	At Promise students including, ELL, SED, underperforming and Foster Youth and Students experiencing Homelessness	<p>SAG 4,000</p> <p>Title I 23,300</p> <p>Technology 2,000</p>
2.4	Intervention will be provided to students to close the achievement gap.	Student not meeting proficiency on district assessments	<p>SAG 7,000</p> <p>STEM 1,845</p> <p>Principal's Budget 4,000</p> <p>Title I 14,000</p>
2.5	On-line 24/7 Homework Support for students in grades 4th-6th for the purpose of ensuring student achievement.	All Students in grades 4th- 6th	<p>SAG 5,090</p> <p>Title I 7,000</p>

GOAL

3

All students and families will be provided opportunities which support school engagement, school safety, and school connectedness.




Action #	Action Description	Student Group	Total Funds
3.1	Provide academic, behavioral, and social behavior supports by school staff and administration through PBIS and mental health services.	All Students, specifically for students with two or more races, African American students, and SWD who have been identified as chronic absenteeism.	Title I 5,000 Principal's Budget 3,000
3.2	Provide activities for students and families to ensure engagement and maintain ongoing communication.	All Students, specifically for students with two or more races, African American students, and SWD who have been identified as chronic absenteeism.	SAG 2,500 Principal's Budget 3,000 Principal's Budget 1,300 PTA/PTSA 5,370
3.3	Improve school connectedness through the partnership with before and after school programs.	All Students, specifically for students with two or more races, African American students, and SWD who have been identified as chronic absenteeism.	SAG 500
3.4	Schools will improve school connectedness and provide leadership opportunities for students.	All Students, specifically for students with two or more races, African American students, and SWD who have been identified as chronic absenteeism.	Principal's Budget 4,250 SAG 1,320
3.5	Provide professional development to create an equitable school environment for students with an emphasis on school connectedness specifically for students with two or more races, African American students, and students with disabilities who have been identified as chronic absenteeism.	All Students	Title I 7,200 Principal's Budget 8,800 Title I 6,000
3.6	Provide professional development opportunities to begin implementation of restorative practices.	All Students	SAG 500
3.7	Identify, monitor, and respond to the needs of foster youth and homeless students.	All Students, specifically Foster Youth and Students experiencing Homelessness	Title I 9,800 SAG 1,000

3.8	School administration will meet with parent school site advisory groups to continually gather community input to improve school programs.	All students	
3.9	Sites will promote outreach through the Parent Ambassador to increase parent participation in school events.	All students	
3.10	Provide social emotional support through SEL curriculum and mental health services.	All students, specifically for students with two or more races, African American students, and SWD who have been identified as chronic absenteeism.	
3.11	<p>Reduce the number of students who are chronically absent by:</p> <ul style="list-style-type: none"> • Informal check ins with a clearly identified staff member; • Regular one on one meetings with administrators which include ongoing data reviews of grades, i-Ready progress, and individualized attendance; • Clearly articulate a target for an attendance rate of 96%; • Make attendance information a standing agenda item at or on all platforms, including all parent meetings or events, with the focus on attendance the impact of absenteeism. • Monitor attendance rate and communicate with families and students; • Recognize students each month who have earned zero tardies and or shown an increase in attendance at the class level and individual level. • Meet with chronically absent students in subgroups to establish goals and provide a monthly celebration for those meeting their attendance goal. 	African American students, SWD, and students with two or more races	

2022-2023 School Plan for Student Achievement (SPSA) Overview


Carnelian Elementary School

Student Enrollment		
Ethnicity	Percent of Enrollment	
African American	4.39%	
American Indian	0%	
Asian	4.61%	
Filipino	0.44%	
Hispanic/Latino	58.11%	
Pacific Islander	0%	
White	25.88%	
Two or More Races	6.14%	
Not Reported	0.44%	
Student Group	Percent of Enrollment	
English Learners	3.5%	
Socioeconomically Disadvantaged	37.9%	
Foster Youth	0.4%	
Students with Disabilities	9.6%	




456

Students



Schools



Staff

Our Community

Communities Served

2022-23 SPSA Funding Overview		
Funding Source	Totals	
Principal's Budget	34,500.00	
PTA/PTSA	4,500.00	
SAG	36,800.00	
STEM	2,300.00	
Title I	66,015.00	



2022-23 SPSA Goals and Services

GOAL

1

All students will have access to high quality state standard-based instruction that is rigorous and engaging.



Action #	Action Description	Student Group	Total Funds
1.1	Provide rich and engaging, research-based, standards-aligned instructional materials, including web-based licenses for all students, as well as intervention materials.	All Students	Principal's Budget 1700.00
1.2	Provide professional development in research-based best instructional strategies to ensure high-quality instruction for all students	All Students	SAG 8,150.00 Principal's Budget 1500.00
1.3	Maintain technology equipment and supplies to ensure equitable access to standards-based instruction.	All Students	SAG 5,500.00
1.4	Provide access to enriching and engaging, quality reading materials and equipment in our Library Media Center.	All Students	SAG 4,300.00
1.5	Provide high quality extension events to ensure accelerated learning opportunities for GATE identified students.	GATE Identified Students	SAG 1,500.00 SAG 1,200.00
1.6	Provide professional development and materials for guided reading and small group instruction.	All Students	SAG 1,250.00
1.7	Four instructional aides work with students in need of assistance on specific reading skills in the Literacy Lab under the supervision of the Assistant Principal.	Title I Students	Title I 45,000 Title I 2,000
1.8	The library program will promote student interest and achievement in reading.	All Students	SAG 2,500.00 Principal's Budget 3,000.00
1.9	Provide resources and assemblies for student recognition, academic growth and achievement.	All Students	PTA/PTSA 3,000.00 Principal's Budget 600.00 Principal's Budget 8,900.00
1.10	Provide an after school intervention program	All Students	SAG 2,000

GOAL

2

Through ongoing data analysis and monitoring of student progress, ensure that students are progressing toward high school, college and career readiness as well as English Language Development Targets.



Action #	Action Description	Student Group	Total Funds
2.1	Students in grades 3-6 will participate in CAASPP testing and results will be used to measure progress and adjust actions.	All Students	Principal's Budget 1,500.00
2.2	Students in grades K-6 will participate in the iReady Diagnostic and My Path Lessons throughout the year and results will be used to measure progress and adjust actions for continuous improvement.	All Students	SAG 1,150.00 SAG 2,550.00
2.3	Teachers will have release time for collaborative data analysis and instructional planning to align with state standards and instruction to focus on achievement for all students; however, primarily for the benefit of SED students, English Learners, Foster Youth and Homeless Students, et. al. (At Promise Students).	All Students	SAG 200.00 SAG 2,450.00
2.4	All teachers are given opportunities to further professional growth through in-service meetings and/or professional training.	All Students	Title I 815.00 SAG 1,500.00 SAG 1,500.00
2.5	All staff will recognize student achievement and progress toward state standards math proficiency (math facts and student awards).	All Students	SAG 500.00 PTA/PTSA 1,500.00 Principal's Budget 3,000
2.6	After school intervention and support for mathematics	All Students	Title I 1500.00
2.7	Students will participate in math lab, where they will be provided with intensive math intervention by instructional aides in a small group at least 30 minutes a day, 4 days a week.	Low performing students in mathematics	Title I 15,000
2.8	Provide enrichment opportunities in Science, Technology, Engineering and Math (STEM) during and after school.	All students, specifically 2 or more races, SWD and SED	STEM 600.00 STEM 500.00
2.9	Students in grades K-2 will receive intensive phonics instruction to build reading readiness skills through the Heggerty program	All students, specifically 2 or more races, SWD and SED	Title I 500.00

GOAL

3

Create and maintain a positive climate and culture for learning that increases student engagement and school connectedness in a safe, well-maintained environment.



Action #	Action Description	Student Group	Total Funds
3.1	Provide academic, behavioral, and social emotional support for students through Positive Behavior Intervention Support (PBIS) and mental health support.	All students, specifically 2 or more races, SWD and SED	SAG 200.00 STEM 1000.00
3.2	Provide activities for students and families to ensure engagement.	All students, specifically 2 or more races, SWD and SED	STEM 100.00 STEM 100.00
3.3	Improve school connectedness through after school sports and activities in partnership with the EXPLORE program.	All students, specifically 2 or more races, Hispanic students, SWD and SED	Principal's Budget 3,600.00
3.4	Improve school connectedness and provide leadership opportunities for students, including Student Leadership and Big Buddies programs.	All students, specifically 2 or more races, SWD and SED	SAG 350.00
3.5	All staff will recognize student achievement and progress toward state standards proficiency	Provide opportunities for professional development and planning to create an equitable school environment for all students.	Title I 1,200.00
3.6	Provide professional development and plan for implementation of Restorative Practices.	All Students	Principal's Budget 1,000.00
3.7	Identify, monitor and respond to the needs of foster youth and homeless students.	All Students	
3.8	School administration will meet with parent school site advisory groups to continually gather community input to improve school programs.	All Students	
3.9	Sites will promote outreach through the Parent Ambassador to increase parent participation in school events.	All Students	
3.10	Purchase supplies to promote an engaging, safe and clean campus	All Students	Principal's Budget 9,700.00
3.11	Provide social emotional support through Second Step.	All students	
3.12	Provide opportunities for parent participation and student mentoring through the Watch D.O.G. program.	All students	
3.13	Increase ongoing communication with families using multiple platforms regarding the importance of attendance, social-emotional well-being, and resources to support student education.	All students, specifically 2 or more races, SWD and SED	

3.14	<p>Reduce the number of students who are chronically absent by:</p> <ul style="list-style-type: none"> • Informal check-ins with a clearly identified staff member; • Regular one on one meetings with administrators which include ongoing data reviews of grades, i-Ready progress, and individualized attendance; • Clearly articulate a target for an attendance rate of 96% for each month; • Make attendance information a standing agenda item at or on all platforms, including all parent meetings or events, with the focus alternating between academic impact and financial impact; • Monitor attendance rate and communicate with families • Monthly attendance incentives to recognize students 	Specifically students with 2 or more races, Hispanic students, SWD and SED
------	---	--

Alta Loma Elementary School District
 9390 Base Line Rd. • Alta Loma, CA 91701 | Phone: (909) 484-5151
 Website: www.alisd.k12.ca.us

2022-2023 School Plan for Student Achievement (SPSA) Overview

Deer Canyon Elementary

Student Enrollment		
Ethnicity	Percent of Enrollment	
African American	4.08%	
American Indian	0%	
Asian	7.65%	
Filipino	1.53%	
Hispanic/Latino	51.53%	
Pacific Islander	0.17%	
White	28.06%	
Two or More Races	6.46%	
Not Reported	0.51%	
Student Group	Percent of Enrollment	
English Learners	3.6%	
Socioeconomically Disadvantaged	37.9%	
Foster Youth	0%	
Students with Disabilities	8.2%	

588

Students

Schools

Staff

Our Community

Communities Served

2022-23 SPSA Funding Overview		
Funding Source	Totals	
Principal's Budget	44,775.00	
SAG	47,760.00	
Title I	83,287.00	



2022-23 SPSA Goals and Services

GOAL

1

All students will have access to high-quality, standards-based instruction which is rigorous and engaging.



Action #	Action Description	Student Group	Total Funds
1.1	Provide research based standard-aligned instructional materials for all students, as well as intervention materials.	All students	SAG 5,680.00 Principal's Budget 7,275.00 Title I 3,725.00
1.2	Provide professional development in instructional strategies and educational programs to ensure high-quality instruction for students.	All students	SAG 2,660.00 Principal's Budget 6,000.00 Title I 2,000.00
1.3	Maintain technology equipment and supplies to ensure equitable access to standards-based instruction.	All students	SAG 4,000.00 Principal's Budget 1,000.00 Title I 3,000.00
1.4	Provide access to an engaging and welcoming media center and front office.	All students	SAG 1,000.00 Title I 1,000.00
1.6	Provide support for small group instruction.	All students	SAG 5,000.00 Principal's Budget 1,000.00 Title I 1,000.00

GOAL

2

Through ongoing data analysis and monitoring of student progress, ensure that students are progressing toward high school, college and career readiness, as well as, English Learner Development targets.



Action #	Action Description	Student Group	Total Funds
2.1	All students will participate in CAASPP testing for the 22-23 SY and results will be used to measure progress.	All students in grades 3-6	SAG 3,000.00 Principal's Budget 500.00
2.2	Students in grades K-6 are assessed throughout the year (baseline, mid-year and EOY) to monitor progress. Staff will work collaboratively to action plan for continuous improvement.	All students	SAG 4,000.00 Principal's Budget 5,000.00 Title I 4,000.00
2.3	Interventions, Literacy Lab, and Math Aides will be provided for At Promise students to close the achievement gap.	At Promise students, including ELL, underperforming, and Foster Youth and Students experiencing Homeless.	SAG 3,500.00 Principal's Budget 6,000.00 Title I 40,562.00
2.4	Intervention will be provided to students to close the achievement gap.	All students	SAG 3,820.00 Principal's Budget 3,000.00 Title I 5,000.00
2.5	Online 24/7 homework support (Paper) will be provided to ensure student achievement.	All students in grades 4-6	SAG 2,000.00 Principal's Budget 5,000.00 Title I 3,000.00

GOAL

3 Create and maintain a positive climate and culture for learning which increases student engagement and school connectedness in a safe, well-maintained environment.



Action #	Action Description	Student Group	Total Funds
3.1	Provide academic, behavioral, and social emotional support by school staff and administration through PBIS and mental health supports.	All Students and Students of Two or More Races	SAG 3,900.00
3.2	Provide activities for students and families to ensure engagement and maintain ongoing communication.	All students and Students of Two or More Races	SAG 2,000.00
3.3	Schools will improve school connectedness through after school sports (Elementary Track Meet), family nights, partnership with the Explorer program for after school activities, and clubs.	All students and Students of Two or More Races	Principal's Budget 4,000.00 SAG 1,000.00

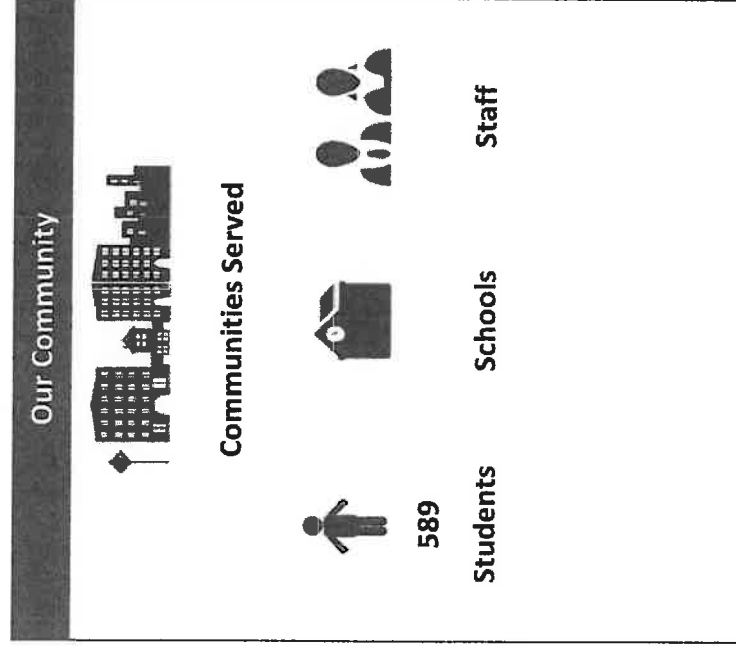
3.4	Schools will improve school connectedness and provide leadership opportunities for students.	All students and Students of Two or More Races	SAG	1,200.00
3.5	Provide opportunities for professional development to create an equitable school environment for students.	All students and Students of Two or More Races	SAG	2,000.00
3.6	Provide professional development to begin implementation of Restorative Practices.	All students.	Principal's Budget	6,000.00
3.7	Identify, monitor, and respond to the needs of foster youth and homeless students.	Foster Youth, Students experiencing homelessness and Students of Two or More Races	SAG	2,000.00
3.8	School administration will meet with parent school site advisory groups to continually gather community input.	All students	SAG	1,000.00
3.9	Sites will promote outreach through the Parent Ambassador to increase parent participation in school events.	All students	Title I	1,000.00
3.10	Site provides a Title 1 Parent Volunteer Coordinator to help increase parent volunteer involvement on campus to help with curriculum and instruction.	All students	Title I	19,000.00
3.11	Provide social emotional support through SEL curriculum and mental health services.	All Students		
3.12	<p>Reduce the number of students who are chronically absent by:</p> <ul style="list-style-type: none"> * Informal check-ins with a clearly identified staff member * Make attendance information a standing agenda on all platforms, including all parent meetings or events, with the focus alternating between academic impact and financial impact. * Regular One-on-one meetings with administrators including ongoing review of attendance and grades for chronically absent * Clearly articulate a target for an attendance rate of 96 % for each month * Recognize bell-to-bell SOARing Attendance with incentive and picture taken by Assitant Principal 	Students of Two or More Races, White, SWD, Hispanic, and SED		

Alta Loma Elementary School District
9390 Base Line Rd. • Alta Loma, CA 91701 | Phone: (909) 484-5151
Website: www.alsd.k12.ca.us

2022-2023 School Plan for Student Achievement (SPSA) Overview

Hermosa Elementary School

Student Enrollment		
Ethnicity	Percent of Enrollment	
African American	4.58%	
American Indian	0%	
Asian	15.11%	
Filipino	0.68%	
Hispanic/Latino	42.44%	
Pacific Islander	0.17%	
White	28.18%	
Two or More Races	7.98%	
Not Reported	0.85%	
Student Group	Percent of Enrollment	
English Learners	7.0%	
Socioeconomically Disadvantaged	32.6%	
Foster Youth	0.3%	
Students with Disabilities	8.7%	



2022-23 SPSA Funding Overview		
Funding Source	Totals	
GATE	1,000.00	
Principal's Budget	39,600.00	
SAG	42,240.00	
STEM	2,640.00	



2022-23 SPSA Goals and Services

GOAL

1

All students will have access to high quality, standards based instruction which is rigorous and engaging.



Action #	Action Description	Student Group	Total Funds
1.1	Provide research based standard-aligned instructional materials and licenses for all students, as well as intervention material for all students.	All Students	SAG 5,000 Principal's Budget 5,100
1.2	Provide professional development and support in instructional strategies to ensure high quality instruction for all students.	All Students	SAG 2,000 Principal's Budget 1,000
1.3	Maintain technology equipment and supplies to ensure equitable access to standards based instruction.	All Students	SAG 1,800 Principal's Budget 1,000
1.4	Provide access to an enriching and engaging library media center.	All Students	Principal's Budget 5,000 STEM 1,600
1.5	Provide extension activities to GATE/Honors identified students to ensure accelerated opportunities.	GATE Students/Honors identified students	GATE 1,000
1.6	Provide support for small group instruction.	All Students	Principal's Budget 1,500 SAG 7,940

GOAL

2

Through ongoing data analysis and monitoring of student progress, ensure students are progressing towards high school, college and career readiness as well as English Learner Development targets.



Action #	Action Description	Student Group	Total Funds
2.1	Students will participate in CAASPP and results will be used to measure progress	All Students in grades 3-6	Principal's Budget 2000

- 2.2** Students will be assessed throughout the year to monitor progress using district-wide assessments and staff will work collaboratively to analyze data and plan for continuous improvement
- All students
- SAG 1,000
- Principal's Budget 1,000
- STEM 1,040
- 2.3** To support all our struggling learners intervention will be provided.
- At Promise students including ELL, SED and Foster Youth and Students experiencing Homelessness
- Principal's Budget 5,000
- SAG 2,000
- 2.4** Intervention will be provided to students in order to close the achievement gap
- Students not meeting proficiency on district assessments
- SAG 5,000
- Principal's Budget 5,000
- 2.5** Online 24/7 homework support, Paper will be provided to ensure student achievement
- All Students in grades 4-6th
- SAG 5,000
- 2.7**

GOAL

3 All students and families will be provided opportunities which support school engagement, school safety, and school connectedness.




Action #	Action Description	Student Group	Total Funds
3.1	Provide academic, behavioral and social behavior supports by school staff, and administration through PBIS and mental health services.	All Students, specifically African American, SWD, and Students with Two or More Races who have been identified as chronically absent.	Principal's Budget 1000 SAG 1000
3.2	Provide activities for students and families to ensure engagement and maintain ongoing communication.	All Students, specifically African American, SWD, and Students with Two or More Races who have been identified as chronically absent.	Principal's Budget 2,000
3.3	Improve school connectedness through a partnership with before and after school programs.	All Students, specifically African American, SWD, and Students with Two or More Races who have been identified as chronically absent.	SAG 500

3.4	Schools will improve school connectedness and provide leadership opportunities for students.	All Students, specifically African American, SWD, and Students with Two or More Races who have been identified as chronically absent.	Principal's Budget	2,000
3.5	Provide professional development to create an equitable school environment for students with an emphasis on school connectedness for African American Students, Students with Disabilities, and Students with Two or More Races who have been identified as chronically absent.	All Students	SAG	6,000
3.6	Provide professional development to begin implementation of restorative practices.	All students	Principal's Budget	2,000
3.7	Identify, monitor, and respond to the needs of Foster Youth and Students experiencing homelessness.	Foster Youth and Students experiencing Homelessness	Principal's Budget	3,000
3.8	Administration will meet with parent school site advisory groups to continually gather community input to improve school programs.	All students	SAG	3,000
3.9	Provide social emotional support through Social Emotional Learning curriculum and mental health services.	All students, specifically African American, SWD, and Students with Two or More Races who have been identified as chronically absent.	Principal's Budget	2,000
3.10	Reduce the number of students who are chronically absent by: <ul style="list-style-type: none"> • Informal check ins with a clearly identified staff member; • Regular one on one meetings with administration which include ongoing data reviews of grades, i-Ready progress, and individualized attendance; • Clearly articulate a target for an attendance rate of 96% for each month; • Make attendance information a standing agenda item at or on all platforms, including all parent meetings or events, with the focus alternating between academic impact and financial impact; • Set a target of 5% absenteeism rate monthly which triggers communication with families from administration; • Recognize students each month who have earned perfect attendance and or shown an increase in attendance for that given month by assistant principal. 	African American, SWD, and Students with Two or More Races.	SAG	2,000

2022-2023 School Plan for Student Achievement (SPSA) Overview


Jasper Elementary

Student Enrollment		
Ethnicity	Percent of Enrollment	
African American	2.34%	
American Indian	0%	
Asian	1.49%	
Filipino	1.70%	
Hispanic/Latino	50.11%	
Pacific Islander	0.21%	
White	37.15%	
Two or More Races	5.52%	
Not Reported	1.49%	
Student Group	Percent of Enrollment	
English Learners	2.8%	
Socioeconomically Disadvantaged	30.6%	
Foster Youth	0.8%	
Students with Disabilities	18.5%	




471

Students



Schools



Staff

Our Community

Communities Served

2022-23 SPSA Funding Overview		
Funding Source	Totals	
Other	0.00	
Principal's Budget	33,975.00	
SAG	33,660.00	



2022-23 SPSA Goals and Services

GOAL

1

All students will have access to high quality, standards-based instruction which is rigorous and engaging.



Action #	Action Description	Student Group	Total Funds
1.1	Provide research based standard-aligned instructional materials and licenses for all students, as well as intervention materials for all students	All Students	SAG 8,360
1.2	Provide staff development in instructional strategies to ensure high quality instruction for all students.	All Students	Principal's Budget 2,275
1.3	Maintain technological equipment and supplies to ensure equitable access to standards-based instruction.	All Students	Principal's Budget 5,000
1.4	Provide access to an enriching and engaging library/media center.	All Students	SAG 3,000
1.5	Provide extensions/enrichment activities to GATE/Honors identified students.	GATE/Honors Students	Principal's Budget 2,000
1.6	Provide support for small group instruction.	Students	SAG 6,000
			Principal's Budget 3,500
			Principal's Budget 1000
			SAG 13,000
			Principal's Budget 1,000

GOAL

2

Through ongoing data analysis and monitoring of student progress, ensure that students are progressing toward high school, college, and career readiness as well as English Learner Development targets.



Action #	Action Description	Student Group	Total Funds
2.1	All students will participate in CAASPP testing for the 22-23 school year and results will be used to measure progress.	All Students in grades 3-6	Principal's Budget 1,000
			Principal's Budget 1,000

2.2	Students in grades K-6 are assessed throughout the year (baseline, mid-year, and EOY) to monitor progress. Staff will work collaboratively to create an action plan for continuous improvement specifically monitoring Students With Disabilities in ELA and Math.	All Students, specifically SWD	SAG Principal's Budget	2,000 7,700
2.3	Students will be provided additional support in grades K-6 through Literacy Lab and Math Aides for At Promise students to close the achievement gap.	At Promise students including, ELL, under performing, and Foster Youth and students experiencing homelessness.	SAG Principal's Budget	1,000 3,000
2.4	Intervention will be provided to students to close the achievement gap and an increase in mainstreaming for SWD.	All students, specifically SWD	Principal's Budget	1,000
2.5	Online 24-7 homework support (Paper) will be provided to ensure student achievement.	All Students in grades 4-6		

GOAL

3

All students and families will be provided opportunities which support school engagement and connectedness.



Action #	Action Description	Student Group	Total Funds
3.1	Provide academic, behavioral, and social emotional supports by school staff and administration through PBIS and mental health supports.	All Students, specifically for SWD and students that are chronically absent	Principal's Budget 1,000
3.2	Provide activities for students and families to ensure engagement and maintain ongoing communication.	All Students, specifically for SWD and students that are chronically absent	Principal's Budget 500
3.3	Schools will improve school connectedness through the partnership of before and after school programs.	All Students specifically for SWD and students that are chronically absent	Principal's Budget 300
3.4	Schools will improve school connectedness and provide leadership opportunities, through Student Council, Peer Assisted Leadership, and the Buddy Program.	All Students, specifically for SWD and students that are chronically absent	Principal's Budget 200 SAG
3.5	Provide opportunities for professional development and facilitate action planning to create an equitable school environment for students. Provide a professional development to create an equitable school environment to create an emphasis for Students With Disabilities and students that are chronically absent.	All Students specifically for SWD and students that are chronically absent	SAG 300
3.6	Provide ongoing professional development in restorative practices, social emotional learning curriculum, and equity training.	All Students specifically for SWD and students that are chronically absent	Principal's Budget 1,000



Identify, monitor, and respond to the needs of foster youth and homeless students.	Foster Youth and students experiencing homelessness
School administration will meet with parent school site advisory groups to continually gather community input to improve school programs.	All Students
Reduce the number of students who are chronically absent by: <ul style="list-style-type: none">• Informal check-ins with a clearly identified staff member;• Frequent formal one on one meetings with administrators which include ongoing data reviews of grades, i-Ready progress, and individualized attendance;• Clearly articulate a target for an attendance rate of 96% for each month;• Make attendance information a standing agenda item at or on all platforms, including all parent meetings or events, with the focus alternating between academic impact and financial impact;• Recognize students each month who have earned zero tardies and or shown an increase in attendance for that given month at weekly assemblies.	SWD and students that are chronically absent

Alta Loma Elementary School District
9390 Base Line Rd. • Alta Loma, CA 91701 | Phone: (909) 484-5151
Website: www.alsd.k12.ca.us

2022-2023 School Plan for Student Achievement (SPSA) Overview

Floyd M. Stork Elementary School

Student Enrollment		
Ethnicity	Percent of Enrollment	
African American	0.96%	
American Indian	0%	
Asian	8.16%	
Filipino	0.64%	
Hispanic/Latino	40.16%	
Pacific Islander	0%	
White	44.96%	
Two or More Races	4.32%	
Not Reported	0.80%	
Student Group	Percent of Enrollment	
English Learners	3.5%	
Socioeconomically Disadvantaged	22.6%	
Foster Youth	0.3%	
Students with Disabilities	7.4%	


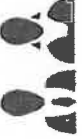



Our Community

Communities Served

625

Students

Schools

Staff

2022-23 SPSA Funding Overview		
Funding Source	Totals	
GATE	0.00	
Other	1,000.00	
Principal's Budget	0.00	
PTA/PTSA	48,025.00	
SAG	7,500.00	
Technology	50,100.00	
	5,000.00	



2022-23 SPSA Goals and Services

GOAL

1

All students will have access to high quality standards-based instruction which is rigorous and engaging.



Action #	Action Description	Student Group	Total Funds
1.1	Provide research based standards-aligned materials including student licenses as well as intervention for all students.	All students	Principal's Budget 10,000
1.2	Provide staff development in instructional strategies to ensure high quality instruction for all students.	All students	SAG 10,000
1.3	Maintain technology equipment and supplies to ensure equitable access to standards-based instruction.	All students	Technology 5,000 Principal's Budget 1,000
1.4	Provide access to an enriching and engaging library/ media center.	All Students	Principal's Budget 1,500 PTA/PTSA 2,500
1.5	Provide extension enrichment activities to GATE identified students.	GATE Identified Students	GATE 1,000 Principal's Budget 500.00 PTA/PTSA 1,000
1.6	Provide support for primary guided reading for primary teachers to teach small reading groups.	All Students	SAG 20,000

GOAL

2

Through ongoing data analysis and monitoring of student progress, ensure that students are progressing toward high school, college and career readiness as well as English Learner Development targets.



Action #	Action Description	Student Group	Total Funds
2.1	Students will participate in CASSPP testing	All Students in grades 3-6	SAG 2,000 Principal's Budget 1,000
2.2	Students in grades K-6 are assessed throughout the year to monitor progress of district assessments. Staff will work collaboratively for continuous improvement.	All students	SAG 2,000
2.3	Students will be provided additional support to increase student achievement.	All students to include English Learners, Foster Youth, SED, and Students experiencing Homelessness	SAG 10,000 Principal's Budget 5,000
2.4	Students not meeting proficiency on district assessments and programs will be given extra supports	Students not meeting proficiency on district assessments	Principal's Budget 3,000
2.5	Online homework support for the purpose of ensuring student achievement	All students grades 4-6	SAG 100
2.7			Other 0

GOAL

3

All students students and families will be provided opportunities which support school environment and school connectedness.



Action #	Action Description	Student Group	Total Funds
3.1	Provide academic, behavioral and social emotional support for students through PBIS and mental health supports	All students, specifically SWD	Principal's Budget 10,000 SAG 1,000 PTA/PTSA 1,000
3.2	Provide activities for students and families to ensure engagement and maintain ongoing communication.	All students	Principal's Budget 4525 PTA/PTSA 1000

3.3	Improve school connectedness through partnership with after school program & activities	All Students, specifically SWD	SAG	1000
3.4	Schools will improve school connectedness and provide leadership opportunities for students.	All students	Principal's Budget	1,500
3.5	Provide opportunities for professional development and facilitate action planning to create an equitable school environment for students	All students	Principal's Budget	3,000
3.6	Provide professional development opportunities for teachers to begin implementation of Restorative Practices.	All Students	Principal's Budget	1,000
3.7	Identify, monitor, and respond to the needs of foster youth and homeless students.	All Students	SAG	5,000
3.8	School administration will meet with parent school site advisory groups to continually gather community input to improve school programs.	All students	SAG	1,000
3.9	Provide social emotional support through SEL curriculum and mental health services	All students, specifically SWD	Principal's Budget	1,000
3.10	<p>Reduce the number of students who are chronically absent by:</p> <ul style="list-style-type: none"> • Informal check-ins with a clearly identified staff member; • Regular one on one meetings with administrators which include ongoing data reviews of grades, i-Ready progress, and individualized attendance; • Clearly articulate a target for an attendance rate of 96% for each month; • Make attendance information a standing agenda item at or on all platforms, including all parent meetings or events, with the focus alternating between academic impact and financial impact; • Monitor attendance rate and communicate with families • Monthly attendance incentives to recognize students 	All students, specifically SWD		




Alta Loma Elementary School District
9390 Base Line Rd. • Alta Loma, CA 91701 | Phone: (909) 484-5151
Website: www.alsd.k12.ca.us

2022-2023 School Plan for Student Achievement (SPSA) Overview


Victoria Groves School

Student Enrollment		
Ethnicity	Percent of Enrollment	
African American	1.85%	
American Indian	0%	
Asian	11.46%	
Filipino	1.48%	
Hispanic/Latino	54.90%	
Pacific Islander	0.37%	
White	23.84%	
Two or More Races	5.18%	
Not Reported	0.92%	
Student Group	Percent of Enrollment	
English Learners	7.4%	
Socioeconomically Disadvantaged	31.1%	
Foster Youth	1.1%	
Students with Disabilities	11.8%	

Our Community

Communities Served



541

Students

Schools

Staff

2022-23 SPSA Funding Overview		
Funding Source	Totals	
GATE	1,000.00	
Principal's Budget	40,950.00	
SAG	43,680.00	
STEM	2,730.00	



2022-23 SPSA Goals and Services

GOAL

1

All students will have access to high quality, standards based instruction which is rigorous and engaging.



Action #	Action Description	Student Group	Total Funds
1.1	Provide research based standard-aligned instructional materials and licenses as well as intervention materials for all students.	All students	SAG 8,000 Principal's Budget 8,000
1.2	Provide professional development in instructional strategies to provide high quality instruction for all students.	All students	STEM 2,730 Principal's Budget 4,500
1.3	Maintain technology equipment and supplies to ensure equitable access to standards based instruction.	All students	SAG 4,500 Principal's Budget 500
1.4	Provide access to enriching and engaging library center	Provide access to an enriching and engaging library/media center.	SAG 2,500
1.5	Provide extension and enrichment activities to GATE/Honors students.	GATE identified students	GATE 1,000
1.6	Provide support for small group instruction	All students	SAG 2,200 Principal's Budget 8,000

GOAL

2

Through ongoing data analysis and monitoring of student progress, ensure students are progressing toward high school, college and career readiness as well as English Learner Development targets.



Action #	Action Description	Student Group	Total Funds
2.1	Students will participate in CAASPP testing to measure progress	All students in grades 3-6	Principal's Budget 1,000
2.2	Students in grades K-6 are assessed throughout the year to monitor progress of district assessments. Staff will work collaboratively to action	All students	Principal's Budget 4,000

plan for continuous improvement specifically motoring students with disabilities, English Learners and students with two or more races in ELA and math.

2.3 Students will be provided additional intervention support to increase student achievement.

SAG 2,000

SAG 10,000

Principal's Budget 4,950

2.4 Intervention will be provided for AT Promise students in order to close the achievement gap.

At Promise students including EL, SED, Students with disabilities, and Foster Youth and Homeless

SAG 6,000

2.5 Online homework support (Paper) will be provided to ensure student achievement.

SAG 500

GOAL

3

Students and families will be provided opportunities which support school engagement and connectedness in a safe and well-maintained environment.



Action #	Action Description	Student Group	Total Funds
3.1	Provide academic, behavioral and social emotional support for students through PBIS, and mental health supports.	All students, specifically students with disabilities, English Learners and students with two or more races who have been identified as chronically absent.	Principal's Budget 3,000
3.2	Provide activities for students and families to ensure engagement and maintain ongoing communication	All Students, specifically students with disabilities, English Learners and students with two or more races who have been identified as chronically absent.	SAG 2,480
3.3	Improve school connectedness through a partnership with the before and after school program.	All Students, specifically students with disabilities, English Learners and students with two or more races.	SAG 2,000
3.4	Schools will improve school connectedness and provide leadership opportunities for students	All Students, specifically students with disabilities, English Learners and students with two or more races.	Principal's Budget 500
			SAG 1,500
			Principal's Budget 1,000

2022-2023 School Plan for Student Achievement (SPSA) Overview

Alta Loma Junior High School

Student Enrollment		
Ethnicity	Percent of Enrollment	
African American	4.19%	
American Indian	0.16%	
Asian	6.83%	
Filipino	0.93%	
Hispanic/Latino	52.02%	
Pacific Islander	0.31%	
White	29.66%	
Two or More Races	5.59%	
Not Reported	0.31%	
Student Group	Percent of Enrollment	
English Learners	3.0%	
Socioeconomically Disadvantaged	31.8%	
Foster Youth	0.3%	
Students with Disabilities	9.9%	

644

Students

Schools

Staff

Our Community

Communities Served

2022-23 SPSA Funding Overview		
Funding Source	Totals	
GATE	1,000.00	
Principal's Budget	47,175.00	
SAG	50,320.00	
STATS	5,000.00	
Technology	5,000.00	



2022-23 SPSA Goals and Services

GOAL

1

All students will have access to high quality standard-based instruction which is rigorous and engaging.



Action #	Action Description	Student Group	Total Funds
1.1	Provide researched based standard-aligned instructional materials, including licenses for all students, as well as intervention materials for all students.	All Students	SAG 6000 Principal's Budget 14600
1.2	Provide professional development in instructional strategies to ensure high quality instruction for all students.	All Students	SAG 3040 Principal's Budget 8000
1.3	Maintain technology equipment and supplies to ensure equitable access to state standards.	All Students	Technology 5000 SAG 2000 Principal's Budget 10000
1.4	Provide access to an enriching and engaging library media center.	All Students	SAG 2500
1.5	Provide extension activities to GATE identified students.	GATE identified students	GATE 1000
1.6	Provide enrichment opportunities and materials for courses beyond the core including: PE, Spanish, Music, Art, and other elective courses.	All Students	SAG 2180

GOAL

2

Through ongoing data analysis and monitoring of student progress, ensure that students are progressing toward high school, college and career readiness as well as English Learner Development targets.



Action #	Action Description	Student Group	Total Funds
2.1	All students will participate in CAASPP testing and results will be used to measure progress and revise actions and services	All Students	SAG 3000
2.2	All students will be assessed throughout the year to monitor progress using district-wide assessments. Staff will work to analyze data and then collaboratively action plan for continuous improvement.	All Students	SAG 5000 Principal's Budget 2000

2.3	Provide intervention and additional support through before and after school tutoring.	At Promise students including ELL, SED, underperforming, Foster Youth and Students experiencing Homelessness. An additional subgroup added was African-American students.	STATS Principal's Budget	5000
2.4	Provide ELD support through additional elective course.	ELL Students	SAG	1000
2.5	Two credentialed teachers will run a Study Hall twice a week , after school, for one hour.	At Promise students including ELL, SED, underperforming, Foster Youth and Students experiencing Homelessness. An additional subgroup added was African-American students.	Principal's Budget	4075
			SAG	1000
2.6	Provide 24/7 Online Tutoring Support (Paper)	All Students	SAG	100
2.7	Provide intervention through Math Success courses.	At Promise students including ELL, SED, Underperforming, Foster Youth and Students experiencing Homelessness.	SAG	5000
2.8	Students are randomly selected for upholding the schoolwide expectation of writing in their minder binders and provided an incentive.	All students	SAG	500
			Principal's Budget	500

GOAL

3 Create and maintain a positive climate and culture for learning which increases student engagement and school connectedness in a safe, well-maintained environment.



Action #	Action Description	Student Group	Total Funds
3.1	Behavioral supports provided by school staff and administration through the PBIS model.	All Students	SAG 10000 Principal's Budget 2000
3.2	Provide activities for students and families to ensure engagement.	All Students	SAG 1000 Principal's Budget 1000
3.3	Provide after school sports and clubs to build school connectedness and a positive school environment.	All Students	SAG 2000 Principal's Budget 1000

3.4	Promote safety, responsibility, leadership opportunities, and school connectedness including Safe School Ambassador Program.	All Students	SAG	500
3.5	Provide professional development and facilitate action planning to create an equitable school environment for students.	All Students	Principal's Budget	1000
3.6	Provide ongoing professional development in restorative practices, social-emotional learning curriculum, and equity training across all content areas.	All Students	SAG	1000
3.7	Identify, monitor, and respond to the needs of Foster Youth and Students experiencing Homelessness. Increase connections with Dean of Students to check in and address all areas of need.	Foster Youth and Students experiencing Homelessness.	SAG	1000
3.8	Students receive "Warrior Wins" for displaying the traits of our PBIS acronym of PRIDE (Positivity, Respect, Integrity, Dedication, Excellence). Students are randomly selected each week by ASB and receive a school incentive.	All students	Principal's Budget	1000
3.9	Each week two specific teacher identify two students they believe define Warrior PRIDE. These students are recognized by administration, receive school incentives, have their name put on a marquee, and parents receive a positive phone call home.	All students	SAG	500
3.10	Start a "Swag Store" that offers students school spirit wear in exchange for PBIS Warrior Win tickets that students earn from staff members for showing positive behaviors.	All Students	Principal's Budget	500
3.11	Provide an assembly on Mental Health Wellness facilitated by the District's Clinical Counselor and include education on how to empower students to advocate for themselves.	All Students	SAG	1000
3.12	Provide social emotional support through Second Step (SEL Curriculum) and mental health services.	All students		
3.13	Increase ongoing communication with families, using multiple platforms, regarding the importance of attendance, social-emotional well-being, and resources to support student education.	All students, specially African-American student groups.		
3.14	<p>Reduce the number of students who are chronically absent by:</p> <ul style="list-style-type: none"> • Informal check ins with a clearly identified staff member; • Formal one on one meetings with administrators every four weeks which include ongoing data reviews of grades, i-Ready progress, and individualized attendance; • Clearly articulate a target for an attendance rate of 96% for each month; • Make attendance information a standing agenda item at or on all platforms, including all parent meetings or events, with the focus alternating between academic impact and financial impact; 	African-American, Hispanic, Two or More Races, White, SWD, SED.		


- Set a target of 5% absenteeism rate monthly which triggers communication with families from administration;
- Recognize students each month who have earned zero tardies and or shown an increase in attendance for that given month by assistant principal.

Alta Loma Elementary School District
9390 Base Line Rd. • Alta Loma, CA 91701 | Phone: (909) 484-5151
Website: www.alasd.k12.ca.us

2022-2023 School Plan for Student Achievement (SPSA) Overview


Vineyard Junior High School

Student Enrollment		
Ethnicity	Percent of Enrollment	
African American	7.41%	
American Indian	0.31%	
Asian	9.41%	
Filipino	1.54%	
Hispanic/Latino	48.61%	
Pacific Islander	0%	
White	26.08%	
Two or More Races	5.40%	
Not Reported	1.23%	
Student Group	Percent of Enrollment	
English Learners	3.5%	
Socioeconomically Disadvantaged	32.3%	
Foster Youth	0.8%	
Students with Disabilities	11.3%	




648

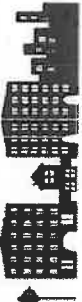
Students



Schools



Staff



Communities Served

2022-23 SPSA Funding Overview		
Funding Source	Totals	
Other	60,000.00	
Principal's Budget	49,575.00	
SAG	51,040.00	
STATS	5,000.00	



2022-23 SPSA Goals and Services

GOAL

1

All students will have access to high quality, standards-based instruction which is rigorous and engaging.



Action #	Action Description	Student Group	Total Funds
1.1	Provide research based standard-aligned instructional materials and licenses for all students, as well as intervention materials for all students.	All students	SAG 9000.00 Principal's Budget 15000.00
1.2	Provide professional development in instructional strategies to ensure high quality instruction for all students .	All students	SAG 7000.00 Principal's Budget 8000.00
1.3	Maintain technology equipment and supplies to ensure equitable access to standards-based instruction.	All students	SAG 10000.00 Principal's Budget 10000.00
1.4	Provide access to an enriching and engaging library media center.	All students	SAG 4000.00
1.5	Provide extension enrichment activities to GATE identified students.	GATE/Honors Identified Students	SAG 1000.00
1.6	Provide enrichment opportunities and materials for courses beyond the core including: PE, Spanish, Music, Art, and other elective courses.	All Students	Principal's Budget 2575.00

GOAL

2

Through ongoing data analysis and monitoring of student progress, ensure that students are progressing toward high school, college and career readiness as well as English Learner Development targets.



Action #	Action Description	Student Group	Total Funds
2.1	All students will participate in CAASPP for the 22-23 school year and results will be used to measure progress.	All students	SAG 3000.00
2.2	Students will be assessed throughout the year to monitor progress using district-wide assessments. Staff will work collaboratively to analyze data	All Students	SAG 4000.00 Principal's Budget 2000.00

and action plan for continuous improvement specifically monitoring Students with Disabilities.

2.3 Provide intervention and additional support after school.

At Promise students including ELL, SED, Underperforming, and FY and students experiencing Homelessness. An additional subgroup added was SWD.

STATS 5,000.00
Principal's Budget 4000.00

2.4 Provide ELD support through an elective class.

SAG 1000.00

2.5 Provide online homework support for the purpose of ensuring student achievement.

Principal's Budget 1000.00

2.6 An additional .5 FTE math intervention teacher will be added to support small group instruction.

SAG 500.00
Other 60,000

GOAL

3 Create and maintain a positive climate and culture for learning which increases student engagement and school connectedness in a safe, well-maintained environment.



Action #	Action Description	Student Group	Total Funds
3.1	Provide academic, behavioral, and social-emotional support through Positive Behavior Interventions and Supports (PBIS) and mental health supports.	All Students, specifically SWD identified as chronically absent and a high suspension rate.	SAG 1000.00 Principal's Budget 1000.00
3.2	Provide activities for students and families to ensure engagement and maintain ongoing communication.	All Students, specifically SWD identified as chronically absent and a high suspension rate.	SAG 1000.00 Principal's Budget 1000.00
3.3	Provide after school sports, clubs, and activities to build school connectedness and a positive school environment.	All Students, specifically SWD identified as chronically absent and a high suspension rate.	SAG 1000.00 Principal's Budget 2000.00
3.4	Promote safety, responsibility, leadership opportunities, and school connectedness including Safe School Ambassador Program	All Students, specifically SWD identified as chronically absent and a high suspension rate.	SAG 4500.00 Principal's Budget 1000.00


3.5	Provide professional development to create an equitable school environment for students with an emphasis on school connectiveness Students with Disabilities who have been identified as chronically absent and a high suspension rate.	All Students, specifically SWD identified as chronically absent and a high suspension rate.	SAG	1000.00
3.6	Provide professional development opportunities in restorative practices.	All Students, specifically SWD who have been identified as having high suspension rates.	SAG	1000.00
3.7	Identify, monitor, and respond to the needs of foster youth and youth experiencing homelessness.	Students experiencing Homelessness and Foster Youth Students	Principal's Budget	1000.00
3.8	School administration will meet with parent school site advisory groups to continually gather community input to improve school programs.	All Students	SAG	1000.00
3.9	Provide social-emotional support through Second Step and mental health services and provide professional development for all elective and special education staff.	All Students, specifically SWD identified as chronically absent and high suspension rates.	Principal's Budget	1000.00
3.10	<p>Reduce the number of students who are chronically absent by:</p> <ul style="list-style-type: none"> • Informal check ins with a clearly identified staff member; • Regular meetings with administrators which include ongoing data reviews of grades, i-Ready progress, and individualized attendance; • Clearly articulate a target for an attendance rate of 96% for each month; • Make attendance information a standing agenda item at or on all platforms, including all parent meetings or events, with the focus alternating between academic and financial impact; <p>Monitor attendance absence rate. Administration will communicate with families;</p> <p>Recognize students who have perfect attendance by providing a monthly incentive.</p>	SWD		

Alta Loma Elementary School District
9390 Base Line Rd. • Alta Loma, CA 91701 | Phone: (909) 484-5151
Website: www.alsd.k12.ca.us



Administrative Services Memorandum

To: Dr. Sherry Smith, Superintendent

From:  Eric Hart, Associate Superintendent, Administrative Services

Date: August 2, 2023

Subject: Approval of Pupil Transportation Services Contract with Visser Bus Services for the 2023-24 School Year

BACKGROUND: The Alta Loma School District is dedicated to providing transportation services to our community. The ongoing challenges of hiring qualified bus drivers has hampered the District's ability to provide home to school transportation services to general education students for the past two years.

RATIONALE: The District has decided to contract with Visser Bus Services to assist in providing general education home to school transportation for the 2023-24 school year. Visser will provide safe and convenient transportation services to any and all pupils who are identified by the Alta Loma School District as being eligible for transportation services.

FUNDING: Funding is a total of \$270,000 from the Unrestricted General Fund.

RECOMMENDATION: Recommend the Board approve the Pupil Transportation Services Contract with Visser Bus Services for the 2023-24 school year and authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents.

PUPIL TRANSPORTATION SERVICES AGREEMENT

THIS AGREEMENT is made and entered into as of the 1st day of July, 2023, by and between the Alta Loma School District, with principal office located at 9390 Baseline Road, Alta Loma, CA 91701, and Visser Bus Services with principal office at 1469 W. 9th St. Upland CA 91786, hereinafter called "CONTRACTOR."

WITNESSETH

WHEREAS, Alta Loma School District has selected CONTRACTOR to provide the pupil transportation services described herein; and

WHEREAS, CONTRACTOR desires to provide such transportation services,

NOW, THEREFORE, in consideration of the covenants hereinafter contained, the parties agree as follows:

1. TERM

The term of this Agreement shall commence July 1, 2023 and shall continue through June 30, 2024.

2. SCOPE OF SERVICES REQUIRED

CONTRACTOR shall, during the term of this Agreement, supply and maintain such number of school buses and personnel as are required to fulfill Alta Loma School District needs for "Basic Transportation" and "Supplemental Transportation" as defined below.

"Basic Transportation" shall mean the safe and convenient transportation of any and all pupils who are designated by Alta Loma School District to be transported between school and a point reasonably close to the pupil's homes. Such transportation shall be provided for each and every day that school is convened and in accordance with bus routes and schedules submitted by CONTRACTOR to Alta Loma School District and approved by Alta Loma School District.

"Supplemental Transportation" shall mean the safe and convenient transportation if any and all pupils or other authorized persons as may be requested by Alta Loma School District for field trips, excursion, athletic activities or any other purpose designated by Alta Loma School District.

3. COMPENSATION AND BILLING

In consideration for services rendered hereunder, Alta Loma School District shall pay to CONTRACTOR all sums due and owing and calculated in accordance with the rates set forth in Exhibit 'A' attached hereto and made a part hereof, as may be adjusted from time to time as provided herein. Not later than the third (3rd) working day after the end of each month during the term of this Agreement, CONTRACTOR will submit to Alta Loma School District a statement of its services rendered during the preceding month. After verification of the statement, Alta Loma School District shall pay the amount due to CONTRACTOR on or before the last day each month in which the statement has been submitted.

4. FUEL

CONTRACTOR shall furnish all fuel to be used in its performance of this Agreement.

5. TRIPS, ROUTES AND SCHEDULES

CONTRACTOR shall work with the Director or his/her designee in planning the routes and otherwise performing this Agreement.

Alta Loma School District reserves the right to establish the routes, stops and schedules to be followed and to make changes therein from time to time. Alta Loma School District shall notify CONTRACTOR whenever changes are necessary in routes, stops and schedules and CONTRACTOR shall make a reasonable effort to adjust its operations to incorporate such changes within five (5) business days after notice if received from Alta Loma School District.

6. RECORDS AND REPORTS

CONTRACTOR shall provide those reports and records which may be reasonably requested by Alta Loma School District and necessary for proper payment for or evaluation of Contractor's performance hereunder. All such records shall be open to inspection by Alta Loma School District or its representative during regular business hours in Contractor's office.

7. INDEMNIFICATION

CONTRACTOR shall hold Alta Loma School District, its governing board, officers and employees harmless and does hereby indemnify Alta Loma School District, its governing board, officers and employees from and against every claim or demand which may be made by any person, firm or corporation, or other entity arising from or caused by an act of neglect, default or omission of CONTRACTOR in the performance of this Agreement, except to the extent that such claim or demand arises from or is caused by the negligence or willful misconduct of Alta Loma School District, its agents or employees.

To the extent permitted by law, Alta Loma School District shall hold CONTRACTOR, its officers, employees, agents, successors and assigns harmless and does hereby indemnify CONTRACTOR, its officers, employees, agents, successors and assigns from and against every claim or demand which may be made by any act of neglect, default or omission of Alta Loma School District, its governing board, officers, employees or agents, except to the extent that such claim or demand arises from or is caused by the negligence or willful misconduct of CONTRACTOR, its agents or employees.

8. INSURANCE

CONTRACTOR shall, at its expense, procure and keep in force during the entire term of this Agreement, public liability and property damage liability insurance protecting Alta Loma School District, its board, officers, employees and agents, and CONTRACTOR, its drivers and other personnel. CONTRACTOR shall, so long as available at reasonable prices from standard markets in the property and casualty insurance industry, provide limits of liability of not less than Ten Million Dollars (\$10 Million) Combined Single Limit for bodily injury and damage to property. CONTRACTOR agrees to provide Alta Loma School District a certificate of insurance evidencing such coverage and designating Alta Loma School District, as an additional insured. Workers' compensation insurance shall be maintained as required by law, or CONTRACTOR shall undertake self-insurance in

accordance with applicable state law, as will protect the CONTRACTOR from claims which may arise from its operations under the Contract. All insurance policies shall provide that no coverage shall be canceled except by thirty (30) days written notice to CONTRACTOR and Alta Loma School District, with evidence of Workers' Compensation coverage in the amount required by law.

9. FORCE MAJEUR

In the event the CONTRACTOR is unable to provide the transportation services herein specified because of any act of God, civil disturbance, fire, flood, riot, war, picketing, strike, lockout, labor dispute, loss of transportation facilities, oil or fuel shortage or embargo, governmental action or any condition or cause beyond Contractor's control, Alta Loma School District shall excuse CONTRACTOR from performance under this Agreement.

10. INCLEMENT WEATHER/ SCHOOL CLOSINGS

In the event of inclement weather or impassability of roads or whenever school is canceled, delayed or is dismissed early, Alta Loma School District shall notify CONTRACTOR as soon as possible after such decision is reached.

11. SAFETY PROGRAM

CONTRACTOR shall be responsible for implementing and maintaining a comprehensive pupil transportation safety program. A summary of the safety program shall be provided for review by Alta Loma School District, upon request.

12. MANAGEMENT PERSONNEL

CONTRACTOR shall employ management personnel who shall be responsible for the efficient operation of the transportation services furnished hereunder and who shall be Contractor's liaison to Alta Loma School District. CONTRACTOR shall inform Alta Loma School District of the name(s) and address (es) of such management personnel.

13. OPERATIONS PERSONNEL/ DRIVER QUALIFICATIONS

CONTRACTOR shall employ a sufficient number of drivers and support personnel to assure Alta Loma School District of continuous and reliable service.

CONTRACTOR shall take reasonable steps to prevent its employees from exposing any pupil to impropriety of word or conduct. CONTRACTOR shall not knowingly permit its drivers to smoke on the bus nor to drink any intoxicating beverage or be under the influence of drugs or alcohol while operating any bus. CONTRACTOR shall regulate the use of prescription and non-prescription drugs which impair the safe operation of the bus.

CONTRACTOR shall be responsible for hiring and discharging personnel employed by CONTRACTOR to perform its obligations hereunder; provided, however, that Alta Loma School District, shall have the right to require CONTRACTOR to remove from service under this Agreement any employee who, in Alta Loma School District sole discretion, is deemed unsuitable for the performance of transportation services for Alta Loma School District; and provided further that Alta Loma School District shall make such request in writing and state the reasons therefore.

CONTRACTOR shall provide qualified drivers, trained and licensed in accordance with the laws of this State and the rules and regulations of Alta Loma School District. Accordingly, the CONTRACTOR agrees that each driver shall:

- (a) Possess a valid driver's license or permit issued by this State authorizing such person to operate a school bus.
- (b) Be certified by a duly licensed medical practitioner as medically qualified and free of medical or physical conditions which, absent reasonable accommodation, would limit safe operation of a school bus. The physical examination shall be conducted prior to employment and periodically thereafter.
- (c) Successfully complete a course of training, including instruction in school bus safety, pupil discipline, human relations, defensive driving, first aid, use of fire extinguisher, traffic laws, applicable policies and regulations and behind-the-wheel school bus driving instruction.
- (d) Possess a satisfactory driving record and criminal history record, after review of such records prior to employment and periodically thereafter to the extent permitted or available by law.
- (e) Prior to employment and from time to time thereafter, to the extent permitted by law, undergo such tests as may reveal, within a reasonable degree of medical or scientific certainty, the presence or absence of drugs or controlled substances in the body and such tests as may clinically reveal alcoholism or alcohol misuse. Negative findings for such tests shall be a condition of employment.
- (f) Satisfy all applicable requirements of the U.S. Department of Transportation, Federal Highway Administration in rendering transportation services regulated by that agency.
- (g) Meet any other criteria required by law or by Alta Loma School District policies, rules or regulations.

CONTRACTOR shall hold each driver responsible for:

- (a) Supervising the loading and unloading of his or her bus at every pick-up and delivery point.
- (b) Keeping informed of all rules and regulations affecting the operation of school buses and standards of conduct.
- (c) Complying with all federal, state and local traffic laws while operating buses under this Agreement.
- (d) Carrying the appropriate identification at all times while on duty.
- (e) Carrying a timepiece while on duty so that the driver can maintain established schedule times.

14. EQUIPMENT

All school buses supplied by CONTRACTOR in performance of this Agreement shall meet or exceed the standards established by the laws and regulations of this State. CONTRACTOR shall maintain the school buses used to provide transportation services under this Agreement in accordance with the law and accepted industry maintenance standards.

CONTRACTOR shall provide buses in sufficient number to efficiently transport all pupils for whom Alta Loma School District orders services, including an adequate number of spare buses to ensure continuous service without interruption. Buses shall be of sufficient capacity to permit every pupil transported to be seated.

The CONTRACTOR shall provide a two-way communication system for use in vehicles. Contractor shall furnish and maintain in good working order all equipment necessary, including a base station and mobile unit for each vehicle, such equipment being, as much as is practical, capable of allowing communication between the base and the furthest distance traveled within the District on any bus route.

15. PUPIL DISCIPLINE/ VANDALISM

The ultimate responsibility and authority to suspend or expel any pupil from transportation services hereunder shall rest with Alta Loma School District. Contractor's drivers are responsible only for such discipline as is required to safely and properly operate Contractor's buses. Each driver shall handle all disciplinary matters in strict accordance with Alta Loma School District policy. In no case will a driver eject a pupil from a bus for misbehavior except in the event of an extreme emergency endangering the safety of the pupil, other pupils, the driver or the bus assistant, and then only after radio notice to Contractor's terminal and to the pupil's building principal. All discipline problems shall be reported in writing following completion of the route. Further procedures and regulations for the administration of discipline shall be established cooperatively between Alta Loma School District and CONTRACTOR.

Vandalism damages to Contractor's equipment or facilities shall be the responsibility of CONTRACTOR. However, Alta Loma School District shall give CONTRACTOR reasonable assistance in obtaining restitution for damaged equipment or facilities. CONTRACTOR may, upon concurrence by Alta Loma School District, refuse to provide a pupil with transportation services until vandalism damages caused by such student are paid in full.

16. FACILITIES

All routes shall operate from a facility operated and maintained by the CONTRACTOR

17. TERMINATION

If either party shall willfully violate any of the covenants or duties imposed upon it by this Agreement, such willful violation shall entitle the other party to terminate this Agreement. The party desiring to terminate for such cause shall give the offending party thirty (30) days written notice to remedy the violation. If at the end of such time the party notified has not removed the cause of complaint or remedied the purported violation, then this Agreement shall be deemed terminated.

18. SURVIVAL

The mutual obligations described in Section 3, COMPENSATION; 7, INDEMNIFICATION; and 17, FACILITIES hereof shall survive the termination or expiration of this Agreement.

19. STATUS OF CONTRACTOR

In the interpretation of this Agreement and the relations between the CONTRACTOR and Alta Loma School District, CONTRACTOR shall be construed as being an independent contractor employed to provide transportation services only. Neither CONTRACTOR nor any of its employees shall be held or deemed in any way to be an agent, employee or official of Alta Loma School District. CONTRACTOR shall be responsible for, and hold Alta Loma School District harmless from any liability for unemployment taxes or contributions, payroll taxes or other federal or state employment taxes.

20. PLACE OF CONTRACT

This Agreement shall be deemed to be made in and shall be construed in accordance with the laws of the State of California. All references in this contract to the "State" shall mean the state of California.

21. SEVERABILITY

In the event any provision specified herein is held or determined by a court of competent jurisdiction to be illegal, void or in contravention of any applicable law, the remainder of this Agreement shall remain in full force and effect.

22. NOTICE TO PARTIES

All notices given by the parties to this Agreement shall be in writing and served by depositing same in the United States Mail, postage prepaid, registered or certified mail.

Notices to Alta Loma School District shall be addressed to:

Alta Loma School District
Attn: Eric Hart
9390 Baseline Rd.
Alta Loma, CA 91701

Notices to CONTRACTOR shall be addressed to: Visser Bus Services

1469 W. 9th St.
Upland CA 91786

Either Alta Loma School District or CONTRACTOR may change its address of record for receipt of official notice by giving the other written notice of such change and any necessary mailing instructions.

23. ENTIRE AGREEMENT

This Agreement sets forth the entire agreement between the Alta Loma School District and CONTRACTOR concerning the subject matter hereof. There are no representations, either oral or written, between Alta Loma School District and CONTRACTOR other than those contained in this Agreement.

IN WITNESS THEREOF, the parties hereto have executed this Agreement in duplicate the day and year first herein above written.

Visser Bus Services

Alta Loma School District

By: _____

By: _____

Printed Name: _____

Printed Name: _____

Title: _____

Title: _____

Date: _____


Date: _____

APPENDIX 'A'

SCHEDULE OF FEES	2023-24 Rate
Regular Home to School Transportation (Per Bus, Per Day, 5 Hour Minimum, Using Contractor Owned Bus)	\$499.00
Excess Hours – Prorated to the ¼ Hour (to include all time over 5 hrs.)	\$95.00
Activity/Field Trips 5 Hour Minimum/First 50 miles	\$590.00
Excess Hours – Prorated to the ¼ Hour (to include all time over 5 hrs.)	\$95.00
Mileage Charges (each additional mile over 100 miles)	\$2.50/mile

Administrative Services Memorandum

To: Dr. Sherry Smith, Superintendent

From:  Eric Hart, Associate Superintendent, Administrative Services

Date: August 2, 2023

Subject: Approval of Agreement for Demographic Analysis of Site Boundaries and Enrollment with Davis Demographics MGT, LLC for the 2023-24 School Year

BACKGROUND: The District continues to experience declining enrollment with some school sites experiencing larger declines than others. To best utilize the District resources and help to maintain consistent staffing at sites, the District is interested in reviewing school site boundaries and enrollment forecasts with the expertise of a demographer.

RATIONALE: Davis Demographics specializes in partnering with school districts across the state to help districts plan for the ongoing demographic changes that occur within the district boundaries. The services provided include boundary scenarios based on forecasts that minimize disruption for families, have equitable class occupancy across the District and work to keep "neighborhood schools" in place.

FUNDING: Funding is a total of \$19,350 from the Unrestricted General Fund

RECOMMENDATION: Recommend the Board approve the Agreement for Demographic Analysis of Site Boundaries and Enrollment with Davis Demographics MGT, LLC for the 2023-24 school year and authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents.

**MASTER ENGAGEMENT AGREEMENT
BY AND BETWEEN
ALTA LOMA SCHOOL DISTRICT
AND
DAVIS DEMOGRAPHICS MGT, LLC**

THIS MASTER ENGAGEMENT AGREEMENT ("Agreement"), made and entered into as of July 11, 2023, by and between **Davis Demographics MGT, LLC**, a subsidiary of MGT of America, LLC, ("DD"), with offices located at 11801 Pierce Street #125, Riverside, California 92505, and **Alta Loma School District** ("District"), with offices located at 9390 Base Line Rd., Alta Loma, CA 91701; hereinafter individually referred to as "Party" and collectively as "Parties", sets forth the Parties' understanding pursuant to which DD shall be engaged by District.

WHEREAS, The District has requested professional services in demographic analysis, enrollment forecasting, facilities planning, committee and public meeting support, geographic information system (GIS) data development, GIS software, training or other services as requested.

NOW THEREFORE, in consideration of the above recitals and the mutual promises and benefits contained herein, the Parties hereby agree as follows:

I. SCOPE OF SERVICES.

DD shall perform consulting services and/or provide licenses to software products as outlined in the scope of services hereunder ("Services") and set out in **Annex No. 1** to this Agreement. Each Annex, upon execution by both Parties, shall by this reference be incorporated in and made part of this Agreement. Each Annex shall specify the Services to be performed by DD, the payment terms for such Services, as well as any other details specified by the Parties. Should the Services as described in any Annex change in any material way, an adjustment to DD's fees and promised delivery dates for such Services may be required via an additional project authorization and amendment to this Agreement. DD undertakes to advise District promptly should any such adjustment be necessary and to negotiate with District in good faith to arrive at a mutually acceptable revision to the applicable Annex.

II. INDEPENDENT CONTRACTOR STATUS.

The relationship of the Parties is that of independent contractors and nothing herein shall be construed as creating any other relationship, joint venture or partnership between the Parties. DD is and will be responsible for determining the sequence, method, details and manner in which it performs those services required under the terms of this Agreement.

III. FEES AND DISBURSEMENTS.

Compensation to DD shall be made at an **hourly rate of \$215.00** with a maximum fee for tasks to be completed, as outlined in Annex No. 1. Should District opt to include software, it will be invoiced in full upon shipment, unless otherwise stated in this Agreement.

DD shall invoice District monthly; at which time such invoices shall be due and payable. DD reserves the right to impose an interest charge equal to one and one-half percent (1.5%) per month in respect of any invoice which is outstanding for more than thirty (30) days.

Professional services tasks outlined in Annex No. 1 and their associated fees are for estimate purposes only within the total scope of the Agreement—task fees are not individual maximum

fees—DD retains the sole right to shift fees between the tasks to complete the overall scope of work outlined in the Agreement.

Any additional services not specifically outlined in this Agreement shall be invoiced at the hourly fee noted above. Any meetings not specifically outlined in this Agreement shall be invoiced at the hourly fee (inclusive of travel time to and from any meeting) plus any airfare and \$275 per diem travel expenses (for overnight trips or any trips requiring air travel).

All software is governed by the terms of the individual Software Licensing Agreement.

IV. TERM AND TERMINATION.

This Agreement shall be effective as of the last date of signature by either Party ("Effective Date") and shall continue for as long as deemed necessary to complete deliverables as agreed-upon in this Agreement and any applicable Annexes ("Expiration Date"). At District's option and if approved by DD, this Agreement may be renewed for additional periods. The District will notify DD each year of its intention to exercise this option, at which time compensation and scope can be determined and agreed upon by both Parties. Software Licensing Agreement(s) are subject to a separate renewal as outlined in the Optional Software Licensing Agreement. Either Party shall have the right to terminate this Agreement by giving thirty (30) days' prior written notice to the other Party (the "Termination Date"). In the event that this Agreement is so terminated in advance of its scheduled completion, District shall pay to DD, upon receipt of an invoice, any and all proper charges earned and/or incurred by DD in connection with the Services pursuant to this Agreement, including but not limited to:

- a. Payment at the hourly rate specified in this Agreement for all time spent on the performance of this Agreement up until the receipt of notice of termination.
- b. Payment for all expenses incurred by DD in the performance of this Agreement, including, but not limited to, mapping and other purchased or licensed data.

V. OBLIGATIONS OF THE DISTRICT.

- a. District agrees that its employees will cooperate with DD in the performance of services under this Agreement and will be available for consultation with DD at reasonable times.
- b. District shall provide, at no cost to DD, District data which are requested by DD and required for providing the services of this Agreement.
- c. District shall aid DD in obtaining data from other public offices or agencies, local business firms, and private citizens whenever such data is necessary for the completion of the work outlined in this Agreement.

VI. LIMITATIONS.

- a. DD understands that time is of the essence in completing the work outlined in this Agreement. Additionally, District understands that DD may be dependent upon the timely delivery of data from the District, as well as third parties, and that all tasks may not be completed in the time as may be specified in this Agreement, but that DD will make all reasonable efforts to complete all tasks in the means described in this Agreement.

- b. District understands that the work performed by DD is based upon the best information available to DD at the time of rendering services. District also understands that DD makes no guarantees for these services.
- c. District understands that the mapping databases and associated information licensed from third parties in the performance of this Agreement are detailed and complex products. DD will make all reasonable efforts to bring these databases and products into compliance for accuracy in accordance with industry standards, however DD makes no warranties for these third-party data products.

VII. DELAY.

If during the term, District causes delay resulting from District's (i) failure to provide requested information on a timely basis, (ii) providing of inaccurate, incorrect or false information, (iii) District's failure to provide access to appropriate personnel if required by the Appendix Scope, or (iv) delay due to District rescheduling Appendix Scope; and such delay causes DD any or all of (i) duplicate work efforts, (ii) corrective work efforts, or (iii) more than 7 days of idle time, DD reserves the right to charge additional fees on either or both of (i) hourly rate (ii) and material costs.

VIII. GENERAL INDEMNIFICATION.

District shall fully defend, indemnify and hold harmless DD and its officers, directors, employees, agents, representatives or successors and assigns (collectively, "Indemnified Parties") from and against any and all claims, demands, actions or causes of actions and any and all liabilities, costs and expenses (including but not limited to attorney's fees and expenses, incurred in the defense of an Indemnified Party, including costs of appeal) damage or loss in connection therewith, what may be asserted by any third party on account of, or sustained or alleged to have been sustained by, or arising out of or growing out of bodily injury, including death, or loss of use or damage to or destruction of property, regardless of whether such claims, demands, actions, causes of action or liability are or alleged to have been caused by in part or contributed to by the negligence, fault, or strict liability of any Indemnified Party.

DD's indemnity obligation under this Paragraph is contingent upon the District seeking indemnity ("Indemnitee") to (i) promptly notify DD ("Indemnitor") of each claim; provided, however, that the Indemnitee's failure to give prompt notice to the Indemnitor of any such claim shall not relieve the Indemnitor of any obligation under this Paragraph except and to the extent that such failure materially prejudices the Indemnitor's ability to defend against such claim; (ii) provide the Indemnitor with sole control over the defense and/or settlement thereof provided however, that Indemnitor shall not settle any claim that includes an admission of wrongdoing by the Indemnitee or otherwise adversely affects Indemnitee's interests without its prior consent; and (iii) at the Indemnitor's request and expense, provide full information and reasonable assistance to the Indemnitor with respect to such claim.

IX. CONFIDENTIALITY.

All communication and information obtained by DD from the District relating to this Agreement and all information developed by DD under this Agreement are confidential. Should there be a need for DD to maintain on its server(s) and/or other data storage media, personnel and/or student information protected by the Family Educational Rights and Privacy Act Regulations 34 CFR Part 99 (FERPA), DD will take appropriate measures to ensure the security of said information and maintain

its confidentiality according to applicable regulations. Additionally, DD acknowledges and agrees that, in the course of its Agreement with the District, DD will receive or have access to personal information. Personal information means information provided to DD or to which access was provided to DD by or at the direction of the District in the course of DD's performance under this Agreement that (a) identifies or can be used to identify an individual, including without limitation, names, addresses, or other unique identifiers or (b) can be used to authenticate an individual, including, without limitation identification numbers or other sensitive information. DD shall comply with this Agreement in its collection, receipt, transmission, storage, disposal, use and disclosure of personal information under its control or in its possession and shall remain liable to the District and to any other person whose personal information is under its control or in its possession. In recognition of the foregoing, DD agrees and covenants that it shall: (a) keep and maintain all personal information in strict confidence using such degree of care as is appropriate to avoid unauthorized access use or disclosure, (b) shall not use, sell, rent, transfer or otherwise disclose or make available personal information for the benefit of anyone other than the District; (c) at a minimum, DD shall have in place safeguards for the protection of personal information which shall include limiting access to the District information, securing business facilities, data centers, servers, back-up systems and computing equipment with information storage capability, as well as implementing network, database and platform security on computing equipment that are either owned by, used by or in the care or control of DD.

The above obligations of confidentiality shall not apply to the extent that DD can show that the relevant information:

- a. was at the time of receipt already in DD's possession
- b. is, or becomes in the future, public knowledge through no fault or omission of DD
- c. was received from a third-party having the right to disclose it; or
- d. is required to be disclosed by law

X. INTELLECTUAL PROPERTY.

All report formats and software application programs remain the property of DD. The District may make as many duplicates of any hardcopy maps and reports as may be deemed necessary for its business use. Unless clearly stated in this Agreement, due to various data licensing and copyright agreements, the District does not receive automatic access or use of any internal data or GIS map data, other than the District's own student record data provided to DD. If data is made available and transferred to the District, it is expressly understood that such data developed by DD, and/or licensed from, an outside data provider is for District internal use only, and may not be reproduced, distributed or released by the District to any third parties without the written consent of DD and the data provider.

This Agreement is a contract for services including the licensing of any optional software. Software licensed as part of this Agreement is/are subject to the software license terms outlined in the Appendices of this Agreement.

All report formats and software application programs remain the property of DD. The District may make as many duplicates of any hardcopy maps and reports as may be deemed necessary for its business use. Unless clearly stated in this Agreement, due to various data licensing and copyright agreements, the District does not receive automatic access or use of any internal data or GIS map data, other than the District's own student record data provided to DD. If data is made available and transferred to the District, it is expressly understood that such data developed by DD, and/or licensed from, an outside data provider is for DISTRICT internal use only, and may not be

reproduced, distributed or released by the District to any third parties without the written consent of DD and the data provider.

XI. NON-SOLICITATION.

During the term of this Agreement, and for a period of two (2) years after the Termination thereof, it is mutually agreed that neither Party shall directly or indirectly solicit for employment any person or persons currently employed, or who were employed in the last twelve (12) months, by the other unless (a) the other Party has given its prior written consent, or (b) the employee has terminated his or her position, or (c) notice of termination has been given to the employee. Direct solicitation does not include advertisements published in the general media and, except to the extent that an individual was specifically encouraged to respond to such advertisements, nothing in this clause restricts an individual employee's right to seek employment with the other Party to perform work unrelated to this Agreement.

In the event the foregoing provision is breached, the Parties agree that liquidated damages equal to twenty-four (24) months of the employee's compensation plus any legal expenses associated with the enforcement of this provision is a reasonable estimate of damages and shall be paid by the breaching party as liquidated damages, and not as a penalty.

XII. RISK.

Any analysis, projections, forecasts, or conclusions of project relies on the accuracy of information provided by District as well as near-term and long-term assumptions influenced by factors outside of DD's control and for which may adversely impact District. Changes such as District's financial health, as well as state, local, and global economic conditions, may impact the District, accuracy of projections and or feasibility of Services. Additional risks to the District include but are not limited to changes to demand, competition, regulatory changes, as well as Acts of Disaster.

XIII. FORCE MAJURE.

Except for the liability to financially perform, neither Party shall be liable or deemed to be in default for any delay or failure in performance under this Agreement, or any Annex/Appendix as incorporated herein, or other interruption of service deemed resulting, directly or indirectly, from including but not limited to, an act of God, civil or military authority, pandemic, act of public enemy, war, civil war, terrorism, accident, fire, explosion, earthquake, hurricane, flood, or any similar cause beyond the reasonable control of either Party.

XIV. GOVERNING LAW, SUBMISSION TO JURISDICTION AND CONSENT TO SUIT.

THIS AGREEMENT SHALL BE GOVERNED BY AND CONSTRUED AND INTERPRETED IN ACCORDANCE WITH THE LAWS OF THE STATE OF FLORIDA (IRRESPECTIVE OF THE CHOICE OF LAWS PRINCIPLES OF THE STATE OF FLORIDA) AS TO ALL MATTERS, INCLUDING MATTERS OF VALIDITY, CONSTRUCTION, EFFECT, ENFORCEABILITY, PERFORMANCE AND REMEDIES. CLIENT SUBMITS ITSELF AND ITS PROPERTY IN ANY LEGAL ACTION OR PROCEEDING RELATING TO THIS AGREEMENT TO THE EXCLUSIVE JURISDICTION OF ANY STATE OR FEDERAL COURT WITHIN HILLSBOROUGH COUNTY, FLORIDA AND CLIENT HEREBY ACCEPTS VENUE IN EACH SUCH COURT.

XV. DISPUTE RESOLUTION PROCEDURE.

In the event of a dispute, controversy or claim by and between District and DD arising out of or

relating to this Agreement or matters related to this Agreement, the Parties will first attempt in good faith to resolve through negotiation any such dispute, controversy, or claim. Either Party may initiate negotiations by providing written notice in letter form to the other Party setting forth the subject of the dispute and the relief requested. The recipient of such notice will respond in writing within five (5) business days with a statement of its position on, and recommended solution to, the dispute. If the dispute is not resolved by this exchange of correspondence, then senior management representatives of each Party with full settlement authority will meet at a mutually agreeable time and place within fifteen (15) business days of the date of the initial notice in order to exchange relevant information and perspectives and to attempt to resolve the dispute. If the dispute is not resolved by these negotiations, the matter will be submitted to a mutually agreeable certified mediator. The mediation shall take place in Tampa, Florida.

Except as provided herein, no civil action with respect to any dispute, controversy or claim arising out of or relating to this Agreement may be commenced until the matter has been submitted for mediation. Either Party may commence mediation by providing to the other Party a written request for mediation, setting forth the subject of the dispute and the relief requested. The Parties will cooperate in selecting a mediator and in scheduling the mediation proceedings. The Parties will participate in the mediation in good faith and will share equally in its costs. All offers, promises, conduct and statements, whether oral or written, made in the course of the mediation by either of the Parties, their agents, employees, experts or attorneys, or by the mediator, are confidential, privileged and inadmissible for any purpose, including impeachment, in any litigation or other proceeding involving the Parties; provided, however, that evidence that is otherwise admissible or discoverable shall not be rendered inadmissible or non-discoverable as a result of its use in the mediation. Either Party may seek equitable relief prior to the mediation to preserve the *status quo* pending the completion of that process. Except for such an action to obtain equitable relief, neither Party may commence a civil action with respect to the matters submitted to mediation until after the completion of the initial mediation session. Mediation may continue after the commencement of a civil action, if the Parties so desire. The provisions of this clause may be enforced by any court of competent jurisdiction, and the Party seeking enforcement shall be entitled to an award of all reasonable costs, fees and expenses, including legal fees, to be paid by the Party against whom enforcement is ordered. In addition, should the dispute under this Agreement involve the failure to pay fees and/or Disbursements under Section III hereof, and the matter is not resolved through negotiation or mediation, District shall pay all costs of collection, including, but not limited to, DD's legal fees and costs should DD prevail.

XVI. ASSIGNMENT.

Neither Party may assign any of its rights or delegate any of its duties or obligations under this Agreement without the express written consent of the other Party. Notwithstanding the foregoing, DD, or its permitted successive assignees or transferees, may assign or transfer this Agreement or delegate any rights or obligations hereunder without consent: (i) to any entity controlled by, or under common control with, DD, or its permitted successive assignees or transferees; or (ii) in connection with a merger, reorganization, transfer, sale of assets or change of control or ownership of DD, or its permitted successive assignees or transferees.

XVII. NON-DISCRIMINATION AND EQUAL EMPLOYMENT PRACTICES.

Neither Party shall unlawfully discriminate or permit discrimination against any person or group of persons in any matter prohibited by federal, state or local laws. During the performance of this Agreement, neither Party or their employees, agents or subcontractors, if any, shall discriminate against any employee or applicant for employment because of age, marital status, religion, gender,

sexual orientation, gender identity, race, creed, color, national or ethnic origin, medical conditions, or physical disability, or any other classifications protected by local, state or federal laws or regulations. The Parties further agree to be bound by applicable state and federal rules governing equal employment opportunity and non-discrimination.

XVIII. PARTIAL INVALIDITY.

In the event that any provision of this Agreement shall be declared illegal or invalid for any reason, said illegality or invalidity shall not affect the remaining provisions hereof, but such illegal or invalid provision shall be fully severable, and this Agreement shall be interpreted and enforced as if such illegal or invalid provision had never been included herein.

XIX. NOTICES.

All notices required or permitted to be given pursuant to this Agreement shall be deemed given, if and when personally delivered, delivered by fax, with receipt confirmed, email with acknowledgement or courier or by overnight mail delivery, in writing to the Party or its designated agent or representative at the address stated in the first paragraph of this Agreement or at another address designated by the Party.

XX. COUNTERPARTS AND EXECUTION.

This Agreement and any Annexes may be executed in counterparts, each of which when so executed shall be deemed an original and all of which together shall constitute one and the same instrument. The counterparts of this Agreement may be executed by electronic signature and delivered by facsimile, scanned signature, or other electronic means by any of the Parties to any other Party and the receiving Party may rely on the receipt of this Agreement so executed and delivered as if the original had been received.

XXI. SURVIVAL.

Sections III-XII of this Agreement and the payment obligations described in the Annexes/Appendix(ices) shall continue notwithstanding the termination or expiration of the Agreement or any Annexes/Appendix(ices).

XXII. ENTIRE AGREEMENT.

This Agreement and attached Annexes/Appendix(ices) constitute the entire and only Agreement between the Parties respecting the subject matter hereof. Each Party acknowledges that in entering into this Agreement it has not relied on any representation or undertaking, whether oral or in writing, save such as are expressly incorporated herein. Further, this Agreement may be changed or varied only by a written Agreement signed by the Parties. Any purchase order provided by the District will be limited by, and subject to, the terms and conditions of this Agreement. Additional or contrary terms, whether in the form of a purchase order, invoice, acknowledgement, confirmation or otherwise, will be inapplicable, and the terms of this Agreement will control in the event of any conflict between such terms and this Agreement. In the event of a conflict between this Agreement and an Amendment, the terms in the Amendment will control.

[Signature page follows]

IN WITNESS WHEREOF, the Parties hereto have executed this Master Engagement Agreement as of the date of the final signature below.

DAVIS DEMOGRAPHICS MGT, LLC

Signed: _____

By: _____

Title: _____

FEIN: _____

Date: _____

ALTA LOMA SCHOOL DISTRICT

Signed: _____

By: Eric Hart

Title: Associate Superintendent

FEIN: 95-6000042

Date: _____

ANNEX NO. 1

CONSULTING SERVICES:

DD shall provide the services as described in the attached proposal.



Your Investment

BOUNDARY PLANNING

Key Activities:

- ♦ Discussion with district staff of Objectives/Timeline/Procedures.
- ♦ Preparation of up to four (4) boundary scenarios based on the forecasts and desired project outcomes that help: minimize disruption for families, have equitable class occupancy percentages among like buildings, and work to keep "neighborhood schools" in place.
- ♦ Up to three (3) virtual workshops with executive staff and community stakeholders.
- ♦ Up to three (3) on-site visit presentation of rezoning to executive staff, community stakeholders, or board presentation.
- ♦ Deliverables to be completed after Student Forecast (forecast should be completed within two weeks of start of contract).
 - Deliverables include:
 - PDF Scenario Maps
 - Student Impact Matrix
 - Impacted Student List
 - Update of GIS data to reflect boundary changes
 - Update SchoolSite Locator (by adding 2nd Locator (if requested)
 - Update SIS Address Directory for new boundaries (if requested)
 - 5 hours of Ad Hoc services
 - Web Based Application to share prospective changes.
 - Example of Web Application: <https://tinyurl.com/yc3yckzb>



Boundary Planning Pricing*

Total: \$19,350

Proposal valid for 90 days after receipt

**Pricing is based on Davis Demographics having provided student forecasts*



Administrative Services Memorandum

To: Dr. Sherry Smith, Superintendent

From: ΣH Eric Hart, Associate Superintendent, Administrative Services

Date: August 2, 2023

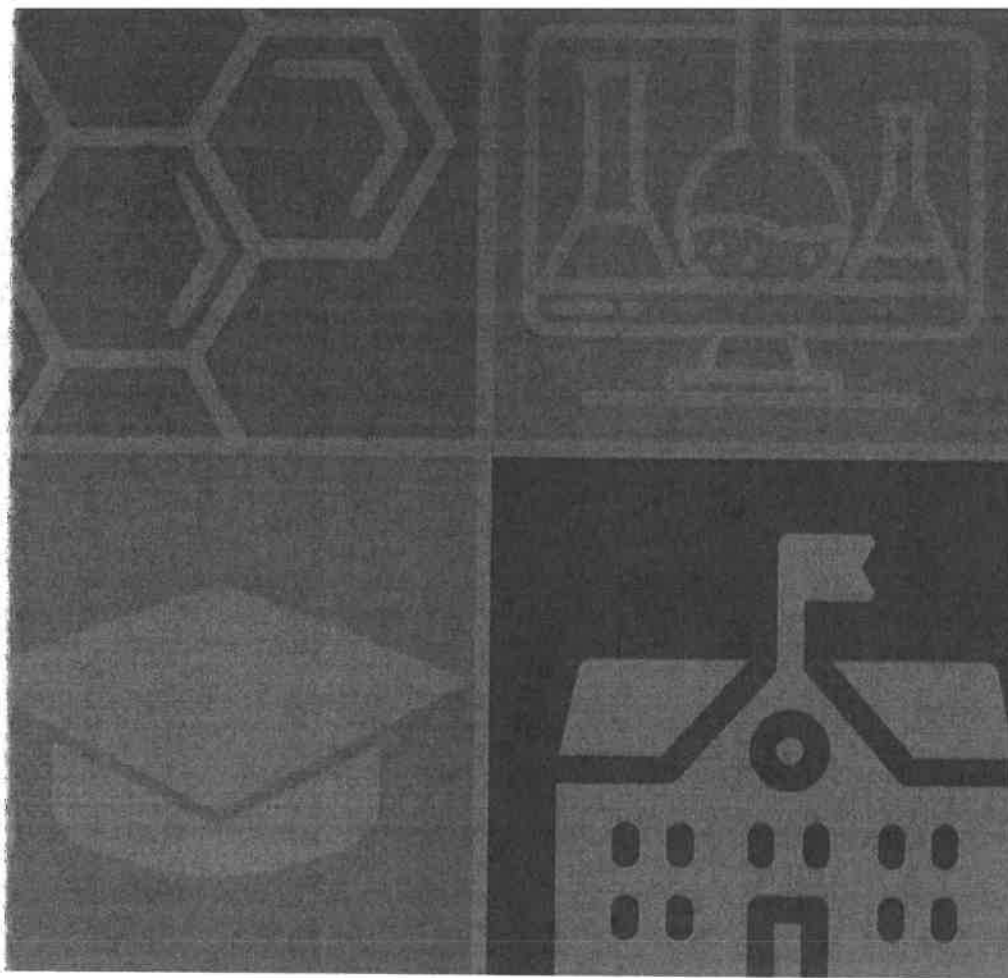
Subject: Approval of Contract for Polling Services with True North Research, Inc. for the 2023-24 School Year

BACKGROUND: The District is in need of an unbiased, statistically reliable evaluation of voters' interest in supporting a possible local bond measure as well as a process to identify how best to align the potential measure with our community's priorities.

RATIONALE: True North Research, Inc. proposes to perform services for the District that includes all tasks associated with designing, conducting and analyzing such a poll, preparing a thorough report on the findings, and presenting the results.

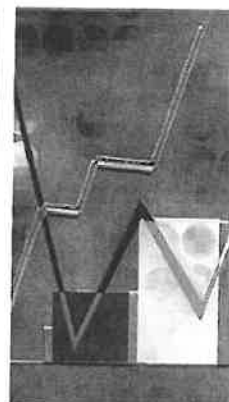
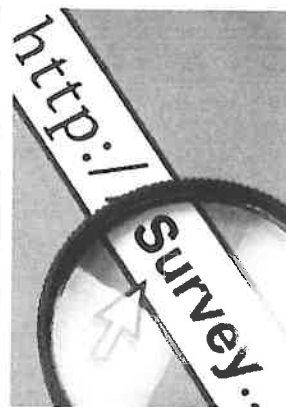
FUNDING: The fixed-fee cost estimate to design and conduct the survey as described in their proposal is \$26,850 to be paid from the Unrestricted General Funds.

RECOMMENDATION: Recommend the Board approve the Contract for Polling Services with True North Research, Inc. for the 2023-24 school year and authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents.



BOND FEASIBILITY SURVEY
PROPOSAL FOR RESEARCH & CONSULTING

PREPARED FOR
ALTA LOMA SCHOOL DISTRICT



JULY 2023



1592 N COAST HIGHWAY 101
ENCINITAS CA 92024
760.632.9900 WWW.TN-RESEARCH.COM

RESEARCH PROPOSAL

True North Research, Inc. (True North) is pleased to be Alta Loma School District's (District) research partner for the forthcoming bond feasibility survey. Our recent conversations and our prior work with the District (Measure H) have been quite helpful to our understanding of the District's objectives and needs with respect to the proposed research, and we have crafted this summary description of the proposed work scope and associated costs accordingly. However, if we missed an important detail—or if other issues have arisen that should be factored into the study—please feel free to contact us (760.632.9900) and we'll be happy to revise this estimate.

Understanding & Identifying Appropriate Measures Creating revenue measures that are ultimately approved by the necessary percentage of voters is difficult, especially in the State of California. Successful measures require insightful research and sound, strategic advice. The overriding objective of the survey is thus to produce an *unbiased, statistically reliable* evaluation of voters' interest in supporting a local bond measure, as well as identify how best to align the measure with community priorities and position it for voter approval.

If the ultimate goal of this study is to enable the District to make sound, strategic decisions based upon the data that is collected, it is critical that the data be collected according to rigorous methodological standards. Indeed, although it may be easy to conduct a 'survey', it is quite challenging to design and implement a survey that A) produces *valid*¹ and *reliable*² measures of the opinions and behaviors of interest, and B) produces data that is *representative*³ of the population of individuals that is the focus of a study. Only by satisfying each of these conditions will the proposed study produce data that is trustworthy and thus a sound basis for making decisions.

Meeting the aforementioned conditions has become more difficult in recent years. Much has changed in terms of how the public receives information, the accessibility of residents through traditional recruiting methods, and their willingness to participate in community surveys. Caller-ID, SPAM filters, habitual call-screening, and busy lifestyles have made it more difficult to reach respondents in general, leading to lower response rates and greater response bias when relying on just one or two recruiting methods. In order to continue producing statistically reliable measures of their voters' opinions, priorities and behaviors, the research methodologies that public agencies employ for surveys must adapt to these new challenges.

The methodology that we propose is designed to do just that—adapt to these challenges by employing innovative techniques that will ensure statistically reliable results. We propose to use a **stratified and clustered random sampling methodology** that ensures a representative sample of likely March 2024 and November 2024 voters within the district regardless of whether

-
1. Validity refers to the degree to which a question actually measures the underlying attitude or construct that it was designed to measure. For example, asking people whether they own "stock" to measure their financial savings behavior is sufficiently ambiguous such that it has low validity. Research has shown that people in farming communities are more likely to interpret "stock" to mean livestock—not financial stocks.
 2. Reliability refers to the degree to which the observed results for a survey question are free of measurement errors and thus accurately measure the true value among the survey participants.
 3. In this context, representative refers to the degree to which the results found among the survey participants match what would have been found if all likely voters participated in the survey. A probability-based sample free from the many possible sources of selection bias is the key to obtaining representative results.

they use mobile phones, land lines, email, or all of the above. We also recommend using **three recruiting methods** (email invitations, text invitations, and telephone calls) to recruit participation in the survey and a **mixed-method data collection methodology** that allows sampled respondents the flexibility of participating online at a password protected web site, or by telephone if preferred. Designed, tested and refined by True North over the past 10 years, our recommended survey approach has proven to increase participation rates, reduce response bias, better engage traditionally hard-to-reach subgroups, and increase the overall accuracy and reliability of voter survey results when compared to using fewer recruiting methods.

The scope of services that we propose to perform for the District includes all tasks associated with designing, conducting and analyzing the survey, as well as presenting the results. Briefly, the scope of services includes:

- Meet with the District to thoroughly discuss the research objectives and methodology for the study, as well as discuss potential challenges, concerns, and issues that may surround the study.
- Develop a stratified and clustered random sample of voters who—based on their voting history and registration status—are likely to participate in the elections of interest (November 2024, with March 2024 subset).
- Develop a draft questionnaire for the District’s review and make revisions as needed until all parties approve of the instrument.
- Pre-test the survey instrument to ensure its integrity.
- Professionally translate the survey into Spanish to allow for data collection in English and Spanish.
- Web program the finalized survey instrument to allow respondents to participate online at a secure, password-protected survey site.
- CATI (Computer Assisted Telephone Interviewing) program the same survey instrument to ensure accurate and reliable data collection for respondents who prefer to participate by telephone.⁴
- Recruit voters to participate in the survey using a combination of email invitations, text invitations, and telephone calls.
- Collect at least 400 quality interviews according to the sampling plan and a strict interviewing protocol.⁵ It is expected that the average interview will last between 15 to 17 minutes.
- Process the data, which includes conducting validity checks, cleaning, recoding, coding open-end responses, and adjusting for strategic oversampling (if used) through a statistical procedure known as ‘weighting’.
- Prepare an initial topline report which presents the overall findings of the survey.
- Prepare a thorough report on the findings, including a detailed question-by-question analysis, description of the methodology, an executive summary of the key findings and conclusions/recommendations, as well as a comprehensive set of crosstabulations showing how the answers varied by subgroups of voters. The report will include extensive full-color graphics displaying the findings, as well as insightful narrative discussion of the results and their implications.

4. All recruiting and data collection conducted by telephone is performed by live, professional interviewers. We do not use robocalls.

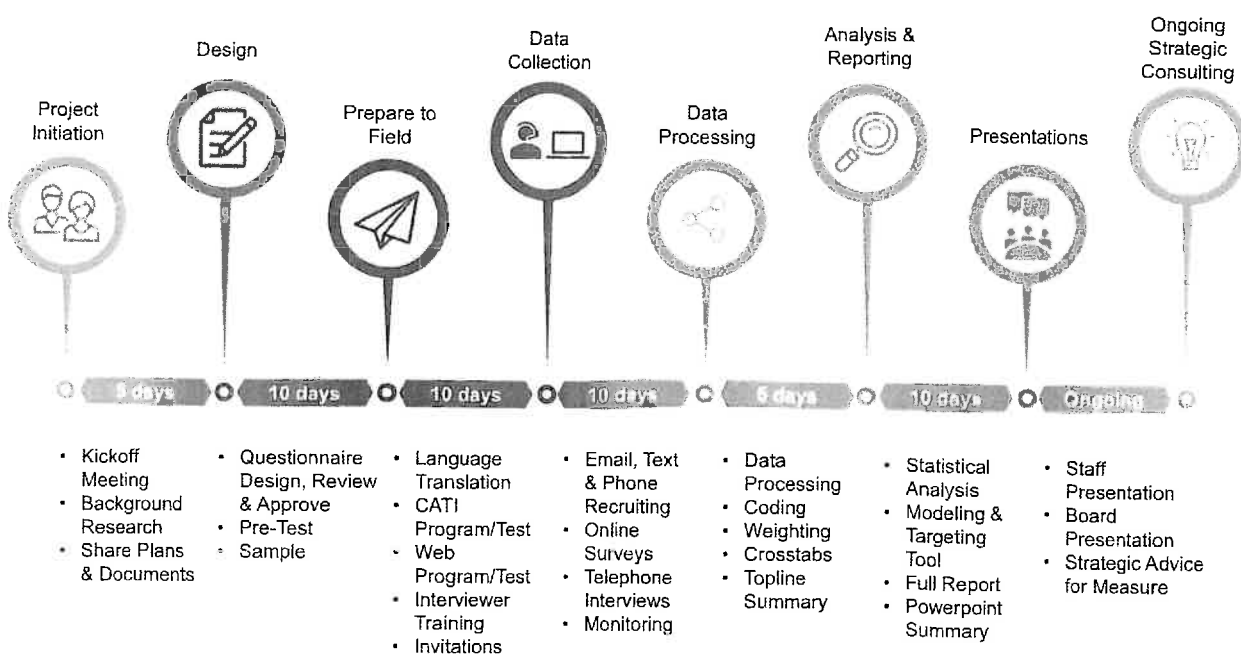
5. Any additional interviews beyond 400 will be provided to the District at no additional charge.

- Prepare an electronic copy of the final report to allow the District to reproduce the report as needed.
- Prepare a PowerPoint presentation of the results and present the results to the District via Zoom or similar platform.
- Be available to assist and provide advice to the District after the survey is complete.

True North's fixed-fee cost estimate to design and conduct the survey as described in this proposal is \$26,850. This cost is inclusive—there will be no additional charges associated with the study.

True North will work with Alta Loma School District to establish a project schedule that meets the District's needs. Below is a typical time line for a bond feasibility survey that shows the stages of a bond survey project, the number of days that we recommend devoting to each stage, as well as the key research tasks that are completed in each stage. We have the flexibility and resources to adjust this time line if the District desires.

FIGURE 1 PROPOSED TIME LINE



For the past 20 years, True North has specialized in providing school districts and other public agencies with statistically accurate research and insightful strategic advice. To date, our team has designed and conducted over 1,200 survey research studies for public agencies in California, including more than 400 revenue measure feasibility studies that captured the pieces of information needed for estimating the feasibility of a measure and—if feasible—identifying how best to package the measure for success. We have the highest *verifiable* success rate in the industry for bonds and tax measures over the past decade (95%), including 100% success in six of the past eight election cycles including November 2020 and June 2022. In total, the research that True North has conducted has led to over \$35 billion in successful local revenue measures.

PROJECT MANAGER True North's President (Timothy McLarney, Ph.D.) will serve as the Project Manager for the proposed survey. He will be the District's day-to-day contact for all matters related to the study and will lead all design, analysis, reporting, and presentation tasks. Approximately 75% of the research tasks will be performed directly by Dr. McLarney.

Dr. McLarney has more than 25 years of experience in survey methodology, statistics, public opinion analysis, and providing data-driven strategic advice to public agencies. His work to date has provided California school districts, colleges, universities, cities, counties, special jurisdictions, transportation planning agencies, councils of government, and political campaigns with research to address their often complex marketing, planning, performance measurement, and tax measure needs. During his career, Dr. McLarney has occupied a lead role in over 1,200 research studies, more than 400 of which had research objectives similar to those of the Alta Loma School District.

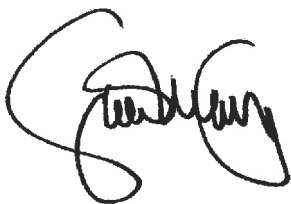
Dr. McLarney is a nationally recognized expert in survey research methodology, sampling theory, weighting, and the use of statistical methods to generalize survey results. His research has been published in academic journals and has earned him honors including the title of Visiting Scholar at the Institute of Governmental Studies at UC Berkeley. He has also served as an independent expert witness in survey research methodology for California legal cases. Dr. McLarney earned his Ph.D. and M.A. in Government from Cornell University with an emphasis in survey methodology, sampling theory and public opinion analysis, as well as a Bachelor's degree in Politics from the University of California, Santa Cruz.

LETTER OF AGREEMENT

This proposal and the standard business terms (see below) will serve as a letter of agreement between True North Research and the Alta Loma School District for the services described previously. In fulfillment of this agreement, True North will perform the services described in the *Scope of Work* on page 2. True North will invoice the full amount of the contract upon delivery of the report, with full payment due within 30 days of receiving the invoice.

Sincerely,

Agreed to and accepted by:



Timothy McLarney, Ph.D.
President
True North Research
1592 N Coast Highway 101
Encinitas CA 92024

Eric Hart
Associate Superintendent Administrative Services
Alta Loma School District
9390 Base Line Road
Alta Loma CA 91701

Contracts and agreements between True North Research and its clients include the following general terms and conditions unless otherwise specified in a contract or agreement.

Flat Fees Unless otherwise specified, True North Research charges a flat fee for all or a portion of its services to a client in lieu of hourly charges.

Notices Any and all notices, demands, or other communications required or desired to be given hereunder by any party shall be documented in writing.

Confidentiality True North Research acknowledges that during the engagement it will have access to and possibly become acquainted with trade secrets, inventions, innovations, processes, information, records, and specifications owned or licensed by the Client in connection with the operation of its business including, business and product processes, methods, customer lists, accounts, and procedures. True North Research agrees that it will not disclose any of the aforesaid, directly or indirectly, or use any of them in any manner, either during the term of this Agreement or at any time thereafter, except as required in the course of this engagement with the client, or without written consent from the client.

Acting as Agent In compliance with California sales tax regulation, True North Research is designated as an Agent for the acquisition of tangible personal property and services as they apply to its clients' marketing activities.

<i>Merger</i>	The merger or consolidation of the client into or with any other entity shall not terminate or otherwise modify this Agreement.
<i>Ownership of Materials</i>	In producing finished products, it is expressly understood that ownership of all materials purchased by True North Research to complete the materials to be produced passes to its clients at the time of purchase and prior to any use by True North Research.
<i>Independent Contractor</i>	This Agreement shall not render True North Research an employee, partner, agent of, or joint venturer for the client for federal, state or local tax purposes, or for any other purpose.
<i>Amendment Provision</i>	This contract contains the entire agreement between the parties, and is subject to and will be construed under the laws of the State of California, and may be amended only in writing signed by both parties.
<i>Successors</i>	Any agreement between the agency and a client shall be binding upon, the heirs, successors and assignors of the parties.
<i>Termination</i>	The contract may be terminated by mutual consent of both parties, or by 10 days notice by either party. If the agreement is terminated, True North Research will bill the client for all work completed to date (including subcontractors' work).
<i>Attorneys' Fees</i>	Should any action be brought by one party against the other party to enforce any agreement, the prevailing party shall be entitled to recover from the other party its reasonable attorneys' fees, costs and expenses.
<i>Governing Law</i>	Any agreement between True North and a client shall be governed by California law and any action arising out of it shall be instituted and prosecuted in the Municipal or Superior Court of the County of San Diego.



Administrative Services Memorandum

To: Dr. Sherry Smith, Superintendent

From: Eric Hart, Associate Superintendent, Administrative Services

Date: August 2, 2023


Subject: Approval of Executive Coaching Agreement with IlluminatED Collective, LLC

BACKGROUND: The District has been given State money to provide training for school food services staff. Child Nutrition would like to offer professional learning opportunities focused on leadership and interpersonal skills as an effort to provide a more positive environment for students and increase staff retention.

RATIONALE: IlluminatED Collective, LLC consultant. Dr. LaFaye Platter, will provide professional learning focused on developing leadership and interpersonal skills throughout the 2023-24 school year to Child Nutrition staff. This will include a keynote session for the Child Nutrition back to school meeting on August 4 and nine group sessions for kitchen leads throughout the year.

FUNDING: Funding is a total no-to-exceed \$31,000 paid through Fund 13, to be reimbursed from the Kitchen Infrastructure and Training Fund Grant.

RECOMMENDATION: Recommend the Board approve the Executive Coaching Agreement with IlluminatED Collective, LLC for the 2023-24 school year and authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents.

Prepared By:  Heather Sloan, Director of Child Nutrition

**Service Agreement for Consultant / Presenter**

This agreement is made and entered into this 19th day of July, 2023, by and between the Alta Loma School District, hereinafter referred to as the "District" and Illuminated Collective LLC, hereinafter referred to as the "Consultant."

Witness:

Whereas, the District is in need of Executive Coaching with Dr. LaFaye Platter and whereas, the Consultant
(Indicate Project Description)
has some expertise in performing these services, it is mutually beneficial to the parties to enter into this agreement in accordance with the following terms and conditions:

The "District" will:

1. Provide the specific projects to be accomplished along with proposed timelines and progress reports with times of performance to be mutually agreed.
2. Pay the Consultant at the rate of \$ See attached for services performed.
quote

The "Consultant" will:

1. Exercise professional skill and techniques in accomplishing the projects as assigned by the District.
2. Submit a detailed invoice to the District at the end of each month or at the end of the project indicating amount due for services.
3. Hold harmless the District and its representative of any liability imposed upon them for damages arising out of the performance of the services rendered by Consultant and caused by an error, omission or act of Consultant.
4. While performing services hereunder, Consultant is an independent contractor and not an officer, agent, or employee of the District. The District shall not make any payments, withholding, or deductions from the funds due Consultant under this agreement. Consultant shall be solely liable and responsible to pay all required wages, salaries, taxes, withholdings, contributions, payments, and any other obligations arising from payments made by District under this agreement.
5. **No** ☒ **Yes** ☐ **You must check applicable response to the following:** Have you ever been arrested for any crime (other than a minor traffic violation) which resulted in a conviction or a plea of nolo contendere? If this occurred, this question must be answered yes regardless of subsequent court action under Penal Code Section 1203.4 resulting in a dismissal or expungement. If this occurred with subsequent court action sealing the juvenile records under Penal Code Section 1203.45, this question may be answered no. (If answer is yes, please attach a complete explanation.)
6. **Fingerprinting:** If District determines that the services provided by Consultant involve more than limited contact with students, Consultant agrees that Consultant and/or its employees providing services pursuant to this Agreement shall be fingerprinted as arranged by the District before services commence pursuant to California Education Code §45125.1. Fingerprinting required: **No** ☒ **Yes** ☐

This agreement will continue until (Date) August 2024 unless cancelled prior to that time by one of the parties giving the other party at least twenty-four (24) hours advance notice.

Consultant/Presenter Signature: Cheryl Hibbeln Social Security # 83-4635674

Board Approval Date: _____ School Site: _____

Signature of Superintendent/Designee: _____ Date: July 19, 2024



ILLUMINATED COLLECTIVE

Cheryl Hibbeln, Founder/CEO
Illuminated Collective, LLC
11285 Affinity Court, Unit 121
San Diego, CA 92131
cherylhibbeln@att.net

Contact Information
Dr. LaFaye Platter
Consultant
e4power1@gmail.com

To: Alta Loma School District
From: Illuminated Collective, LLC
Subject: Executive Coaching and Keynote
Date: July 19, 2023

Background

The Director of Child Nutrition in Alta Loma School District has requested motivational speaking and professional learning focused on developing leadership and interpersonal skills for her staff.

Requested Services

The requested services would commence August 2023 and conclude May 2024 and shall include the following: (1) a Back to School Meeting Motivational Keynote for approximately 50 people; and (2) nine Kitchen Lead Meetings for approximately 15 people.

Scope of Work

- Plan and deliver the August 4, 2023 Back to School Meeting Motivational Keynote for approximately 50 people.
- Plan and facilitate nine Kitchen Lead Meetings (for approximately 15 people) for 1-1.5 hours focused on developing leadership and interpersonal skills.
 - Nine Meeting Dates: Sept 12, October 3, November 14, December 5, January 16, February 6, March 5, April 2, and May 7, 2024. Note: The December meeting may be cancelled due to holiday events.

Pricing Key for Executive Leadership Coaching:

- 1 Full Day = \$4,000
- ¾ Day = \$3,000
- ½ = 2,000
- ¼ = 1,000

Planning hours: 4 hours per session @\$250/hr x 10 meetings: \$10,000

½ Day Rate for meetings: 10 meetings x \$2,000=\$20,000

Mileage expenses reimbursed at current IRS rate (72 miles each way): Approximately \$1,000

Cost of Consulting Services

NTE \$31,000

AGREEMENT FOR SHORT TERM SERVICES (VENDOR/CONSULTANT)

The Director of Child Nutrition in Alta Loma School District has requested motivational speaking and professional learning focused on developing leadership and interpersonal skills for her staff.

Alta Loma School District agrees to pay the Contractor no more than \$31,000 Thirty-one thousand dollars including any expenses for services provided. The Contractor will submit an invoice to the district at the end of each month. Payment is due within 30 days of receipt of invoice.

Contractor agrees to hold harmless and indemnify the District, its officers, agents, and employees with respect to all damages, costs, expenses or claims, in law or in equity, arising or asserted because of injuries to or death of person or damage to, destruction, loss, or theft of property arising out of faulty performance of the services to be performed by Contractor hereunder.

It is expressly understood and agreed to by the parties hereto that the Contractor, while carrying out and complying with any of the terms and conditions of this contract, is an independent contractor and not an officer, agent, or employee of the District. Either party may terminate this agreement by providing the other party with ten (10) days written notice. Upon such termination, fees will be determined on a pro rata basis. IlluminatedED Collective LLC does not participate in a California public pension system. IlluminatedED Collective and the District understand that the work/ services provided should not be considered creditable toward the STRS earnings limit as the work is not normally performed by employees of the District and requires less than 24 months (496 business days). REF. CA Education Code § 26135.7 (2014)

CONTRACTOR:

DISTRICT:

ILLUMINATED COLLECTIVE LLC,

Alta Loma School District

Taxpayer ID#: **83-4635674**

By _____

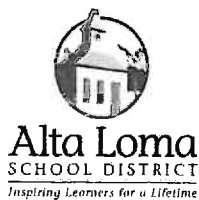
By _____

Name Cheryl Hibbeln, Founder/President

Name _____

Date March 27, 2023

Date _____



Administrative Services Memorandum

To: Dr. Sherry Smith, Superintendent

From: EH Eric Hart, Associate Superintendent, Administrative Services

Date: August 2, 2023

Subject: Authorization to Purchase Liminex, Inc. dba GoGuardian, for GoGuardian Teacher with Video Conferencing Classroom Management Software

BACKGROUND: The Alta Loma School District is looking for a tool in the classroom to help teachers manage, guide, and supervise student usage of Chromebooks and maintain effective instruction for 1:1 Chromebook environments. The purchase will be for fifth through eighth grades.

RATIONALE: GoGuardian Teacher with Video Conferencing Classroom Management Software is an industry leader in digital classroom management. It will allow teachers to prepare digital resources to guide and monitor students allowing more time to instruct in the classroom. The program can limit access to required internet sites and allow real-time view into student work during class while also having reporting tools to monitor classroom student browsing activity where reports can be viewed outside of class time.

FUNDING: Funding is a total of \$8,000 from the Unrestricted General Fund - Technology Budget.

RECOMMENDATION: Recommend the Board authorize the purchase of Liminex, Inc. dba GoGuardian, the GoGuardian Teacher with Video Conferencing Classroom Management Software and authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents.

Prepared By: Rick Brindle, Director of Information Technology



Administrative Services Memorandum

To: Dr. Sherry Smith, Superintendent

From: ~~2~~ Eric Hart, Associate Superintendent, Administrative Services

Date: August 2, 2023

Subject: Authority to Approve Change Orders for the Alta Loma Elementary School HVAC and Lighting Upgrades Project

BACKGROUND: The District has awarded contracts for the Alta Loma Elementary School HVAC and Lighting Upgrades Project that should be completed prior to February 9, 2024.


RATIONALE: Construction contract costs may increase for unforeseen reasons. When this does occur and it is necessary to complete additional work per the advice of the Architect/Project Manager, typically time is of the essence. The timing of this project is such that work needs to be completed on schedule, so waiting to take Change Orders to the Board of Trustees for approval could result in significant delays. The District is, therefore, asking the Board to grant authority to the Associate Superintendent of Administrative Services to approve certain modifications, Change Orders, or Immediate Change Directives (subject to the limits of the delegation of authority provided by the Board). The Associate Superintendent would not have authority to approve total Change Orders or Modifications to the project exceeding 10% of the overall Contract Sum and would need to bring those Change Orders to the Board for formal approval.

FUNDING: This project is funded through Esser III Funds.

RECOMMENDATION: Recommend the Board grant authority to the Associate Superintendent of Administrative Services to approve certain modifications, Change Orders, or Immediate Change Directives (subject to the limits of the delegation of Authority provided by the Board) for the Alta Loma Elementary School HVAC and Lighting Upgrades Project and authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents.

Human Resources Memorandum

To: Dr. Sherry Smith, Superintendent

From:  Donna Carlson, Assistant Superintendent, Human Resources

Date: August 2, 2023

Subject: Declaration of Need for Fully Qualified Educators

BACKGROUND: Board approval of the Declaration of Need is an annual requirement of the California Commission on Teacher Credentialing. This is a credentialing prerequisite to the District submitting any applications for emergency teaching credentials for summer school and the 2023-2024 school year. The District's anticipated need for emergency credentials is estimated on the declaration. It is unlikely that we will need to apply for the numbers indicated; however, if unanticipated needs arise, the declaration allows the District to apply for emergency credentials. If necessary, it may be updated and resubmitted to the Commission during the school year.

RATIONALE: The District may need to submit applications for emergency teaching credentials as indicated on the Declaration of Need form.

FUNDING: There is no financial impact to the District.

RECOMMENDATION: Recommend the Board approve the Declaration of Need for Fully Qualified Educators, and authorize Superintendent Sherry Smith to sign all related documents.

Prepared By:  Patricia Chavez Urias, Credentials Technician



State of California
Commission on Teacher Credentialing
Certification Division
1900 Capitol Avenue
Sacramento, CA 95811-4213

Email: credentials@ctc.ca.gov
Website: www.ctc.ca.gov

DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

Original Declaration of Need for year: 2023-2024

Revised Declaration of Need for year: _____

FOR SERVICE IN A SCHOOL DISTRICT OR DISTRICT/COUNTY AUTHORIZED CHARTER SCHOOL

Name of District or Charter: Alta Loma School District District CDS Code: 67595

Name of County: San Bernardino County CDS Code: 36

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board/body of the school district or charter school specified above adopted a declaration at a regularly scheduled public meeting held on 8/2/2023 certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

► **Enclose a copy of the board agenda item**

With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, 2024.

Submitted by (Superintendent, Board Secretary, or Designee):

<u>Dr. Sherry Smith</u>	<u></u>	<u>Superintendent</u>
<i>Name</i>	<i>Signature</i>	<i>Title</i>
<u>(909) 484-5155</u>	<u>(909) 484-5151</u>	<u></u>
<i>Fax Number</i>	<i>Telephone Number</i>	<i>Date</i>
<u>9390 Base Line Road, Alta Loma, CA 91701</u>		
<i>Mailing Address</i>		
<u>sherrysmith@alsd.org</u>		
<i>Email Address</i>		

FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY OR NONPUBLIC SCHOOL AGENCY

Name of County _____ County CDS Code _____

Name of State Agency _____

Name of NPS/NPA _____ County of Location _____

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on ____/____/____, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, _____.

► **Enclose a copy of the public announcement**

Submitted by Superintendent, Director, or Designee:

Name	Signature	Title
Fax Number	Telephone Number	Date
Mailing Address		
E-Mail Address		

► *This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency*

AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

Type of Emergency Permit	Estimated Number Needed
CLAD/English Learner Authorization (applicant already holds teaching credential)	5
Bilingual Authorization (applicant already holds teaching credential)	
List target language(s) for bilingual authorization:	
Resource Specialist	1
Teacher Librarian Services	1
Emergency Transitional Kindergarten (ETK)	

LIMITED ASSIGNMENT PERMITS

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas. Additionally, for the Single Subject Limited Assignment Permits estimated, please include the authorization(s) which will be requested:

TYPE OF LIMITED ASSIGNMENT PERMIT	ESTIMATED NUMBER NEEDED
Multiple Subject	1
Single Subject	1
Special Education	3
TOTAL	5

Authorizations for Single Subject Limited Assignment Permits

SUBJECT	ESTIMATED NUMBER NEEDED	SUBJECT	ESTIMATED NUMBER NEEDED
Agriculture		Mathematics	
Art	1	Music	
Business		Physical Education	
Dance		Science: Biological Sciences	
English		Science: Chemistry	
Foundational-Level Math		Science: Geoscience	
Foundational-Level Science		Science: Physics	
Health		Social Science	
Home Economics		Theater	
Industrial & Technology Education		World Languages (specify)	

EFFORTS TO RECRUIT CERTIFIED PERSONNEL

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to www.cde.ca.gov for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved internship program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL

Has your agency established a District Intern program? ☐ Yes ☒ No

If no, explain. We participate in Center for Teacher Innovation

Does your agency participate in a Commission-approved college or university internship program? ☒ Yes ☐ No

If yes, how many interns do you expect to have this year? 5


If yes, list each college or university with which you participate in an internship program.

Cal Baptist University, Azusa Pacific University, Cal State University San Bernardino

If no, explain why you do not participate in an internship program.

Human Resources Memorandum

To: Dr. Sherry Smith, Superintendent

From:  Donna Carlson, Assistant Superintendent, Human Resources

Date: August 2, 2023

Subject: Management Salary Schedule

BACKGROUND: A review has been made of the District's Management Salary Schedule. As a result, a compensation comparison of surrounding districts has been conducted in order to properly align with industry standards the compensation for the four classified Director positions.

RATIONALE: The current Management Salary Schedule needs to be revised to reflect new amounts for previously approved salary increases for the four classified Director positions.

FUNDING: The fiscal impact to the unrestricted general fund is \$40,278 and the impact to the restricted general fund is \$46,103.

RECOMMENDATION: Recommend the Board approve the revised Management Salary Schedule to reflect the new salary amounts for the four classified Directors, as presented.

Alta Loma School District

Management Salary Schedule

6% Salary Increase Effective July 1, 2022


	Step I	Step II	Step III	Step IV	Step V	Work Year
Assistant Superintendent of Human Resources**	\$148,236	\$156,386	\$164,540	\$172,693	\$180,847	225 227 Days
Director of Special Education**	\$149,553	\$157,776	\$166,002	\$174,228	\$182,453	225 Days
Director of Student Services**	\$141,177	\$148,940	\$156,705	\$164,470	\$172,234	225 Days
Director of Educational Programs**	\$141,177	\$148,940	\$156,705	\$164,470	\$172,234	225 Days
Principal**	\$141,177	\$148,940	\$156,705	\$164,470	\$172,234	225 Days
Program Specialist**	\$127,113	\$134,055	\$141,001	\$147,943	\$154,887	210 Days
Junior High Assistant Principal**	\$114,262	\$120,494	\$126,722	\$132,954	\$139,186	210 Days
Junior High Dean of Students**	\$112,930	\$119,139	\$125,350	\$131,560	\$137,770	210 Days
Elementary Assistant Principal**	\$109,700	\$115,735	\$121,768	\$127,800	\$133,836	204 Days
Coordinator of Counseling Services**	\$109,700	\$115,735	\$121,768	\$127,800	\$133,836	204 Days
Coordinator of Instructional Technology**	\$105,556	\$111,314	\$117,067	\$122,824	\$128,582	194 Days
District Behavior Specialist**	\$105,556	\$111,314	\$117,067	\$122,824	\$128,582	194 Days
Psychologist - Behavior Interventionist**	\$100,530	\$106,014	\$111,493	\$116,975	\$122,459	194 Days
Psychologist **	\$100,530	\$106,014	\$111,493	\$116,975	\$122,459	194 Days
Psychologist/Clinical Counselor**	\$100,530	\$106,014	\$111,493	\$116,975	\$122,459	194 Days
Director of Fiscal Services*	\$100,530	\$106,014	\$111,493	\$116,975	\$122,459	225 Days
Director of Information Technology	\$100,530	\$106,014	\$111,493	\$116,975	\$122,459	225 Days
Director of Maintenance, Operations, & Transportation***	\$100,273	\$105,788	\$111,303	\$116,818	\$122,330	225 Days
Director of Child Nutrition*	\$114,321	\$120,609	\$126,895	\$133,182	\$139,468	225 Days
Network Specialist	\$95,498	\$100,751	\$106,002	\$111,254	\$116,505	225 Days
Coordinator of Purchasing, Warehouse, and Reprographics	\$114,321	\$120,609	\$126,895	\$133,182	\$139,468	225 Days
Expanded Learning Opportunity Program Coordinator	\$95,498	\$100,751	\$106,002	\$111,254	\$116,505	225 Days
Child Nutrition Operations Coordinator	\$114,321	\$120,609	\$126,895	\$133,182	\$139,468	225 Days
Facilities Supervisor	\$87,294	\$92,044	\$96,800	\$101,553	\$106,307	225 Days
Transportation Supervisor	\$80,713	\$85,152	\$89,835	\$94,775	\$99,986	225 Days
	\$80,713	\$85,152	\$89,835	\$94,775	\$99,986	225 Days
	\$80,713	\$85,152	\$89,835	\$94,775	\$99,986	225 Days
	\$69,840	\$73,681	\$77,365	\$81,234	\$85,295	225 Days
	\$69,840	\$73,681	\$77,365	\$81,234	\$85,295	225 Days
<u>Administrative Assistants</u>						
Executive Assistant to the Superintendent & Board of Trustees, (Confidential)	\$84,046	\$88,669	\$93,102	\$97,152	\$102,010	225 Days
Administrative Secretary – Administrative Services (Confidential)	\$70,910	\$74,810	\$78,551	\$82,478	\$86,476	225 Days
Administrative Secretary – Educational Services	\$70,910	\$74,810	\$78,551	\$82,478	\$86,476	225 Days
Administrative Assistant – Human Resources (Confidential)	\$61,339	\$64,715	\$68,090	\$71,461	\$74,835	225 Days

Note: Fringe benefit entitlement for Certificated and Classified Management/Confidential employees shall be in accordance with BP 4351.
* Placement contingent upon minimum education requirements.
**\$500 stipend for doctoral degree.
***Director of Maintenance, Operations, & Transportation Stipend: \$1000 monthly while overseeing Measure H Modernization projects.

Note: District Dental - no cost to full-time employees. District Medical – *effective 7/1/23* up to ~~\$20,571~~ **\$22,345** insurance allowance to full-time employees.

Updated 6/14/23- 8/2/23

Superintendent's Memorandum

To: Board of Trustees
From:  Dr. Sherry Smith, Superintendent
Date: August 2, 2023
Subject: Amend Board Bylaw

BACKGROUND: In order to keep Board Policies and Bylaws in compliance with applicable State and Federal laws, as well as to create consistency of format within all Board Policies and Bylaws, the District contracted with the California School Boards Association to facilitate the review and revision of all Board Policies and Bylaws. District administration has reviewed and evaluated the following Board Bylaw:

First Reading

BB 9322 Agenda/Meeting Materials

RATIONALE: This action will amend the bylaws to be compliant with current State and Federal Law and current practices.

FUNDING: There is no fiscal impact to this action.

RECOMMENDATION: Recommend the Board amend the above listed Board Bylaw, as presented.

Alta Loma SD

Board Bylaw

BB 9322(a)

AGENDA/MEETING MATERIALS

Agenda Content

Board of Trustees meeting agendas shall reflect the District's vision and goals and the Board's focus on student learning and well-being.

Each agenda shall state the meeting time and location and shall briefly describe each item to be transacted or discussed, including items to be discussed in closed session. (Government Code 54954.2)

(cf. 9320 - Meetings and Notices)

(cf. 9321- Closed Session ~~Purposes and Agendas~~)

The agenda shall provide members of the public the opportunity to address the Board on any agenda item before or during the Board's consideration of the item. ***The agenda for a regular meeting shall also provide members of the public an opportunity to address the Board regarding matters within the subject matter jurisdiction of the Board which are not on the agenda. (Education Code 35145.5; Government Code 54954.3)***

~~However, the agenda~~ ***does not*** need ~~not~~ to provide an opportunity for public comment ~~when the agenda on an item that~~ has previously been considered at an open meeting by a committee comprised exclusively of Board members, provided that members of the public were afforded an opportunity to comment on the item, before or during the committee's consideration of the item, and the item has not been substantially changed since the committee considered it. (Government Code 54954.3)

~~The agenda for a regular Board meeting shall also provide members of the public an opportunity to provide comment on matters which are not on the agenda but which are within the subject matter jurisdiction of the Board. (Government Code 35145.5; Government Code 54954.3)~~

The notice and agenda shall describe the means available for the public to access the meeting and provide public comment in-person and, of a Board member is appearing remotely due to an emergency circumstance or for just cause pursuant to Government Code 54953, through an internet-based service or call-in option. (Government Code 54953)

~~Each agenda for a regular meeting shall list the address designated by the Superintendent or designee for public inspection of documents related to an open session item that have been distributed to the Board less than 72 hours before the meeting. (Government Code 54957.5)~~

The agenda shall include information regarding how, when and to whom a request for disability-related accommodations or modifications, including auxiliary aids and services, may

AGENDA/MEETING MATERIALS (continued)

be an individual who requires accommodations or modifications in order to participate in the Board meeting, *as well as the procedure for receiving and resolving such requests as required by law.* (Government Code 54954.2, 54953)

(cf. 9320 – Meetings and Notices)

Each agenda for a regular meeting shall list the address designated by the Superintendent or designee for public inspection of documents related to an open session item, or for records of a statement threatening litigation against the District to be discussed in closed session, when such documents have been distributed to the Board less than 72 hours before the meeting. (Government Code 54956.9, 54957.5)

Each agenda shall include a statement regarding the option for students and parents/guardians to request that directory information or personal information of the student or parent/guardian, as defined in Education Code 49061 and/or 49073.2, be excluded from the minutes. The agenda shall also state that the request must be made in writing to the secretary of the Board.

(cf. 9324 – Minutes and Recordings)

Agenda Preparation

The Board President and the Superintendent, as secretary to the Board, shall work together to develop the agenda for each regular and special meeting.

Any Board member or member of the public may request that a matter within the jurisdiction of the Board be placed on the agenda of a regular meeting. The request shall be submitted in writing to the Superintendent or designee with supporting documents and information, ~~if any, at least one week before the scheduled meeting date. Items submitted less than a week before the scheduled meeting date may be postponed to a later meeting in order to allow sufficient time for consideration and research of the issue.~~

The Board President and Superintendent shall decide whether a request from a member of the public is within the subject matter jurisdiction of the Board. Items not within the subject matter jurisdiction of the Board may not be placed on the agenda. In addition, before placing the item on the agenda, the Board President and Superintendent shall determine if the item is merely a request for information, and if so, respond accordingly.

The Board President and Superintendent shall decide whether an agenda item is appropriate for discussion in open or closed session, ~~and whether the item should be an action item subject to Board vote or an informational item that does not require immediate action~~ ***and when the item is placed on the agenda.***

In order to promote efficient meetings, the Board may bundle a number of items and act upon them together by a single vote through the use of a consent agenda. Consent items shall be items of a routing nature and items for which Board discussion is not anticipated and for

AGENDA/MEETING MATERIALS (continued)

which the Superintendent recommends approval. When any Board member request the removal of an item from the consent agenda, the item shall be removed and given individual consideration for action as a ~~regular~~ *separate* agenda item.

The agenda shall provide an opportunity for members of the public to comment on any consent agenda item unless such item has been previously considered at an open meeting of a committee comprised exclusively of Board members. (Government Code 54954.3)

Any Board action that involves borrowing \$100,000 or more shall be discussed, considered and deliberated upon as a separate item of business on the meeting agenda. (Government Code 53635.7)

(cf. 9323.2 - Actions by the Board)

All public communications with the Board are subject to requirements of relevant Board policies and administrative regulations.

Agenda Dissemination to Board Members

At least 72 hours before each regular meeting, each Board member shall be provided a copy of the agenda and agenda packet, including the Superintendent or designee's report; minutes to be approved; copies of communications; reports from committees, staff, and others; and other available documents pertinent to the meeting.

When special meetings are called, Board members shall receive, at least 24 hours prior to the meeting, notice of the business to be transacted. (Government Code 54956)

Board members shall review agenda materials before each meeting. Individual members may confer directly with the Superintendent or designee to ask questions and/or request additional information on agenda items. However, a majority of Board members shall not, outside of a noticed meeting, directly or through intermediaries or electronic means discuss, deliberate, or take action on any matter within the subject matter jurisdiction of the Board.

Agenda Dissemination to Members of the Public

~~Any~~ ~~a~~ Agenda and related materials distributed to the Board shall be made available to the public upon request without delay. *However, Only* those documents which are disclosable public records under the Public Records Act (PRA) and which relate to an agenda item scheduled for *the* open session portion of a regular meeting *or which contain a claim or written threat of litigation which will be discussed in closed session* shall be made available to the public. (Government Code 54956.9, 54957.5)

At least 72 hours prior to a regular meeting, the agenda shall be posted at one or more locations freely accessible to members of the public. (Government Code 54954.2)

AGENDA/MEETING MATERIALS (continued)

(cf. 9320 – Meetings and Notices)

In addition, the Superintendent or designee shall post the agenda on the homepage of the District website. The posted agenda shall be accessible through a prominent direct link to the current agenda or to the District's agenda management platform in accordance with Government Code 54954.2. When the District utilizes an integrated agenda management platform, the link to that platform shall take the user directly to the website with the District's agendas, and the current agenda shall be the first available. (Government Code 54954.2)

If a ~~document~~ **writing which** relates to an open session agenda item ~~of~~ **or which contains a claim or written threat of litigation which will be discussed in closed session during** a regular Board meeting is distributed to the Board less than 72 hours prior to a meeting, the Superintendent or designee shall make the ~~document~~ **writing** available for public inspection at a designated location at the same time the document is distributed to all or a majority of the Board. ***However, if the writing is distributed to at least a majority of the Board at a time when the designated location is closed to the public, this requirement may be satisfied by posting the writing on the District website if the following conditions are met:*** (Government Code 54957.5)

- 1. An initial staff report or similar document containing an executive summary and any staff recommendations related to the agenda item is made available for public inspection at the designated location at least 72 hours before the meeting***
- 2. The writing is immediately posted on the District's website in a position and manner that makes it clear that the writing related to an agenda item for the upcoming meeting***
- 3. The District list the website address where such writings may be accessed on all Board meeting agendas***
- 4. A physical copy of the document is made available for public inspection at the designated location at the beginning of the next regular business hours, but not less than 24 hours before the relevant Board meeting***

The Superintendent or designee shall mail a copy of the agenda or a copy of all the documents constituting the agenda packet to any person who requests the items. The materials shall be mailed at the time the agenda is posted or upon distribution of the agenda to a majority of the Board, whichever occurs first. (Government Code 54954.1)

The Superintendent or designee shall email a copy of, or a website link to, the agenda or a copy of all the documents constituting the agenda packet to any person who request such items to be delivered by email. If the Superintendent or designee determines that it is technologically infeasible to do so, a copy of the agenda or a website link to the agenda and a copy of all other documents constituting the agenda packet shall be sent to the person who has made the request in accordance with mailing requirements specified in law. (Government Code 54954.1)

AGENDA/MEETING MATERIALS (continued)

Any request for mailed copies of agendas or agenda packets shall be in writing and shall be valid for the calendar year in which it is filed. Written requests must be renewed following January 1 of each year. (Government Code 54954.1)

Persons requesting mailing of the agenda or agenda packet shall pay an annual fee, as determined by the Superintendent or designee, not to exceed the cost of providing the service.

Any document prepared by the District or Board and distributed during a public meeting shall be made available for public inspection at the meeting. Any document prepared by another person shall be made available for public inspection after the meeting. These requirements shall not apply to a document that is exempt from public disclosure under the PRA. (Government Code 54957.5)

Upon request, the Superintendent or designee shall make the agenda, agenda packet, and/or any writings distributed at the meeting available in appropriate alternative formats to persons with a disability, as required by the Americans with Disabilities Act. (Government Code 54954.1)

Policy
adopted: July 11, 2006
amended: September 18, 2013
January 18, 2023

ALTA LOMA SCHOOL DISTRICT
Alta Loma, California



Superintendent's Memorandum

To: Board of Trustees

From:  Dr. Sherry Smith, Superintendent

Date: August 2, 2023

Subject: Amend Board Policies Related to Instruction, Personnel and Students

BACKGROUND: In order to keep Board Policies in compliance with applicable State and Federal laws, as well as to create consistency of format within all Board Policies, the District contracted with the California School Boards Association to facilitate the review and revision of all Board Policies.

First Reading

BP 4112.2 - Certification
BP 4140/4240/4340 – Bargaining Units
BP 4151/4251/4351 – Employee Compensation
BP 5117 – Interdistrict Attendance
BP 6174 – Education for English Learners

RATIONALE: This action will amend the policies to be compliant with current State and Federal Law and current practices.

FUNDING: There is no fiscal impact to this action.

RECOMMENDATION: Recommend the Board amend Board Policies Related to Instruction, Personnel and Students, as presented.

Alta Loma SD

Board Policy

Personnel

BP 4112.2(a)

CERTIFICATION

The Board of Trustees recognizes that the ~~the~~ **District's** ability to provide a high-quality educational program is dependent upon the employment of certificated staff who are adequately prepared and have demonstrated proficiency in basic skills and **competency** in the subject matter to be taught. The Superintendent or designee shall ensure that persons employed to fill positions requiring certification qualifications possess the appropriate credential, permit, or other certification document from the Commission on Teacher Credentialing (CTC) and fulfill any additional state, federal, or ~~the~~ **District** requirements for the position.

(cf. 4112.22 – Staff Teaching English Learners)

(cf. 4112.23 – Special Education Staff)

(cf. 4113 – Assignment)

The Superintendent or designee ~~may~~ **shall** provide assistance and support to teachers holding preliminary credentials to help them meet the qualifications required for the clear credential.

Priorities for Hiring Based on Unavailability of Credentialed Teacher

The Superintendent or designee shall make reasonable efforts to recruit a fully prepared teacher for each assignment. Whenever a teacher with a clear or preliminary credential is not available, **and the Board adopts a resolution that it has made reasonable efforts to recruit a fully prepared teacher for the assignment**, the Superintendent or designee shall make reasonable efforts to recruit an individual for the assignment in the following order: (Education Code 44225.7)

1. A candidate who is qualified to participate in and enrolls in an approved ~~intern~~ **internship** program in the region of the ~~the~~ **District**
2. A candidate who is scheduled to complete preliminary credential requirements within six months and who holds a provisional internship permit (PIP) or short-term staff permit issued by the CTC

The Board shall **take action to** approve, ~~as an action item at a public~~ **an open** Board meeting, a notice of its intent to employ a PIP applicant for a specific position. (5 CCR 80021.1)

3. ~~As a last resort, an~~ **An** individual who ~~holds an emergency permit issued by the CTC or for whom a credential waiver has been granted~~ **a credential waiver** by the CTC

~~Prior~~ **Annually, the Board shall, prior** to requesting that the CTC issue an emergency permit pursuant to ~~item #3 above or a limited assignment permit which allows a fully credentialed~~

CERTIFICATION

~~teacher to teach outside of his/her area of certification while working toward an added or supplementary authorization, the Board shall annually~~ *or a limited assignment permit*, approve a Declaration of Need for Fully Qualified Educators. The Declaration of Need shall be approved by the Board as an action item at a regularly scheduled public Board meeting, with the entire Declaration of Need being included in the Board agenda. (Education Code 44225, 44225.7; 5 CCR 80023.2, 80026, 80027, 80027.1)

The Declaration of Need shall certify that there is an insufficient number of certificated persons who meet the ~~the~~ *District's* specified employment criteria for the position(s) and that the ~~the~~ *District* has made reasonable efforts to recruit individuals who meet the qualifications specified in ~~items~~ *Items* #1-2 above. The Declaration of Need shall also indicate the number and type of emergency permits *and limited assigned permits* that the ~~the~~ *District* estimates it will need during the valid period of the Declaration of Need, based on the previous year's actual needs and projections of enrollment. *It shall also specify each subject to be listed on the General Education Limited Assignment Single Subject Teaching Permits and the target language on Emergency Bilingual Permits.* Whenever the actual number of permits needed exceeds the estimate by 10 percent, the Board shall revise and resubmit the Declaration of Need. (5 CCR 80026)

Whenever it is necessary to employ noncredentialed teachers to fill a position requiring certification qualifications, the Superintendent or designee shall provide support and guidance in accordance with law to ensure the quality of the instructional program.

National Board for Professional Teaching Standards Certification

~~The Board encourages district teachers to voluntarily complete the requirements for the advanced certification awarded by the National Board for Professional Teaching Standards.~~

~~The Superintendent or designee shall inform all teachers about the program and how to acquire the necessary application and information materials. In accordance with the collective bargaining agreement and the district budget, the Superintendent or designee may provide release time, fee support, a stipend upon completion, or other support to teachers participating in the program.~~

Parental Notifications

At the beginning of each school year, the Superintendent or designee shall notify the parents/guardians of each student attending a school receiving Title I funds that they may request information regarding the professional qualifications of their child's classroom teacher including, but not limited to, whether the teacher: (20 USC 6312)

- 1. Has met state qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction*

CERTIFICATION

- 2. Is teaching under emergency or other provisional status through which state qualification or licensing criteria have been waived*
- 3. Is teaching in the field of discipline of the teacher's certification*

In addition, the Superintendent or designee shall notify parents/guardians in a timely manner whenever their child has been assigned, or has been taught for four or more consecutive weeks by, a teacher who does not meet applicable state certification or licensure requirements at the grade level and subject area to which the teacher has been assigned. (20 USC 6312)

Policy
adopted: August 23, 2006
amended: April 1, 2015

ALTA LOMA SCHOOL DISTRICT
Alta Loma, California

Alta Loma SD

Board Policy

Personnel

BP 4140(a)

4240

4340

BARGAINING UNITS

The Board of Trustees recognizes the right of District employees to form a bargaining unit and to select an employee organization as exclusive representative to represent the employees in the employees' employment relationship with the District. The Board is committed to negotiating in good faith with recognized employee organizations and respecting the rights of employees and employee organizations.

The District shall not dominate or interfere with the formation or administration of any employee organization or contribute financial or other support to it. (Government Code 3543.5)

Employees shall not be prohibited from wearing union buttons or other items that favor or oppose the formation of a bargaining unit or any matter that is the subject of negotiations.

Formation of Bargaining Units

Certificated and classified employees shall not be included in the same bargaining unit. (Government Code 3545)

For this purpose, supervisory employee means any employee, regardless of job description, having authority, in the interest of the District, to hire, transfer, suspend, layoff, recall, promote, discharge, assign, reward, or discipline other employees, or the responsibility to assign work to, direct, or adjust grievance of other employees, or effectively recommend that action, when the exercise of that authority is not of a merely routine or clerical nature, but requires the use of independent judgment. (Government Code 3540.1)

Employees serving in management, senior management, or confidential positions shall not be represented by an exclusive representative. In the employment relationship with the District, such employees may represent themselves or be represented by an employee organization whose membership is composed entirely of employees designated as holding those positions. An employee organization representing management or confidential employees shall not be permitted to meet and negotiate with the District on behalf of the employees. (Government Code 3543.4)

Management employee means ~~any~~ **an employee who has in a position having** significant responsibilities for formulating District policies or administering District programs, ~~and whose position is.~~ **Management positions shall be** designated as a management position by the Board **which may be subject to review by the Public Employment Relations Board.** (Government Code 3540.1)

BARGAINING UNITS (continued)

Confidential employee means any employee who is required to develop or present management positions with respect to employer-employee relations or whose duties normally require access to confidential information that is used to contribute significantly to the development of management positions. (Government Code 3540.1)

Membership

The District shall not deter or discourage employees or job applicants from becoming or remaining members of an employee organization, authorizing representation by an employee organization, or authorizing dues or fee deductions to an employee organization. In addition, the District shall not impose or threaten to impose reprisals on employees, discriminate or threaten to discriminate against employees, or otherwise interfere with, restrain, or coerce employees because of their membership or nonmembership in an employee organization. (Government Code 3543.5, 3550, **3551.5**)

Access to New Employee Orientations

The District shall permit employee organizations access to new employee orientations or onboarding process where newly hired employees are advised, whether in person, online, or through other means or mediums, of their employment status, rights, benefits, duties, responsibilities, or any other employment-related matters. The District shall provide employee organizations at least 10 days' notice in advance of an orientation. However, in any specific instance where an unforeseeable, urgent need critical to the District's operation prevents the required 10 days' notice, a shorter notice may be provided. (Government Code 3555.5, 3556)

The structure, time, and manner of the access to new employee orientations shall be determined by mutual agreement of the District and the exclusive representative, following a request to negotiate by either party. If the District and exclusive representative fail to reach an agreement, matters related to the access to new employee orientation shall be subject to compulsory interest arbitration. The District and employee organization may mutually agree to submit any dispute to compulsory interest arbitration at any time. In addition, if any dispute arises during negotiations and is not resolved within 45 days after the first meeting or within 60 days after the initial request to negotiate, whichever is earlier, either party may make a demand for compulsory interest arbitration. ***The arbitrator selection process shall commence within 14 days of a party's demand for compulsory interest arbitration.*** When any such dispute arises during the summer when the District's administrative office is closed, the timeline shall commence on the first day the administrative office reopens. The decision of the arbitrator shall be ***issued within 10 days and shall be*** final and binding on the parties. (Government Code 3556, 3557)

Until June 30, 2025, in addition to above provisions regarding new employee orientations, the District shall ensure the follows: (Government Code 3556)

BARGAINING UNITS (continued)

1. When an inperson new employee orientation has not been conducted within 30 days of hiring any new employee who is working in person, the Superintendent or designee shall permit the exclusive representative to schedule an inperson meeting which newly hired employees shall have an opportunity to attend, at the employee's worksite and during employment hours. Each newly hired employee within the bargaining unit shall be provided at least 30 minutes of paid time to attend the meeting-

~~Upon the request of an exclusive representative scheduling~~ *during which the exclusive representative shall be permitted to communicate directly with the newly hired employees.*

Within seven days of an exclusive representative's request to schedule such an inperson meeting, the Superintendent or designee shall provide an appropriate on-site meeting space within seven days of receiving the exclusive representative's request.

2. When, by reason of a state or local public health order limiting the size of gatherings, the District is prohibited from organizing a new employee orientation, an exclusive representative may schedule multiple meetings to ensure that newly hired employees have an opportunity to attend without exceeding the maximum allowable number of people. *If such an order prohibits all gatherings, the exclusive representative may schedule a meeting(s) once the order is lifted or modified to permit gatherings.*

Alternative access to these meetings shall be determined through mutual agreement between the District and the exclusive representative.

Access to Employee Contact Information

However, the Superintendent or designee shall not disclose ~~the~~: (*Government Code 3558, 6207, 6215, 6215.2, 7928.300*)

1. *The* home address and any phone numbers on file for employees performing law enforcement-related functions, ~~nor disclose the~~
2. *The* home address, home or personal cell phone number(s), or personal email address(es) of any employee who is a participant in the Safe at Home address confidentiality program pursuant to Government Code 6207 ~~or of any employee who provides written request that the information not be disclosed to the exclusive representative. Following receipt of a written request, the District shall remove the~~
3. *The* employee's home address, home **telephone** and personal cell phone numbers, and personal email address *of an employee not performing law enforcement related functions if the employee has submitted a written request to keep such information private. In such instances, the Superintendent or designee shall also remove the employee's home address, and home telephone and personal cell phone numbers* from any mailing list maintained by the

BARGAINING UNITS (continued)

District unless the list is only used by the District to contact the employee. (~~Government Code 3558, 6207, 6254.3~~)

Within 20 calendar days after an exclusive representative notifies the Superintendent or designee that a list of employees provided by the District is inaccurate or incomplete, the Superintendent or designee shall take steps to correct the list and provide a new list of employees to the exclusive representative. (Government Code 3558)

~~At least, at the beginning of each school year, To provide accurate information,~~ the Superintendent or designee shall review the list of *contact information for* District employees ~~to ensure that the list is complete and contains accurate information. at the beginning of each school year, or more often as appropriate.~~

Communication with Employees

Employee organizations may have access at reasonable times to areas in which employees work and may use District facilities at reasonable times for the purpose of meetings. Subject to reasonable regulation, employee organizations may also use institutional bulletin boards, mailboxes, and other means of communication to communicate with employees. (Government Code 3543.1)

Membership Dues or Other Payments to an Employee Organization

When drawing an order for the salary or wage payment of a bargaining unit employee of an employee organization, the District shall deduct any amount which has been requested by the employee in a revocable written authorization for the purpose of paying dues or other payments for any service, program, or committee provided or sponsored by the employee organization. (Education Code 45060, 45168)

An employee organization that certifies that it has and will maintain individual employee authorizations shall handle and process employee written authorizations for payroll deductions. When an employee organization provides such a certification to the District, the District shall rely on information from the employee organization regarding the amounts of such payroll deductions and from which employees. The employee organization shall not be required to submit to the District a copy of the written authorization in order for the payroll deductions to be effective. However, when there is a dispute about the existence or terms of the written authorization, a copy of the employee's written authorization shall be submitted to the District. The employee organization shall indemnify the District for any employee claims regarding payroll deductions made by the District in reliance on notification from the employee organization. (Education Code 45060, 45168)

When an employee organization which has declined to certify that it will handle and process

BARGAINING UNITS (continued)

employee written authorizations makes a request for payroll deductions, the District shall request a copy of the employee's written authorization before making the payroll deductions. (Education Code 45060, 45168)

A written authorization shall remain in effect until expressly revoked in writing by the employee and pursuant to the terms of the written authorization. Employee requests to cancel or change authorizations for payroll deductions for employee organizations shall be directed to the employee organization rather than the District. The employee organization shall be responsible for processing these requests. The District shall rely on the information provided by the employee organization regarding whether deductions for an employee organization were properly canceled or changed. The employee organization shall be required to indemnify the District for any claims made by an employee for deductions made by the District in reliance on information from the employee organization. (Education Code 45060, 45168)

Policy
adopted: July 11, 2006
amended: November 7, 2012
October 17, 2018
January 18, 2023

ALTA LOMA SCHOOL DISTRICT
Alta Loma, California

Alta Loma SD

Board Policy

Personnel

BP 4151(a)

4251

4351

EMPLOYEE COMPENSATION

In order to recruit and retain employees committed to the ~~the~~ District's goals for student learning, the Board of Trustees recognizes the importance of offering a competitive compensation package which includes salaries and health and welfare benefits.

~~(cf. 3100—Budget)~~

~~(cf. 3400—Management of Districts Assets/Accounts)~~

~~(cf. 4000—Concepts and Roles)~~

~~(cf. 4154/4254/4354—Health and Welfare Benefits)~~

The Board shall adopt separate salary schedules for certificated, classified, and supervisory and administrative personnel. These schedules shall comply with law and ~~negotiated~~ **collective bargaining** agreements and shall be printed and made available for review at the ~~the~~ District office. (*Education Code 45022, 45023, 45160, 45162, 45268*)

~~(cf. 4121—Temporary/Substitute Personnel)~~

~~(cf. 4141/4241—Collective Bargaining Agreement)~~

~~(cf. 4143/4243—Negotiations/Consultation)~~

Each certificated employee, except an employee in an administrative or supervisory position, shall be classified on the salary schedule on the basis of uniform allowance for education level and years of experience, unless the Board and employee organization negotiate and mutually agree to a salary schedule based on different criteria. Certificated employees shall not be placed in different classifications on the schedule, nor paid different salaries, solely on the basis of the grade levels at which they teach. (Education Code 45028)

Salary schedules for staff who are not a part of a bargaining unit shall be determined by the Board at the recommendation of the Superintendent or designee.

~~(cf. 4312.1—Contracts)~~

~~The Superintendent or designee shall ensure that the district's payroll system complies with all applicable laws and bargaining agreements, including, but not limited to, timelines regarding payment of compensation and deductions of dues for employee organizations.~~

The Board shall determine the frequency and schedule of salary payments, including whether payments for employees who work less than 12 months per year will be made over the course of the school year or in equal installments over the calendar year. (Education Code 45038, 45039, 45048, 45165)

EMPLOYEE COMPENSATION (continued)

Legal Reference: (see next page)

In extraordinary circumstances or emergency situations, the Board may determine to continue to compensate employees during periods of extended closure or disruption of normal District operations when permitted by law and consistent with collective bargaining agreements and memoranda of understanding.

The Superintendent or designee shall post a notice explaining the Fair Labor Standards Act's wage and hour provisions in a conspicuous place at each work site. (29 CFR 516.4)

Overtime Compensation

District employees shall be paid an overtime rate of not less than one and one-half times their regular rate of pay for any hours worked in excess of eight hours in one day or 40 hours in one work week, or twice their regular rate of pay for any hours worked in excess of 12 hours in one day or eight hours on the seventh consecutive day of work. However, teachers, school administrators, and other employees in positions established by the Board as executive, administrative, or professional shall be exempt from overtime rules. (Education Code 45128, 45130; 29 USC 213; 29 CFR 541.0-541.710, 553.27, 553.32)

(cf. 4300 – Administrative and Supervisory Personnel)

For each nonexempt employee, the Superintendent or designee shall maintain records on the employee's wages, hours, and other information specified in 29 CFR 516.5-516.6.

Legal Reference:

EDUCATION CODE

45022-45061.5 Salaries, especially:

45023 Availability of salary schedule

45028 Salary schedule for certificated employees

45160-45169 Salaries for classified employees

45268 Salary schedule for classified service in merit system districts

GOVERNMENT CODE

3540-3549 Meeting and negotiating, especially:

3543.2 Scope of representation

3543.7 Duty to meet and negotiate in good faith

LABOR CODE

226 Employee access to payroll records

232 Disclosure of wages

UNITED STATES CODE, TITLE 26

409A Deferred compensation plans

CODE OF FEDERAL REGULATIONS, TITLE 26

1.409A-1 Definitions and covered plans

Management Resources:

NATIONAL SCHOOL BOARDS ASSOCIATION PUBLICATIONS

EMPLOYEE COMPENSATION (continued)

~~NEA and NSBA Joint Guidance on the Tax Consequences of Deferred Compensation—Section 409A of the Internal Revenue Code, January 2008~~

~~WEB SITES~~

~~CSBA: <http://www.csba.org>~~

~~Internal Revenue Service: <http://www.irs.gov>~~

~~National School Boards Association: <http://www.nsba.org>~~

Policy
adopted: July 11, 2006
amended: January 14, 2009

ALTA LOMA SCHOOL DISTRICT
Alta Loma, California

Alta Loma SD

Board Policy

Students

BP 5117

INTERDISTRICT ATTENDANCE

The Board of Trustees recognizes that parents/guardians of students who reside within the geographic boundaries of one district may, for a variety of reasons, choose to enroll their child in a school in another district.

(cf. 5111.1 – District Residency)

Interdistrict Attendance Agreements and Permits

The Board may enter into an agreement with any other school district, for a term not to exceed five school years, for the interdistrict attendance of students who are residents of the districts. The agreement shall specify the terms and conditions under which interdistrict attendance shall be permitted or denied. It also may contain standards agreed to by both districts for reapplication and/or revocation of the student's permit. (Education Code 46600)

Upon receiving a permit for transfer into the district that has been approved by the student's district of residence, or upon receiving a written request from the parent/guardian of a district student who wishes to enroll in another district, the Superintendent or designee shall review the request and may approve or deny the permit subject to the terms and conditions of the interdistrict attendance agreement.

Policy

adopted: August 23, 2006

amended: January 16, 2013

October 5, 2022

ALTA LOMA SCHOOL DISTRICT

Alta Loma, California

Alta Loma SD

Board Policy

Instruction

BP 6174(a)

EDUCATION FOR ENGLISH LEARNERS

The Board of Trustees intends to provide English language learners with challenging curriculum and instruction that maximize the attainment of high levels of proficiency in English, advance multilingual capabilities, and facilitate student achievement in the District's regular course of study.

English learners shall be provided differentiated English language development instruction targeted to their English proficiency level. Such instruction shall be based on sound instructional theory, be aligned with state content standards, emphasize inquiry-based learning and critical thinking, and be integrated across all subject areas.

~~(cf. 6011—Academic Standards)~~

~~(cf. 6141—Curriculum Development and Evaluation)~~

~~(cf. 6161.1—Selection and Evaluation of Instructional Materials)~~

~~(cf. 6161.11—Supplementary Instructional Materials)~~

~~(cf. 6171—Title I Programs)~~

No ~~middle or high school~~ **junior high** student who is an English learner shall be denied enrollment in any of the following: (Education Code 60811.8)

1. Courses in the core curriculum areas of reading/language arts, mathematics, science, and history-social science, courses required to meet state and local high school graduation requirements, or courses required for ~~middle~~ **junior high** school grade promotion

However, an English learner may be denied participation in any such course if the student has been reenrolled in a school in the United States for less than 12 months or is enrolled in a program designed to develop the basic English skills of newly arrived immigrant students, and the course of study provided to the student is designed to remedy academic deficits incurred during participation and **reasonably calculated** to enable the student to attain parity of participation in the standard instructional program within a reasonable length of time after the student enters the school system.

2. A full course load of courses specified in item #1 above
3. Other courses that meet the “a-g” course requirements for college admission or are advanced courses such as honors or Advanced Placement courses, on the sole basis of the student’s classification as an English learner.

~~(cf. 0415—Equity)~~

~~(cf. 6141.4—International Baccalaureate Program)~~

~~(cf. 6141.5—Advanced Placement)~~

EDUCATION FOR ENGLISH LEARNERS (continued)

The District shall identify in its Local Control and Accountability Plan (LCAP) goals and specific actions and services to enhance student engagement, academic achievement, and other outcomes for English learners.

(cf. 0460 - Local Control and Accountability Plan)
~~*(cf. 3100 - Budget)*~~

The Superintendent or designee shall encourage parent/guardian and community involvement in the development and evaluation of programs for English learners. The Superintendent or designee may also provide an English development literacy training program for parents/guardians and community members so that they may better support students' English language development.

~~*(cf. 0420 - School Plans/Site Councils)*~~
~~*(cf. 1220 - Citizen Advisory Committees)*~~
~~*(cf. 6020 - Parent Involvement)*~~

Staff Qualifications and Training

The Superintendent or designee shall ensure that all staff employed to teach English learners possess the appropriate authorization from the Commission on Teacher Credentialing.

(cf. 4112.22 - Staff Teaching English Language Learners)

The District shall provide effective professional development to teachers (including teachers in classroom settings that are not the settings of language instruction educational programs), administrators, and other school or community-based organization personnel to improve the instruction and assessment of English learners and enhance staff's ability to understand and use curricula, assessment, and instructional strategies for English learners. Such professional development shall be of sufficient intensity and duration to produce a positive and lasting impact on teachers' performance in the classroom. (20 USC 6825)

~~*(cf. 4131 - Staff Development)*~~
~~*(cf. 4231 - Staff Development)*~~
~~*(cf. 4331 - Staff Development)*~~

Staff development shall also address the sociocultural needs of English learners and provide opportunities for teachers to engage in supportive, collaborative learning communities.

Identification and Assessment

The Superintendent or designee shall maintain procedures for the *early* identification of English learners and an assessment of their proficiency using the State's English Language Proficiency Assessments for California (ELPAC). To oversee test administration, the Superintendent or designee shall annually designate a District ELPAC coordinator and a site coordinator for each test site in accordance with 5 CCR 11518.40-11518.45.

EDUCATION FOR ENGLISH LEARNERS (continued)

Once identified as an English learner, a student shall be annually assessed for language proficiency until the student is reclassified based on criteria specified in administrative regulation.

In addition, English learners' academic achievement in English language arts, mathematics, science, and any additional subject required by law shall be assessed using the California Assessment of Student Performance and Progress. As necessary, the test shall be administered with testing variations in accordance with 5 CCR ~~854.1-854.3~~ **853**. English learners who are in their first 12 months of attending a school in the United States shall be exempted from taking the English language arts assessment to the extent allowed by federal law. (Education Code 60603, 60640; 5 CCR ~~854.1-854.3~~ **853**)

(cf. 6162.51—Student Academic Achievement Tests)

Formative assessments may be utilized to analyze student performance and appropriately adapt teaching methodologies and instructions.

(cf. 6162.5—State Assessment)

Language Acquisition Programs

The District shall offer research-based language acquisition programs that are designed to ensure English acquisition as rapidly and as effectively as possible and that provide instruction to students of the state-adopted academic content standards, including the English language development standards. (Education Code 306; 5 CCR 11300)

At a minimum, the District shall offer a structured English immersion program which includes designated and integrated English language development. In the structured English immersion program, nearly all of the classroom instruction shall be provided in English, but with the curriculum and presentation designed for students who are learning English. (Education Code 305-306; 5 CCR 11309)

For the purpose of determining the amount of instruction to be conducted in English in the structured English immersion program, "nearly all" means that all classroom instruction shall be conducted in English except for clarification, explanation, and support as needed.

The District's language acquisition programs for grades K-3 shall comply with class size requirements specified in Education Code 42238.02. (Education Code 310)

(cf. 6151—Class Size)

EDUCATION FOR ENGLISH LEARNERS (continued)

In establishing the District's language acquisition programs, the Superintendent or designee shall consult with parents/guardians and the community during the LCAP development process. The Superintendent or designee shall also consult with administrators, teachers, and other personnel with appropriate authorizations and experience in establishing a language acquisition program. (Education Code 305)

At the beginning of each school year or upon a student's enrollment, parents/guardians shall be provided information on the types of language acquisition programs available to students enrolled in the District, including, but not limited to, a description of each program, the process to be followed in making a program selection, identification of any language to be taught in addition to English when the program includes instruction in another language, and the process to request establishment of a language acquisition program. (Education Code 310; 5 CCR 11310)

(cf. 5145.6—Parental Notifications)

Whenever a student is identified as an English learner based on the results of the ELPAC, the student's parents/guardians may choose a language acquisition program that best suits their child. To the extent possible, any language acquisition program requested by the parents/guardians of 30 or more students at the school or by the parents/guardians of 20 or more students at any grade level shall be offered by the school. (Education Code 310; 5 CCR 11311)

Reclassification

When an English learner is determined based on state and District reclassification criteria to have acquired a reasonable level of English proficiency pursuant to Education Code 313 and 52164.6, or upon request by the student's parent/guardian, the student shall be transferred from a language acquisition program into an English language mainstream classroom.

Program Evaluation

To evaluate the effectiveness of the District's educational program for English learners, the Superintendent or designee shall report to the Board, at least annually, regarding:

1. Progress of English learners towards proficiency in English
2. The number and percentage of English learners reclassified as fluent English proficient
3. The number and percentage of English learners who are or are at risk of being classified as long-term English learners in accordance with Education Code 313.1
4. The achievement of English learners on standards-based tests in core curricular areas

EDUCATION FOR ENGLISH LEARNERS (continued)

5. *For any language acquisition program that includes instruction in a language other than English, student achievement in the non-English language in accordance with 5 CCR 11309*
- ~~5.~~ 6. Progress toward any other goals for English learners identified in the District's LCAP
- ~~6.~~ 7. A comparison of current data with data from at least the previous year *in regard to Items #1-6 above*
8. *A comparison of data between the different language acquisition programs offered by the District*


The Superintendent or designee also shall provide the Board with regular reports from any District or schoolwide English learner advisory committees.

Policy
adopted: November 1, 2006
amended: December 11, 2013
June 13, 2018
August 3, 2021

ALTA LOMA SCHOOL DISTRICT
Alta Loma, California

Human Resources Memorandum

To: Dr. Sherry Smith, Superintendent

From:  Donna Carlson, Assistant Superintendent, Human Resources

Date: August 2, 2023

Subject: Job Description: Account Clerk, Senior

BACKGROUND: The position of Account Clerk, Senior for the Child Nutrition Department has additional duties and responsibilities related to purchasing that are not reflected in the current job description. Therefore, the job description is being amended from Account Clerk, Senior to Child Nutrition Purchasing and Account Clerk, Senior.

First Reading

RATIONALE: The amended job description outlines the essential duties, qualifications and physical demands of the Child Nutrition Purchasing and Account Clerk, Senior.

FUNDING: There is no impact to the general fund to amend a job description.

RECOMMENDATION: Recommend that the Board approve the amended job description for Account Clerk, Senior to Child Nutrition Purchasing and Account Clerk, Senior, as presented.

ALTA LOMA SCHOOL DISTRICT

CHILD NUTRITION PURCHASING AND ACCOUNT CLERK - SENIOR

DEFINITION

~~Under moderate supervision, to perform specialized accounting, budget control, and fiscal record management functions in maintaining financial and statistical records, utilizing manual and computer assisted processes; to perform difficult and technical accounting and budget control functions; and to do other related work as required.~~ *Under the supervision of the Director of Child Nutrition, procures and purchases food, supplies and equipment; ensures goods and services procured are received as contracted; provides support and training to kitchen staff; performs specialized accounting, budget control, fiscal record management, and related work as assigned to support the ongoing functions of the Child Nutrition Department.*

ESSENTIAL DUTIES

- Perform specialized and technical functions in assembling, tabulating, calculating, analyzing, verifying, and filing accounting and fiscally related information and data.
- Process a variety of documents pertaining to financial-related transactions, including accounts payable and other fiscal record management functions.
- Audit and process for payment all employee reimbursements, travel/conference advances, and justifications.
- Process ~~student/parent~~ reimbursements.
- May receive money, prepare a record of cash receipts and bank deposit documents, and reconcile bank statements.
- ~~Assist in revision, formulation, and implementation of accounting and budget control record management systems and procedures~~ *staff with forecasting purchasing needs.*
- Verify/assign account classifications.
- Prepare and verify the accuracy and completeness of financial files, records, and reports.
- ~~Assist with maintaining vendor list and 1099 reporting.~~
- ~~Perform technical and specialized lead activities and functions related to student enrollment and attendance accounting.~~
- ~~Collect, compile, compute, and prepare State, County and District reports regarding student enrollment and attendance.~~
- ~~Operate computers and other business office machines and equipment.~~
- Work with computer-based accounting, budget control, and *attendance point of sale* systems.
- ~~Prepare system input data and analyze, verify, and reconcile output reports.~~
- ~~May perform lead functions within a specialized accounting, budget control, or payroll record management system, that may include the preparation of technical and complex reports.~~
- Interpret and provide information regarding routine legal mandates, policies, regulations, and operational guidelines to ~~District personnel~~ *Child Nutrition staff.*
- May provide technical information to County, State, and Federal agencies.
- ~~Physical custody, record keeping, reimbursement, reconciling, and maintenance of the Cash Clearing Account.~~
- ~~Manage and maintain capital projects in the fixed assets system.~~
- ~~Assist Director of Fiscal Services with journal entries, budget transfers, and related accounting functions, as needed.~~
- *Perform a variety of clerical functions pertaining to the purchase of goods, supplies and equipment, including receiving requisitions and reviewing them for completeness and accuracy.*
- *Prepare purchase orders for input into the computerized purchasing system.*
- *Place orders for food, supplies and equipment.*
- *Review, adjust and reconcile purchase orders, inventory, and stock output reports.*
- *Contact vendors, manufacturer representatives, brokers and distributors.*
- *Maintain suspense files and records; follow up on late deliveries.*

ALTA LOMA SCHOOL DISTRICT

CHILD NUTRITION PURCHASING AND ACCOUNT CLERK - SENIOR

- Page 3

EXPERIENCE AND EDUCATION

Any combination of experience and training that would likely provide the required knowledge and skills is qualifying. A typical way to obtain the required knowledge and skills would be:

Experience:

Three years of highly responsible experience in *purchasing*, accounting, payroll, or budget control record management and reporting, including one year in a lead or specialized capacity.

Education:

Equivalent to the completion of the twelfth grade, supplemented by training or coursework in elementary accounting, bookkeeping, business office organization and planning, *procurement* or closely related fields.

SUMMARY OF PHYSICAL DEMANDS RATINGS

The following analysis entails an evaluation of the "Physical Demands" factors of the job as it exists. This method provides a basis for permitting modification to fit the capabilities and needs of workers with disabilities.

Rating Symbol Key:

NP = Not Present – Does not exist
O = Occasionally – Up to 1/3 of the time
F = Frequently – From 1/3 to 2/3 of the time
C = Constantly – 2/3 or more of the time

1. STRENGTH:
 - A. Standing 10%
 - Walking 10%
 - Sitting 80%
 - B. Lifting O 25 lbs.
 - Carrying O 25 lbs.
 - Pushing O 10 lbs.
 - Pulling O 10 lbs.
2. CLIMBING O
- BALANCING O
3. STOOPING O
- KNEELING O
- CROUCHING O
- CRAWLING O
4. REACHING C
- HANDLING C
- FINGERING F
- FEELING NP

ALTA LOMA SCHOOL DISTRICT

CHILD NUTRITION PURCHASING AND ACCOUNT CLERK - SENIOR

- Page 5

5. NOISE 65 decibels
VIBRATION O

Comments regarding "Vibration" = Driving

6. HAZARDS:
Mechanical S
Explosives NP
Electrical NP
Radiant Energy NP
Burns S
Other Hazard/s NP

Comments regarding "Mechanical Hazards" = Staples, copier

Comments regarding "Burn Hazards" = Copier

7. ATMOSPHERIC CONDITIONS:
Fumes S
Mists NP
Odors S
Gases NP
Dusts S
Poor Ventilation NP
Other Atmospheric Hazards NP

Comments regarding "Fumes" = Copier

Comments regarding "Odors" = Copier

Comments regarding "Dust" = Paper

8. PROTECTIVE CLOTHING – DEVICES: None

9. E. C. SUMMARY: Inside Work: 2 3 4 5 6 7. Numbers encircled by () indicate significant involvement of factors enumerated and rated above.

Human Resources Memorandum

To: Dr. Sherry Smith, Superintendent

From: Donna Carlson, Assistant Superintendent, Human Resources

Date: August 2, 2023

Subject: Job Description: Secretary, Senior

BACKGROUND: The position of Secretary, Senior is being amended to update aspects of the current duties and responsibilities. The amended job description addresses the specific duties of the Senior Secretaries in the Educational Programs department and the Student Services department.

First Reading

RATIONALE: The amended job description outlines the essential duties, qualifications and physical demands of the Secretary, Senior position.

FUNDING: There is no impact to the general fund to amend a job description.

RECOMMENDATION: Recommend that the Board approve the amended job description for Secretary, Senior, as presented.

ALTA LOMA SCHOOL DISTRICT

SECRETARY - SENIOR

DEFINITION

Under general supervision, to perform specialized and responsible clerical and secretarial functions; use computer and application software; to relieve supervisor of clerical detail and to perform routine administrative aide functions; and to do other related work as required.

ESSENTIAL DUTIES

- Serve as administrative support for ~~Student Services and Educational Programs~~ ***the Educational Services division.***
- Review and screen incoming correspondence and communications routed to supervisor.
- Act as a receptionist and office management aide to administration, including the answering of routine inquiries and correspondence, scheduling appointments, conferences and meetings, and a variety of operational details.
- Determine the communications or correspondence to refer appropriate staff members for the gathering of data, or for a response.
- ***Perform a variety of tasks as a communication link between the school and parents/guardians.***
- Plan and organize follow-up activities to ensure that operational timelines are met.
- Assist with budget planning and expenditure control process.
- Arrange correspondence for supervisor's personal reply in the order of a predetermined priority with appropriate background materials available for reference.
- Independently or in accordance with general instructions, compose correspondence concerning a wide range of subjects requiring a thorough knowledge of policies, regulations, and operational procedures.
- Review outgoing correspondence and other materials for consistency with policies, regulations, operational procedures, formatting, grammatical construction, and punctuation.
- Take notes of meetings and conferences, and prepare accurate summaries.
- Serve as ~~an administrative aide~~ ***a collaborative Educational Services clerical support person*** by receiving and responding to inquiries from either office visitors or from telephone contacts.
- Prepare input data for a computerized record management, storage, and retrieval system, and utilize the output reports in the office operational functions.
- Operate a computer, and use a variety of application software.
- Maintain a variety of records and files, that may include student, personnel, budget, expenditure, payroll, and other related records and files, including materials of a ~~confidential and sensitive~~ nature.
- ~~May assist with budget planning and expenditure control processes.~~
- ~~May assist with organizing the clerical functions of the office to which assigned.~~
- ~~May assist with planning and implementation of District-wide events including GATE activities.~~
- ~~May assist with and organize expulsion processes and residency investigations.~~
- ~~Support inquiries and enrollment for intersession and independent study programs.~~
- ~~Process all cash and on-line payments for CHAMPS Program tuition.~~
- ~~Communicate with all subsidized agencies and verify student participation to apply tuition to student accounts.~~
- ~~Prepare all bank deposits for the CHAMPS Program.~~
- ~~Communicate past due amounts and collect overdue payments from fee-based families.~~
- ~~Independently manage the online program for payments and student registrations, including assisting parents.~~
- ~~Prepare annual tax statements and provide tax documentation to families.~~

ALTA LOMA SCHOOL DISTRICT

SECRETARY - SENIOR – Page 2

- ~~Process all staff reimbursements.~~
- ~~Monitor deposits and final payments to field-trips, consultants and outside agencies providing services to the CHAMPS Program.~~
- ~~Prepare registration documents for the CHAMPS Program.~~
- ~~Process CHAMPS enrollment applications, verify accuracy of data inputted into the student database.~~
- ~~Collect and process timesheets for all Home Hospital employees.~~
- ~~Collect and process Intra-District and Inter-District Transfer Requests.~~
- *Coordinates and integrates parent involvement resources and services from the community to strengthen school programs and practices.*
- *Performs a variety of support functions including inventory, ordering and distribution of school supplies.*
- *Provides clerical support necessary to schools, District, as well as advisory committees, including recording data, copying documents, filing, laminating and other activities.*
- *Demonstrates knowledge of the District's and site's programs and objectives.*
- Perform other duties as assigned.

EDUCATIONAL PROGRAMS

- *Assist with planning and implementation of District-wide events including GATE activities.*
- *Assist with planning and implementation of District-wide EL activities, including DELAC.*
- *Support inquiries and enrollment for long-term independent study programs.*
- *Process on-line payments for CHAMPS Program tuition.*
- *Prepare all bank deposits for the CHAMPS Program.*
- *Monitor deposits and final payments to field-trips, consultants and outside agencies providing services to the CHAMPS Program.*
- *Prepare annual tax statements and provide tax documentation to families as part of the CHAMPS Program.*
- *Support CHAMPS as it pertains to Educational Programs.*
- *Support family & community engagement as it relates to Educational Programs*

STUDENT SERVICES

- *Assist with and organize expulsion processes and residency investigations.*
- *Assist with and organize all aspects of District-wide attendance processes.*
- *Assist with District-wide safety protocols, as related to the role and responsibility of the Director of Student Services.*
- *Support inquiries and enrollment for Extended Learning Opportunities Program..*
- *Communicate past due amounts and collect overdue payments from fee-based families.*
- *Collect and process timesheets for all Home Hospital employees.*
- *Collect and process Intra-District and Inter-District Transfer Requests.*
- *Support inquiries and enrollment for long-term independent study programs.*
- *Support CHAMPS as it pertains to residency, registration/enrollment.*
- *Support family & community engagement as it relates to child welfare and community outreach.*

ALTA LOMA SCHOOL DISTRICT

SECRETARY - SENIOR – Page 3

QUALIFICATIONS

Knowledge of:

Organization and coordination of specialized and responsible clerical functions;
Modern office methods and equipment, including automated record management and filing systems, computer operational processes, receptionist and telephone techniques, correspondence, and report writing;
English usage, grammar, spelling, and punctuation;
Basic methods and techniques of organization and planning.

Ability to:

Learn, interpret, and apply legal mandates, policies, rules and regulations, and operational procedures;
Assume responsibility for routine administrative detail;
Compose correspondence independently;
Establish and maintain comprehensive and accurate files and records, and prepare concise and complete reports as required;
Type or keyboard at a net corrected speed of 50 words per minute;
Make arithmetical calculations with speed and accuracy;
Understand and carry out oral and written directions;
Establish and maintain cooperative working relationships;
Function in situations requiring tact, diplomacy, and discretion;
Take summary notes and transcribe accurately, or use transcription equipment effectively in preparing various written materials.

EXPERIENCE AND EDUCATION

Any combination of experience and training that would likely provide the required knowledge and skills is qualifying. A typical way to obtain the required knowledge and skills would be:

Experience:

Two years of responsible and varied secretarial and clerical experience, including some experience in organizing and coordinating specialized clerical functions.

Education:

Equivalent to the completion of the twelfth grade, including or supplemented by course work in shorthand, typing, data entry and output report development, and advanced secretarial skill areas. Coursework in shorthand or speed writing is desirable.

SUMMARY OF PHYSICAL DEMANDS RATINGS

The following analysis entails an evaluation of the “Physical Demands” factors of the job as it exists. This method provides a basis for permitting modification to fit the capabilities and needs of workers with disabilities.

Rating Symbol Key:

NP = Not Present – Does not exist
O = Occasionally – Up to 1/3 of the time
F = Frequently – From 1/3 to 2/3 of the time
C = Constantly – 2/3 or more of the time

ALTA LOMA SCHOOL DISTRICT

SECRETARY - SENIOR – Page 4

1. STRENGTH:

A. Standing	10%	
Walking	10%	
Sitting	80%	
B. Lifting		
Carrying	O	25 lbs.
Pushing	F	25 lbs.
Pulling	O	10 lbs.
	O	10 lbs.
2. CLIMBING
- BALANCING
3. STOOPING
- KNEELING
- CROUCHING
- CRAWLING
4. REACHING
- HANDLING
- FINGERING
- FEELING
5. TALKING:

Ordinary	C
Other	O
- HEARING:

Conversations	C
Other Sounds	O
6. SEEING

Acuity, Near	C
Acuity, Far	O
Depth Perception	O
Accommodation	C
Color Vision	NP
Field of Vision	O
7. PHYSICAL DEMANDS RATING SUMMARY: Medium Work: 2 3 (4) (5) (6) (DOL Physical Demand Categories 1 to 6 are very significant to the customary performance of the job if contained in parentheses).
8. PHYSICAL DEMAND COMMENTS: Examples of lifting/carrying/pushing/pulling are supplies, reams of paper, carts, desk drawers; reaching/handling/fingerling are reports, telephone, computer keyboard, files; talking/hearing are conversations with students, general public in person and via telephone; seeing are computer screen, bulletin board, reviewing reports and records.

ca/6-17-99
dlc 01/2023
sjs 06/2023

ALTA LOMA SCHOOL DISTRICT

SECRETARY - SENIOR – Page 5

SUMMARY OF ENVIRONMENTAL CONDITIONS RATINGS

The following analysis represents an evaluation of the surroundings in which the job is performed.
Environmental Conditions must by definition be specific and related to the job.

Key to Environmental Factors Rating:

NP = Not present in the job environment
S = Seldom – Under 5% of work day
O = Occasionally – Up to 1/3 of the time
F = Frequently – From 1/3 to 2/3 of the time
C = Constantly – 2/3 or more time

1. ENVIRONMENT:

Inside 90% Outside 10%

- | | |
|-----------------|-------------|
| 2. EXTREME COLD | NP |
| 3. EXTREME HEAT | NP |
| 4. WET/HUMID | NP |
| 5. NOISE | 65 decibels |
| VIBRATION | NP |

Comments regarding "Noise" = General office conversation and equipment

6. HAZARDS:

Mechanical	S
Explosives	NP
Electrical	NP
Radiant Energy	NP
Burns	S
Other Hazard/s	NP

Comments regarding "Mechanical Hazards" = Copier, opening boxes

Comments regarding "Burn Hazards" = Copier

7. ATMOSPHERIC CONDITIONS:

Fumes	NP
Mists	NP
Odors	S
Gasses	NP
Dusts	S
Poor Ventilation	S
Other Atmospheric Hazards	NP

Comments regarding "Fumes" = Copier

Comments regarding "Odors" = Copier

Comments regarding "Dust" = Paper

ca/6-17-99
dlc 01/2023
sjs 06/2023

ALTA LOMA SCHOOL DISTRICT

SECRETARY - SENIOR – Page 6

8. PROTECTIVE CLOTHING – DEVICES: Headsets available, gloves
9. E. C. SUMMARY: Inside Work: 2 3 4 5 (6) 7. Numbers encircled by () indicate significant involvement of factors enumerated and rated above.

Job Area	January	February	March	April	May	June	July	August	September	October	November	December
Board Mtg Dates	18th	1st & 15th	8th	5th & 19th	3rd & 17th	7th & 14th	dark	2nd	6th & 20th	18th	15th	13th
Effective Governance	Midyear Review/Check In Board Evaluation/ 1st Reading Board Calendar for 2023-2024	(1st) Approve Board Calendar, Gov. Calendar	*special gov. workshop study. State of District	Conduct Board Self Evaluation -action plan-	(17th) Board Appreciation to Staff			Superintendent Goals Established (Closed)	CSBA Masters in Governance Begins		Designate Date for Annual Organizational Meeting	CSBA Annual Conf/ Annual Org. Mtg.
Student Voice	VGE	(1st) Stork (15th) ALE	Hermosa	(5th) Jasper (19) Deer Cyn	(3) Vineyard			EXPLORE/ESY summer recap	(6) Banyan (20) ALJH	Victoria Groves	Stork	ALE
Policy Review	Approve School Calendar		CSBA Policy Updates	Approve CSBA Policy Services		CSBA Policy Updates Student IDT Master Attendance Agreement (2026, every 5 years)			CSBA Policy Updates		Calendar Committee Convene	CSBA Policy Updates 1st Reading School Calendar
Strategic Planning (LCAP/SPSA)	SPSAs (Consent) / School Accountability Report Card (SARC)	Post SARCs			Post LCAP Public Hearing Notice	(7th) LCAP /Local Indicators/ (14th) LCAP Adoption		Approval of Consolidated Application and Reporting System	LCAP Update			
Student Achievement	Achievement Data Presentation		New Adoptions Update SBCSS MOU Data Sharing Services (15th) Comprehensive Safety Plans	School Counseling presentation	Textbook Adoption Approval	(14th) Special Field Trips / Approval of Field Trips, Deposits and Prepayments		Post Public Hearing Notice - Adequate Inst. Supplies, SPSA	(6th) Adequate Inst. Supplies / Summer Offerings Presentation	Achievement Data Presentation		
Facilities			Transportation Service Plan	District Solar Energy Update								
Human Resources	Qualified Coaches	Intention to Release	RIF & Reassignment Notices by 14th	Recruitment & Hiring	Final RIF/ Recruitment & Hiring/ Retirement Celebration/ Hire summer staff	Recruitment & Hiring/Renewal of Assoc. Sup & Sup contracts		Convocation/ Alternate Credentials	(20th) Qualified Coaches			
Collective Bargaining	Governor's January Budget				Governor's May Revise		State Adopted Budget			Collective Bargaining Begins		

Website Maintenance		Update Principal's Letter to Site Community						Update Site Bell Schedules, Calendars, Principal's Welcome Back Letter, Site Administrators and Staff Roster	BTS Night Attendance Family Engagement Policy	1st Quarter Williams Report	Update Principal's Letter to Site Community	
	2nd Quarter Williams Report/		Attend Open House 3rd Quarter Williams Report	(3rd) PTA Recognition/ (17th) Employee Retirements	(14th) Resolutions: Red Ribbon Week / Week of the School Administrator / Teacher Appreciation Week / CA Day of the Teacher / Classified	LCAP posted on website District Welcome Back Letter	Community Advisory Committee Rep Auth (every 2 yrs.) 4th Quarter Williams Report		(6th) Approve Unaudited Actuals, (6th) Adopt GANN Limit Resolution			Approve 1st Interim Report
Community Relations Topics			Attend Open House Festival of the Arts									
	Receive Annual Audit Reports (District and Measure H Bond)		Approve 2nd Interim Report	(3rd & 17th) LCAP/Budget Study Sessions	(7th) Budget Public Hearing (14th) Budget Adoption / Renewal of Major Vendor Contracts							
Financial												

8.2.23

Standardized Account Code Structure

FUND		RESOURCE		GOAL		FUNCTION		OBJECT		SCHOOL	
01	GENERAL FUND	0000	UNRESTRICTED (BASE - LCFE)	0000	UNDISTRIBUTED	1000-1999	INSTRUCTION	4000-4999	BOOKS, MATERIALS & SUPPLIES	000	DISTRICTWIDE
13	CAFETERIA FUND	0100	SUPPLEMENTAL - LCFE	1000	GENERAL EDUCATION SUMMARY	2000-2999	INSTRUCTION RELATED SERVICES	5000-5999	SERVICES & OTHER OPERATING EXPENDITURES	001	ALTA LOMA ELEMENTARY
21	BUILDING FUND	1100	LOTTERY - UNRESTRICTED	1110	REGULAR EDUCATION	3000-3999	PUPIL SERVICES	6000-6999	CAPITAL OUTLAY	002	CARNELIAN ELEMENTARY
		3010	TITLE I, PART A, BASIC GRANT	4760	BILINGUAL EDUCATION	5000-5999	COMMUNITY SERVICES			004	JASPER ELEMENTARY
		3220	CARES ACT	5760	SPECIAL EDUCATION, NONSEVERELY DISABLED AGES 3-22	7000-7999	GENERAL ADMINISTRATION			005	FLOYD M. STORK ELEMENTARY
		4035	Title II	8500	CHILD CARE SERVICES	8000-8999	PLANT SERVICES			006	DEER CANYON ELEMENTARY
		4127	Title IV							007	HERMOSA ELEMENTARY
		4303	Title III							009	VICTORIA GROVES ELEMENTARY
		5310	CHILD NUTRITION							010	BANYAN ELEMENTARY
		6500	Special Education - State AB602							303	ALTA LOMA JUNIOR HIGH
		8150	RRMA Ongoing Maintenance							308	VINEYARD JUNIOR HIGH

The chart of accounts above is a list of the most frequently used codes based on the Standardized Account Code Structure (SACS) established by the California Department of Education (CDE). All fields used in the SACS must work together to form valid account code strings.

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PURCHASE ORDER REPORT
 Board of Trustees Meeting 08/02/2023

02 Alta Loma School District

					Fiscal Year: 2023	
Purchase Order	Vendor	Description	Ln	Fu Rs Y Goal Func Obj Sch Mgmt	Encumbered	
231504	BRAILLE ABILITIES LLC	SEPCIAL ED	1	01-6500-0-5760-1190-5810-000-600S	Total	9,000.00
231505	CULVER NEWLIN INC	Hermosa TK Furniture	1	01-6053-0-1110-1000-4410-000-3053	Total	9,000.00
231506	LEARNING WITHOUT TEARS	TK CURRICULUM	1	01-6053-0-1110-1000-4210-000-3053	Total	6,967.66
231507	BERTRANDS MUSIC	VJH/DIGITAL SOUND CONSOLE	1	01-0000-0-1110-1000-4340-308-5501	Total	6,967.66
231508	LAKESHORE LEARNING MATERIALS	TK Classroom Start Up Furnishi	1	01-6053-0-1110-1000-4410-000-3053	Total	125,894.87
231509	LAKESHORE EQUIPMENT COMPANY	New TK Classroom / Carnelian	2	01-6053-0-1110-1000-4310-000-3053	Total	125,894.87
231510	ACOSTA TREE SERVICE	GRNDS TREE TRIMMING-STORK	1	01-6053-0-1110-1000-4310-000-3053	Total	4,426.37
231511	REALLY GOOD STUFF INC	TK Instructional Supplies	1	01-0000-0-0000-8211-5638-000-2095	Total	4,426.37
231512	PAINTING & DECOR INC	2022-23-02 Alta Loma Elementar	1	01-6053-0-1110-1000-4310-000-3053	Total	2,794.00
231513	LAKESHORE EQUIPMENT COMPANY	TK Classroom Start Up Supplies	1	01-3213-0-0000-8530-6250-001-3213	Total	2,207.85
231514	LAKESHORE LEARNING MATERIALS	BAN/ LAKESHORE	2	01-6053-0-1110-1000-4310-000-3053	Total	5,001.85
231515	J & G ADVERTISING SPECIALTIES	Staff summer shirts	1	01-0000-0-1110-1000-4310-010-5501	Total	863.96
Purchase Order Count: 12					Grand Total	863.96
						7,650.00
						7,650.00
						1,674.17
						1,674.17
						57,900.00
						57,900.00
						3,954.86
						5,633.00
						9,587.86
						1,160.32
						1,160.32
						1,165.43
						1,165.43
						231,292.49

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PURCHASE ORDER REPORT
Board of Trustees Meeting 08/02/2023

02 Alta Loma School District

Fiscal Year: 2023

Fund 01 231,292.49

Fund Summary:

The above Purchase Order(s) have been issued in accordance with the District's policies and procedures and are hereby recommended for approval.



Authorized Agent

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PURCHASE ORDER REPORT
 Board of Trustees Meeting 08/02/2023

02 Alta Loma School District

			Fiscal Year: 2024	
Purchase Order	Vendor	Description	Ln Fu Rs Y Goal Func Obj Sch Mgmt	Encumbered
240000	DS WATERS/SPARKLETT'S	CC / DS Waters	1 01-2600-0-8500-5000-4350-000-3600	6,000.00
			2 01-0000-0-8500-5000-4350-308-1700	700.00
			3 01-0000-0-8500-5000-4350-303-1700	700.00
			Total	7,400.00
240001	SMART & FINAL	CC / SUPP OPEN,	1 01-2600-0-8500-5000-4330-000-3600	38,000.00
			Total	38,000.00
240002	LUCKY ART LA LLC	Lucky Art Crayonology Field Tr	1 01-2600-0-8500-5000-5888-727-3600	3,070.53
			Total	3,070.53
240003	INFUZION ZONE	Infuzion Zone Field Trip	1 01-2600-0-8500-5000-5888-727-3600	2,817.50
			Total	2,817.50
240004	DISCOVERY CUBE	Discovery Cube Field Trip	1 01-2600-0-8500-5000-5888-727-3600	3,100.00
			Total	3,100.00
240005	CHUCKE CHEESE	Chuck E Cheese Field Trip tk-	1 01-2600-0-8500-5000-5888-727-3600	2,248.50
			Total	2,248.50
240006	ADVENTURE CITY INC	Adventure City Field Trip 3-6t	1 01-2600-0-8500-5000-5888-727-3600	5,542.00
			Total	5,542.00
240007	JOHN'S INCREDIBLE PIZZA	Johns Incedible Pizza Field T	1 01-2600-0-8500-5000-5888-727-3600	2,698.20
			Total	2,698.20
240008	KNOTT'S BERRY FARM	Knotts Berry Farm Field Trip	1 01-2600-0-8500-5000-5888-727-3600	6,750.00
			Total	6,750.00
240009	ODP BUSINESS SOLUTIONS LLC	CHILD CARE / OPEN SUPPLIES, O	1 01-2600-0-8500-5000-4350-000-3600	20,000.00
			Total	20,000.00
240010	LAKESHORE EQUIPMENT COMPANY	CC / Lakeshore	1 01-2600-0-8500-5000-4350-000-3600	3,000.00
			Total	3,000.00
240011	VORTEX INDUSTRIES INC	GATE ROLL UP DOOR REPAIR	1 01-8150-0-0000-8110-5631-000-2076	6,281.25
			Total	6,281.25
240012	AAA CONTAINER SALES & RENTALS	M&O / STORAGE CONTAINER RENTAL	1 01-8150-0-0000-8110-5611-000-2076	544.80
			Total	544.80

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PURCHASE ORDER REPORT
 Board of Trustees Meeting 08/02/2023

02 Alta Loma School District

Fiscal Year: 2024

Purchase Order	Vendor	Description	Ln	Fu Rs	Y Goal Func Obj	Sch Mgmt	Encumbered
240013	ORTCO INC	PLAYGROUND INSTALLATION-STORK	1	01-8150-0-0000-8110-5631-000-2076			8,023.67
			2	01-0000-0-0000-8110-5630-005-5109			16,047.33
			Total				24,071.00
240014	MIRACLE RECREATION EQUIP CO	PLAYGROUND EQUIPMENT-STORK	1	01-8150-0-0000-8110-4480-722-2076			6,529.12
			2	01-0000-0-0000-8110-4480-005-5109			13,058.24
			Total				19,587.36
240015	OFFICE & ERGONOMIC SOLUTIONS	M&O/OFFICE FURNITURE	1	01-8150-0-0000-8110-4450-000-2076			2,487.69
			Total				2,487.69
240016	DEPT OF INDUSTRIAL RELATIONS	M&O / ELEVATOR PERMITS	1	01-8150-0-0000-8110-5880-722-2076			2,000.00
			Total				2,000.00
240017	ROCKLER COMPANINES INC	M&O OPEN PO-SUPPLIES	1	01-8150-0-0000-8110-4380-000-2076			2,500.00
			Total				2,500.00
240018	ACCO ENGINEERED SYSTEMS INC.	M&O / OPEN REPAIRS	1	01-8150-0-0000-8110-5633-000-2076			5,000.00
			Total				5,000.00
240019	AMTECH ELEVATOR SERVICES	M&O /ELEVATOR 5 YEAR LOAD TEST	1	01-8150-0-0000-8110-5631-000-2076			5,000.00
			Total				5,000.00
240020	ACOSTA TREE SERVICE	M&O / GRNDS / OPEN - TREE TRIM	1	01-0000-0-0000-8211-5638-000-2095			20,000.00
			Total				20,000.00
240021	MONTGOMERY HARDWARE CO	M&O / OPEN SUPPLIES	1	01-8150-0-0000-8110-4380-000-2076			5,500.00
			Total				5,500.00
240022	EBERHARD EQUIPMENT	M&O / GRNDS / OPEN SUPPLIES	1	01-0000-0-0000-8211-4370-000-2095			5,000.00
			Total				5,000.00
240023	SUNSHINE GROWERS	M&O / GRNDS / OPEN SUPPLIES	1	01-0000-0-0000-8211-4370-000-2095			5,000.00
			Total				5,000.00
240024	GLIDESCREEN INC	M&O / OPEN SUPPLIES	1	01-8150-0-0000-8110-4380-000-2076			5,000.00
			Total				5,000.00
240025	KING FENCING INC	M&O / FENCING REPAIR	1	01-8150-0-0000-8110-5633-000-2076			30,000.00
			Total				30,000.00

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PURCHASE ORDER REPORT
 Board of Trustees Meeting 08/02/2023

02 Alta Loma School District				Fiscal Year: 2024	
Purchase Order	Vendor	Description	Ln	Fu Rs Y Goal Func Obj Sch Mgmt	Encumbered
240026	ROYALTY GUTTERS LLC	M&O / REPAIRS DISTRICT WIDE	1	01-8150-0-0000-8110-5633-000-2076	10,000.00
				Total	10,000.00
240027	SUNBELT RENTALS INC	M&O/OPEN EQUIPMENT RENTAL	1	01-8150-0-0000-8110-5611-000-2076	5,000.00
				Total	5,000.00
240028	ACCUTEC MANUFACTURING INC.	M&O /SUPPLIES	1	01-8150-0-0000-8110-4380-000-2076	5,000.00
				Total	5,000.00
240029	SOLATUBE INTERNATIONAL INC.	M&O - SOLATUBE SUPPLIES	1	01-8150-0-0000-8110-4380-000-2076	5,000.00
				Total	5,000.00
240030	SUNSHINE WINDOWS	DSC-WINDOW CLEANING	1	01-8150-0-0000-8110-5631-000-2076	3,500.00
				Total	3,500.00
240031	UNITED REFRIGERATION INC	M&O / OPEN SUPPLIES	1	01-8150-0-0000-8110-4380-000-2076	2,000.00
				Total	2,000.00
240032	A-SOURCE SECURITY SERVICES	M&O /OPEN PO-SECURITY	1	01-0000-0-0000-8310-5810-000-2090	5,000.00
				Total	5,000.00
240033	BUG X PEST CONTROL	M&O / EXTERMINATOR SERVICES	1	01-0000-0-0000-8210-5570-000-2920	15,000.00
				Total	15,000.00
240034	AMTECH ELEVATOR SERVICES	M&O /WHEELCHAIR LIFT REPAIRS	1	01-8150-0-0000-8110-5631-010-2076	5,000.00
				Total	5,000.00
240035	AMTECH ELEVATOR SERVICES	M&O /ELEVATOR REPAIRS	1	01-8150-0-0000-8110-5631-010-2076	3,000.00
			2	01-8150-0-0000-8110-5634-720-2076	3,000.00
				Total	6,000.00
240036	AMTECH ELEVATOR SERVICES	M&O / MAINT AGREEMENT-WHEELCHAIR	1	01-8150-0-0000-8110-5810-000-2076	4,920.00
				Total	4,920.00
240037	AMTECH ELEVATOR SERVICES	M&O / MAINT AGREEMENT	1	01-8150-0-0000-8110-5810-720-2076	4,100.00
			2	01-8150-0-0000-8110-5810-010-2076	4,100.00
				Total	8,200.00
240038	REFRIGERATION SUPPLIES	M&O / OPEN SUPPLIES	1	01-8150-0-0000-8110-4380-000-2076	2,500.00
				Total	2,500.00

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PURCHASE ORDER REPORT
 Board of Trustees Meeting 08/02/2023

02 Alta Loma School District				Fiscal Year: 2024	
Purchase Order	Vendor	Description	Ln	Fu Rs Y Goal Func Obj Sch Mgmt	Encumbered
240039	ADVANCED ENVIRONMENTAL	M&O / GRNDS / OPEN SUPPLIES	1	01-0000-0-0000-8211-4370-000-2095	5,000.00
			2	01-0000-0-0000-8211-5631-000-2095	5,000.00
			Total		10,000.00
240040	GARVEY EQUIPMENT COMPANY	M&O / GRNDS / OPEN SUPPLIES	1	01-0000-0-0000-8211-4370-000-2095	5,000.00
			Total		5,000.00
240041	ROY O HUFFMAN ROOF COMPANY	M&O / REPAIRS DISTRICT WIDE	1	01-8150-0-0000-8110-5633-000-2076	10,000.00
			Total		10,000.00
240042	HERITAGE LANDSCAPE SUPPLY	M&O / GRNDS / OPEN SUPPLIES	1	01-0000-0-0000-8211-4370-000-2095	5,000.00
			Total		5,000.00
240043	MODERN IRRIGATION	M&O / GRNDS / OPEN SUPPLIES	1	01-0000-0-0000-8211-4370-000-2095	5,000.00
			Total		5,000.00
240044	ECONO FENCE INC	M&O / FENCING REPAIR	1	01-8150-0-0000-8110-5633-000-2076	5,000.00
			Total		5,000.00
240045	PRECISION AERIAL SERVICE INC	M&O /TRUCK REPAIR	1	01-8150-0-0000-8110-5632-000-2076	3,500.00
			2	01-8150-0-0000-8110-4380-000-2076	1,500.00
			Total		5,000.00
240046	SAKAIDA NURSERY INC	M&O / GROUNDS/ OPEN SUPPLIES	1	01-0000-0-0000-8211-4370-000-2095	5,000.00
			Total		5,000.00
240047	WEST COAST ENVIROMENTAL	M&O / EXTERMINATOR SERVICES	1	01-0000-0-0000-8210-5570-000-292U	10,000.00
			Total		10,000.00
240048	COUNTRY FARM SUPPLY	M&O/GROUNDS/OPEN SUPPLIES	1	01-0000-0-0000-8211-4370-000-2095	8,000.00
			Total		8,000.00
240049	BASIC BACKFLOW INC	M&O - OPEN REPAIRS	1	01-8150-0-0000-8110-5634-000-2076	15,000.00
			Total		15,000.00
240050	BALDY FIRE & SAFETY	M&O - OPEN PO - SERVICE	1	01-8150-0-0000-8110-5631-000-2076	8,000.00
			Total		8,000.00
240051	WEST COAST ENVIROMENTAL	M&O / OPEN-PEST	1	01-0000-0-0000-8210-5570-000-292U	25,000.00
			Total		25,000.00

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PURCHASE ORDER REPORT
 Board of Trustees Meeting 08/02/2023

02 Alta Loma School District				Fiscal Year: 2024	
Purchase Order	Vendor	Description	Ln	Fu Rs Y Goal Func Obj Sch Mgmt	Encumbered
240052	FOOTHILL VACUUM&JANITORIAL INC	M&O -OPEN PO-CUST REPAIRS	1	01-0000-0-0000-8210-5631-000-2092	5,000.00
			2	01-8150-0-0000-8110-4350-000-2076	5,000.00
			Total		10,000.00
240053	AC PRO	M&O/OPEN SUPPLIES	1	01-8150-0-0000-8110-4380-000-2076	2,500.00
			Total		2,500.00
240054	ABC ELECTRIC	M&O / ELECTRICAL REPAIRS	1	01-8150-0-0000-8110-5631-000-2076	5,000.00
			Total		5,000.00
240055	ABC SCHOOL EQUIPMENT INC	M&O / OPEN PO - TACKWALL PANEL	1	01-8150-0-0000-8110-4380-000-2076	5,000.00
			2	01-8150-0-0000-8110-5631-000-2076	5,000.00
			Total		10,000.00
240056	QUALITY TELESERVICES	M&O-OPEN PO	1	01-8150-0-0000-8110-4380-722-2076	5,000.00
			2	01-8150-0-0000-8110-5810-722-2076	15,000.00
			Total		20,000.00
240057	KLAUS & SONS PLUMBING; HEATING	M&O / HVAC	1	01-8150-0-0000-8110-5633-000-2076	15,000.00
			Total		15,000.00
240058	BAY ALARM COMPANY	M&O / MAINTENANCE AGREEMENT	1	01-8150-0-0000-8110-5810-001-2076	2,508.00
			2	01-8150-0-0000-8110-5810-002-2076	1,044.00
			3	01-8150-0-0000-8110-5810-004-2076	1,020.00
			4	01-8150-0-0000-8110-5810-005-2076	2,892.00
			5	01-8150-0-0000-8110-5810-006-2076	1,800.00
			6	01-8150-0-0000-8110-5810-007-2076	1,128.00
			7	01-8150-0-0000-8110-5810-009-2076	2,748.00
			8	01-8150-0-0000-8110-5810-010-2076	3,756.00
			9	01-8150-0-0000-8110-5810-303-2076	2,622.48
			10	01-8150-0-0000-8110-5810-308-2076	2,040.00
			11	01-8150-0-0000-8110-5810-722-2076	2,616.00
			Total		24,174.48
240059	DUGMORE & DUNCAN HOLDING	M&O / OPEN SUPPLIES	1	01-8150-0-0000-8110-4380-000-2076	2,500.00
			Total		2,500.00
240060	HYDRO TEK SYSTEMS INC	M&O / REPAIRS	1	01-8150-0-0000-8110-5631-000-2076	2,000.00
			Total		2,000.00

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PURCHASE ORDER REPORT
 Board of Trustees Meeting 08/02/2023

02 Alta Loma School District				Fiscal Year: 2024	
Purchase Order	Vendor	Description	Ln	Fu Rs Y Goal Func Obj Sch Mgmt	Encumbered
240061	NETRONIX INTEGRATION INC	M&O / SALTO SUPPLIES	1	01-8150-0-0000-8110-4380-000-2076	10,000.00
			2	01-8150-0-0000-8110-5631-000-2076	2,500.00
			Total		12,500.00
240062	IMS REFRIGERATION INC.	MAINTENANCE /SERVICE OF ICE MA	1	01-8150-0-0000-8110-5631-722-2076	2,000.00
			Total		2,000.00
240063	AAA CONTAINER SALES & RENTALS	M&O / STORAGE CONTAINERS	1	01-8150-0-0000-8110-4380-000-2076	5,000.00
			Total		5,000.00
240064	BEARCOM	M&O /RADIO / SUPPLIES	1	01-8150-0-0000-8110-4380-000-2076	5,000.00
			Total		5,000.00
240065	ART SPECIALTIES	M&O / SIGNAGE	1	01-8150-0-0000-8110-5890-000-2076	5,000.00
			Total		5,000.00
240066	J & G ADVERTISING SPECIALTIES	M&O / PRINTING SERVICES FOR SH	1	01-8150-0-0000-8110-5890-000-2076	4,000.00
			Total		4,000.00
240067	HARBOR TRUCK BODIES INC	M&O / TRUCK ACCESSORIES/PARTS	1	01-8150-0-0000-8110-4380-000-2076	2,500.00
			Total		2,500.00
240068	KWIK KLEEN	M&O / HAZ WASTE	1	01-8150-0-0000-8110-5561-000-2076	5,000.00
			Total		5,000.00
240069	ATC TECHNOLOGY INC	M&O / CAMERA REPAIRS	1	01-8150-0-0000-8110-5631-000-2076	5,000.00
			Total		5,000.00
240070	TERRA PAVE INC.	M&O /ASPHALT REPAIRS	1	01-8150-0-0000-8110-5633-000-2076	30,000.00
			Total		30,000.00
240071	DB SERVICES	M&O / WINDOW COVERING REPAIR	1	01-8150-0-0000-8110-5633-000-2076	10,000.00
			Total		10,000.00
240072	JM PLASTERING INC	M&O / STUCCO REPAIRS	1	01-8150-0-0000-8110-5634-000-2076	3,000.00
			Total		3,000.00
240073	ACTION AWARDS INC	M&O / OPEN PO-SIGNAGE	1	01-8150-0-0000-8110-4380-000-2076	3,000.00
			Total		3,000.00

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PURCHASE ORDER REPORT
 Board of Trustees Meeting 08/02/2023

02 Alta Loma School District				Fiscal Year: 2024	
Purchase Order	Vendor	Description	Ln	Fu Rs Y Goal Func Obj Sch Mgmt	Encumbered
240074	RICCARDI FLOOR COVERING INC	M&O / FLOORING REPAIRS-OPEN PO	1	01-8150-0-0000-8110-5633-000-2076	20,000.00
				Total	20,000.00
240075	BAY ALARM COMPANY	M&O / REPAIRS	1	01-8150-0-0000-8110-5631-000-2076	5,000.00
				Total	5,000.00
240076	CALIFORNIA STEEPLEJACK	M&O / OPEN PO FLAGPOLE REPAIR	1	01-8150-0-0000-8110-5633-000-2076	2,000.00
				Total	2,000.00
240077	COMMERCE CITY MAINTENANCE CO.	M&O / FLOOR MAINTENANCE	1	01-8150-0-0000-8110-5633-000-2076	10,000.00
				Total	10,000.00
240078	TONY PAINTING	M&O /PAINTING SERVICES	1	01-8150-0-0000-8110-5633-000-2076	5,000.00
				Total	5,000.00
240079	COMMERCIAL DOOR METAL	M&O / OPEN PO-DOOR REPAIRS	1	01-8150-0-0000-8110-5633-000-2076	10,000.00
				Total	10,000.00
240080	LIGHTING INSTYLE	M&O / OPEN PO-SUPPLIES	1	01-8150-0-0000-8110-4380-000-2076	7,500.00
				Total	7,500.00
240081	ALL WELDING	M&O / WELDING SERVICES	1	01-8150-0-0000-8110-5633-000-2076	2,500.00
				Total	2,500.00
240082	PAPE MATERIAL HANDLING INC	M&O / MAINTENANCE EQUIPMENT RE	1	01-8150-0-0000-8110-5631-000-2076	1,500.00
				Total	1,500.00
240083	BSN SPORTS LLC	M&O/ OPEN FOR REPAIRS	1	01-8150-0-0000-8110-5631-000-2076	2,500.00
				Total	2,500.00
240084	BALDY FIRE & SAFETY	M&O/ OPEN REPAIRS	1	01-8150-0-0000-8110-5634-000-2076	1,000.00
			2	01-8150-0-0000-8110-5633-000-2076	2,500.00
				Total	3,500.00
240085	BALDY FIRE & SAFETY	M&O/OPEN SUPPLIES	1	01-8150-0-0000-8110-4380-000-2076	1,500.00
				Total	1,500.00
240086	CINTAS CORPORATION	M&O / FIRST AID SUPPLIES	1	01-8150-0-0000-8110-4350-722-2076	1,000.00
				Total	1,000.00

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PURCHASE ORDER REPORT
 Board of Trustees Meeting 08/02/2023

02 Alta Loma School District

				Fiscal Year: 2024	
Purchase Order	Vendor	Description	Ln	Fu Rs Y Goal Func Obj Sch Mgmt	Encumbered
240087	MCC CARPET CLEANING INC	M&O / OPEN PO FOR CARPET CLEAN	1	01-8150-0-0000-8110-5810-000-2076 Total	8,000.00 8,000.00
240088	HOME DEPOT	M&O / OPEN SUPPLIES	1	01-8150-0-0000-8110-4380-000-2076	17,500.00
			2	01-0000-0-0000-8211-4370-000-2095 Total	5,000.00 22,500.00
240089	DAVE BANG & ASSOCIATES INC	M&O/OPEN PURCHASE ORDER-SUPPLI	1	01-8150-0-0000-8110-4350-000-2076 Total	1,000.00 1,000.00
240090	WILLIAMS SIGN CO	M&O/ OPEN PO FOR REPAIRS	1	01-8150-0-0000-8110-5631-000-2076 Total	2,000.00 2,000.00
240091	VISTA PAINT CORP	M&O/OPEN PO FOR EQUIPMENT REPA	1	01-8150-0-0000-8110-5631-722-2076 Total	2,500.00 2,500.00
240092	SOCAL FILTERS AND SERVICES INC	M&O/MAINTENANCE SUPPLIES	1	01-8150-0-0000-8110-4380-000-2076 Total	15,000.00 15,000.00
240093	GORM INC	M&O / OPEN PO FOR EQUIPMENT RE	1	01-8150-0-0000-8110-5631-722-2076 Total	5,000.00 5,000.00
240094	HALDEMAN INC	M&O / OPEN SUPPLIES	1	01-8150-0-0000-8110-4380-000-2076 Total	1,000.00 1,000.00
240095	HAPPY DOGS BATTERIES INC	M&O/OPEN SUPPLIES	1	01-8150-0-0000-8110-4380-000-2076 Total	1,500.00 1,500.00
240096	PYRO-COMM	M&O / REPAIRS/SUPPLIES	1	01-8150-0-0000-8110-5631-000-2076	4,000.00
			2	01-8150-0-0000-8110-4380-000-2076 Total	1,000.00 5,000.00
240097	GLENN B DORNING INC	M&O / SUPPLIES	1	01-8150-0-0000-8110-4380-000-2076 Total	1,500.00 1,500.00
240098	CHEROKEE WOOD PRODUCTS	M&O / OPEN SUPPLIES	1	01-8150-0-0000-8110-4380-000-2076 Total	2,000.00 2,000.00
240099	INDUSTRIAL SHOE COMPANY INC	M&O / CUST - SHOES	1	01-0000-0-0000-8210-4350-722-2076 Total	3,900.00 3,900.00

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PURCHASE ORDER REPORT
 Board of Trustees Meeting 08/02/2023

02 Alta Loma School District			Fiscal Year: 2024	
Purchase Order	Vendor	Description	Ln Fu Rs Y Goal Func Obj Sch Mgmt	Encumbered
240100	LOWE'S	M&O / OPEN SUPPLIES	1 01-8150-0-0000-8110-4380-000-2076	21,000.00
			2 01-0000-0-0000-8211-4370-000-2095	2,000.00
			Total	23,000.00
240101	HOOSIER EQUIPMENT BROKERS INC	M&O / OPEN-SUPPLIES	1 01-8150-0-0000-8110-4380-000-2076	1,500.00
			2 01-8150-0-0000-8110-5631-000-2076	1,500.00
			Total	3,000.00
240102	TURBOSCAPE INC	M&O / OPEN/SUPPLIES	1 01-0000-0-0000-8211-4370-000-2095	75,000.00
			Total	75,000.00
240103	SOUTHWEST SCHOOL&OFFICE SUPPLY	M&O / OPEN , OFFICE SUPPLIES	1 01-8150-0-0000-8110-4350-000-2076	2,500.00
			Total	2,500.00
240104	TIME AND ALARM SYSTEMS INC	M&O / MAINT AGREEMENT	1 01-8150-0-0000-8110-5810-001-2076	432.00
			2 01-8150-0-0000-8110-5810-002-2076	432.00
			3 01-8150-0-0000-8110-5810-004-2076	432.00
			4 01-8150-0-0000-8110-5810-005-2076	432.00
			5 01-8150-0-0000-8110-5810-006-2076	432.00
			6 01-8150-0-0000-8110-5810-007-2076	432.00
			7 01-8150-0-0000-8110-5810-009-2076	432.00
			8 01-8150-0-0000-8110-5810-010-2076	432.00
			9 01-8150-0-0000-8110-5810-303-2076	432.00
			10 01-8150-0-0000-8110-5810-308-2076	432.00
			11 01-8150-0-0000-8110-5810-722-2076	432.00
			Total	4,752.00
240105	STOTZ EQUIPMENT	M&O /GRNDS / OPEN REPAIRS	1 01-0000-0-0000-8211-5631-000-2095	5,000.00
			Total	5,000.00
240106	ULINE	M&O / OPEN / SUPPLIES	1 01-8150-0-0000-8110-4380-000-2076	5,000.00
			Total	5,000.00
240107	VISTA PAINT CORP	M&O / OPEN SUPPLIES	1 01-8150-0-0000-8110-4380-000-2076	20,000.00
			Total	20,000.00
240108	US AIR CONDITIONING	M&O / OPEN SUPPLIES	1 01-8150-0-0000-8110-4380-000-2076	3,000.00
			Total	3,000.00
240109	TRANE COMPANY INC	M&O / OPEN SUPPLIES	1 01-8150-0-0000-8110-4380-000-2076	5,000.00

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PURCHASE ORDER REPORT
 Board of Trustees Meeting 08/02/2023

02 Alta Loma School District				Fiscal Year: 2024	
Purchase Order	Vendor	Description	Ln Fu Rs Y Goal Func Obj Sch Mgmt	Encumbered	
240110	TIME AND ALARM SYSTEMS INC	M&O / OPEN SUPPLIES	1 01-8150-0-0000-8110-4380-000-2076 Total	5,000.00	
240111	THOMPSON PLUMBING SUPPLY	M&O / OPEN SUPPLIES	1 01-8150-0-0000-8110-4380-000-2076 Total	3,000.00	
240112	THOMPSON BUILDING MATERIALS	M&O / OPEN SUPPLIES	1 01-8150-0-0000-8110-4380-000-2076 Total	3,000.00	
240113	SM HOYT LUMBER CO INC	M&O / OPEN SUPPLIES	1 01-8150-0-0000-8110-4380-000-2076 2 01-0000-0-0000-8211-4370-000-2095 Total	30,000.00	
240114	SHIFFLER EQUIPMENT SALES INC	M&O / OPEN SUPPLIES	1 01-8150-0-0000-8110-4380-000-2076 Total	30,000.00	
240115	RUSSELL SIGLER INC	M&O / OPEN SUPPLIES	1 01-8150-0-0000-8110-4380-000-2076 Total	500.00	
240116	RBM LOCK & KEY SERVICE	M&O / OPEN SUPPLIES	1 01-8150-0-0000-8110-4380-000-2076 Total	500.00	
240117	MAIN STREET SIGNS	M&O / OPEN SUPPLIES	1 01-8150-0-0000-8110-4380-000-2076 2 01-8150-0-0000-8110-4350-000-2076 3 01-8150-0-0000-8110-5890-000-2076 Total	6,500.00	
240118	JOHNSTONE SUPPLY INC	M&O / OPEN SUPPLIES	1 01-8150-0-0000-8110-4380-000-2076 Total	1,000.00	
240119	US GAMES	CHILD CARE / US Games	1 01-2600-0-8500-5000-4350-000-3600 Total	1,666.67	
240120	HOME DEPOT	CHILD CARE / Home Depot Suppl	1 01-2600-0-8500-5000-4350-000-3600 Total	1,666.67	
240121	CITY RENTALS INC	M&O / GRNDS / OPEN - EQ RENTAL	1 01-0000-0-0000-8211-5611-000-2095 Total	5,000.00	

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PURCHASE ORDER REPORT
 Board of Trustees Meeting 08/02/2023

02 Alta Loma School District				Fiscal Year: 2024	
Purchase Order	Vendor	Description	Ln	Fu Rs Y Goal Func Obj Sch Mgmt	Encumbered
240122	TURF STAR INC	M&O / GRNDS / OPEN -EQUIP REPA	1	01-0000-0-0000-8211-5631-000-2095	10,000.00
				Total	10,000.00
240123	STOTZ EQUIPMENT	M&O / GRNDS / OPEN SUPPLIES	1	01-0000-0-0000-8211-4370-000-2095	3,000.00
				Total	3,000.00
240124	ODP BUSINESS SOLUTIONS LLC	M&O / OPEN OFFICE SUPPLIES	1	01-8150-0-0000-8110-4350-722-2076	2,500.00
				Total	2,500.00
240125	LA VERNE POWER EQUIPMENT	M&O / GRNDS / OPEN SUPPLIES	1	01-0000-0-0000-8211-4370-000-2095	4,000.00
			2	01-0000-0-0000-8211-5631-000-2095	4,000.00
				Total	8,000.00
240126	O.F. WOLFINBARGER INC	M&O / GRNDS / OPEN SUPPLIES	1	01-0000-0-0000-8211-4370-000-2095	8,000.00
				Total	8,000.00
240127	TARGET SPECIALTY PRODUCTS INC	M&O / GRNDS / OPEN SUPPLIES	1	01-0000-0-0000-8211-4370-000-2095	4,000.00
				Total	4,000.00
240128	TURF STAR INC	M&O / GRNDS / OPEN SUPPLIES	1	01-0000-0-0000-8211-4370-000-2095	5,000.00
				Total	5,000.00
240129	EWING IRRIGATION PRODUCTS INC	M&O / GRNDS / OPEN SUPPLIES	1	01-0000-0-0000-8211-4370-000-2095	40,000.00
				Total	40,000.00
240130	CALIFORNIA ARBOR CARE INC	M&O / GRNDS / OPEN - TREE TRIM	1	01-0000-0-0000-8211-5638-000-2095	55,000.00
				Total	55,000.00
240131	HUNTINGTON HARDWARE CO INC	M & O / OPEN - SUPPLIES	1	01-8150-0-0000-8110-4380-000-2076	12,000.00
				Total	12,000.00
240132	PATTON'S SALES CORP	M&O / OPEN SUPPLIES	1	01-8150-0-0000-8110-4380-000-2076	2,000.00
				Total	2,000.00
240133	BRIGHTLY SOFTWARE INC.	M&O / MAINT AGRMT	1	01-8150-0-0000-8110-5844-000-2076	4,287.00
				Total	4,287.00
240134	BASIC BACKFLOW INC	M&O / BACKFLOW TESTING	1	01-8150-0-0000-8110-5810-000-2076	3,400.00
				Total	3,400.00

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PURCHASE ORDER REPORT
 Board of Trustees Meeting 08/02/2023

02 Alta Loma School District				Fiscal Year: 2024	
Purchase Order	Vendor	Description	Ln	Fu Rs Y Goal Func Obj Sch Mgmt	Encumbered
240135	GORM INC	M&O / OPEN, CUST SUPPLIES	1	01-0000-0-0000-8210-4370-000-2092	13,000.00
				Total	13,000.00
240136	IDEAL COMFORT INC	M&O / OPEN REPAIRS	1	01-8150-0-0000-8110-5633-000-2076	20,000.00
				Total	20,000.00
240137	SMITH BROTHERS GLASS INC	M&O / OPEN REPAIRS	1	01-8150-0-0000-8110-5633-000-2076	4,000.00
				Total	4,000.00
240138	TIME AND ALARM SYSTEMS INC	M&O / OPEN REPAIRS	1	01-8150-0-0000-8110-5631-000-2076	7,000.00
				Total	7,000.00
240139	JSE ENVIRONMENTAL SERVICES	M&O / HAZ WASTE	1	01-8150-0-0000-8110-5561-000-2076	4,000.00
				Total	4,000.00
240140	CITY RENTALS INC	M&O / OPEN EQUIP RENTAL	1	01-8150-0-0000-8110-5611-000-2076	2,500.00
				Total	2,500.00
240141	CUSTOM ASPHALT INC	M&O / OPEN REPAIRS	1	01-8150-0-0000-8110-5634-000-2076	10,000.00
				Total	10,000.00
240142	LAWSON PRODUCTS INC	M&O / OPEN SUPPLIES	1	01-8150-0-0000-8110-4380-000-2076	500.00
				Total	500.00
240143	LENNOX INDUSTRIES INC	M&O / OPEN SUPPLIES	1	01-8150-0-0000-8110-4380-000-2076	4,000.00
				Total	4,000.00
240144	CHATFIELD-CLARKE CO INC	M&O / OPEN SUPPLIES	1	01-8150-0-0000-8110-4350-000-2076	2,500.00
				Total	2,500.00
240145	AIRGAS INC	M&O / OPEN SUPPLIES	1	01-8150-0-0000-8110-4380-000-2076	1,500.00
				Total	1,500.00
240146	ALLIED REFRIGERATION INC	M&O / OPEN SUPPLIES	1	01-8150-0-0000-8110-4380-000-2076	2,000.00
				Total	2,000.00
240147	AMERICAN TIME & SIGNAL CO INC	M&O / OPEN SUPPLIES	1	01-8150-0-0000-8110-4380-000-2076	12,000.00
				Total	12,000.00
240148	BAYER HVAC INC	M&O / OPEN SUPPLIES	1	01-8150-0-0000-8110-4380-000-2076	4,000.00

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PURCHASE ORDER REPORT
 Board of Trustees Meeting 08/02/2023

02 Alta Loma School District				Fiscal Year: 2024	
Purchase Order	Vendor	Description	Ln Fu Rs Y Goal Func Obj Sch Mgmt	Encumbered	
240149	CED INC	M&O / OPEN SUPPLIES	1 01-8150-0-0000-8110-4380-000-2076 Total	20,000.00 20,000.00	
240150	GRAINGER INC	M&O / OPEN SUPPLIES	1 01-8150-0-0000-8110-4380-000-2076 Total	8,000.00 8,000.00	
240151	VORTEX INDUSTRIES INC	M&O / OPEN REPAIRS/SUPPLIES	1 01-8150-0-0000-8110-5631-000-2076 2 01-8150-0-0000-8110-4380-000-2076 Total	6,000.00 1,000.00 7,000.00	
240152	HIRSCH PIPE & SUPPLY COMPANY	M&O / OPEN SUPPLIES	1 01-8150-0-0000-8110-4380-000-2076 Total	1,000.00 1,000.00	
240153	SIGNS AND LUCITE PRODUCTS INC	M&O / OPEN / SUPPLIES	1 01-8150-0-0000-8110-4380-000-2076 Total	500.00 500.00	
240154	INTERSTATE BATTERY SYSTEM	M&O / OPEN SUPPLIES	1 01-8150-0-0000-8110-4380-000-2076 Total	2,500.00 2,500.00	
240155	TEEN TRUTH	ALJH / Teen Truth Assembly	1 01-0000-0-1110-1000-5810-303-570D Total	4,450.00 4,450.00	
240156	SMART & FINAL	ALJH / Student Incentives Smar	1 01-0000-0-0000-2700-4350-303-570D Total	2,000.00 2,000.00	
240157	MUSIC AND ARTS CENTER	ALJH / Open PO - Music and Art	1 01-1100-0-1110-1000-4310-303-912T Total	500.00 500.00	
240158	J W PEPPER & SON INC	ALJH / J.W. Pepper Open PO	1 01-1100-0-1110-1000-4310-303-912T Total	500.00 500.00	
240159	SCHOOL MATE	ALJH / 23.24 Minder Binders	1 01-0000-0-1110-1000-4310-303-570D Total	2,980.98 2,980.98	
240160	HOME DEPOT	ALJH / Home Depot Open PO	1 01-0000-0-0000-8210-4370-303-5501 Total	800.00 800.00	
240161	JON'S FLAGS & POLES INC	Flags	1 01-0000-0-0000-2700-4350-002-5501	144.60	

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PURCHASE ORDER REPORT
 Board of Trustees Meeting 08/02/2023

02 Alta Loma School District

				Fiscal Year: 2024	
Purchase Order	Vendor	Description	Ln	Fu Rs Y Goal Func Obj Sch Mgmt Total	Encumbered
240162	ART SPECIALTIES	Printing outside of Media Cent	1	01-0000-0-0000-8530-6250-002-5501 Total	144.60
240163	ACCU-CUT SERVICES LLC	Die Cuts	1	01-0000-0-0000-2700-4350-002-5109	5,920.86
			2	01-0000-0-0000-2700-4450-002-5109 Total	5,920.86
240164	J & J SPORTS & TROPHIES	2023 Staff Shirts	1	01-0000-0-0000-2700-5890-002-5501 Total	829.68
240165	J & J SPORTS & TROPHIES	Watch D.O.G.S. Shirts 2023	1	01-0000-0-0000-2700-5890-002-5501 Total	1,540.82
240166	BULK BOOK STORE	Principal's Choice 2023 Staff	1	01-0000-0-0000-2700-4350-002-5501 Total	2,370.50
240167	HOME DEPOT	Home Depot OPEN PURCHASE ORDER	1	01-0000-0-0000-8210-4370-002-5501 Total	1,395.54
240168	HOME DEPOT	Jasper / Staff Lounge Refriger	1	01-0000-0-0000-2700-4350-004-5501 Total	1,395.54
240169	MAXIM HEALTHCARE STAFFING	SPECIAL ED	1	01-6500-0-5760-1190-5810-000-6323 Total	791.04
240170	SMART & FINAL	CN / Food & Supplies	1	13-5310-0-0000-3700-4390-000-2CAF	791.04
			2	13-5310-0-0000-3700-4710-000-2CAF Total	1,099.05
240171	GOLD STAR FOODS	CN /Food commodities, snack it	1	13-5310-0-0000-3700-4710-000-2CAF Total	600.00
240172	SMART FOODS 4 SCHOOLS	CN /shapped nuggets	1	13-5310-0-0000-3700-4710-000-2CAF Total	600.00
240173	REFRIGERATION CONTROL	CN /service of refrigerators,	1	13-5310-0-0000-3700-5631-000-2CAF Total	838.30

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PURCHASE ORDER REPORT
 Board of Trustees Meeting 08/02/2023

02 Alta Loma School District				Fiscal Year: 2024	
Purchase Order	Vendor	Description	Ln	Fu Rs Y Goal Func Obj Sch Mgmt	Encumbered
240174	HEARTLAND	CN /MealViewer subscription an	1	13-5310-0-0000-3700-5844-000-2CAF Total	3,000.00 3,000.00
240175	EMS LINQ INC	CN /Annual POS Software Mainte	1	13-5310-0-0000-3700-5844-000-2CAF Total	12,000.00 12,000.00
240176	PAPE MATERIAL HANDLING INC	CN / Forklift maintenance & Re	1	13-5310-0-0000-3700-5631-000-2CAF Total	1,000.00 1,000.00
240177	P & R PAPER SUPPLY	CN /Paper Goods	1	13-5310-0-0000-3700-4390-000-2CAF Total	70,000.00 70,000.00
240178	SYSCO LOS ANGELES INC	CN /Grocery Products	1	13-5310-0-0000-3700-4710-000-2CAF Total	75,000.00 75,000.00
240179	SUNRISE PRODUCE	CN /Fresh Produce	1	13-5310-0-0000-3700-4710-000-2CAF Total	175,000.00 175,000.00
240180	ODP BUSINESS SOLUTIONS LLC	CN /Office Supplies	1	13-5310-0-0000-3700-4350-000-2CAF Total	5,000.00 5,000.00
240181	IFS INDIVIDUAL FOODSERVICE	CN /Paper Goods	1	13-5310-0-0000-3700-4390-000-2CAF Total	40,000.00 40,000.00
240182	ECHO FIRE PROTECTION CO INC	CN / Service Fire System	1	13-5310-0-0000-3700-5631-000-2CAF Total	1,500.00 1,500.00
240183	DRIFTWOOD DAIRY INC.	CN /Dairy Products	1	13-5310-0-0000-3700-4710-000-2CAF Total	250,000.00 250,000.00
240184	CALIFORNIA INDUSTRIAL	CN / KITCHEN REPAIRS	1	13-5310-0-0000-3700-5631-000-2CAF Total	20,000.00 20,000.00
240185	KIMBERLY P PARKER	OPEN PO - TRANS COMPRESSOR MAIN	1	01-0230-0-0000-3600-4380-000-2093	500.00
			2	01-0230-0-0000-3600-5631-000-2093 Total	2,000.00 2,500.00
240186	ATHENA PURPLE BEE LLC	BUS DRIVER TRAINING	1	01-0230-0-0000-3600-5810-721-2093 Total	5,000.00 5,000.00

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PURCHASE ORDER REPORT
 Board of Trustees Meeting 08/02/2023

02 Alta Loma School District				Fiscal Year: 2024	
Purchase Order	Vendor	Description	Ln	Fu Rs Y Goal Func Obj Sch Mgmt	Encumbered
240187	CENTRAL OCCUPATIONAL MEDICINE	TRANSPORTATION / OPEN , DRUG T	1	01-0230-0-0000-3600-5860-000-2093	1,000.00
			2	01-0240-0-5760-3600-5860-000-217B	1,000.00
			3	01-8150-0-0000-8110-5860-000-2076	500.00
			Total		2,500.00
240188	SO. CALIFORNIA GAS COMPANY	TRANSPORTATION/FUEL	1	01-0230-0-0000-3600-4360-000-2093	10,000.00
			2	01-0240-0-5001-3600-4360-000-217B	10,000.00
			Total		20,000.00
240189	LAWSON PRODUCTS INC	TRANSPORTATION / OPEN SUPPLIES	1	01-0230-0-0000-3600-4380-000-2093	400.00
			2	01-0240-0-5760-3600-4380-000-217B	400.00
			3	01-8150-0-0000-8110-4380-000-2076	200.00
			Total		1,000.00
240190	JFK TRANSPORTATION CO. INC.	TRANSPORTATION / SERVICES	1	01-0230-0-0000-3600-5810-721-2093	10,000.00
			Total		10,000.00
240191	STARKS ENTERPRISES	TRANSPORTATION / SERVICES	1	01-0230-0-0000-3600-5810-721-2093	20,000.00
			Total		20,000.00
240192	ADVANCED AUTO SMOG CHECK	TRANSPORTATION / OPEN SMOG	1	01-0230-0-0000-3600-5880-000-2093	1,250.00
			2	01-8150-0-0000-8110-5880-722-2076	1,250.00
			Total		2,500.00
240193	CONCENTRA MEDICAL CENTERS INC	TRANSPORTATION / OPEN , DRUG T	1	01-0230-0-0000-3600-5860-000-2093	1,000.00
			2	01-0240-0-5760-3600-5860-000-217B	1,000.00
			3	01-8150-0-0000-8110-5860-000-2076	500.00
			Total		2,500.00
240194	FORD OF UPLAND	TRANSPORTATION/ OPEN PURCHASE	1	01-0240-0-5760-3600-4380-000-217B	1,500.00
			2	01-8150-0-0000-8110-4380-000-2076	1,500.00
			3	01-0230-0-0000-3600-5632-000-2093	1,000.00
			4	01-0240-0-5760-3600-5632-000-217B	3,000.00
			Total		7,000.00
240195	CINTAS CORPORATION	TRANSPORTATION /OPEN PO LAUNDR	1	01-8150-0-0000-8110-5550-721-2076	3,500.00
			Total		3,500.00
240196	HE HOIST EQUIPMENT	M&O / TRANSPORTATION REPAIRS	1	01-8150-0-0000-8110-5632-000-2076	1,000.00
			2	01-0230-0-0000-3600-5632-000-2093	2,000.00

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PURCHASE ORDER REPORT
 Board of Trustees Meeting 08/02/2023

02 Alta Loma School District

				Fiscal Year: 2024	
Purchase Order	Vendor	Description	Ln Fu Rs Y Goal Func Obj Sch Mgmt	Encumbered	
240197	MCCRAY ENTERPRISES	Transportation /BUS REPAIR	3 01-0240-0-5760-3600-5632-000-217B Total	2,000.00 5,000.00	
240198	UPLAND SPINE & REHAB	DMV TESTING / OPEN PURCHASE OR	1 01-0230-0-0000-3600-5632-000-2093 2 01-0240-0-5760-3600-5632-000-217B Total	2,500.00 2,500.00 5,000.00	
240199	UNITED TRANSMISSION INC	TRANSPORTATION / VEHICLE REPAI	1 01-0230-0-0000-3600-5632-000-2093 Total	700.00 500.00 1,200.00	
240200	BELSHIRE ENVIRONMENTAL INC	TRANSPORTATION / REPAIRS	1 01-0230-0-0000-3600-5631-000-2093 2 01-0240-0-5760-3600-5632-000-217B Total	6,000.00 6,000.00 2,500.00 2,500.00 5,000.00	
240201	MARK CHRISTOPHER CHEVROLET INC	TRANSPORTATION/ OPEN PURCHASE	1 01-0230-0-0000-3600-5632-000-2093 2 01-0240-0-5760-3600-5632-000-217B 3 01-8150-0-0000-8110-5632-000-2076 Total	1,000.00 5,000.00 1,000.00 7,000.00	
240202	CERTIFIED TRANSPORTATION	TRANSPORTATION / OPEN FOR BUSI	1 01-0230-0-0000-3600-5810-721-2093 Total	3,000.00 3,000.00	
240203	VISSER BUS SERVICES INC.	TRANSPORTATION / SERVICES	1 01-0230-0-0000-3600-5810-721-2093 Total	25,000.00 25,000.00	
240204	KC SERVICES	TRANSPORTATION / BUS AND FLEET	1 01-0230-0-0000-3600-5810-721-2093 2 01-0240-0-5760-3600-5810-000-217B 3 01-8150-0-0000-8110-5810-722-2076 Total	6,000.00 6,000.00 6,000.00 18,000.00	
240205	TRANS WEST TRUCK CENTER	M&O & TRANS / VEHICLE REPAIRS	1 01-8150-0-0000-8110-5632-000-2076 2 01-0230-0-0000-3600-5632-000-2093 3 01-0240-0-5760-3600-5632-000-217B Total	5,000.00 4,000.00 3,000.00 12,000.00	
240206	TRANS-WEST LLC	TRANSPORTATION /SUPPLIES	1 01-0230-0-0000-3600-4380-000-2093	400.00	

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PURCHASE ORDER REPORT
 Board of Trustees Meeting 08/02/2023

02 Alta Loma School District

Fiscal Year: 2024

Purchase Order	Vendor	Description	Ln	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Encumbered
240207	MARK CHRISTOPHER CHEVROLET INC	TRANSPORTATION / SUPPLIES	2	01-0240-0-5760-3600-4380-000-217B								800.00
			3	01-8150-0-0000-8110-4380-000-2076								800.00
			Total									2,000.00
240208	SM HOYT LUMBER CO INC	TRANSPORTATION / SUPPLIES	1	01-0240-0-5760-3600-4380-000-217B								2,100.00
			2	01-8150-0-0000-8110-4380-000-2076								900.00
			Total									3,000.00
240209	BELSHIRE ENVIRONMENTAL INC	TRANSPORTATION / SERVICE	1	01-8150-0-0000-8110-5632-000-2076								2,100.00
			2	01-0240-0-5760-3600-5632-000-217B								2,100.00
			Total									4,200.00
240210	BATTERY SYSTEMS	TRANSPORTATION / OPEN BATTERIE	1	01-0230-0-0000-3600-4380-000-2093								6,500.00
			2	01-8150-0-0000-8110-4380-000-2076								1,750.00
			3	01-0240-0-5760-3600-4380-000-217B								1,750.00
			Total									10,000.00
240211	ZEP MANUFACTURING COMPANY	TRANSPORTATION / OPEN SUPPLIES	1	01-0230-0-0000-3600-4380-000-2093								600.00
			2	01-0240-0-5760-3600-4380-000-217B								600.00
			3	01-8150-0-0000-8110-4380-000-2076								300.00
			Total									1,500.00
240212	CINTAS CORPORATION	TRANSPORTATION / OPEN SUPPLIES	1	01-0230-0-0000-3600-4350-721-2093								250.00
			2	01-0240-0-5760-3600-4350-721-217B								250.00
			Total									500.00
240213	ODP BUSINESS SOLUTIONS LLC	TRANSPORTATION / OPEN SUPPLIES	1	01-0230-0-0000-3600-4350-000-2093								750.00
			2	01-0240-0-5760-3600-4350-000-217B								750.00
			Total									1,500.00
240214	PARKHOUSE TIRE INC	TRANSPORTATION / OPEN TIRES	1	01-0230-0-0000-3600-4360-000-2093								13,000.00
			2	01-0240-0-5760-3600-4360-000-217B								8,000.00
			3	01-8150-0-0000-8110-4360-000-2076								4,000.00
			Total									25,000.00
240215	BILL & WAG'S INC	TRANSPORTATION / OPEN TOWING	1	01-0230-0-0000-3600-5880-000-2093								2,400.00
			2	01-0240-0-5760-3600-5880-000-217B								400.00

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PURCHASE ORDER REPORT
 Board of Trustees Meeting 08/02/2023

02 Alta Loma School District

Purchase Order	Vendor	Description	Ln	Fu Rs	Y Goal	Func Obj	Sch Mgmt	Fiscal Year: 2024	
								Encumbered	
			3	01-8150-0-0000-8110-5880-000-2076				200.00	
					Total			3,000.00	
240216	GORM INC	TRANSPORTATION / OPEN SUPPLIES	1	01-0230-0-0000-3600-4350-721-2093				350.00	
			2	01-0240-0-5760-3600-4350-721-217B				350.00	
					Total			700.00	
240217	LOWE'S	TRANSPORTATION / OPEN SUPPLIES	1	01-0230-0-0000-3600-4380-000-2093				250.00	
			2	01-0240-0-5760-3600-4380-000-217B				250.00	
					Total			500.00	
240218	NAPA AUTO PARTS	TRANSPORTATION / OPEN SUPPLIES	1	01-0230-0-0000-3600-4380-000-2093				8,000.00	
			2	01-0240-0-5760-3600-4380-000-217B				10,000.00	
			3	01-8150-0-0000-8110-4380-000-2076				4,000.00	
					Total			22,000.00	
240219	FLYERS ENERGY LLC	TRANSPORTATION / OPEN FUEL	1	01-8150-0-0000-8110-4360-000-2076				80,000.00	
					Total			80,000.00	
240220	ORANGE LINE OIL CO	TRANSPORTATION / OPEN OIL SUPP	1	01-0230-0-0000-3600-4360-000-2093				2,000.00	
			2	01-0240-0-5760-3600-4360-000-217B				2,000.00	
			3	01-8150-0-0000-8110-4380-000-2076				1,000.00	
					Total			5,000.00	
240221	HOSE-MAN INC	TRANSPORTATION / OPEN PARTS	1	01-0230-0-0000-3600-4380-000-2093				600.00	
			2	01-8150-0-0000-8110-4380-000-2076				200.00	
			3	01-0240-0-5760-3600-4380-000-217B				200.00	
					Total			1,000.00	
240222	MOBILE OCCUPATIONAL SERVICES	TRANSPORTATION / OPEN PHYS EXA	1	01-0230-0-0000-3600-5860-000-2093				900.00	
			2	01-8150-0-0000-8110-5860-000-2076				700.00	
			3	01-0240-0-5760-3600-5860-000-217B				400.00	
					Total			2,000.00	
240223	A-Z BUS SALES INC	TRANSPORTATION / OPEN REPAIR P	1	01-0230-0-0000-3600-4380-000-2093				40,000.00	
			2	01-0240-0-5760-3600-4380-000-217B				10,000.00	
					Total			50,000.00	
240224	FRANKLIN TRUCK PARTS INC	TRANSPORTATION / OPEN REPAIR P	1	01-0230-0-0000-3600-4380-000-2093				4,000.00	
			2	01-0240-0-5760-3600-4380-000-217B				4,000.00	

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PURCHASE ORDER REPORT
 Board of Trustees Meeting 08/02/2023

02 Alta Loma School District

Fiscal Year: 2024

Purchase Order	Vendor	Description	Ln	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Encumbered
240225	PRIME GLASS INC	TRANSPORTATION / OPEN REPAIRS	3	01-8150-0-0000-8110-4380-000-2076							Total	2,000.00
												10,000.00
			1	01-0230-0-0000-3600-5632-000-2093								1,100.00
			2	01-8150-0-0000-8110-5632-000-2076								1,100.00
			3	01-0240-0-5760-3600-5632-000-217B							Total	800.00
												3,000.00
240226	RAUL'S AUTO TRIM INC	TRANSPORTATION / OPEN SEAT RE	1	01-8150-0-0000-8110-5632-000-2076								500.00
			2	01-0240-0-5760-3600-5632-000-217B							Total	500.00
												1,000.00
240227	BALDY FIRE & SAFETY	TRANSPORTATION / OPEN SERVICE	1	01-0240-0-5760-3600-5810-000-217B								275.00
			2	01-0230-0-0000-3600-5631-000-2093							Total	275.00
												550.00
240228	COMMERCIAL DOOR METAL	M&O / DOOR REPAIRS-VICTORIA GR	1	01-8150-0-0000-8530-6250-000-2076							Total	6,453.25
												6,453.25
240229	GORM INC	VJH Scrub Machine	1	01-0000-0-0000-8210-4370-000-2092								1,543.70
			2	01-0000-0-0000-8210-4370-303-5109								1,543.70
			3	01-0000-0-0000-8210-4370-308-5501							Total	1,543.70
												4,631.10
240230	ART SPECIALTIES	Signage Artwork Graphics	1	01-0000-0-0000-8530-6250-005-5109							Total	17,923.18
												17,923.18
240231	CITY OF CLAREMONT	TRANSPORTATION / OPEN FUEL	1	01-0230-0-0000-3600-4360-000-2093								2,000.00
			2	01-0240-0-5760-3600-4360-000-217B							Total	1,000.00
												3,000.00
240232	FLEET STAR INC	TRANSPORTATION / OPEN FUEL	1	01-0230-0-0000-3600-4360-000-2093								1,500.00
			2	01-0240-0-5760-3600-4360-000-217B							Total	500.00
												2,000.00
240233	BUS WEST LLC	TRANSPORTATION / OPEN REPAIRS	1	01-0230-0-0000-3600-5632-000-2093								8,000.00
			2	01-0240-0-5760-3600-5632-000-217B							Total	2,000.00
												10,000.00
240234	A-Z BUS SALES INC	TRANSPORTATION / OPEN REPAIR	1	01-0230-0-0000-3600-5632-000-2093								32,000.00

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PURCHASE ORDER REPORT
 Board of Trustees Meeting 08/02/2023

02 Alta Loma School District

				Fiscal Year: 2024	
Purchase Order	Vendor	Description	Ln	Fu Rs Y Goal Func Obj Sch Mgmt	Encumbered
240235	ODP BUSINESS SOLUTIONS LLC	HR 2023-24 (ODP) (former Offic	2	01-0240-0-5760-3600-5632-000-217B Total	8,000.00 40,000.00
240236	A & J ENGRAVING	VJH/TRI AWARDS MEDALS	1	01-0000-0-0000-7400-4350-720-4400 Total	5,500.00 5,500.00
240237	ACTION AWARDS INC	ALE / Student Awards	1	01-0000-0-0000-2700-4350-308-5501 Total	1,050.56 1,050.56
240238	ART SPECIALTIES	JASPER CAMPUS DECORATION PBIS	1	01-0000-0-1110-1000-5890-001-5501 Total	1,000.00 1,000.00
240239	T-MOBILE USA INC.	M&O / CELL PHONE SERVICE	1	01-0000-0-0000-8530-6250-004-5109 Total	7,937.11 7,937.11
240240	BERTRANDS MUSIC	VJH/MIC STANDS	1	01-8150-0-0000-8110-5911-722-2076 Total	228.00 228.00
240241	CORWIN PRESS INC	VJH/MATH BOOKS	1	01-0000-0-0000-2700-4350-308-5777 Total	58.02 58.02
240242	HOME DEPOT	VJH/OPEN PO FOR SCIENCE HD	1	01-0000-0-1110-1000-4310-308-570D Total	214.02 214.02
240243	HOME DEPOT	JASPER / HOME DEPOT OPEN PO	1	01-1100-0-1110-1000-4310-308-5333 Total	1,077.50 1,077.50
240244	HOME DEPOT	BAN / HOME DEPOT	1	01-0000-0-0000-8210-4370-004-5501 Total	400.00 400.00
240245	HOME DEPOT	DC/ CUST OPEN SUPPLIES	1	01-0000-0-0000-8210-4370-010-5501 Total	1,000.00 1,000.00
240246	HOME DEPOT	Home Depot	1	01-0000-0-0000-8210-4370-006-5501 Total	2,000.00 2,000.00
240247	HOME DEPOT	VJH / OPEN CUST SUPP	1	01-0000-0-0000-8210-4370-005-5501 Total	4,000.00 4,000.00
			1	01-0000-0-0000-8210-4370-308-5501	1,500.00

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PURCHASE ORDER REPORT
 Board of Trustees Meeting 08/02/2023

02 Alta Loma School District

						Fiscal Year: 2024	
Purchase Order	Vendor	Description	Ln	Fu Rs	Y Goal Func Obj Sch Mgmt	Encumbered	
240248	HOME DEPOT	VG /OPEN Home Depot	1	01-0000-0-0000-8210-4370-009-5501	Total	1,500.00	
240249	HOME DEPOT	HERMOSA / Open Cust Supp,	1	01-0000-0-0000-8210-4370-007-5501	Total	1,000.00	
240250	BARNES & NOBLE BOOKSTORES INC	VJH/BOOKS FOR SAI B&N	1	01-1100-0-1110-1000-4310-308-940T	Total	1,000.00	
240251	BLICK ART MATERIALS	VJH / OPEN PO ART SUPPLIES	1	01-1100-0-1110-1000-4310-308-920T	Total	225.76	
240252	BOWLERO	Bowlero Filed Trip	1	01-2600-0-8500-5000-5888-727-3600	Total	225.76	
240253	BURRTEC WASTE INDUSTRIES INC	DSC / DISTRICT-WIDE TRASH	1	01-0000-0-0000-8210-5560-000-292U	Total	700.00	
240254	CDW LLC	Jasper Color Printer	1	01-0000-0-1110-1000-4350-004-5777	Total	700.00	
240255	CM SCHOOL SUPPLY	VJH/OPEN PO FOR SAI CLASS	1	01-1100-0-1110-1000-4310-308-940T	Total	1,460.86	
240256	CM SCHOOL SUPPLY	CM School Supply/Primary	1	01-1100-0-1110-1000-4310-005-902T	Total	1,460.86	
240257	CM SCHOOL SUPPLY	CM School Supply/Upper	1	01-1100-0-1110-1000-4310-005-903T	Total	500.00	
240258	CM SCHOOL SUPPLY	ALE / OPEN INSTR SUPP	1	01-0000-0-1110-1000-4310-001-570D	Total	500.00	
240259	COMPLETE BUSINESS SYSTEMS INC	BAN / DUPLO CONTRACT	1	01-0000-0-0000-2700-5631-010-5501	Total	2,400.00	
240260	CONCENTRA MEDICAL CENTERS INC	HR 2023-24 Concentra Services	1	01-0000-0-0000-7400-5860-720-4400	Total	2,400.00	
						2,000.00	
						2,000.00	
						300.00	
						300.00	
						990.00	
						990.00	
						3,000.00	
						3,000.00	

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PURCHASE ORDER REPORT
 Board of Trustees Meeting 08/02/2023

02 Alta Loma School District					Fiscal Year: 2022	
Purchase Order	Vendor	Description	Ln	Fu Rs	Y Goal Func Obj Sch Mgmt	Encumbered
240261	ODP BUSINESS SOLUTIONS LLC	VG/ ODP Baker	1	01-1100-0-1110-1000-4310-009-902T	Total	600.00
240262	ODP BUSINESS SOLUTIONS LLC	Office Supplies Admin	1	01-0000-0-1110-1000-4310-005-5109	Total	600.00
240263	ODP BUSINESS SOLUTIONS LLC	DC/OPEN-ART	1	01-0000-0-1110-1000-4310-006-5109	Total	1,000.00
240264	ODP BUSINESS SOLUTIONS LLC	ALE /Instructional Supplies,	1	01-1100-0-1110-1000-4310-001-903T	Total	5,000.00
240265	ODP BUSINESS SOLUTIONS LLC	ALE / Instructional Supplies,	1	01-1100-0-1110-1000-4310-001-902T	Total	5,000.00
240266	ODP BUSINESS SOLUTIONS LLC	WAREHOUSE / OPEN OFFICE SUPPLI	1	01-0000-0-0000-7540-4350-723-2230	Total	236.04
240267	ODP BUSINESS SOLUTIONS LLC	PRINT SHOP / SUPP-OPEN	1	01-0000-0-0000-7550-4350-723-2206	Total	236.04
240268	ODP BUSINESS SOLUTIONS LLC	ALE / Instructional Supplies,	1	01-1100-0-1110-1000-4310-001-902T	Total	258.49
			2	01-0000-0-1110-1000-4310-001-5501	Total	258.49
240269	ODP BUSINESS SOLUTIONS LLC	VJH / OPEN PO OFFICE SUPPLIES	1	01-0000-0-0000-2700-4350-308-5501	Total	650.00
240270	ODP BUSINESS SOLUTIONS LLC	ALE / Instructional Supplies,	1	01-1100-0-1110-1000-4310-001-902T	Total	650.00
240271	ODP BUSINESS SOLUTIONS LLC	ALE /Instructional Supplies,	1	01-1100-0-1110-1000-4310-001-903T	Total	200.00
240272	ODP BUSINESS SOLUTIONS LLC	ALE / OPEN Title 1 Instructio	1	01-3010-0-1110-1000-4310-001-526D	Total	200.00
240273	ODP BUSINESS SOLUTIONS LLC	JASPER/OPEN PO FOR STAMPS	1	01-0000-0-0000-2700-5955-004-5501	Total	44.94
						82.91
						127.85
						3,500.00
						3,500.00
						300.15
						300.15
						236.04
						236.04
						300.00
						300.00
						500.00
						500.00

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PURCHASE ORDER REPORT
 Board of Trustees Meeting 08/02/2023

02 Alta Loma School District				Fiscal Year: 2024	
Purchase Order	Vendor	Description	Ln Fu Rs Y Goal Func Obj Sch Mgmt	Encumbered	
240274	ODP BUSINESS SOLUTIONS LLC	ALE / Instructional Supplies,	1 01-1100-0-1110-1000-4310-001-903T Total	65.62 65.62	
240275	ODP BUSINESS SOLUTIONS LLC	ALE / Instructional Supplies,	1 01-1100-0-1110-1000-4310-001-903T Total	103.00 103.00	
240276	ODP BUSINESS SOLUTIONS LLC	BAN / OPEN-INSTRUCTIONAL SUPPL	1 01-0000-0-1110-1000-4310-010-570D Total	10,000.00 10,000.00	
240277	ODP BUSINESS SOLUTIONS LLC	DC/OPEN-TITLE I	1 01-3010-0-1110-1000-4310-006-526D Total	5,000.00 5,000.00	
240278	ODP BUSINESS SOLUTIONS LLC	DC / OPEN INSTR SUPPLIES	1 01-0000-0-1110-1000-4310-006-570D Total	10,000.00 10,000.00	
240279	ODP BUSINESS SOLUTIONS LLC	Office Supplies ODP Open PO/TK	1 01-1100-0-1110-1000-4310-005-901T Total	1,125.00 1,125.00	
240280	ODP BUSINESS SOLUTIONS LLC	VJH / OPEN PO - SCHOOL/OFFICE	1 01-0000-0-0000-2700-4350-308-570D Total	6,500.00 6,500.00	
240281	ODP BUSINESS SOLUTIONS LLC	VG / OPEN Office Depot/Office	1 01-0000-0-0000-2700-4350-009-5501 Total	500.00 500.00	
240282	ODP BUSINESS SOLUTIONS LLC	VG / OPEN Office Depot Instr s	1 01-0000-0-1110-1000-4310-009-570D Total	5,000.00 5,000.00	
240283	ODP BUSINESS SOLUTIONS LLC	Office Supplies ODP Open PO/Ad	1 01-0000-0-0000-2700-4350-005-5501 Total	3,000.00 3,000.00	
240284	ODP BUSINESS SOLUTIONS LLC	Office Supplies ODP Open PO/Pr	1 01-1100-0-1110-1000-4310-005-902T Total	2,875.00 2,875.00	
240285	ODP BUSINESS SOLUTIONS LLC	Office Supplies ODP Open PO/Up	1 01-1100-0-1110-1000-4310-005-903T Total	2,000.00 2,000.00	
240286	ODP BUSINESS SOLUTIONS LLC	Office Supplies ODP Open PO/In	1 01-0000-0-1110-1000-4310-005-5501 Total	16,000.00 16,000.00	
240287	ODP BUSINESS SOLUTIONS LLC	JASPER / OFFICE SUPPLIES	1 01-0000-0-0000-2700-4350-004-5501	900.00	

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PURCHASE ORDER REPORT
 Board of Trustees Meeting 08/02/2023

02 Alta Loma School District

					Fiscal Year: 2024	
Purchase Order	Vendor	Description	Ln	Fu Rs Y Goal Func Obj Sch Mgmt Total	Encumbered	
240288	ODP BUSINESS SOLUTIONS LLC	JASPER / INST SUPPLIES	1	01-0000-0-1110-1000-4310-004-570D Total	900.00	
240289	ODP BUSINESS SOLUTIONS LLC	HERMOSA / Open Office Supplies	1	01-0000-0-0000-2700-4350-007-5501 Total	6,000.00 6,000.00	
240290	ODP BUSINESS SOLUTIONS LLC	HERMOSA / Open Instr Supp	1	01-0000-0-1110-1000-4310-007-570D Total	7,000.00 7,000.00	
240291	ODP BUSINESS SOLUTIONS LLC	DC / OFFICE SUPP OPEN	1	01-0000-0-0000-2700-4350-006-5501 Total	3,500.00 3,500.00	
240292	ODP BUSINESS SOLUTIONS LLC	CARNELIAN / Open Office Depot	1	01-0000-0-1110-1000-4310-002-570D Total	6,000.00 6,000.00	
240293	ODP BUSINESS SOLUTIONS LLC	CARNELIAN / Open Office Depot	1	01-0000-0-0000-2700-4350-002-5501 Total	1,600.00 1,600.00	
240294	ODP BUSINESS SOLUTIONS LLC	ALE / OPEN OFFICE SUPP	1	01-0000-0-0000-2700-4350-001-5501 Total	3,000.00 3,000.00	
240295	ODP BUSINESS SOLUTIONS LLC	ALE / OPEN INSTR SUPP	1	01-0000-0-1110-1000-4310-001-570D Total	12,750.00 12,750.00	
240296	GORM INC	GORM	1	01-0000-0-0000-8210-4370-010-5501 Total	13,000.00 13,000.00	
240297	GORM INC	WAREHOUSE / OPEN SUPPLIES	1	01-0000-0-0000-7540-4370-723-2230 Total	3,000.00 3,000.00	
240298	GORM INC	Carnelian /GORM	1	01-0000-0-0000-8210-4370-002-5501 Total	10,000.00 10,000.00	
240299	GORM INC	JASPER/GORM OPEN PO	1	01-0000-0-0000-8210-4370-004-5501 Total	8,000.00 8,000.00	
240300	GORM INC	Custodial Supplies	1	01-0000-0-0000-8210-4370-005-5501 Total	18,000.00 18,000.00	

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PURCHASE ORDER REPORT
 Board of Trustees Meeting 08/02/2023

02 Alta Loma School District			Fiscal Year: 2024	
Purchase Order	Vendor	Description	Ln Fu Rs Y Goal Func Obj Sch Mgmt	Encumbered
240301	GORM INC	VG / Gorm OPEN	1 01-0000-0-0000-8210-4370-009-5501 Total	13,000.00 13,000.00
240302	GORM INC	ALJH / Gorm Open PO	1 01-0000-0-0000-8210-4370-303-5501 Total	8,000.00 8,000.00
240303	GORM INC	ALE/Custodial Supplies	1 01-0000-0-0000-8210-4370-001-5501 Total	7,500.00 7,500.00
240304	GORM INC	HERM/CUST SUPPLIES	1 01-0000-0-0000-8210-4370-007-5501 Total	19,000.00 19,000.00
240305	GORM INC	VJH/CUSTODIAL OPEN	1 01-0000-0-0000-8210-4370-308-5501 Total	12,500.00 12,500.00
240306	GORM INC	DC /OPEN	1 01-0000-0-0000-8210-4370-006-5501 Total	20,000.00 20,000.00
240307	SMART & FINAL	VJH/OPEN PO FOR MATH S & F	1 01-1100-0-1110-1000-4310-308-922T Total	107.75 107.75
240308	SMART & FINAL	VJH/OPEN PO SCIENCE	1 01-1100-0-1110-1000-4310-308-5333 Total	1,000.00 1,000.00
240309	SMART & FINAL	HR 2023-24 Smart and Final	1 01-0000-0-0000-7400-4350-720-4400 Total	500.00 500.00
240310	SMART & FINAL	ALJH / STEM Instr Supplies Ope	1 01-1100-0-1110-1000-4310-303-936T Total	500.00 500.00
240311	SMART & FINAL	VJH / OPEN PO FOR VIKING VISIO	1 01-0000-0-0000-2700-4330-308-5501 Total	200.00 200.00
240312	SMART & FINAL	BAN / SMART & FINAL	1 01-0000-0-0000-2700-4330-010-5501 Total	1,200.00 1,200.00
240313	SMART & FINAL	JASPER/SMART & FINAL OPEN PO	1 01-0000-0-0000-2700-4350-004-5501 Total	800.00 800.00
240314	SMART & FINAL	VG / OPEN Smart & Final	1 01-0000-0-0000-2700-4330-009-5501	1,500.00

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PURCHASE ORDER REPORT
 Board of Trustees Meeting 08/02/2023

02 Alta Loma School District

UZ Ana Loma School District					Fiscal Year: 2024	
Purchase Order	Vendor	Description	Ln	Fu Rs Y Goal Func Obj Sch Mgmt	Encumbered	
240315	SMART & FINAL	CARN / Open PO Smart & Final	1	01-3010-0-1110-1000-4330-002-526D	1,500.00	
			2	01-0000-0-0000-2700-4330-002-5501	375.00	
				Total	625.00	
240316	SMART & FINAL	VJH OFFICE/ Open PO / Supplies	1	01-0000-0-0000-2700-4330-308-5501	1,000.00	
				Total	1,500.00	
240317	SMART & FINAL	Smart & Final	1	01-0000-0-0000-2700-4330-005-5501	9,000.00	
				Total	9,000.00	
240318	SMART & FINAL	HERMOSA / Open Supplies	1	01-0000-0-0000-2700-4330-007-5501	2,000.00	
				Total	2,000.00	
240319	SMART & FINAL	DC / OPEN	1	01-0000-0-0000-2700-4330-006-5501	7,000.00	
				Total	7,000.00	
240320	SMART & FINAL	ALJH / Science Smart & Final O	1	01-1100-0-1110-1000-4310-303-5333	1,000.00	
				Total	1,000.00	
240321	SMART & FINAL	ALJH / ASB Smart & Final Open	1	01-0000-0-1110-1000-4310-303-5109	1,500.00	
				Total	1,500.00	
240322	SMART & FINAL	ALJH / Office Smart & Final -	1	01-0000-0-0000-2700-4330-303-5501	2,000.00	
				Total	2,000.00	
240323	SMART & FINAL	ALE / OPEN MTG SUPP	1	01-0000-0-0000-2700-4330-001-5501	500.00	
				Total	500.00	
240324	ODP BUSINESS SOLUTIONS LLC	FISCAL SERVICES / OPEN OFFICE	1	01-0000-0-0000-7300-4350-720-2211	4,500.00	
				Total	4,500.00	
240325	SO. CALIFORNIA GAS COMPANY	GAS / VJH	1	01-0000-0-0000-8210-5510-308-292U	6,950.00	
				Total	6,950.00	
240326	CUCAMONGA VALLEY	WATER / VJH	1	01-0000-0-0000-8210-5530-308-292U	80,000.00	
				Total	80,000.00	
240327	CUCAMONGA VALLEY	WATER / VG	1	01-0000-0-0000-8210-5530-009-292U	35,000.00	

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PURCHASE ORDER REPORT
 Board of Trustees Meeting 08/02/2023

02 Alta Loma School District

Fiscal Year: 2024

Purchase Order	Vendor	Description	Ln	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Encumbered
											Total	
240328	CUCAMONGA VALLEY	WATER / STRK	1	01-0000-0-0000-8210-5530-005-292U							Total	35,000.00
240329	CUCAMONGA VALLEY	WATER / JASP	1	01-0000-0-0000-8210-5530-004-292U							Total	46,000.00
240330	CUCAMONGA VALLEY	WATER / HERM	1	01-0000-0-0000-8210-5530-007-292U							Total	46,000.00
240331	CUCAMONGA VALLEY	WATER / DSC	1	01-0000-0-0000-8210-5530-720-292U							Total	44,000.00
240332	CUCAMONGA VALLEY	WATER / DC	1	01-0000-0-0000-8210-5530-006-292U							Total	44,000.00
240333	CUCAMONGA VALLEY	WATER / CARN	1	01-0000-0-0000-8210-5530-002-292U							Total	35,000.00
240334	CUCAMONGA VALLEY	WATER / BAN	1	01-0000-0-0000-8210-5530-010-292U							Total	35,000.00
240335	CUCAMONGA VALLEY	WATER / ALJH	1	01-0000-0-0000-8210-5530-303-292U							Total	48,000.00
240336	CUCAMONGA VALLEY	WATER / ALE	1	01-0000-0-0000-8210-5530-001-292U							Total	48,000.00
240337	SO. CALIFORNIA GAS COMPANY	GAS / VG	1	01-0000-0-0000-8210-5510-009-292U							Total	60,000.00
240338	SO. CALIFORNIA GAS COMPANY	GAS / STRK	1	01-0000-0-0000-8210-5510-005-292U							Total	60,000.00
240339	SO. CALIFORNIA GAS COMPANY	GAS / JASP	1	01-0000-0-0000-8210-5510-004-292U							Total	28,000.00
240340	SO. CALIFORNIA GAS COMPANY	GAS / HERM	1	01-0000-0-0000-8210-5510-007-292U							Total	28,000.00
												5,500.00
												5,500.00
												5,500.00
												5,500.00
												3,750.00
												3,750.00
												3,750.00
												3,750.00

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PURCHASE ORDER REPORT
 Board of Trustees Meeting 08/02/2023

02 Alta Loma School District

				Fiscal Year: 2024	
Purchase Order	Vendor	Description	Ln	Fu Rs Y Goal Func Obj Sch Mgmt	Encumbered
240341	SO. CALIFORNIA GAS COMPANY	GAS / DSC	1	01-0000-0-0000-8210-5510-720-292U Total	5,350.00 5,350.00
240342	SO. CALIFORNIA GAS COMPANY	GAS / DC	1	01-0000-0-0000-8210-5510-006-292U Total	4,250.00 4,250.00
240343	SO. CALIFORNIA GAS COMPANY	GAS / CARN	1	01-0000-0-0000-8210-5510-002-292U Total	4,400.00 4,400.00
240344	SO. CALIFORNIA GAS COMPANY	GAS / BAN	1	01-0000-0-0000-8210-5510-010-292U Total	6,500.00 6,500.00
240345	SO. CALIFORNIA GAS COMPANY	GAS / ALJH	1	01-0000-0-0000-8210-5510-303-292U Total	9,150.00 9,150.00
240346	SO. CALIFORNIA GAS COMPANY	GAS / ALE	1	01-0000-0-0000-8210-5510-001-292U Total	5,400.00 5,400.00
240347	SOUTHERN CALIFORNIA EDISON	ELECTRICITY / JASP	1	01-0000-0-0000-8210-5520-004-292U Total	66,500.00 66,500.00
240348	SOUTHERN CALIFORNIA EDISON	ELECTRICITY / HERM	1	01-0000-0-0000-8210-5520-007-292U Total	42,000.00 42,000.00
240349	SOUTHERN CALIFORNIA EDISON	ELECTRICITY / DSC	1	01-0000-0-0000-8210-5520-720-292U Total	54,000.00 54,000.00
240350	SOUTHERN CALIFORNIA EDISON	ELECTRICITY / DC	1	01-0000-0-0000-8210-5520-006-292U Total	66,500.00 66,500.00
240351	SOUTHERN CALIFORNIA EDISON	ELECTRICITY / CARN	1	01-0000-0-0000-8210-5520-002-292U Total	42,000.00 42,000.00
240352	SOUTHERN CALIFORNIA EDISON	ELECTRICITY / ALJH	1	01-0000-0-0000-8210-5520-303-292U Total	90,000.00 90,000.00
240353	SOUTHERN CALIFORNIA EDISON	ELECTRICITY / ALE	1	01-0000-0-0000-8210-5520-001-292U Total	42,000.00 42,000.00
240354	SOUTHERN CALIFORNIA EDISON	ELECTRICITY / VJH	1	01-0000-0-0000-8210-5520-308-292U	66,500.00

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PURCHASE ORDER REPORT
 Board of Trustees Meeting 08/02/2023

02 Alta Loma School District

					Fiscal Year: 2024	
Purchase Order	Vendor	Description	Ln	Fu Rs Y Goal Func Obj Sch Mgmt	Encumbered	
240355	SOUTHERN CALIFORNIA EDISON	ELECTRICITY / VG	1	01-0000-0-0000-8210-5520-009-292U Total	66,500.00	
240356	SOUTHERN CALIFORNIA EDISON	ELECTRICITY / STRK	1	01-0000-0-0000-8210-5520-005-292U Total	54,000.00	
240357	SOUTHERN CALIFORNIA EDISON	ELECTRICITY / BAN	1	01-0000-0-0000-8210-5520-010-292U Total	54,000.00	
240358	SOUTHWEST SCHOOL&OFFICE SUPPLY	ALE / Instructional Supplies,	1	01-0000-0-1110-1000-4310-001-5501 Total	66,500.00	712.82
240359	SOUTHWEST SCHOOL&OFFICE SUPPLY	ALE / Instructional Supplies,	1	01-1100-0-1110-1000-4310-001-902T Total	66,500.00	712.82
240360	SOUTHWEST SCHOOL&OFFICE SUPPLY	Office Supplies (Southwest)	1	01-0000-0-1110-1000-4310-005-5501 Total	58.38	58.38
240361	SOUTHWEST SCHOOL&OFFICE SUPPLY	ALJH / Southwest Open PO	1	01-0000-0-1110-1000-4310-303-570D Total	1,000.00	1,000.00
240362	SOUTHWEST SCHOOL&OFFICE SUPPLY	DC/OPEN	1	01-0000-0-1110-1000-4310-006-5501 Total	1,000.00	5,000.00
240363	SOUTHWEST SCHOOL&OFFICE SUPPLY	BAN / OPEN-INSTRUCTIONAL SUPPL	1	01-0000-0-1110-1000-4310-010-570D Total	5,000.00	6,000.00
240364	SOUTHWEST SCHOOL&OFFICE SUPPLY	Carmelian / Open Southwest Ins	1	01-0000-0-1110-1000-4310-002-570D Total	6,000.00	1,150.00
240365	SOUTHWEST SCHOOL&OFFICE SUPPLY	VG / Open Southwest	1	01-0000-0-1110-1000-4310-009-570D Total	1,150.00	2,000.00
240366	SOUTHWEST SCHOOL&OFFICE SUPPLY	HERMOSA / Open Office Supplies	1	01-0000-0-0000-2700-4350-007-5501 Total	2,000.00	2,000.00
240367	SOUTHWEST SCHOOL&OFFICE SUPPLY	HERMOSA / Open Instr Supp	1	01-0000-0-1110-1000-4310-007-570D Total	5,000.00	5,000.00

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PURCHASE ORDER REPORT
 Board of Trustees Meeting 08/02/2023

02 Alta Loma School District				Fiscal Year: 2024	
Purchase Order	Vendor	Description	Ln	Fu Rs Y Goal Func Obj Sch Mgmt	Encumbered
240368	SOUTHWEST SCHOOL&OFFICE SUPPLY	FISCAL SERVICES / OPEN OFFICE	1	01-0000-0-0000-7300-4350-720-2211	1,000.00
				Total	1,000.00
240369	SOUTHWEST SCHOOL&OFFICE SUPPLY	ALE / OPEN INSTR SUPP	1	01-0000-0-0000-2700-4350-001-570D	2,000.00
				Total	2,000.00
240370	THREE OAKS OUTDOOR SCIENCE	VG/ Science Camp	1	01-0000-0-1110-1000-5888-009-5109	23,130.00
				Total	23,130.00
240371	LAKESHORE EQUIPMENT COMPANY	BAN/LAKESHORE	1	01-0000-0-1110-1000-4310-010-5501	500.00
				Total	500.00
240372	KOALA T'S APPAREL LLC	HERM/OPEN PO	1	01-0000-0-0000-2700-5890-007-5501	3,000.00
				Total	3,000.00
240373	SWANK MOTION PICTURES INC	ALE/Movie License	1	01-0000-0-0000-2700-5844-001-5501	552.76
				Total	552.76
240374	LAKESHORE EQUIPMENT COMPANY	VG/ Lakeshore open/Baker	1	01-1100-0-1110-1000-4310-009-902T	600.00
				Total	600.00
240375	SCHOOL SPECIALTY INC	PE Equipment	1	01-0000-0-1110-1000-4310-005-5109	355.59
				Total	355.59
240376	GOPHER SPORT	PE Supplies	1	01-0000-0-1110-1000-4310-005-5109	205.37
				Total	205.37
240377	SOUTH COAST KEYBOARDS INC	VJH/PIANO	1	01-0000-0-1110-1000-6411-308-5501	6,305.20
				Total	6,305.20
240378	TRU-ROLL	VJH/DRAPE & TRACK FOR STAGE	1	01-0000-0-0000-8530-6250-308-5501	3,082.69
			2	01-0000-0-0000-8530-6250-308-5109	2,000.00
				Total	5,082.69
240379	GOPHER SPORT	VG/ Playground Items	1	01-0000-0-0000-2700-4350-009-5501	612.99
				Total	612.99
240380	SCHOOL SPECIALTY INC	VG/Playground Items	1	01-0000-0-0000-2700-4350-009-5501	1,530.64
				Total	1,530.64

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PURCHASE ORDER REPORT
 Board of Trustees Meeting 08/02/2023

02 Alta Loma School District			Fiscal Year: 2024	
Purchase Order	Vendor	Description	Ln Fu Rs Y Goal Func Obj Sch Mgmt	Encumbered
240381	TEEN TRUTH	VJH/TEEN TRUTH ASSEMBLY	1 01-0000-0-1110-1000-5810-308-570D Total	4,950.00 4,950.00
240382	TEEN TRUTH	VJH/TEEN TRUTH CURRICULUM	1 01-0000-0-0000-2700-4350-308-570D Total	395.00 395.00
240383	ORIENTAL TRADING	VG/ Office Supplies	1 01-0000-0-0000-2700-4350-009-5501 Total	268.15 268.15
240384	LITERACY RESOURCES LLC	DC/CURRICULUM	1 01-0000-0-1110-1000-4310-006-570D Total	1,012.42 1,012.42
240385	SCHOOL SPECIALTY INC	DC/SUPPLIES	1 01-0000-0-1110-1000-4310-006-570D Total	2,155.00 2,155.00
240386	ORIENTAL TRADING	DC/SUPPLIES	1 01-0000-0-1110-1000-4310-006-570D Total	2,000.00 2,000.00
240387	CURRICULUM ASSOCIATES LLC	VG/ iReady Teacher Toolbox	1 01-0000-0-1110-1000-4310-009-570D Total	6,936.00 6,936.00
240388	GOPHER SPORT	HERM/PLAYGROUND EQUIP	1 01-0000-0-1110-1000-4310-007-570D Total	293.98 293.98
240389	US GAMES	HERM/PLAYGROUND EQUIP	1 01-0000-0-1110-1000-4310-007-570D Total	2,161.30 2,161.30
240390	ROCHESTER 100 INC	Jasper / 3rd Grade Classroom S	1 01-1100-0-1110-1000-4310-004-902T Total	210.11 210.11
240391	CULVER NEWLIN INC	JASPER / TK FURNITURE	1 01-0000-0-1110-1000-4410-004-5501 Total	2,884.20 2,884.20
240392	CUSTOM INK	VJH/HONOR ROLL STICKERS	1 01-0000-0-0000-2700-4350-308-5501 Total	614.18 614.18
240393	DEMCO INC	HERM/LIBRARY SUPP	1 01-0000-0-0000-2700-4350-007-5109 Total	394.80 394.80
240394	DS SERVICES OF AMERICA INC	HermWater Service	1 01-0000-0-0000-8210-5538-007-5501	1,000.00

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PURCHASE ORDER REPORT
 Board of Trustees Meeting 08/02/2023

02 Alta Loma School District

				Fiscal Year: 2024	
Purchase Order	Vendor	Description	Ln	Fu Rs Y Goal Func Obj Sch Mgmt Total	Encumbered
240395	DS WATERS/SPARKLETTS	ALJH / Bottled Water	1	01-0000-0-0000-8210-5538-303-5501 Total	1,000.00 800.00 800.00
240396	EMICS INC	HR 2023-24 Informed K12 Forms	1	01-0000-0-0000-7400-5840-720-4400 Total	2,000.00 2,000.00
240397	EXPLORE LEARNING	Reflex Site License	1	01-0000-0-1110-1000-5844-005-5109 Total	3,295.00 3,295.00
240398	FLINN SCIENTIFIC	VJH/LITHIUM NITRATE	1	01-1100-0-1110-1000-4310-308-916T Total	86.40 86.40
240399	FOOTHILL VACUUM&JANITORIAL INC	HERM/OPEN CUST SUPPLIES	1	01-0000-0-0000-2700-5631-007-5501	200.00
			2	01-0000-0-0000-8210-4370-007-5501 Total	300.00 500.00
240400	FOOTHILL VACUUM&JANITORIAL INC	JASPER/FOOTHILL VACUUM & JANIT	1	01-0000-0-0000-8210-4370-004-5501 Total	400.00 400.00
240401	FOOTHILL VACUUM&JANITORIAL INC	Vacuum Repairs & Supplies	1	01-0000-0-0000-8210-4370-005-5109 Total	300.00 300.00
240402	FOOTHILL VACUUM&JANITORIAL INC	DC / CUSTODIAL	1	01-0000-0-0000-8210-5631-006-5501 Total	500.00 500.00
240403	FOOTHILL VACUUM&JANITORIAL INC	VG / OPEN Foothill Vacuum	1	01-0000-0-0000-8210-5631-009-5501 Total	500.00 500.00
240404	FOOTHILL VACUUM&JANITORIAL INC	BAN / CUSTODIAL SUPPLIES OPEN	1	01-0000-0-0000-8210-5631-010-5501 Total	500.00 500.00
240405	FOOTHILL VACUUM&JANITORIAL INC	ALE / OPEN CUST SUPP,	1	01-0000-0-0000-8210-4370-001-5501 Total	300.00 300.00
240406	FRONTIER CALIFORNIA INC	DSC / U-PHONE LINES, DSC-SITES	1	01-0000-0-0000-7200-5910-720-292U	20,400.00
			2	01-0000-0-0000-2700-5910-001-292U	5,100.00
			3	01-0000-0-0000-2700-5910-002-292U	5,100.00
			4	01-0000-0-0000-2700-5910-303-292U	5,100.00

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PURCHASE ORDER REPORT
Board of Trustees Meeting 08/02/2023

02 Alta Loma School District			Fiscal Year: 2024	
Purchase Order	Vendor	Description	Ln Fu Rs Y Goal Func Obj Sch Mgmt	Encumbered
240407	FRONTLINE TECHNOLOGIES GROUP	HR 2023-24 Frontline Educatio	5 01-0000-0-0000-2700-5910-004-292U	6,000.00
			6 01-0000-0-0000-2700-5910-005-292U	5,100.00
			7 01-0000-0-0000-2700-5910-006-292U	5,100.00
			8 01-0000-0-0000-2700-5910-007-292U	5,100.00
			9 01-0000-0-0000-2700-5910-308-292U	5,400.00
			10 01-0000-0-0000-2700-5910-009-292U	5,400.00
			11 01-0000-0-0000-2700-5910-010-292U	5,100.00
			Total	72,900.00
240408	GBC	Lamination	1 01-0000-0-0000-2700-5840-720-4400	12,038.80
			Total	12,038.80
240409	GOPHER SPORT	VJH/WORKOUT EQUIPMENT	1 01-0000-0-0000-2700-4350-005-5109	474.79
			Total	474.79
240410	GOPHER SPORT	DC/PLAYGROUND	1 01-9030-0-1110-1000-4310-308-5401	1,000.00
			2 01-0000-0-1110-1000-4310-308-5501	82.54
			Total	1,082.54
240411	HEIDI SONGS	Heidi Songs Software Kinder So	1 01-0000-0-0000-2700-4350-006-5501	1,107.75
			Total	1,107.75
240412	J W PEPPER & SON INC	VJH / OPEN PO FOR MUSIC	1 01-0000-0-1110-1000-5844-005-5109	298.00
			Total	298.00
240413	JONES SCHOOL SUPPLY CO INC	VJH/OPEN PO FOR MUSIC	1 01-1100-0-1110-1000-4310-308-912T	500.00
			Total	500.00
240414	JON'S FLAGS & POLES INC	VJH/FLAGS	1 01-1100-0-1110-1000-4310-308-912T	250.00
			Total	250.00
240415	KOALA T'S APPAREL LLC	ALE/Student incentives, PBIS,	1 01-0000-0-0000-2700-4350-308-5501	232.12
			Total	232.12
240416	KOALA T'S APPAREL LLC	Incentives Student Awards Tshi	1 01-0000-0-1110-1000-5890-001-5501	1,000.00
			Total	1,000.00
			1 01-0000-0-0000-2700-5890-005-5501	3,000.00
			Total	3,000.00

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PURCHASE ORDER REPORT
 Board of Trustees Meeting 08/02/2023

02 Alta Loma School District				Fiscal Year: 2024	
Purchase Order	Vendor	Description	Ln	Fu Rs Y Goal Func Obj Sch Mgmt	Encumbered
240417	KONICA MINOLTA PREMIER FINANCE	ADMIN SERVICES / COPIERS	1	01-0000-0-0000-9100-7438-000-0000	4,004.96
			2	01-0000-0-0000-9100-7439-000-0000	14,715.04
			Total		18,720.00
240418	KONICA MINOLTA PREMIER FINANCE	ADMIN SERVICES / COPY COST	1	01-0000-0-0000-7200-5611-720-2200	6,000.00
			Total		6,000.00
240419	KONICA MINOLTA PREMIER FINANCE	PRINT SHOP / COPY COST	1	01-0000-0-0000-7550-5611-723-2206	30,000.00
			Total		30,000.00
240420	LAKESHORE EQUIPMENT COMPANY	HERM/INST SUPPLIES	1	01-1100-0-1110-1000-4310-007-901T	1,050.00
			Total		1,050.00
240421	LAKESHORE EQUIPMENT COMPANY	VG/ Open Lakeshore	1	01-0000-0-1110-1000-4310-009-570D	300.00
			Total		300.00
240422	LAKESHORE EQUIPMENT COMPANY	HERM/OPEN PO	1	01-1100-0-1110-1000-4310-007-902T	300.00
			Total		300.00
240423	LAMINATING AND BINDING	DC /LAMINATOR FILM	1	01-0000-0-0000-2700-4350-006-5501	1,000.00
			Total		1,000.00
240424	LITERACY RESOURCES LLC	Heggerty Phonemic Awareness Vi	1	01-0000-0-1110-1000-5844-005-5109	356.00
			Total		356.00
240425	LUMINACE AGGREGATER LLC	DISTRICT WIDE / SOLAR ENEGRY U	1	01-0000-0-0000-8210-5520-001-292U	50,000.00
			2	01-0000-0-0000-8210-5520-303-292U	85,000.00
			3	01-0000-0-0000-8210-5520-010-292U	70,000.00
			4	01-0000-0-0000-8210-5520-002-292U	60,000.00
			5	01-0000-0-0000-8210-5520-006-292U	50,000.00
			6	01-0000-0-0000-8210-5520-720-292U	35,000.00
			7	01-0000-0-0000-8210-5520-007-292U	50,000.00
			8	01-0000-0-0000-8210-5520-004-292U	65,000.00
			9	01-0000-0-0000-8210-5520-005-292U	65,000.00
			10	01-0000-0-0000-8210-5520-009-292U	50,000.00
			11	01-0000-0-0000-8210-5520-308-292U	70,000.00
			Total		650,000.00
240426	MCI A VERIZON COMPANY	UTLITIES / PHONES LINES	1	01-0000-0-0000-7200-5910-720-292U	500.00
			Total		500.00

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PURCHASE ORDER REPORT
 Board of Trustees Meeting 08/02/2023

02 Alta Loma School District

		Fiscal Year: 2024	
Purchase Order	Vendor	Description	Ln Fu Rs Y Goal Func Obj Sch Mgmt
240427	NASCO WEST INC	VJH/SCIENCE SUPPLIES	1 01-1100-0-1110-1000-4310-308-916T Total
			Encumbered 3,847.28 3,847.28
240428	PALI INSTITUTE INC	ALE / 6th Grade Science Camp	1 01-0000-0-1110-1000-5888-001-5109 Total
			18,135.00 18,135.00
240429	PALI INSTITUTE INC	HERM/CAMP	1 01-0000-0-1110-1000-5888-007-5109 Total
			22,980.00 22,980.00
240430	QUALITY REPAIR SOLUTION	BAN / LAMINATOR MAINT AGMNT	1 01-0000-0-0000-2700-5631-010-5501 Total
			629.00 629.00
240431	QUALITY REPAIR SOLUTION	JASP / LAMINATOR EQUIPMENT MAI	1 01-0000-0-1110-1000-5631-004-570D Total
			559.00 559.00
240432	QUALITY REPAIR SOLUTION	Carnelian/ Maintenance Contrac	1 01-0000-0-0000-2700-5631-002-5501 Total
			657.28 657.28
240433	QUALITY REPAIR SOLUTION	HERM / LAMINATOR MAINT	1 01-0000-0-0000-2700-5631-007-5501 Total
			629.00 629.00
240434	QUALITY REPAIR SOLUTION	ALE/ Laminator Maint. Agreemen	1 01-0000-0-0000-8210-5631-001-5501 Total
			825.31 825.31
240435	QUALITY REPAIR SOLUTION	DC / LAMINATOR	1 01-0000-0-0000-8210-5631-006-5501 Total
			1,000.00 1,000.00
240436	QUALITY REPAIR SOLUTION	Laminator Maintenance Agreemen	1 01-0000-0-1110-1000-5631-005-5109 Total
			510.00 510.00
240437	RAPTOR TECHNOLOGIES	DC/OPEN-RAPTOR	1 01-0000-0-1110-1000-4310-006-570D Total
			1,000.00 1,000.00
240438	ROCHESTER 100 INC	BAN/ ROCHESTER NICKY FOLDERS	1 01-0000-0-1110-1000-4310-010-570D Total
			1,093.66 1,093.66
240439	ROCHESTER 100 INC	ALE / Homework Folders	1 01-0000-0-1110-1000-4310-001-570D Total
			396.84 396.84
240440	SCHOLASTIC INC	VJH/BOOKS FOR SAI CLASS	1 01-1100-0-1110-1000-4310-308-940T
			312.64

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PURCHASE ORDER REPORT
 Board of Trustees Meeting 08/02/2023

02 Alta Loma School District

		Fiscal Year: 2024		
Purchase Order	Vendor	Description	Ln Fu Rs Y Goal Func Obj Sch Mgmt Total	Encumbered
240441	SCHOOL DATEBOOKS	Jasper / Minder Binders	1 01-0000-0-1110-1000-5890-004-570D Total	312.64
240442	SCHOOL LIFE	DC/SUPPLIES	1 01-3010-0-1110-1000-4310-006-526D Total	696.88 696.88
240443	SCHOOL MATE	Carnelian / Folders	1 01-0000-0-0000-2700-5890-002-5109 Total	1,500.00 1,500.00
240444	SCHOOL MATE	ALE / Upper grade planners	1 01-0000-0-1110-1000-5890-001-570D Total	945.00 945.00
240445	SCHOOL MATE	HERM/PLANNERS	1 01-0000-0-1110-1000-4310-007-570D Total	839.37 839.37
240446	SDI INNOVATIONS INC.	BAN / 22/23 SDI STUDENT MIND	1 01-0000-0-1110-1000-4310-010-570D Total	1,056.07 1,056.07
240447	SM HOYT LUMBER CO INC	HERM / OPEN PURCHASE ORDER	1 01-0000-0-0000-8210-4370-007-5501 Total	994.54 994.54
240448	SM HOYT LUMBER CO INC	CARNELIAN / Open Hoyt Lumber	1 01-0000-0-0000-8210-4370-002-5501 Total	250.00 250.00
240449	SM HOYT LUMBER CO INC	ALE / OPEN CUST SUPP	1 01-0000-0-0000-8210-4370-001-5501 Total	300.00 300.00
240450	STAPLES ADVANTAGE	ALJH / Staples Open PO	1 01-0000-0-1110-1000-4310-303-570D Total	200.00 200.00
240451	STAPLES ADVANTAGE	VJH / OPEN PO OFFICE SUPPLIES	1 01-0000-0-1110-1000-4310-308-570D Total	2,000.00 2,000.00
240452	STAPLES ADVANTAGE	VG / OPEN Staples	1 01-0000-0-1110-1000-4310-009-570D Total	1,500.00 1,500.00
240453	STARFALL EDUCATION FOUNDATION	Starfall Renewal	1 01-0000-0-1110-1000-5844-005-5109 Total	3,000.00 3,000.00
				355.00 355.00

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PURCHASE ORDER REPORT
 Board of Trustees Meeting 08/02/2023

02 Alta Loma School District

			Fiscal Year: 2024	
Purchase Order	Vendor	Description	Ln Fu Rs Y Goal Func Obj Sch Mgmt	Encumbered
240454	SUCCESS BY DESIGN INC	DC / MINDER BINDERS	1 01-0000-0-1110-1000-5890-006-570D Total	910.70 910.70
240455	TAYMARK	DC/OPEN	1 01-0000-0-1110-1000-5890-006-570D Total	1,500.00 1,500.00
240456	U.S. POSTMASTER	BAN/ STAMPS	1 01-0000-0-0000-2700-5955-010-5501 Total	806.00 806.00
240457	U.S. POSTMASTER	VJH / POSTAGE STAMPS	1 01-0000-0-0000-2700-5955-308-5501 Total	315.00 315.00
240458	U.S. POSTMASTER	ALE / STAMPS	1 01-0000-0-0000-2700-5955-001-5501 Total	513.78 513.78
240459	US GAMES	BAN/ US GAMES	1 01-0000-0-0000-2700-4350-010-5501 Total	445.54 445.54
240460	US GAMES	Playground Equipment	1 01-0000-0-1110-1000-4310-005-5109 Total	4,310.00 4,310.00
240461	VERIZON	IT/HOTSPOTS	1 01-3216-0-1110-1000-5915-000-0000 Total	3,000.00 3,000.00
240462	VERIZON BUSINESS	DSC / LONG DISTANCE VERIZON	1 01-0000-0-0000-7200-5910-720-292U Total	2,500.00 2,500.00
240463	SPORT PINS INTERNATIONAL INC	HR 2023-24 Acrylic Retirement	1 01-0000-0-0000-7400-5890-720-4400 Total	2,000.00 2,000.00
240464	SPIRAL BINDING LLC	PRINT SHOP / SUPP-OPEN	1 01-0000-0-0000-7550-4350-723-2206 Total	2,000.00 2,000.00
240465	PFS INC	PRINT SHOP / MAINT. AGREEMENT	1 01-0000-0-0000-7550-5631-723-2206 Total	700.00 700.00
240466	L A GRINDING INC	PRINT SHOP / SERV -OPEN	1 01-0000-0-0000-7550-5631-723-2206 Total	100.00 100.00
240467	LYNDE-ORDWAY CO INC	PRINT SHOP / OPEN-SUPP	1 01-0000-0-0000-7550-4350-723-2206 Total	200.00 200.00

02 Alta Loma School District

7/20/2023 7:14:09 AM

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PURCHASE ORDER REPORT
 Board of Trustees Meeting 08/02/2023

02 Alta Loma School District

02 Alta Loma School District					Fiscal Year: 2024	
Purchase Order	Vendor	Description	Ln	Fu Rs Y Goal Func Obj Sch Mgmt Total	Encumbered	
240481	DB SERVICES	M&O / WINDOW COVERING-CARNELIA	1	01-8150-0-0000-8110-5633-000-2076 Total	4,100.00	
240482	HERK EDWARDS INC	ALJH-BLEACHER SEAT REPLACEMENT	1	01-8150-0-0000-8110-4480-722-2076 Total	2,580.00 2,580.00	
240483	MIRACLE RECREATION EQUIP CO	CARNELIAN-PLAYGROUND EQUIPMENT	1	01-8150-0-0000-8110-4380-722-2076 Total	4,250.00 4,250.00	
240484	RICCARDI FLOOR COVERING INC	M&O / FLOORING REPAIRS-CARNELI	1	01-8150-0-0000-8110-5633-000-2076 Total	487.65 487.65	
240485	RICCARDI FLOOR COVERING INC	M&O / FLOORING REPAIRS-DSC 1ST	1	01-8150-0-0000-8110-5633-000-2076 Total	40,860.00 40,860.00	
240486	HE HOIST EQUIPMENT	TRANSPORTATION LIFT REPAIR	1 2 3 4	01-0230-0-0000-3600-5632-000-2093 01-0240-0-5760-3600-5632-000-217B 01-0230-0-0000-3600-4380-000-2093 01-0240-0-5760-3600-4380-000-217B Total	1,600.00 1,600.00 2,200.00 2,200.00 7,600.00	
240487	BERNARD FOOD INDUSTRIES INC	COPY OF CN / SOUP MIX	1	13-5310-0-0000-3700-4710-000-2CAF Total	609.60 609.60	
240488	GORM INC	ALJH /EXTRATOR	1 2	01-8150-0-0000-8110-4480-303-2076 01-0000-0-0000-2700-4480-303-5501 Total	2,711.53 2,711.53 5,423.06	
240489	RIVERSIDE INSIGHTS	SPECIAL ED	1	01-6500-0-5001-3120-4310-000-616S Total	2,833.07 2,833.07	
240490	E-CONTROL SYSTEMS INC	CN /Wireless Temperature Monit	1	13-5310-0-0000-3700-5844-000-2CAF Total	2,200.00 2,200.00	
240491	T-MOBILE USA INC.	NURSE / CELL PHONE SERVICE	1	01-0000-0-0000-3140-5911-720-6612 Total	400.00 400.00	
240492	SPECTRUM BUSINESS	FIBER INTERNET	1	01-0000-0-0000-2420-5940-000-8305	9,600.00	

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PURCHASE ORDER REPORT
 Board of Trustees Meeting 08/02/2023

02 Alta Loma School District				Fiscal Year: 2024	
Purchase Order	Vendor	Description	Ln Fu Rs Y Goal Func Obj Sch Mgmt	Encumbered	
240493	QUADIENT LEASING USA INC	HR /Postage Meter Supplies (Qu	1 01-0000-0-0000-7400-4350-720-4400 Total	9,600.00	
240494	HUMANWARE USA INC	SPECIAL ED	1 01-6500-0-5760-1190-5640-720-600S Total	1,000.00 1,000.00	
240495	ACOSTA TREE SERVICE	M&O / GRNDS / JASPER TREE TRIM	1 01-0000-0-0000-8211-5638-000-2095 Total	203.00 203.00	
240496	SMART & FINAL	ED SVCS / OPEN OFFICE SUPPLIES	1 01-1100-0-0000-2100-4330-720-3300 Total	5,550.00 5,550.00	
240497	ODP BUSINESS SOLUTIONS LLC	SPECIAL ED	1 01-6500-0-5760-2100-4350-720-600S Total	2,500.00 2,500.00	
240498	ODP BUSINESS SOLUTIONS LLC	SPECIAL ED	1 01-6500-0-5001-2100-4350-720-600S Total	119.58 119.58	
240499	ODP BUSINESS SOLUTIONS LLC	ADMIN SERVICES / OPEN OFFICE S	1 01-0000-0-0000-7200-4350-720-2200 Total	7,500.00 7,500.00	
240500	ACSA INC	ADMIN SERVICES/ACSA MEMBERSHIP	1 01-0000-0-0000-7200-5300-720-2200 Total	2,500.00 2,500.00	
240501	ALEXANDRIA	IT / Library Software	1 01-0100-0-1110-1000-5844-000-8305 Total	1,657.44 1,657.44	
240502	AMERICAN PRINTING HOUSE FOR	SPECIAL ED/LOWI #1	1 01-6500-0-5760-1110-4310-002-617C Total	18,958.00 18,958.00	
240503	ASIAN-AMERICAN RESOURCE CENTER	SPECIAL ED	1 01-6500-0-5760-1190-5810-720-600S Total	35.45 35.45	
240504	ATKINSON ANDELSON LOYA RUUD	SUPERINTENDENT / Retainer agr	1 01-0000-0-0000-7110-5821-720-1100 Total	7,500.00 7,500.00	
240505	ATKINSON ANDELSON LOYA RUUD	ADMIN SERVICES / BOND RELATED	1 21-0000-0-0000-8530-5821-000-7000 Total	95,000.00 95,000.00	
				10,000.00 10,000.00	

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PURCHASE ORDER REPORT
 Board of Trustees Meeting 08/02/2023

02 Alta Loma School District				Fiscal Year: 2024	
Purchase Order	Vendor	Description	Ln Fu Rs Y Goal Func Obj Sch Mgmt	Encumbered	
240506	BOOST COLLABORATIVE	Boost 2024 Conference	1 01-2600-0-8500-5000-5200-000-3600 Total	5,775.00 5,775.00	
240507	BRAILLE ABILITIES LLC	SPECIAL ED	1 01-6500-0-5760-1190-5200-720-600S Total	148,000.00 148,000.00	
240508	CALIFORNIA FINANCIAL SERVICES	ADMIN SERVICES / FINANCIAL REP	1 21-0000-0-0000-8590-5850-000-7000 Total	50,000.00 50,000.00	
240509	CALIFORNIA MATH FESTIVAL	ED SVCS / FAMILY MATH FESTIVAL	1 01-3010-0-1110-1000-5810-000-526D Total	4,016.00 4,016.00	
240510	CANELA SOFTWARE INC	SPECIAL ED	1 01-0000-0-0000-3140-5300-000-6600 Total	1,188.00 1,188.00	
240511	CDW GOVERNMENT LLC	IT / LICENSE	1 01-0000-0-0000-7700-5844-000-8305 Total	20,104.00 20,104.00	
240512	CDW LLC	IT / Open Supplies	1 01-0000-0-0000-7700-4340-000-8305 Total	4,000.00 4,000.00	
240513	IMAGINE LEARNING	ANNUAL LICENSE RENEWAL	1 01-4203-0-4760-1000-5844-000-323D Total	13,925.00 13,925.00	
240514	FUEL EDUCATION LLC	/consultant services	1 01-3216-0-1110-1000-5810-000-3216 Total	25,000.00 25,000.00	
240515	JEANETTE L GARCIA	ADMIN SERVICES / AUDITOR SERVI	1 01-0000-0-0000-7190-5822-000-200B 2 21-0000-0-0000-8590-5822-000-7000 Total	28,000.00 2,500.00 30,500.00	
240516	DAILY JOURNAL CORPORATION	ADMIN SERVICES / LEGAL AD NEWS	1 01-0000-0-0000-7200-5830-720-2200 Total	200.00 200.00	
240517	QUADIENT LEASING USA INC	ADMIN SERVICES / MAIL METER	1 01-0000-0-0000-7200-5611-720-2200 Total	2,146.38 2,146.38	
240518	FEDEX	ADMIN SERVICES / OPEN FEDEX	1 01-0000-0-0000-7200-5955-720-2200 Total	1,000.00 1,000.00	

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PURCHASE ORDER REPORT
 Board of Trustees Meeting 08/02/2023

02 Alta Loma School District

						Fiscal Year: 2024	
Purchase Order	Vendor	Description	Ln	Fu Rs	Y Goal Func Obj Sch Mgmt	Encumbered	
240519	U.S. POSTMASTER	ADMIN SERVICES / POSTAGE	1	01-0000-0-0000-7200-5955-720-2200	Total	15,000.00	
240520	WORXTIME LLC	ADMIN SERVICES / WORXTIME	1	01-0000-0-0000-7200-5810-720-2200	Total	17,000.00	
240521	FIELDMAN ROLAPP & ASSOCIATES	ADMIN SERVICES/CONSULTING SERV	1	01-0000-0-0000-7200-5810-000-2200	Total	5,000.00	
240522	TOTAL COMPENSATION SYSTEMS INC	Admin Services/Preparation of	1	01-0000-0-0000-7200-5810-000-2200	Total	6,570.00	
240523	SCHOOL SERVICES OF CALIF INC	ADMIN SVCS / MEMBERSHIPS	1	01-0000-0-0000-7200-5300-720-2200		800.00	
			2	01-0000-0-0000-7200-5810-720-2200	Total	4,500.00	
						5,300.00	
240524	RAPTOR TECHNOLOGIES	ADMIN SVCS / VISITOR MANAGEMEN	1	01-0000-0-0000-2700-5844-000-2090	Total	5,650.00	
240525	SOUTHWEST SCHOOL&OFFICE SUPPLY	ADMIN SVCS / OPEN PURCHASE ORDE	1	01-0000-0-0000-7200-4350-720-2200	Total	500.00	
240526	TRI VALLEY INSPECTIONS INC	ADMINISTRATIVE SERVICES / INSP	1	21-0000-0-0000-8550-6280-007-7307		75,000.00	
			2	21-0000-0-0000-8550-6280-009-7309	Total	150,000.00	
						225,000.00	
240527	EMPIRE LASER INC	ED SVCS / SUPPLIES AND REPAIRS	1	01-1100-0-0000-2100-5631-720-3300		200.00	
			2	01-1100-0-0000-2100-4350-720-3300	Total	200.00	
						400.00	
240528	ESGI	ED SERVICES / ESGI LICENSE	1	01-0000-0-0000-3160-5844-000-3362	Total	17,760.00	
240529	GAGGLE NET INC	IT/ Student Safety	1	01-0000-0-0000-2100-5840-000-8305	Total	17,760.00	
240530	GATEWAY EDUCATION HOLDINGS LLC	SAVVAS Virtual Training	1	01-1100-0-0000-2100-5200-720-3300	Total	17,400.00	
						17,400.00	
240531	HEINEMANN	ED SVCS /TESTING SUPPLIES	1	01-0000-0-0000-2700-4350-000-305D		600.00	
						600.00	
						960.00	

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PURCHASE ORDER REPORT
 Board of Trustees Meeting 08/02/2023

02 Alta Loma School District

					Fiscal Year:	
Purchase Order	Vendor	Description	Ln	Fu Rs Y Goal Func Obj Sch Mgmt	Encumbered	2024
240532	INFINITE CAMPUS INC	IT / SERVICES	1	01-0000-0-0000-7700-5840-000-8089	Total	960.00
240533	INFINITE CAMPUS INC	IT / STUDENT SYSTEM LICENSE	1	01-0000-0-0000-3160-5844-000-3362	Total	8,075.00
240534	LANGUAGE LINE SERVICES INC	ED SVCS / CONSULTANT SERVICES	1	01-1100-0-0000-2700-5810-000-3300	Total	8,075.00
240535	LEARNING A-Z	SPECIAL ED	1	01-6500-0-5001-2100-5844-000-600S	Total	103,427.20
240536	LEARNING WITHOUT TEARS	SPECIAL ED	1	01-6500-0-5760-1110-4310-010-600M	Total	103,427.20
240537	LEARNING WITHOUT TEARS	SPECIAL ED	1	01-6500-0-5730-1110-4310-002-674C	Total	2,500.00
240538	LEARNING WITHOUT TEARS	TK CURRICULUM ADOPTION (8 YEAR	1	01-6053-0-1110-1000-4210-000-3053	Total	2,500.00
240539	MIND RESEARCH INSTITUTE	SPECIAL ED	1	01-6500-0-5760-1110-5844-000-600S	Total	951.90
240540	MONOPRICE INC	IT / Open Supplies	1	01-0000-0-0000-7700-4340-000-8305	Total	951.90
240541	MULTI-HEALTH SYSTEMS INC	SPECIAL ED	1	01-6500-0-5760-1110-4310-000-600S	Total	211.05
240542	NEARPOD INC	ED SVCS / DISTRICT CLASSROOM L	1	01-1100-0-1110-1000-5844-000-3300	Total	211.05
240543	ONTARIO-MONTCLAIR SCHOOL	SPECIAL ED	1	01-6500-0-5760-1110-5110-000-219B	Total	1,116.27
240544	PACIFIC HEARING SERVICES	SPECIAL ED	1	01-6500-0-5760-1190-5810-000-600S	Total	1,116.27

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PURCHASE ORDER REPORT
 Board of Trustees Meeting 08/02/2023

02 Alta Loma School District				Fiscal Year: 2024	
Purchase Order	Vendor	Description	Ln	Fu Rs Y Goal Func Obj Sch Mgmt	Encumbered
240545	PAR INC	SPECIAL ED	1	01-6500-0-5760-1110-4350-000-616S Total	3,164.53 3,164.53
240546	PARADIGM HEALTHCARE	SPECIAL ED	1	01-9010-0-0000-2700-5810-000-660C Total	6,500.00 6,500.00
240547	PARADIGM HEALTHCARE	SPECIAL ED	1	01-9010-0-0000-2700-5810-000-660C Total	24,000.00 24,000.00
240548	PARTS-PEOPLE.COM INC	IT / Open Supplies	1	01-0000-0-0000-7700-4340-000-830S Total	1,000.00 1,000.00
240549	PEARSON ASSESSMENTS	SPECIAL ED	1	01-6500-0-5760-1190-4310-000-623S Total	1,225.49 1,225.49
240550	PEARSON ASSESSMENTS	SPECIAL ED	1	01-6500-0-5001-2100-5844-000-600S Total	13,293.75 13,293.75
240551	PEARSON ASSESSMENTS	SPECIAL ED	1	01-6500-0-5760-1110-4310-000-600S Total	3,483.63 3,483.63
240552	QUALITY REPAIR SOLUTION	ED SVCS / EQUIPMENT MAINTENANC	1	01-1100-0-0000-2100-5631-720-3300 Total	569.00 569.00
240553	READ NATURALLY	SPECIAL ED	1	01-6500-0-5760-1120-5844-720-600S Total	2,875.00 2,875.00
240554	READING HORIZONS	SPECIAL ED	1	01-6500-0-5760-1120-4310-000-622S Total	3,306.52 3,306.52
240555	SAN JOAQUIN COUNTY	SPECIAL ED	1	01-6500-0-5760-1190-5810-720-600S Total	1,700.00 1,700.00
240556	SUPER DUPER PUBLICATIONS	SPECIAL ED	1	01-6500-0-5760-1190-5844-720-623S Total	2,199.45 2,199.45
240557	SUPER DUPER PUBLICATIONS	SPECIAL ED	1	01-6500-0-5760-1190-4310-000-623S Total	4,124.52 4,124.52
240558	STUTTERING THERAPY RESOURCES	SPECIAL ED	1	01-6500-0-5760-1190-4310-000-623S	647.63

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PURCHASE ORDER REPORT
 Board of Trustees Meeting 08/02/2023

02 Alta Loma School District

				Fiscal Year: 2024	
Purchase Order	Vendor	Description	Ln Fu Rs Y Goal Func Obj Sch Mgmt	Encumbered	
240559	STARFALL EDUCATION FOUNDATION	SPECIAL ED	1 01-6500-0-5760-1110-5844-009-622S Total	647.63	
240560	SEEDLINGS BRAILLE BOOKS FOR	SPECIAL ED/LOWI #2	1 01-6500-0-5760-1110-4310-002-617C Total	195.00	
240561	WPS	SPECIAL ED	1 01-6500-0-5760-1110-4310-000-600S Total	195.00	
240562	TEACHTOWN	SPECIAL ED	1 01-6500-0-5760-1110-5844-000-600M Total	108.03	
240563	SOPRIS	SPECIAL ED	1 01-6500-0-5760-1110-5810-720-600S Total	1,871.08	
240564	CRISIS PREVENTION INSTITUTE	SPECIAL ED	1 01-6500-0-5760-1110-5810-720-600S Total	1,871.08	
240565	DELL MARKETING LP	IT Supplies	1 01-6537-0-5760-1110-5810-720-600S Total	2,690.00	
240566	ELIZABETH GENDY-SHAKER	SPECIAL ED	1 01-6500-0-5001-2100-5300-000-600S Total	2,690.00	
240567	WESTERN HEALTH	SPECIAL ED	1 01-0000-0-0000-7700-4340-000-8305 Total	4,980.00	
240568	WHOLE CHILD THERAPY	SPECIAL ED	1 01-9010-0-0000-2700-5810-000-660C Total	4,980.00	
240569	DANNIS WOLIVER KELLEY	SPECIAL ED	1 01-0000-0-0000-3140-5810-000-6600 Total	400.00	
240570	DOCUSIGN INC	SPECIAL ED	1 01-6500-0-5760-1190-5200-000-662C 2 01-6500-0-5760-1190-5810-000-623S Total	1,050.13	
240571	COMMUNICAID INC	SPECIAL ED	1 01-6500-0-5760-3900-5821-720-602S Total	1,050.13	
			1 01-6500-0-5001-2100-5810-720-600S Total	6,000.00	
			1 01-6500-0-5760-1190-5200-720-600S	20,000.00	
				20,000.00	
				15,000.00	
				15,000.00	
				30,000.00	
				25,000.00	
				25,000.00	
				4,950.00	
				4,950.00	
				5,926.25	

02 Alta Loma School District

7/20/2023 7:14:09 AM

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PURCHASE ORDER REPORT
 Board of Trustees Meeting 08/02/2023

02 Alta Loma School District

					Fiscal Year: 2024	
Purchase Order	Vendor	Description	Ln	Fu Rs Y Goal Func Obj Sch Mgmt	Encumbered	
240585	HI-LINE MUSIC	ED SVCS BAND INSTRUMENTAL RE	1	01-4127-0-1110-1000-5631-000-327D	Total	2,500.00
240586	HI-LINE MUSIC	BAND INSTRUMENT REPAIRS	1	01-4127-0-1110-1000-5631-000-327D	Total	2,500.00
240587	DAVIS DEMOGRAPHICS & PLANNING	IT / License	1	01-0000-0-0000-7700-5844-000-8305	Total	3,990.00
240588	CITY OF RANCHO CUCAMONGA	ADMIN SVCS/VG Landscape FEES	1	01-0000-0-0000-8211-5880-000-0000	Total	974.82
240589	EMPIRE LASER INC	FISCAL SERVICES / PRINTER REPA	1	01-0000-0-0000-7300-5631-720-2211	Total	1,000.00
240590	J W PEPPER & SON INC	CHORUS/ OPEN PURCHASE ORDER FO	1	01-1100-0-1110-1000-4310-000-3316	Total	500.00
Purchase Order Count: 591					Grand Total	8,143,846.79
Fund Summary:					Fund 01	6,138,537.19
					Fund 13	1,717,809.60
					Fund 21	287,500.00

The above Purchase Order(s) have been issued in accordance with the District's policies and procedures and are hereby recommended for approval.



Authorized Agent

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT
 Board of Trustees Meeting 08/02/2023

Fiscal Year: 2023

02 Alta Loma School District

Transmittal Number: 23000815-0 AUDIT

Reference	Vendor	Description	Amount
PO230365-010	KONICA MINOLTA	ADMIN SERVICES / COPY COST	314.33
PO230367-010	KONICA MINOLTA	PRINT SHOP / COPY COST	1,542.45
PO230493-011	KONICA MINOLTA	STK / COPY COSTS	281.76
PO230494-010	KONICA MINOLTA	HER / COPY COSTS	238.51
PO230495-010	KONICA MINOLTA	DC / COPY COSTS	174.63
PO230496-010	KONICA MINOLTA	CARN / COPY COSTS	159.32
PO230497-010	KONICA MINOLTA	BAN / COPY COSTS	127.79
PO230535-010	KONICA MINOLTA	VGS / COPY COSTS	192.54
PO230559-011	KONICA MINOLTA	JASPER / COPY COSTS	181.19
PO230560-010	KONICA MINOLTA	ALE / COPY COSTS	85.44
PO230575-010	KONICA MINOLTA	VJH / COPY COSTS	400.68
PO230576-010	KONICA MINOLTA	ALJH / COPY COSTS	254.87
		Total Payment Amount	3,953.51

Transmittal Total 3,953.51
Fund Summary: Fund 01 3,953.51

Transmittal Number: 23000815-0

PO231351-001	SAVVAS LEARNING COMPANY LLC	STUDENT WORK BOOKS	38,686.56
		Total Payment Amount	38,686.56
PO230326-011	SOUTHERN CALIFORNIA EDISON	ELECTRICITY / JASP	2,824.35
PO230331-011	SOUTHERN CALIFORNIA EDISON	ELECTRICITY / HERM	1,509.41
PO230336-011	SOUTHERN CALIFORNIA EDISON	ELECTRICITY / DSC	3,416.63
PO230342-011	SOUTHERN CALIFORNIA EDISON	ELECTRICITY / DC	2,663.04
PO230346-011	SOUTHERN CALIFORNIA EDISON	ELECTRICITY / CARN	1,998.87
PO230356-021	SOUTHERN CALIFORNIA EDISON	ELECTRICITY / ALJH	342.52
PO230356-022	SOUTHERN CALIFORNIA EDISON	ELECTRICITY / ALJH	2,591.93
PO230369-011	SOUTHERN CALIFORNIA EDISON	ELECTRICITY / ALE	1,348.27
PO230370-011	SOUTHERN CALIFORNIA EDISON	ELECTRICITY / VJH	3,235.10
PO230371-011	SOUTHERN CALIFORNIA EDISON	ELECTRICITY / VG	2,124.83
PO230372-021	SOUTHERN CALIFORNIA EDISON	ELECTRICITY / STRK	1,740.36
PO230372-022	SOUTHERN CALIFORNIA EDISON	ELECTRICITY / STRK	2,616.58
PO230373-010	SOUTHERN CALIFORNIA EDISON	ELECTRICITY / BAN	2,275.47
		Total Payment Amount	28,687.36

PO230846-001 STUDENT SUPPLY COMPANY Student Store Supplies 137.28
 PO231335-001 TFD UNLIMITED LLC ALE/Headphones 137.28
Total Payment Amount 346.15

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT
 Board of Trustees Meeting 08/02/2023

02 Alta Loma School District

Fiscal Year: 2023

Transmittal Number: 23000815-0

Total Payment Amount	346.15
Transmittal Total	67,857.35
Fund Summary: Fund 01	67,857.35

Transmittal Number: 23000816-0 AUDIT

Reference	Vendor
PO231502-001	U.S. BANK - PARS #6745037701

Description	Amount
Admin Services/PARS	284,162.69
Total Payment Amount	284,162.69
Transmittal Total	284,162.69
Fund Summary: Fund 01	284,162.69

Transmittal Number: 23000817-0 AUDIT

Reference	Vendor
PO231502-002	U.S. BANK - PARS #6745037701

Admin Services/PARS	254,163.96
Total Payment Amount	254,163.96
Transmittal Total	254,163.96
Fund Summary: Fund 01	254,163.96

Transmittal Number: 23000818-0 AUDIT

Reference	Vendor
PO231502-003	U.S. BANK - PARS #6745037701

Admin Services/PARS	294,104.28
Total Payment Amount	294,104.28
Transmittal Total	294,104.28
Fund Summary: Fund 01	294,104.28

Transmittal Number: 23000819-0 AUDIT

Reference	Vendor
PO230622-006	GO ARCHITECTS INC
PO230622-007	GO ARCHITECTS INC
PO230622-008	GO ARCHITECTS INC

ARCHITECTURE SERVICES FOR MEA	6,957.54
ARCHITECTURE SERVICES FOR MEA	17,393.84
ARCHITECTURE SERVICES FOR MEA	17,261.75
Total Payment Amount	41,613.13
Transmittal Total	41,613.13
Fund Summary: Fund 21	41,613.13

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT
 Board of Trustees Meeting 08/02/2023

02 Alta Loma School District

Fiscal Year: 2023

Transmittal Number: 23000819-0	Vendor	Description	Amount
PO230815-018	PBK ARCHITECTS INC.	ARCHITECTURE SERVICES FOR MOD	19,026.20
PO230815-019	PBK ARCHITECTS INC.	ARCHITECTURE SERVICES FOR MOD	10,810.21
		Total Payment Amount	29,836.41
		Transmittal Total	29,836.41
		Fund Summary: Fund 21	29,836.41
Transmittal Number: 23000820-0	GO ARCHITECTS INC	ADMIN SERVICES/HVAC UPGRADES	3,868.62
PO230598-011		Total Payment Amount	3,868.62
		Transmittal Total	3,868.62
		Fund Summary: Fund 01	3,868.62
Transmittal Number: 23000821-0 AUDIT	P & R PAPER SUPPLY	CN /Paper Goods	2,431.89
PO230396-030		Total Payment Amount	2,431.89
		Transmittal Total	2,431.89
		Fund Summary: Fund 13	2,431.89
Transmittal Number: 23000821-0	DRIFTWOOD DAIRY INC.	CN /Dairy Products	22,466.90
PO230397-011		Total Payment Amount	22,466.90
PO230396-029	P & R PAPER SUPPLY	CN /Paper Goods	1,796.19
PO230396-031	P & R PAPER SUPPLY	CN /Paper Goods	2,447.49
		Total Payment Amount	4,243.68
PO231458-001	REFRIGERATION CONTROL	CN / SERVICE REPAIR FOR FREEZE	6,431.35
		Total Payment Amount	6,431.35
		Transmittal Total	33,141.93
		Fund Summary: Fund 01	6,431.35
		Fund 13	26,710.58

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT
Board of Trustees Meeting 08/02/2023

02 Alta Loma School District

Fiscal Year: 2023

Transmittal Number: 23000822-0 AUDIT				
Reference	Vendor	Description	Amount	
PO230623-022	TRI VALLEY INSPECTIONS INC	ADMINISTRATIVE SERVICES / INSP	12,445.00	
PO230623-023	TRI VALLEY INSPECTIONS INC	ADMINISTRATIVE SERVICES / INSP	11,790.00	
		Total Payment Amount	24,235.00	
		Transmittal Total	24,235.00	
		Fund Summary: Fund 21	24,235.00	
Transmittal Number: 23000822-0				
PO230150-057	ODP BUSINESS SOLUTIONS LLC	VJH / OPEN PO - SCHOOL/OFFICE	289.86	
PO230150-058	ODP BUSINESS SOLUTIONS LLC	VJH / OPEN PO - SCHOOL/OFFICE	40.50	
PO230150-059	ODP BUSINESS SOLUTIONS LLC	VJH / OPEN PO - SCHOOL/OFFICE	39.35	
PO230150-060	ODP BUSINESS SOLUTIONS LLC	VJH / OPEN PO - SCHOOL/OFFICE	66.28	
PO230150-061	ODP BUSINESS SOLUTIONS LLC	VJH / OPEN PO - SCHOOL/OFFICE	139.26	
		Total Payment Amount	575.25	
		Transmittal Total	575.25	
		Fund Summary: Fund 01	575.25	
Transmittal Number: 23000823-0 AUDIT				
PO231037-001	SIMMONS & WOOD INC.	2022-23-01 Jasper Restroom - #	3,478.90	
PO231038-004	SIMMONS & WOOD INC.	2022-23-01 VG Mod - #15	11,172.00	
		Total Payment Amount	14,650.90	
		Transmittal Total	14,650.90	
		Fund Summary: Fund 21	14,650.90	
Transmittal Number: 23000824-0				
PO231029-002	FLOORED TILE & STONE	2022-23-01 Jasper Restroom - #	475.00	
		Total Payment Amount	475.00	
		Transmittal Total	475.00	
		Fund Summary: Fund 21	475.00	

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT
 Board of Trustees Meeting 08/02/2023

02 Alta Loma School District

Fiscal Year: 2023

Transmittal Number: 23000825-0		Description	Amount
Reference	Vendor		
PO231036-004	RITE-WAY ROOF CORPORATION	2022-23-01 VG Mod - #8	33,440.00
		Total Payment Amount	33,440.00
		Transmittal Total	33,440.00
		Fund Summary: Fund 21	33,440.00
Transmittal Number: 23000826-0 AUDIT			
PO231027-005	EMPYREAN PLUMBING INC		
PO231028-005	EMPYREAN PLUMBING INC	2022-23-01 Jasper Restroom - #	2,283.04
		2022-23-01 VG Mod - #21	23,432.17
		Total Payment Amount	25,715.21
		Transmittal Total	25,715.21
		Fund Summary: Fund 21	25,715.21
Transmittal Number: 23000827-0 AUDIT			
PO231042-006	SPEC CONSTRUCTION CO. INC		
		2022-23-01 VG Mod - #10	14,012.50
		Total Payment Amount	14,012.50
		Transmittal Total	14,012.50
		Fund Summary: Fund 21	14,012.50
Transmittal Number: 23000827-0			
PO231040-001	SPEC CONSTRUCTION CO. INC		
		2022-23-01 Jasper Restroom - #	10,830.00
		Total Payment Amount	10,830.00
		Transmittal Total	10,830.00
		Fund Summary: Fund 21	10,830.00
Transmittal Number: 23000829-0 AUDIT			
PO231026-002	ELLJAY ACOUSTICS INC		
		2022-23-01 VG Mod - #13	27,899.60
		Total Payment Amount	27,899.60
		Transmittal Total	27,899.60
		Fund Summary: Fund 21	27,899.60

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT
 Board of Trustees Meeting 08/02/2023

02 Alta Loma School District

Fiscal Year: 2023

Transmittal Number: 23000830-0		Description	Amount
Reference	Vendor		
PO230718-006	SIGNATURE FLOORING INC.	2021-22-04 Hermosa Moderniza	10,461.40
		Total Payment Amount	10,461.40
		Transmittal Total	10,461.40
		Fund Summary: Fund 21	10,461.40
Transmittal Number: 23000831-0		2021-22-04 Hermosa Modernizat	475.00
Reference	Vendor		
PO230720-010	SPEC CONSTRUCTION CO. INC	Total Payment Amount	475.00
		Transmittal Total	475.00
		Fund Summary: Fund 21	475.00
Transmittal Number: 23000832-0		2021-22-04 Hermosa Modernizat	12,350.00
Reference	Vendor		
PO230710-009	CG ACOUSTICS INC.	Total Payment Amount	12,350.00
		Transmittal Total	12,350.00
		Fund Summary: Fund 21	12,350.00
Transmittal Number: 23000833-0		2021-22-04 Hermosa Modernizat	28,500.00
Reference	Vendor		
PO230721-010	SPEC CONSTRUCTION CO. INC	Total Payment Amount	28,500.00
		Transmittal Total	28,500.00
		Fund Summary: Fund 21	28,500.00
Transmittal Number: 23000834-0 AUDIT		2021-22-04 Hermosa Modernizati	22,379.15
Reference	Vendor		
PO230725-008	WEST-TECH MECHANICAL INC	Total Payment Amount	22,379.15
		Transmittal Total	22,379.15
		Fund Summary: Fund 21	22,379.15

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT
 Board of Trustees Meeting 08/02/2023

02 Alta Loma School District

Fiscal Year: 2023

Transmittal Number: 23000835-0 AUDIT Reference PO230711-010	Vendor CONTINENTAL PLUMBING	Description 2021-22-04 Hermosa Modernizat	Total Payment Amount	Amount 7,189.41 7,189.41
		Transmittal Total		7,189.41
Transmittal Number: 23000836-0 AUDIT PO230709-009	BELL ROOF COMPANY	Fund Summary: Fund 21		7,189.41
		2021-22-04 Hermosa Modernizat	Total Payment Amount	185,496.73 185,496.73
		Transmittal Total		185,496.73
		Fund Summary: Fund 21		185,496.73
Transmittal Number: 23000837-0 AUDIT PO230713-005	FLOORED TILE & STONE	2021-22-04 Hermosa Modernizat	Total Payment Amount	30,376.25 30,376.25
		Transmittal Total		30,376.25
		Fund Summary: Fund 21		30,376.25
		2021-22-04 Hermosa Modernizat	Total Payment Amount	1,982.27 1,982.27
Transmittal Number: 23000838-0 PO230717-008	K&Z CABINET CO INC	Transmittal Total		1,982.27
		Fund Summary: Fund 21		1,982.27
Transmittal Number: 23000839-0 AUDIT PO230452-014	IFS INDIVIDUAL FOODSERVICE	2021-22-04 Hermosa Modernizat	Total Payment Amount	2,751.68 2,751.68
		Transmittal Total		2,751.68
	CN /Paper Goods	Fund Summary: Fund 21		2,751.68
		Total Payment Amount		2,751.68
		Transmittal Total		2,751.68
		Fund Summary: Fund 13		2,751.68

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT
 Board of Trustees Meeting 08/02/2023

02 Alta Loma School District

Fiscal Year: 2023

Transmittal Number: 23000839-0					
Reference	Vendor	Description	Amount		
PO230406-012	GOLD STAR FOODS	CN /Food, commodities, snack i	72,923.75		
		Total Payment Amount	72,923.75		
PO230398-010	SUNRISE PRODUCE	CN /Fresh Produce	13,835.94		
		Total Payment Amount	13,835.94		
PO230453-026	SYSO LOS ANGELES INC	CN /Grocery Products	1,172.16		
PO230453-027	SYSO LOS ANGELES INC	CN /Grocery Products	(23.72)		
PO230453-028	SYSO LOS ANGELES INC	CN /Grocery Products	3,639.44		
PO230453-029	SYSO LOS ANGELES INC	CN /Grocery Products	(652.20)		
PO230453-030	SYSO LOS ANGELES INC	CN /Grocery Products	2,516.35		
		Total Payment Amount	6,652.03		
Transmittal Number: 23000840-0 AUDIT		Transmittal Total	93,411.72		
PO231351-002	SAVAS LEARNING COMPANY LLC	Fund Summary: Fund 13	93,411.72		
		STUDENT WORK BOOKS	36,671.64		
		Total Payment Amount	36,671.64		
		Transmittal Total	36,671.64		
		Fund Summary: Fund 01	36,671.64		
Transmittal Number: 23000840-0					
PO230215-010	CHARTER COMMUNICATIONS	FIBER INTERNET	800.00		
		Total Payment Amount	800.00		
PO230332-047	FRONTIER COMMUNICATIONS	DSC / U-PHONE LINES, DSC-SITES	1,652.64		
		Total Payment Amount	1,652.64		
PO231363-001	SW SCHOOL SUPPLY	Jasper Supplies (paper)	66.72		
PO231363-002	SW SCHOOL SUPPLY	Jasper Supplies (paper)	329.22		
		Total Payment Amount	395.94		
PO230737-007	VERIZON	IT/ HOTSPOTS	86.64		
		Total Payment Amount	86.64		

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT
 Board of Trustees Meeting 08/02/2023

02 Alta Loma School District

Fiscal Year: 2023

Transmittal Number: 23000840-0

Transmittal Total
2,935.22

Fund Summary: Fund 01
2,935.22

Transmittal Number: 23000841-0

Reference	Vendor	Description	Amount
PO230332-048	FRONTIER COMMUNICATIONS	DSC / U-PHONE LINES, DSC-SITES	107.44
PO230332-049	FRONTIER COMMUNICATIONS	DSC / U-PHONE LINES, DSC-SITES	127.77
PO230332-050	FRONTIER COMMUNICATIONS	DSC / U-PHONE LINES, DSC-SITES	2,162.95
		Total Payment Amount	2,398.16

PO231351-003	SAVVAS LEARNING COMPANY LLC	STUDENT WORK BOOKS	32,883.58
		Total Payment Amount	32,883.58

PO230381-011	VERIZON BUSINESS	DSC / LONG DISTANCE VERIZON	40.69
		Total Payment Amount	40.69

Transmittal Total
35,322.43

Fund Summary: Fund 01
35,322.43

Transmittal Number: 23000842-0 AUDIT

PO231351-004	SAVVAS LEARNING COMPANY LLC	STUDENT WORK BOOKS	36,107.46
		Total Payment Amount	36,107.46

Transmittal Total
36,107.46

Fund Summary: Fund 01
36,107.46

Transmittal Number: 23000842-0

PO230947-020	ADAMS SILVA & MCNALLY LLP	SUPERINTENDENT - Retainer agre	335.00
		Total Payment Amount	335.00

M&O / OPEN SUPPLIES
390.62

Total Payment Amount
390.62

PO230163-019	SW SCHOOL SUPPLY	ALE / OPEN INSTR SUPP	60.10
PO230163-020	SW SCHOOL SUPPLY	ALE / OPEN INSTR SUPP	207.07
PO231341-001	SW SCHOOL SUPPLY	ALE/Classroom supplies	113.43
		Total Payment Amount	380.60

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT
 Board of Trustees Meeting 08/02/2023

02 Alta Loma School District

Fiscal Year: 2023

Transmittal Number: 23000842-0				
Reference	Vendor	Description	Amount	
PO230026-003	VISSER BUS SERVICES INC.	TRANSPORTATION / SERVICES	1,041.00	
PO230026-004	VISSER BUS SERVICES INC.	TRANSPORTATION / SERVICES	1,036.50	
PO230026-005	VISSER BUS SERVICES INC.	TRANSPORTATION / SERVICES	1,036.50	
		Total Payment Amount	3,114.00	
		Transmittal Total	4,220.22	
		Fund Summary:	Fund 01	
			4,220.22	
Transmittal Number: 23000843-0 AUDIT				
PO231434-001	AAA CONTAINER SALES & RENTALS	M&O / STORAGE CONTAINER RENTAL	1,600.04	
		Total Payment Amount	1,600.04	
		Transmittal Total	1,600.04	
		Fund Summary:	Fund 01	
			1,600.04	
Transmittal Number: 23000843-0				
PO231329-001	AVALON PROTECTIVE SERVICES	M&O SECURITY SERVICES VJH	211.50	
PO231330-001	AVALON PROTECTIVE SERVICES	M&O SECURITY SERVICES ALJH	211.50	
		Total Payment Amount	423.00	
PO230380-013	DELTA DENTAL OF CALIFORNIA	FISCAL SERVICES / Dental	5,745.66	
		Total Payment Amount	5,745.66	
PO231151-001	RICCARDI FLOOR COVERING INC	M&O / FLOORING REPAIRS-CARNELI	7,010.00	
		Total Payment Amount	7,010.00	
PO231351-005	SAVVAS LEARNING COMPANY LLC	STUDENT WORK BOOKS	49,970.14	
		Total Payment Amount	49,970.14	
PO230968-001	SBCSS	ED SVCS / HONOR MUSIC PROGRAM	735.00	
		Total Payment Amount	735.00	
PO231251-001	SW SCHOOL SUPPLY	ALJH / Headphones for SAI Clas	134.80	
		Total Payment Amount	134.80	
PO230026-006	VISSER BUS SERVICES INC.	TRANSPORTATION / SERVICES	1,041.00	
PO230026-007	VISSER BUS SERVICES INC.	TRANSPORTATION / SERVICES	1,041.00	

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT
Board of Trustees Meeting 08/02/2023

02 Alta Loma School District

Fiscal Year: 2023

Transmittal Number: 23000843-0				
Reference	Vendor	Description	Amount	
PO230026-008	VISSER BUS SERVICES INC.	TRANSPORTATION / SERVICES	1,041.00	
PO230026-009	VISSER BUS SERVICES INC.	TRANSPORTATION / SERVICES	1,041.00	
		Total Payment Amount	4,164.00	
		Transmittal Total	68,182.60	
		Fund Summary: Fund 01	68,182.60	
Transmittal Number: 23000844-0 AUDIT				
PO231351-006	SAVVAS LEARNING COMPANY LLC	STUDENT WORK BOOKS	21,740.63	
		Total Payment Amount	21,740.63	
		Transmittal Total	21,740.63	
		Fund Summary: Fund 01	21,740.63	
Transmittal Number: 23000844-0				
PV230842-001	EMILIO, DELANIE	TEACHER REIMBURSEMENT	500.00	
		Total Payment Amount	500.00	
PO231123-001	ALL OCCASION RENTALS	VJH/ Rental Chairs for Promoti	4,504.00	
		Total Payment Amount	4,504.00	
PO230292-027	RBM LOCK & KEY SERVICE	M&O / OPEN SUPPLIES	26.06	
PO230292-028	RBM LOCK & KEY SERVICE	M&O / OPEN SUPPLIES	9.22	
		Total Payment Amount	35.28	
PO230162-015	SW SCHOOL SUPPLY	HERMOSA / Open Instr Supp	111.03	
		Total Payment Amount	111.03	
PO231412-001	ULINE	ALJH / Quad Umbrellas	453.91	
		Total Payment Amount	453.91	
PO230412-008	WHOLE CHILD THERAPY	SPECIAL ED/CONSULTANT SERVICES	2,100.00	
		Total Payment Amount	2,100.00	
PO231354-003	WILCOX, ROCHELLE A.	Meet the Masters Art Program	105.00	
		Total Payment Amount	105.00	

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT
Board of Trustees Meeting 08/02/2023

02 Alta Loma School District

Fiscal Year: 2023

Transmittal Number: 23000844-0

Transmittal Number: 23000845-0 AUDIT

Reference Vendor
PO230618-007 LEIGHTON CONSULTING INC

Transmittal Total 7,809.22
Fund Summary: Fund 01 7,809.22

Description Amount
ADMIN SERVICES/MODERNIZATION P 1,807.90
Total Payment Amount 1,807.90

Transmittal Total 1,807.90
Fund Summary: Fund 21 1,807.90

Transmittal Number: 23000845-0
PO231365-001 GLIDESCREEN INC

ACCORDIAN DOORS-STORK 2,272.00
Total Payment Amount 2,272.00

PO231268-004 GO ARCHITECTS INC

ADMIN SERVICES/Security Upgrad 600.00
Total Payment Amount 600.00

PO231453-001 HENRY SCHEIN INC
PO231453-002 HENRY SCHEIN INC

Warehouse/Health 777.35
Warehouse/Health 488.75
Total Payment Amount 1,266.10

PO231499-001 JENJO INK

Comic book class summer progra 1,800.00
Total Payment Amount 1,800.00

PO230619-006 JOHN R. BYERLY INC

ADMIN SERVICES/ SPECIAL INSPEC 1,303.75
Total Payment Amount 1,303.75

PO230613-003 KOALA T'S APPAREL LLC

Koala T'shirts 780.11
Total Payment Amount 780.11

PO230139-036 ODP BUSINESS SOLUTIONS LLC
PO230139-037 ODP BUSINESS SOLUTIONS LLC
PO230139-038 ODP BUSINESS SOLUTIONS LLC
PO230139-039 ODP BUSINESS SOLUTIONS LLC
PO230139-040 ODP BUSINESS SOLUTIONS LLC
PO230139-041 ODP BUSINESS SOLUTIONS LLC
PO230139-042 ODP BUSINESS SOLUTIONS LLC

VJH / OPEN PO OFFICE SUPPLIES 17.15
VJH / OPEN PO OFFICE SUPPLIES 42.45
VJH / OPEN PO OFFICE SUPPLIES 13.18
VJH / OPEN PO OFFICE SUPPLIES 164.45
VJH / OPEN PO OFFICE SUPPLIES 50.72
VJH / OPEN PO OFFICE SUPPLIES 56.08
VJH / OPEN PO OFFICE SUPPLIES 227.51

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT
 Board of Trustees Meeting 08/02/2023

02 Alta Loma School District

Fiscal Year: 2023

Transmittal Number: 23000845-0				
Reference	Vendor	Description	Amount	
PO230139-043	ODP BUSINESS SOLUTIONS LLC	VJH / OPEN PO OFFICE SUPPLIES	6.96	
PO230139-044	ODP BUSINESS SOLUTIONS LLC	VJH / OPEN PO OFFICE SUPPLIES	30.00	
PO230139-045	ODP BUSINESS SOLUTIONS LLC	VJH / OPEN PO OFFICE SUPPLIES	40.05	
		Total Payment Amount	648.55	
PO230193-072	SMART & FINAL	CC / SUPP OPEN,	889.11	
		Total Payment Amount	889.11	
PO230287-021	THOMPSON PLUMBING SUPPLY	M&O / OPEN SUPPLIES	324.39	
PO230287-022	THOMPSON PLUMBING SUPPLY	M&O / OPEN SUPPLIES	(6.02)	
		Total Payment Amount	318.37	
		Transmittal Total	9,877.99	
Transmittal Number: 23000846-0 AUDIT				
PO230301-010	CED INC	Fund Summary:	Fund 01	
			Fund 21	
			8,574.24	
			1,303.75	
		Total Payment Amount	3,964.51	
		Transmittal Total	3,964.51	
Transmittal Number: 23000846-0				
PO230185-009	CALIFORNIA ARBOR CARE INC	M&O / GRNDS / OPEN - TREE TRIM	1,740.00	
		Total Payment Amount	1,740.00	
PO230007-002	FRANKLIN TRUCK PARTS INC	TRANSPORTATION / OPEN REPAIR P	612.41	
		Total Payment Amount	612.41	
PO230131-009	GORM INC	HERM/CUST SUPPLIES	525.97	
PO230132-009	GORM INC	VJH/CUSTODIAL OPEN	61.44	
PO231454-001	GORM INC	Warehouse/Gloves&Health	257.79	
		Total Payment Amount	845.20	
PO231499-002	JENJO INK	Comic book class summer progra	1,800.00	
		Total Payment Amount	1,800.00	

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT
 Board of Trustees Meeting 08/02/2023

02 Alta Loma School District

Fiscal Year: 2023

Transmittal Number: 23000846-0				
Reference	Vendor	Description	Amount	
PO230295-008	JOHNSTONE SUPPLY INC	M&O / OPEN SUPPLIES	940.00	
		Total Payment Amount	940.00	
PO230010-011	NAPA AUTO PARTS	TRANSPORTATION / OPEN SUPPLIES	407.10	
		Total Payment Amount	407.10	
PO230157-008	ODP BUSINESS SOLUTIONS LLC	ADMIN SERVICES / OPEN OFFICE S	442.82	
PO231416-001	ODP BUSINESS SOLUTIONS LLC	VG/ Classroom Supplies	347.90	
PO231416-002	ODP BUSINESS SOLUTIONS LLC	VG/ Classroom Supplies	13.49	
		Total Payment Amount	804.21	
PO230014-005	PARKHOUSE TIRE INC	TRANSPORTATION / OPEN TIRES	1,388.55	
		Total Payment Amount	1,388.55	
PO230193-073	SMART & FINAL	CC / SUPP OPEN,	1,133.55	
		Total Payment Amount	1,133.55	
		Transmittal Total	9,671.02	
		Fund Summary:	Fund 01	9,671.02
Transmittal Number: 23000847-0				
MV230375-001	AMELIA SMITH	Total Payment Amount	84.60	
			84.60	
MV230376-001	ARMANDO BERUMEN	Total Payment Amount	29.85	
			29.85	
MV230377-001	CHRIS DE LA TORRE	Total Payment Amount	50.00	
			50.00	
MV230378-001	DEBRA OMOHUNDRO	Total Payment Amount	10.00	
			10.00	
MV230379-001	FRANK DIAZ	Total Payment Amount	24.50	
			24.50	
MV230380-001	GEORGE DORTA	Total Payment Amount	14.91	
			14.91	

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT
 Board of Trustees Meeting 08/02/2023

02 Alta Loma School District

Fiscal Year: 2023

Transmittal Number: 23000847-0	Vendor	Description	Amount
MV230381-001	HIAM ABUJUDEH	Total Payment Amount	47.45 47.45
MV230382-001	JACKIE WRIGHT	Total Payment Amount	71.00 71.00
MV230383-001	JENNIFER YEUTTER	Total Payment Amount	21.50 21.50
MV230384-001	KATHI UTLEY	Total Payment Amount	15.45 15.45
MV230385-001	KRISTY WINTERS	Total Payment Amount	14.75 14.75
MV230386-001	LORRAINE SWANSON	Total Payment Amount	10.25 10.25
MV230387-001	MARK SNOOK	Total Payment Amount	41.25 41.25
MV230388-001	NICOLE VARNER	Total Payment Amount	10.50 10.50
MV230389-001	QUDSIA SADIQ	Total Payment Amount	47.25 47.25
MV230390-001	STEPHANIE PINA	Total Payment Amount	109.00 109.00
MV230391-001	TISHA SANDS	Total Payment Amount	32.25 32.25
MV230392-001	TRACY SCOTT	Total Payment Amount	12.00 12.00
MV230393-001	VANESSA GARDNER	Total Payment Amount	16.80 16.80

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT
Board of Trustees Meeting 08/02/2023

02 Alta Loma School District

Fiscal Year: 2023

Transmittal Number: 23000847-0

Transmittal Total 663.31

Fund Summary: Fund 13 663.31

Transmittal Number: 23000848-0

Reference Vendor
PO230374-012 T-MOBILE
PO230653-011 T-MOBILE

Description	Amount
M&O / CELL PHONE SERVICE	19.86
NURSE / CELL PHONE SERVICE	29.79
Total Payment Amount	49.65

PO230707-011 T-MOBILE USA INC.

CHILD CARE / CELL PHONE SERVIC	109.23
Total Payment Amount	109.23

Transmittal Total 158.88

Fund Summary: Fund 01 158.88

Transmittal Number: 23000849-0

PV230843-001 DE LA ROSA, MIECHELLE

GATE SUPPLIES	366.26
Total Payment Amount	366.26

Transmittal Total 366.26

Fund Summary: Fund 01 366.26

Payment Count:	96	Transmittal Count:	46	Grand Total:	1,806,061.63
----------------	----	--------------------	----	--------------	--------------

The above Payable transactions have been issued in accordance with the District's policies and procedures.
It is recommended that the Board of Trustees approve them.



Authorized Agent

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT
 Board of Trustees Meeting 08/02/2023

Fiscal Year: 2024

02 Alta Loma School District

Transmittal Number: 24000001-0		Description	Amount
Reference	Vendor		
CL230003-001	U S BANK	MAY CAL CARD	9,462.31
Total Payment Amount			9,462.31
Transmittal Total			9,462.31
Fund Summary: Fund 01			9,462.31
Total Payment Amount			500.00
Total Payment Amount			500.00
Total Payment Amount			26.93
Total Payment Amount			121.02
Total Payment Amount			360.41
Total Payment Amount			104.44
Total Payment Amount			612.80
Total Payment Amount			2,167.79
Total Payment Amount			2,167.79
Transmittal Total			3,280.59
Fund Summary: Fund 01			3,280.59
Total Payment Amount			840.71
Total Payment Amount			840.71
Transmittal Total			840.71
Fund Summary: Fund 13			840.71
Total Payment Amount			927.42
Total Payment Amount			927.42
Total Payment Amount			25.43
Total Payment Amount			25.43

Transmittal Number: 24000002-0
 CL230007-001 ANDERSON, KATHLENE

CL230008-001 BIRES, VALERIE
 CL230075-001 BIRES, VALERIE
 CL230140-001 BIRES, VALERIE
 CL230141-001 BIRES, VALERIE

CL230139-001 U S BANK

Transmittal Number: 24000003-0 AUDIT
 CL230001-001 U S BANK

Transmittal Number: 24000003-0
 CL230076-001 BIRES, VALERIE

CL230009-001 BLISS, LAURA

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT
Board of Trustees Meeting 08/02/2023

02 Alta Loma School District Fiscal Year: 2024

Transmittal Number: 24000003-0		Description	Amount
Reference	Vendor		
CL230068-001	BURKE, DON	Total Payment Amount	128.06
			128.06
CL230004-001	CARTER, ANDREW	Total Payment Amount	261.27
			261.27
CL230080-001	CLIFTON, DAVID	Total Payment Amount	102.31
			102.31
CL230069-001	COCKRELL, TRACY	Total Payment Amount	34.62
			34.62
CL230005-001	CURATOLO, SHIRLEE	Total Payment Amount	105.94
			105.94
CL230010-001	DZAMA, MATTHEW	Total Payment Amount	66.27
CL230056-001	DZAMA, MATTHEW		772.17
CL230070-001	DZAMA, MATTHEW		99.02
		Total Payment Amount	937.46
		Transmittal Total	2,522.51
Transmittal Number: 24000004-0		Fund Summary:	Fund 01
Reference	Vendor		
CL230063-001	HOLT, KATHLEEN	Total Payment Amount	315.52
			315.52
CL230011-001	HUNT, SHELBY	Total Payment Amount	59.88
			59.88
CL230012-001	JAUSS, JOSHUA	Total Payment Amount	104.44
CL230013-001	JAUSS, JOSHUA		38.53
CL230014-001	JAUSS, JOSHUA		130.67
CL230015-001	JAUSS, JOSHUA		93.35
CL230016-001	JAUSS, JOSHUA		45.38
		Total Payment Amount	412.37
CL230062-001	KAWAMURA, ANGEL		832.08

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT
 Board of Trustees Meeting 08/02/2023

02 Alta Loma School District

Fiscal Year: 2024

Transmittal Number: 24000004-0

Reference	Vendor	Description	Total Payment Amount	Amount
CL230018-001	MACCHARLES, JENNIFER			500.00
			Total Payment Amount	500.00
CL230019-001	MILLER, MICHELLE			166.79
			Total Payment Amount	166.79
CL230020-001	NEWTON, KAREN			21.00
			Total Payment Amount	21.00
CL230067-001	OPENSHAW, CHRISTINE			76.59
			Total Payment Amount	76.59
CL230021-001	ORLANDO, KAREN			94.34
			Total Payment Amount	94.34
CL230023-001	PARTIDA, ERIC			130.00
			Total Payment Amount	130.00
CL230024-001	PERALTA, JOYLYNN			399.82
			Total Payment Amount	399.82
CL230025-001	PETERS, SHANNON			53.68
			Total Payment Amount	53.68
CL230282-001	U S BANK			239.68
			Total Payment Amount	239.68
		Transmittal Total		3,301.75
		Fund Summary: Fund 01		3,301.75
				130.00
				286.90
				168.67
		Total Payment Amount		585.57

Transmittal Number: 24000005-0

CL230022-001 PACHECO, ANTHONY
 CL230060-001 PACHECO, ANTHONY
 CL230061-001 PACHECO, ANTHONY

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT
 Board of Trustees Meeting 08/02/2023

02 Alta Loma School District

Fiscal Year: 2024

Transmittal Number: 24000005-0		Vendor		Description	Amount
Reference					
CL230026-001		RACHIELLES, MICHELE			170.62
CL230027-001		RACHIELLES, MICHELE			207.98
CL230028-001		RACHIELLES, MICHELE			287.54
CL230029-001		RACHIELLES, MICHELE			201.00
CL230082-001		RACHIELLES, MICHELE			474.10
				Total Payment Amount	1,341.24
CL230055-001		RODRIGUEZ, CHARRON			174.40
				Total Payment Amount	174.40
CL230030-001		RODRIGUEZ, JOSEPH			130.00
				Total Payment Amount	130.00
CL230065-001		ROGERS, JEMMA			255.88
CL230066-001		ROGERS, JEMMA			35.18
				Total Payment Amount	291.06
CL230073-001		SCLAFANI, CHRISTIE			92.02
				Total Payment Amount	92.02
CL230036-001		SCOTT, GREGORY			113.77
				Total Payment Amount	113.77
CL230059-001		SHINN, MATTHEW			87.01
				Total Payment Amount	87.01
CL230006-001		SOLANO, RICHARD			475.00
				Total Payment Amount	475.00
CL230064-001		SVENSSON, ERIK			134.63
				Total Payment Amount	134.63
CL230035-001		SWISTOCK, PEGGY			500.00
				Total Payment Amount	500.00
CL230074-001		TAYLOR, BRANDY			201.40
				Total Payment Amount	201.40
CL230031-001		TAYLOR, JENNIFER			99.59

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT
 Board of Trustees Meeting 08/02/2023

02 Alta Loma School District

Fiscal Year: 2024

Transmittal Number: 24000005-0

Reference	Vendor	Description	Total Payment Amount	Amount
CL230032-001	TSAY, MARYANN			334.58
			Total Payment Amount	334.58
CL230281-001	U S BANK			138.21
			Total Payment Amount	138.21
CL230033-001	VERDUGO, KRISTEN			54.14
			Total Payment Amount	54.14
CL230083-001	YEUTTER, JENNIFER			79.15
			Total Payment Amount	79.15
CL230034-001	ZWERNER, LAURA			159.79
			Total Payment Amount	159.79
		Transmittal Total		4,991.56
		Fund Summary:	Fund 01	4,853.35
			Fund 13	138.21
			Total Payment Amount	18,586.62
		Transmittal Total		18,586.62
		Fund Summary:	Fund 21	18,586.62
			Total Payment Amount	69,583.51
			Transmittal Total	4,037.10
			Fund Summary:	73,620.61
			Fund 01	73,620.61

Transmittal Number: 24000006-0

CL230280-001 LIBERTY CLIMATE CONTROL INC

Transmittal Number: 24000007-0 AUDIT

CL230235-001 GO ARCHITECTS INC
 CL230235-002 GO ARCHITECTS INC

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT
Board of Trustees Meeting 08/02/2023

02 Alta Loma School District

Fiscal Year: 2024

Transmittal Number: 24000007-0		Vendor		Description	Amount
Reference					
CL230236-001		ACOSTA TREE SERVICE		Total Payment Amount	4,500.00 4,500.00
CL230219-001		ANKER PRESS		Total Payment Amount	883.55 883.55
CL230230-001		BATTERY SYSTEMS		Total Payment Amount	294.18 294.18
CL230183-001		BUG X PEST CONTROL		Total Payment Amount	1,125.00 1,125.00
CL230227-001		CENGAGE LEARNING		Total Payment Amount	25,969.71 25,969.71
CL230185-001		DAILY JOURNAL CORPORATION		Total Payment Amount	122.80 122.80
CL230198-001		KONICA MINOLTA			276.26
CL230199-001		KONICA MINOLTA			1,552.69
CL230203-001		KONICA MINOLTA			179.81
CL230204-001		KONICA MINOLTA			165.90
CL230205-001		KONICA MINOLTA			145.35
CL230206-001		KONICA MINOLTA			144.46
CL230207-001		KONICA MINOLTA			205.43
CL230210-001		KONICA MINOLTA			270.75
CL230211-001		KONICA MINOLTA			106.42
CL230212-001		KONICA MINOLTA			236.03
CL230221-001		KONICA MINOLTA			350.67
CL230239-001		KONICA MINOLTA		Total Payment Amount	207.10 3,840.87
CL230190-001		RBM LOCK & KEY SERVICE			9.75
CL230190-002		RBM LOCK & KEY SERVICE		Total Payment Amount	162.58 172.33
CL230244-001		RUSSELL SIGLER INC		YEAR END INVOICES	75.14
CL230244-002		RUSSELL SIGLER INC		YEAR END INVOICES	60.32
				Total Payment Amount	135.46

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT
 Board of Trustees Meeting 08/02/2023

Fiscal Year: 2024

02 Alta Loma School District

Transmittal Number: 24000007-0			
Reference	Vendor	Description	Amount
CL230217-001	STERICYCLE INC		125.26
CL230217-002	STERICYCLE INC		279.69
		Total Payment Amount	404.95
CL230245-001	VISSER BUS SERVICES INC.	BUSING FOR SPECIAL ED STUDENTS	6,900.00
CL230245-002	VISSER BUS SERVICES INC.	BUSING FOR SPECIAL ED STUDENTS	10,120.00
CL230245-003	VISSER BUS SERVICES INC.	BUSING FOR SPECIAL ED STUDENTS	2,760.00
		Total Payment Amount	19,780.00
CL230224-001	ZEPTIVE INC		10,974.48
		Total Payment Amount	10,974.48

Transmittal Total

68,203.33

Fund Summary: Fund 01

68,203.33

Transmittal Number: 24000008-0
 CL230058-001 RACHIELLES, MICHELE

Total Payment Amount

1,450.80

1,450.80

Transmittal Total

1,450.80

Fund Summary: Fund 01

1,450.80

Transmittal Number: 24000009-0
 CL230173-001 E3 AUDIOMETRICS INC

Total Payment Amount

1,870.00

1,870.00

CL230147-001 FEDEX

81.79

81.79

Total Payment Amount

3,037.71

653.02

CL230135-001 GORM INC
 CL230135-002 GORM INC

3,690.73

Total Payment Amount

619.60

619.60

CL230155-001 HENRY SCHEIN INC

364.73

Total Payment Amount

CL230102-001 HOME DEPOT

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT
 Board of Trustees Meeting 08/02/2023

02 Alta Loma School District

Fiscal Year: 2024

Transmittal Number: 24000009-0			
Reference	Vendor	Description	Amount
CL230115-001	HOME DEPOT		339.69
		Total Payment Amount	704.42
CL230175-001	J & G ADVERTISING SPECIALTIES		3,384.42
CL230175-002	J & G ADVERTISING SPECIALTIES		1,165.43
CL230175-003	J & G ADVERTISING SPECIALTIES		1,888.91
		Total Payment Amount	6,438.76
CL230162-001	JAYCOX CONSTRUCTION CNG		895.00
		Total Payment Amount	895.00
CL230172-001	JOHN R. BYERLY INC		1,360.00
		Total Payment Amount	1,360.00
CL230161-001	NETRONIX INTEGRATION INC		537.50
		Total Payment Amount	537.50
CL230094-001	ODP BUSINESS SOLUTIONS LLC		1,046.19
		Total Payment Amount	1,046.19
CL230179-001	SAN BERNARDINO COUNTY		8,575.00
		Total Payment Amount	8,575.00
CL230153-001	SMART & FINAL		949.59
		Total Payment Amount	949.59
		Transmittal Total	26,768.58
		Fund Summary:	
		Fund 01	25,408.58
		Fund 21	1,360.00
		Total Payment Amount	68,793.55
Transmittal Number: 24000009-1 AUDIT			
CL230156-001	MAXIM HEALTHCARE STAFFING		18,539.88
CL230156-002	MAXIM HEALTHCARE STAFFING		3,897.60
CL230156-003	MAXIM HEALTHCARE STAFFING		19,367.68
CL230156-004	MAXIM HEALTHCARE STAFFING		13,299.24
CL230156-005	MAXIM HEALTHCARE STAFFING		11,772.99
CL230156-006	MAXIM HEALTHCARE STAFFING		1,916.16
		Total Payment Amount	68,793.55

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT
Board of Trustees Meeting 08/02/2023

02 Alta Loma School District

Fiscal Year: 2024

Transmittal Number: 24000009-1 AUDIT

Transmittal Total	68,793.55
Fund Summary: Fund 01	68,793.55

Transmittal Number: 24000010-0 AUDIT

Reference	Vendor	Description	Amount
CL230116-001	RANCHO PACIFIC ELECTRIC		617.50
CL230243-001	RANCHO PACIFIC ELECTRIC		58,909.97
		Total Payment Amount	59,527.47

Transmittal Total	59,527.47
Fund Summary: Fund 21	59,527.47

Transmittal Number: 24000011-0 AUDIT

CL230108-001	GIANT SERVICES INC		213,202.31
		Total Payment Amount	213,202.31

Transmittal Total	213,202.31
Fund Summary: Fund 21	213,202.31

Transmittal Number: 24000012-0

CL230110-001	RICCARDI FLOOR COVERING INC		4,085.00
		Total Payment Amount	4,085.00

Transmittal Total	4,085.00
Fund Summary: Fund 21	4,085.00

Transmittal Number: 24000013-0

CL230109-001	RAN ENTERPRISES INC		5,210.07
		Total Payment Amount	5,210.07

Transmittal Total	5,210.07
Fund Summary: Fund 21	5,210.07

Transmittal Number: 24000014-0 AUDIT

CL230111-001	SPEC CONSTRUCTION CO. INC		13,110.00
--------------	---------------------------	--	-----------

7/19/2023 3:36:30 PM

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT
 Board of Trustees Meeting 08/02/2023

02 Alta Loma School District

Fiscal Year: 2024

Transmittal Number: 24000014-0 AUDIT

Total Payment Amount 13,110.00

Transmittal Total 13,110.00

Fund Summary: Fund 21 13,110.00

Transmittal Number: 24000015-0	Description	Amount
Reference		
CL230057-001	Vendor CARTER, ANDREW	22.57

Total Payment Amount 22.57

CL230078-001 CELIS CASTILLO, VICTORIA

Total Payment Amount 34.13

CL230071-001 CHAVEZ, ANDREA

Total Payment Amount 34.13

CL230072-001 CHAVEZ, CHRISTINA

Total Payment Amount 52.47

CL230017-001 JAUSS, JOSHUA

Total Payment Amount 52.47

CL230053-001 KNICKERBOCKER, KATIE

Total Payment Amount 85.15

CL230054-001 LEMASTER, JAIME

Total Payment Amount 85.15

CL230079-001 VIDAL, SHANNON

Total Payment Amount 45.51

Total Payment Amount 45.51

Total Payment Amount 108.91

Transmittal Number: 24000016-0
 CL230037-001 BASCOMB, GENESIS

Total Payment Amount 20.00

Total Payment Amount 20.00

Total Payment Amount 206.80

Total Payment Amount 206.80

Transmittal Total 575.54

Fund Summary: Fund 01 575.54

Total Payment Amount 15.72

Total Payment Amount 15.72

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT
 Board of Trustees Meeting 08/02/2023

02 Alta Loma School District

Fiscal Year: 2024

Transmittal Number: 24000016-0		Description	Amount
Reference	Vendor		
CL230052-001	BOYLE, PATRICIA	Total Payment Amount	330.25 330.25
CL230038-001	CAZARES, AMANDA	Total Payment Amount	49.65 49.65
CL230039-001	CHIEN, EUGENE	Total Payment Amount	330.64 330.64
CL230042-001	COOK, BREE	Total Payment Amount	16.71 16.71
CL230040-001	CORONEL, LUCIA	Total Payment Amount	150.19 150.19
CL230041-001	ESCARENO, JENNA	Total Payment Amount	58.88 58.88
CL230043-001	GARCIA, ROSEMARY	Total Payment Amount	27.05 27.05
CL230045-001	LARRAGA, AMANDA	Total Payment Amount	37.99 37.99
CL230044-001	MARIA GRIFFITH	Total Payment Amount	10.05 10.05
CL230046-001	MATHEWS, CATHY	Total Payment Amount	4.45 4.45
CL230047-001	OLEAS, PATRICIA	Total Payment Amount	95.83 95.83
CL230048-001	SHAW, INES	Total Payment Amount	343.64 343.64
CL230049-001	SMITH, AMELIA	Total Payment Amount	202.90 202.90

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT
 Board of Trustees Meeting 08/02/2023

Fiscal Year: 2024

02 Alta Loma School District

Transmittal Number: 24000016-0	
Reference	Vendor
CL230050-001	STELLING, SONYA
CL230051-001	VARELA, JESSICA
	Total Payment Amount
	3.73
	3.73
	Total Payment Amount
	64.52
	64.52
	Transmittal Total
	1,742.20
	Fund Summary: Fund 01
	1,742.20

Transmittal Number: 24000017-0 AUDIT	
CL230242-001	TILDEN-COIL CONSTRUCTORS INC
CL230242-002	TILDEN-COIL CONSTRUCTORS INC
CL230242-003	TILDEN-COIL CONSTRUCTORS INC
CL230242-004	TILDEN-COIL CONSTRUCTORS INC
	Total Payment Amount
	41,871.00
	59,690.76
	33,198.00
	71,975.03
	206,734.79
	Transmittal Total
	206,734.79
	Fund Summary: Fund 21
	206,734.79

Transmittal Number: 24000018-0	
CL230283-001	ERICK GOMEZ
	Total Payment Amount
	1,616.25
	1,616.25
	Transmittal Total
	1,616.25
	Fund Summary: Fund 01
	1,616.25

Transmittal Number: 24000019-0 AUDIT	
CL230216-003	ADAMS SILVA & MCNALLY LLP
CL230202-001	KONICA MINOLTA
	Total Payment Amount
	424.06
	424.06
	Total Payment Amount
	18,720.00
	18,720.00
	Transmittal Total
	19,144.06
	Fund Summary: Fund 01
	19,144.06

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT
 Board of Trustees Meeting 08/02/2023

02 Alta Loma School District

Fiscal Year: 2024

Transmittal Number: 24000019-0

Reference	Vendor	Description	Amount
CL230216-001	ADAMS SILVA & MCNALLY LLP		335.00
CL230216-002	ADAMS SILVA & MCNALLY LLP		6,344.06
CL230216-004	ADAMS SILVA & MCNALLY LLP		617.50
		Total Payment Amount	7,296.56
CL230225-001	AMERICAN PRINTING HOUSE FOR		1,370.00
		Total Payment Amount	1,370.00
CL230222-001	AMTECH ELEVATOR SERVICES		3,900.00
		Total Payment Amount	3,900.00
CL230201-001	BURRTEC WASTE INDUSTRIES INC		4,643.67
CL230201-002	BURRTEC WASTE INDUSTRIES INC		324.89
CL230201-003	BURRTEC WASTE INDUSTRIES INC		4,653.92
		Total Payment Amount	9,622.48
CL230232-001	COMMERCIAL COMPUTER SERVICES		5,379.98
		Total Payment Amount	5,379.98
CL230218-001	CSM CONSULTING INC.		1,125.00
		Total Payment Amount	1,125.00
CL230228-001	FRONTIER CALIFORNIA INC		4,196.30
		Total Payment Amount	4,196.30
CL230234-001	GATEWAY EDUCATION HOLDINGS LLC		600.00
		Total Payment Amount	600.00
CL230214-001	GRANITE TELECOMMUNICATIONS LLC		229.22
		Total Payment Amount	229.22
CL230223-001	PAUL ANKER		17.24
		Total Payment Amount	17.24
CL230220-001	READY AMERICA		2,581.27
		Total Payment Amount	2,581.27
CL230213-001	SO. CALIFORNIA GAS COMPANY		1,040.93
		Total Payment Amount	1,040.93

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT
 Board of Trustees Meeting 08/02/2023

02 Alta Loma School District **Fiscal Year: 2024**

Transmittal Number: 24000019-0			
Reference	Vendor	Description	Amount
CL230226-001	SOUTHWEST SCHOOL&OFFICE SUPPLY		143.33
		Total Payment Amount	143.33
CL230186-001	SPIRAL BINDING LLC		400.99
CL230186-002	SPIRAL BINDING LLC		362.19
		Total Payment Amount	763.18
CL230229-001	STAPLES ADVANTAGE		304.91
		Total Payment Amount	304.91
CL230209-001	STAPLES BUSINESS CREDIT		994.42
CL230231-001	STAPLES BUSINESS CREDIT		1,061.73
		Total Payment Amount	2,056.15
CL230233-001	STS EDUCATION		51.61
		Total Payment Amount	51.61
CL230200-001	VERIZON BUSINESS		40.68
		Total Payment Amount	40.68
CL230181-001	VISSER BUS SERVICES INC.		1,036.50
		Total Payment Amount	1,036.50
		Transmittal Total	41,755.34
	Fund Summary:	Fund 01	41,755.34
Transmittal Number: 24000020-0 AUDIT			
CL230002-001	U S BANK		857.67
		Total Payment Amount	857.67
		Transmittal Total	857.67
	Fund Summary:	Fund 01	857.67
Transmittal Number: 24000021-0			
CL230077-001	U S BANK		4,501.39
		Total Payment Amount	4,501.39

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT
 Board of Trustees Meeting 08/02/2023

Fiscal Year: 2024

02 Alta Loma School District

Transmittal Number: 24000021-0

Transmittal Total	4,501.39
Fund Summary: Fund 01	4,501.39

Transmittal Number: 24000022-0 AUDIT

Reference	Vendor
CL230126-001	CALIFORNIA ARBOR CARE INC

Description	Amount
Total Payment Amount	3,250.00
	3,250.00

Transmittal Total	3,250.00
Fund Summary: Fund 01	3,250.00

Transmittal Number: 24000022-0

CL230081-001	A-Z BUS SALES INC
--------------	-------------------

Total Payment Amount	849.48
	849.48

CL230097-001	EWING IRRIGATION PRODUCTS INC
--------------	-------------------------------

Total Payment Amount	307.87
	307.87

CL230089-001	FOOTHILL VACUUM&JANITORIAL INC
--------------	--------------------------------

Total Payment Amount	117.23
	117.23

CL230113-001	GORM INC
--------------	----------

Total Payment Amount	756.65
	756.65

CL230087-001	HOME DEPOT CREDIT SERVICES
--------------	----------------------------

Total Payment Amount	1,030.39
	1,030.39

CL230096-001	INDUSTRIAL SHOE COMPANY INC
--------------	-----------------------------

Total Payment Amount	1,553.22
	1,553.22

CL230090-001	IPMTECH PEST MANAGEMENT
--------------	-------------------------

Total Payment Amount	1,721.00
	1,721.00

CL230106-001	K12 MANAGEMENT
--------------	----------------

Total Payment Amount	1,200.00
	1,200.00

CL230086-001	KC SERVICES
--------------	-------------

Total Payment Amount	546.00
	546.00

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT
Board of Trustees Meeting 08/02/2023

02 Alta Loma School District

Fiscal Year: 2024

Transmittal Number: 24000022-0		Description	Amount
Reference	Vendor		
CL230092-001	LAWSON PRODUCTS INC	Total Payment Amount	222.62
			222.62
CL230088-001	MARK CHRISTOPHER CHEVROLET INC	Total Payment Amount	2,024.52
			2,024.52
CL230095-001	MOBILE OCCUPATINAL SERVICES IN	Total Payment Amount	205.00
			205.00
CL230100-001	MONOPRICE INC	Total Payment Amount	1,642.13
			1,642.13
CL230121-001	ODP BUSINESS SOLUTIONS LLC	Total Payment Amount	22.39
CL230124-001	ODP BUSINESS SOLUTIONS LLC		342.29
CL230132-001	ODP BUSINESS SOLUTIONS LLC		166.88
CL230133-001	ODP BUSINESS SOLUTIONS LLC		237.44
CL230134-001	ODP BUSINESS SOLUTIONS LLC		110.22
			879.22
CL230119-001	OTC BRANDS INC	Total Payment Amount	112.50
CL230122-001	OTC BRANDS INC		477.32
CL230123-001	OTC BRANDS INC		112.46
			702.28
CL230137-001	PARADIGM HEALTHCARE	Total Payment Amount	592.91
			592.91
CL230117-001	TERRA PAVE INC.	Total Payment Amount	16,875.00
			16,875.00
		Transmittal Total	31,225.52
		Fund Summary: Fund 01	31,225.52
Transmittal Number: 24000023-0		Description	Amount
Reference	Vendor		
CL230240-001	ACOSTA TREE SERVICE	Total Payment Amount	7,650.00
			7,650.00
CL230187-001	CUCAMONGA VALLEY	Total Payment Amount	4,970.64

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT
Board of Trustees Meeting 08/02/2023

Fiscal Year: 2024

02 Alta Loma School District

Transmittal Number: 24000023-0

Reference	Vendor	Description	Amount
CL230188-001	CUCAMONGA VALLEY		2,058.29
CL230189-001	CUCAMONGA VALLEY		2,279.83
CL230191-001	CUCAMONGA VALLEY		1,308.83
CL230192-001	CUCAMONGA VALLEY		1,043.59
CL230193-001	CUCAMONGA VALLEY		2,956.47
CL230194-001	CUCAMONGA VALLEY		2,747.57
CL230195-001	CUCAMONGA VALLEY		3,163.41
CL230196-001	CUCAMONGA VALLEY		3,807.71
CL230197-001	CUCAMONGA VALLEY		1,829.86
CL230285-001	CUCAMONGA VALLEY		2,608.01
		Total Payment Amount	28,774.21

CL230278-004 GATEWAY EDUCATION HOLDINGS LLC

Total Payment Amount 13,705.24
Total Payment Amount 13,705.24

Transmittal Total 50,129.45

Fund Summary: Fund 01 50,129.45

Transmittal Number: 24000026-0

CL230249-001	BALDY FIRE & SAFETY		5,940.00
CL230249-002	BALDY FIRE & SAFETY		3,900.00
		Total Payment Amount	9,840.00

CL230182-001	CINTAS CORPORATION		57.46
CL230182-002	CINTAS CORPORATION		57.46
CL230182-003	CINTAS CORPORATION		57.46
CL230182-004	CINTAS CORPORATION		57.46
CL230182-005	CINTAS CORPORATION		57.46
CL230182-006	CINTAS CORPORATION		57.46
CL230182-007	CINTAS CORPORATION		57.46
CL230182-008	CINTAS CORPORATION		57.46
CL230182-009	CINTAS CORPORATION		57.46
		Total Payment Amount	517.14

CL230278-005 GATEWAY EDUCATION HOLDINGS LLC

Total Payment Amount 29,820.89
Total Payment Amount 29,820.89

CL230237-001 ROYALTY GUTTERS LLC

8,300.00

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT
Board of Trustees Meeting 08/02/2023

02 Alta Loma School District

Fiscal Year: 2024

Transmittal Number: 24000026-0

Total Payment Amount	8,300.00
Transmittal Total	48,478.03
Fund Summary: Fund 01	48,478.03

Transmittal Number: 24000027-0 AUDIT
Reference Vendor
CL230278-006 GATEWAY EDUCATION HOLDINGS LLC

Description	Amount
Total Payment Amount	42,716.41
Transmittal Total	42,716.41
Fund Summary: Fund 01	42,716.41

Transmittal Number: 24000027-0
CL230250-001 BALDY FIRE & SAFETY

Total Payment Amount	550.00
Total Payment Amount	550.00
Total Payment Amount	1,674.17
Total Payment Amount	1,674.17

CL230241-001 REALLY GOOD STUFF INC

CL230254-001 SOUTHERN CALIFORNIA EDISON
CL230255-001 SOUTHERN CALIFORNIA EDISON
CL230256-001 SOUTHERN CALIFORNIA EDISON
CL230257-001 SOUTHERN CALIFORNIA EDISON
CL230257-002 SOUTHERN CALIFORNIA EDISON
CL230258-001 SOUTHERN CALIFORNIA EDISON
CL230259-001 SOUTHERN CALIFORNIA EDISON
CL230260-001 SOUTHERN CALIFORNIA EDISON
CL230261-001 SOUTHERN CALIFORNIA EDISON
CL230266-001 SOUTHERN CALIFORNIA EDISON
CL230267-001 SOUTHERN CALIFORNIA EDISON
CL230267-002 SOUTHERN CALIFORNIA EDISON
CL230297-001 SOUTHERN CALIFORNIA EDISON

CL230263-001 VERIZON

Total Payment Amount	22,827.65
Total Payment Amount	86.64
Total Payment Amount	86.64

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT
Board of Trustees Meeting 08/02/2023

02 Alta Loma School District

Fiscal Year: 2024

Transmittal Number: 24000027-0

Transmittal Total	25,138.46
Fund Summary: Fund 01	25,138.46

Transmittal Number: 24000028-0 AUDIT

Reference	Vendor	Description	Amount
CL230279-001	BAY ALARM		2,625.00
CL230279-002	BAY ALARM		2,625.00
		Total Payment Amount	5,250.00

CL230278-007 GATEWAY EDUCATION HOLDINGS LLC

Total Payment Amount	25,629.85
Total Payment Amount	25,629.85

Transmittal Total	30,879.85
Fund Summary: Fund 01	30,879.85

Transmittal Number: 24000028-0

CL230238-001	COMMERCIAL DOOR METAL		5,761.63
		Total Payment Amount	5,761.63

CL230252-001 CONCENTRA MEDICAL CENTERS INC

Total Payment Amount	82.00
Total Payment Amount	82.00

CL230262-001 CROWN CASTLE INT CORP

Total Payment Amount	1,725.21
Total Payment Amount	1,725.21

CL230264-001	SO. CALIFORNIA GAS COMPANY	146.66	
CL230268-001	SO. CALIFORNIA GAS COMPANY	117.31	
CL230269-001	SO. CALIFORNIA GAS COMPANY	86.19	
CL230270-001	SO. CALIFORNIA GAS COMPANY	88.30	
CL230271-001	SO. CALIFORNIA GAS COMPANY	155.48	
CL230272-001	SO. CALIFORNIA GAS COMPANY	27.58	
CL230273-001	SO. CALIFORNIA GAS COMPANY	109.12	
CL230274-001	SO. CALIFORNIA GAS COMPANY	34.99	
CL230275-001	SO. CALIFORNIA GAS COMPANY	11.20	
CL230276-001	SO. CALIFORNIA GAS COMPANY	281.40	
CL230277-001	SO. CALIFORNIA GAS COMPANY	40.36	
		Total Payment Amount	1,098.59

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT
 Board of Trustees Meeting 08/02/2023

Fiscal Year: 2024

02 Alta Loma School District

Transmittal Number: 24000028-0		Description	Amount
Reference	Vendor		
CL230251-001	SPECTRUM BUSINESS	Total Payment Amount	800.00
			800.00
CL230265-001	VISION COMMUNICATIONS INC	Total Payment Amount	5,675.20
			5,675.20
		Transmittal Total	15,142.63
		Fund Summary: Fund 01	15,142.63
Transmittal Number: 24000029-0 AUDIT		Description	Amount
Reference	Vendor		
CL230085-001	FLYERS ENERGY LLC	Total Payment Amount	8,130.05
			8,130.05
CL230136-001	GLOBAL CTI GROUP INC.	Total Payment Amount	25,057.00
			25,057.00
		Transmittal Total	33,187.05
		Fund Summary: Fund 01	33,187.05
Transmittal Number: 24000029-0		Description	Amount
Reference	Vendor		
CL230127-001	CALIFORNIA ARBOR CARE INC	Total Payment Amount	3,296.00
			3,296.00
CL230129-001	GORM INC		346.10
CL230144-001	GORM INC		678.45
		Total Payment Amount	1,024.55
CL230101-001	HI-LINE MUSIC	Total Payment Amount	888.38
			888.38
CL230142-001	HOME DEPOT CREDIT SERVICES	Total Payment Amount	999.67
			999.67
CL230091-001	IPMTECH PEST MANAGEMENT	Total Payment Amount	675.00
			675.00
CL230143-001	KC SERVICES	Total Payment Amount	584.00

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT
Board of Trustees Meeting 08/02/2023

02 Alta Loma School District

Fiscal Year: 2024

Transmittal Number: 24000029-0

Reference	Vendor	Description	Total Payment Amount	Amount
CL230098-001	ODP BUSINESS SOLUTIONS LLC		584.00	406.98
CL230125-001	ODP BUSINESS SOLUTIONS LLC			248.78
CL230130-001	ODP BUSINESS SOLUTIONS LLC			82.93
CL230131-001	ODP BUSINESS SOLUTIONS LLC			44.51
		Total Payment Amount		783.20
CL230107-001	PARADIGM HEALTHCARE			500.00
		Total Payment Amount		500.00
CL230118-001	QUALITY TELESERVICES			5,725.39
		Total Payment Amount		5,725.39
CL230112-001	SM HOYT LUMBER CO INC			61.57
		Total Payment Amount		61.57
CL230114-001	TIME AND ALARM SYSTEMS INC			26,350.00
		Total Payment Amount		26,350.00
		Transmittal Total		40,887.76
		Fund Summary: Fund 01		40,887.76
		Total Payment Amount		18.43
				18.43
CL230293-001	BOYLE, PATRICIA			222.27
		Total Payment Amount		222.27
CL230291-001	CANTORAN CRUZ			130.00
		Total Payment Amount		130.00
CL230288-001	CARTER, ANDREW			61.04
		Total Payment Amount		61.04
CL230294-001	GOMEZ, JOSE			130.00
		Total Payment Amount		130.00

Transmittal Number: 24000030-0

CL230289-001 BENNETT, MONIQUE

CL230293-001 BOYLE, PATRICIA

CL230291-001 CANTORAN CRUZ

CL230288-001 CARTER, ANDREW

CL230294-001 GOMEZ, JOSE

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT
Board of Trustees Meeting 08/02/2023

Fiscal Year: 2024

02 Alta Loma School District

Transmittal Number: 24000030-0					
Reference	Vendor	Description	Total Payment Amount	Amount	
CL230292-001	KULM, KELLY			90.41	
				90.41	
CL230295-001	MILLER, MICHELLE			23.50	
				23.50	
CL230286-001	NOTTINGHAM, CORY			130.00	
				130.00	
CL230287-001	RICE, JENNIFER			178.55	
				178.55	
CL230290-001	ROJO APRIL			123.91	
				123.91	
		Transmittal Total		1,108.11	
		Fund Summary: Fund 01		1,108.11	
Transmittal Number: 24000031-0					
CL230184-001	CALIFORNIA FINANCIAL SERVICES			10,500.00	
				10,500.00	
		Total Payment Amount			
		Transmittal Total		10,500.00	
		Fund Summary: Fund 21		10,500.00	
Transmittal Number: 24000032-0					
CL230174-001	GORM INC			3,046.35	
				3,046.35	
		Total Payment Amount			
CL230180-001	MAXIM HEALTHCARE STAFFING			7,411.41	
				7,411.41	
CL230146-001	ODP BUSINESS SOLUTIONS LLC			113.43	
CL230148-001	ODP BUSINESS SOLUTIONS LLC			128.43	
CL230149-001	ODP BUSINESS SOLUTIONS LLC			102.10	
CL230154-001	ODP BUSINESS SOLUTIONS LLC			18.22	
CL230157-001	ODP BUSINESS SOLUTIONS LLC			62.90	

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT
Board of Trustees Meeting 08/02/2023

Fiscal Year: 2024

02 Alta Loma School District

Transmittal Number: 24000032-0

Total Payment Amount 425.08
Transmittal Total 10,882.84
Fund Summary: Fund 01 10,882.84

Transmittal Number: 24000033-0
Reference Vendor
CL230177-001 GORM INC

Description
Total Payment Amount Amount
3,041.46
3,041.46

CL230093-001 ODP BUSINESS SOLUTIONS LLC 120.00
CL230105-001 ODP BUSINESS SOLUTIONS LLC 63.25
CL230120-001 ODP BUSINESS SOLUTIONS LLC 244.40
CL230151-001 ODP BUSINESS SOLUTIONS LLC 168.28
595.93

Total Payment Amount 3,637.39
Transmittal Total 3,637.39
Fund Summary: Fund 01

Transmittal Number: 24000034-0 AUDIT
CL230128-001 GORM INC

Total Payment Amount 5,423.06
Transmittal Total 5,423.06
Fund Summary: Fund 01 5,423.06

Transmittal Number: 24000035-0
CL230099-001 ODP BUSINESS SOLUTIONS LLC 630.56
CL230138-001 ODP BUSINESS SOLUTIONS LLC 165.39
795.95

Total Payment Amount 795.95
Transmittal Total 795.95
Fund Summary: Fund 01 795.95

Transmittal Number: 24000036-0
CL230303-001 AGPARTS WORLDWIDE INC 13,738.13

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT
Board of Trustees Meeting 08/02/2023

Fiscal Year: 2024

02 Alta Loma School District

Transmittal Number: 24000036-0

Total Payment Amount 13,738.13

Reference	Vendor	Description	Amount
CL230298-001	BUG X PEST CONTROL	JUNE PAYMENTS	275.00
CL230298-002	BUG X PEST CONTROL	JUNE PAYMENTS	275.00
CL230298-003	BUG X PEST CONTROL	JUNE PAYMENTS	300.00
CL230298-004	BUG X PEST CONTROL	JUNE PAYMENTS	275.00
CL230298-005	BUG X PEST CONTROL	JUNE PAYMENTS	275.00
		Total Payment Amount	1,400.00

CL230304-001	COURTNEY LABAT DAVALLE	Total Payment Amount	3,600.00
			3,600.00

PO240003-001	INFUZION ZONE	Infuzion Zone Field Trip	2,802.76
		Total Payment Amount	2,802.76

CL230302-001	MARC LITTLE	Total Payment Amount	4,826.00
			4,826.00

CL230215-001	SUNSHINE GROWERS	Total Payment Amount	1,200.00
			1,200.00

CL230301-001	THE SAWDUST FACTORY	Total Payment Amount	2,950.00
CL230301-002	THE SAWDUST FACTORY		330.00
		Total Payment Amount	3,280.00

Transmittal Total	30,846.89
Fund Summary: Fund 01	30,846.89

Transmittal Number: 24000037-0 AUDIT	
CL230300-002	PBK ARCHITECTS INC.
Total Payment Amount	19,026.21
	19,026.21

Transmittal Total	19,026.21
Fund Summary: Fund 21	19,026.21

Transmittal Number: 24000037-0	
CL230300-001	PBK ARCHITECTS INC.
Total Payment Amount	10,810.21

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT
 Board of Trustees Meeting 08/02/2023

02 Alta Loma School District

Fiscal Year: 2024

Transmittal Number: 24000037-0

Total Payment Amount	10,810.21
Transmittal Total	10,810.21
Fund Summary: Fund 21	10,810.21

Transmittal Number: 24000038-0
 Reference Vendor
 CL230299-001 SUNBEAM SOLAR OPERATIONS LLC

Description	Amount
Total Payment Amount	54,012.03
Transmittal Total	54,012.03
Fund Summary: Fund 01	54,012.03

Transmittal Number: 24000039-0
 PO240252-001 BOWLERO

Bowlero Filed Trip	1,912.50
Total Payment Amount	1,912.50
Transmittal Total	1,912.50
Fund Summary: Fund 01	1,912.50

Transmittal Number: 24000040-0
 CL230164-001 VISTA PAINT CORP

Total Payment Amount	5,250.58
Transmittal Total	5,250.58
Fund Summary: Fund 01	5,250.58

Transmittal Number: 24000041-0
 PO240008-001 KNOTT'S BERRY FARM

Knotts Berry Farm Field Trip	6,750.00
Total Payment Amount	6,750.00
Transmittal Total	6,750.00
Fund Summary: Fund 01	6,750.00

Transmittal Number: 24000042-0 AUDIT

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT
 Board of Trustees Meeting 08/02/2023

Fiscal Year: 2024

02 Alta Loma School District

Transmittal Number: 24000042-0 AUDIT
Reference Vendor
 CL230167-001 CED INC

Description	Amount
Total Payment Amount	3,311.44
Transmittal Total	3,311.44
Fund Summary: Fund 01	3,311.44

Transmittal Number: 24000042-0
 CL230166-001 JOHNSTONE SUPPLY INC

Total Payment Amount	437.03
Total Payment Amount	437.03

CL230309-001 KING FENCING

Total Payment Amount	9,880.00
Total Payment Amount	9,880.00

CL230171-001 LA VERNE POWER EQUIPMENT

Total Payment Amount	2,623.49
Total Payment Amount	2,623.49

CL230159-001 NAPA AUTO PARTS

Total Payment Amount	541.15
Total Payment Amount	541.15

Transmittal Total	13,481.67
Fund Summary: Fund 01	13,481.67

Transmittal Number: 24000043-0
 CL230312-001 CALIFORNIA INDUSTRIAL

Total Payment Amount	1,598.99
Total Payment Amount	1,598.99

CL230313-001 CENTRAL RESTAURANT PRODUCTS

Total Payment Amount	496.87
Total Payment Amount	496.87

CL230314-001 DRIFTWOOD DAIRY INC.

Total Payment Amount	1,501.00
Total Payment Amount	1,501.00

CL230315-001 GOLD STAR FOODS

Total Payment Amount	1,241.01
Total Payment Amount	1,241.01

CL230316-001 ODP BUSINESS SOLUTIONS LLC
 CL230316-002 ODP BUSINESS SOLUTIONS LLC

50.98
11.08

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT
 Board of Trustees Meeting 08/02/2023

Fiscal Year: 2024

02 Alta Loma School District

Transmittal Number: 24000043-0		Description	Amount
Reference	Vendor		
CL230316-003	ODP BUSINESS SOLUTIONS LLC		107.74
CL230316-004	ODP BUSINESS SOLUTIONS LLC		86.08
Total Payment Amount			255.88
CL230317-001	P & R PAPER SUPPLY COMPANY		1,378.23
Total Payment Amount			1,378.23
CL230318-001	REFRIGERATION CONTROL		1,641.26
Total Payment Amount			1,641.26
CL230319-001	SUNRISE PRODUCE		1,572.72
Total Payment Amount			1,572.72
CL230320-001	SYSCO LOS ANGELES INC		2,582.60
Total Payment Amount			2,582.60
Transmittal Total			12,268.56
Fund Summary:		Fund 01	496.87
		Fund 13	11,771.69
Total Payment Amount			182.67
Transmittal Total			182.67
Fund Summary:		Fund 01	182.67
Transmittal Number: 24000044-0			
CL230150-001	ODP BUSINESS SOLUTIONS LLC		1,163.68
CL230150-002	ODP BUSINESS SOLUTIONS LLC		286.85
CL230150-003	ODP BUSINESS SOLUTIONS LLC		521.22
CL230150-004	ODP BUSINESS SOLUTIONS LLC		134.95
CL230150-005	ODP BUSINESS SOLUTIONS LLC		1,435.91
CL230150-006	ODP BUSINESS SOLUTIONS LLC		794.14
CL230150-007	ODP BUSINESS SOLUTIONS LLC		15.83
CL230150-008	ODP BUSINESS SOLUTIONS LLC		25.46
CL230150-009	ODP BUSINESS SOLUTIONS LLC		692.19

Transmittal Number: 24000044-0 AUDIT
 CL230150-016 ODP BUSINESS SOLUTIONS LLC

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT
Board of Trustees Meeting 08/02/2023

Fiscal Year: 2024

02 Alta Loma School District

Transmittal Number: 24000044-0		Description	Amount
Reference	Vendor		
CL230150-010	ODP BUSINESS SOLUTIONS LLC		105.79
CL230150-011	ODP BUSINESS SOLUTIONS LLC		107.46
CL230150-012	ODP BUSINESS SOLUTIONS LLC		25.63
CL230150-013	ODP BUSINESS SOLUTIONS LLC		17.21
CL230150-014	ODP BUSINESS SOLUTIONS LLC		25.03
CL230150-015	ODP BUSINESS SOLUTIONS LLC		83.76
CL230150-017	ODP BUSINESS SOLUTIONS LLC		21.53
CL230150-018	ODP BUSINESS SOLUTIONS LLC		93.57
CL230150-019	ODP BUSINESS SOLUTIONS LLC		60.59
CL230150-020	ODP BUSINESS SOLUTIONS LLC		86.04
CL230150-021	ODP BUSINESS SOLUTIONS LLC		86.04
CL230150-022	ODP BUSINESS SOLUTIONS LLC		15.83
CL230150-023	ODP BUSINESS SOLUTIONS LLC		43.95
CL230150-024	ODP BUSINESS SOLUTIONS LLC		275.83
CL230150-025	ODP BUSINESS SOLUTIONS LLC		248.25
CL230150-026	ODP BUSINESS SOLUTIONS LLC		69.65
CL230150-027	ODP BUSINESS SOLUTIONS LLC		291.85
CL230150-028	ODP BUSINESS SOLUTIONS LLC		33.39
CL230150-029	ODP BUSINESS SOLUTIONS LLC		30.16
CL230150-030	ODP BUSINESS SOLUTIONS LLC		34.47
CM240001-001	ODP BUSINESS SOLUTIONS LLC		(105.79)
Total Payment Amount			6,720.47
Transmittal Total			6,720.47
Fund Summary:			Fund 01
Total Payment Amount			24,985.00
Transmittal Total			24,985.00
Fund Summary:			Fund 21
Total Payment Amount			4,791.50
Transmittal Total			4,791.50
Adventure City Field Trip 3-6t			
Total Payment Amount			4,791.50

Transmittal Number: 24000045-0 AUDIT
CL230322-001 FLOORED TILE & STONE

Transmittal Number: 24000046-0
PO240006-001 ADVENTURE CITY INC

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT
 Board of Trustees Meeting 08/02/2023

02 Alta Loma School District

Fiscal Year: 2024

Transmittal Number: 24000046-0	Vendor	Description	Amount
PO240007-001	JOHN'S INCREDIBLE PIZZA	Johns Incedible Pizza Field T	1,616.99
		Total Payment Amount	1,616.99
		Transmittal Total	6,408.49
		Fund Summary: Fund 01	6,408.49
Transmittal Number: 24000047-0 AUDIT			
CL230158-004	REVOLVING CASH FUND		290.00
		Total Payment Amount	290.00
		Transmittal Total	290.00
		Fund Summary: Fund 01	290.00
Transmittal Number: 24000047-0			
CL230158-002	REVOLVING CASH FUND		10.00
CL230158-003	REVOLVING CASH FUND		290.00
CL230158-005	REVOLVING CASH FUND		3,557.71
		Total Payment Amount	3,857.71
		Transmittal Total	3,857.71
		Fund Summary: Fund 01	3,857.71
Transmittal Number: 24000049-0			
CL230321-001	BLISS, LAURA		130.00
		Total Payment Amount	130.00
CL230176-001	ODP BUSINESS SOLUTIONS LLC		586.62
CL230178-001	ODP BUSINESS SOLUTIONS LLC		51.58
CL230326-001	ODP BUSINESS SOLUTIONS LLC		76.00
CL230327-001	ODP BUSINESS SOLUTIONS LLC		226.91
		Total Payment Amount	941.11
		Transmittal Total	1,071.11
		Fund Summary: Fund 01	1,071.11

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT
 Board of Trustees Meeting 08/02/2023

Fiscal Year: 2024

02 Alta Loma School District

Transmittal Number: 24000050-0		Description	Amount
Reference	Vendor		
CL230329-001	ODP BUSINESS SOLUTIONS LLC		258.56
CL230329-002	ODP BUSINESS SOLUTIONS LLC		2,054.29
Total Payment Amount			2,312.85
Transmittal Total			2,312.85
Fund Summary:		Fund 01	2,312.85
Transmittal Number: 24000051-0			
CL230328-001	ODP BUSINESS SOLUTIONS LLC		11.84
CL230328-002	ODP BUSINESS SOLUTIONS LLC		55.43
CL230330-001	ODP BUSINESS SOLUTIONS LLC		17.53
CL230330-002	ODP BUSINESS SOLUTIONS LLC		699.73
Total Payment Amount			784.53
Transmittal Total			784.53
Fund Summary:		Fund 01	784.53
Transmittal Number: 24000052-0			
CL230310-001	HOME DEPOT CREDIT SERVICES		322.81
CL230310-002	HOME DEPOT CREDIT SERVICES		220.89
Total Payment Amount			543.70
Total Payment Amount			658.00
Total Payment Amount			658.00
Total Payment Amount			236.31
Total Payment Amount			236.31
Transmittal Total			1,438.01
Fund Summary:		Fund 01	1,438.01
Transmittal Number: 24000053-0			
CL230325-001	STOTZ EQUIPMENT		2,089.21
Total Payment Amount			2,089.21
Total Payment Amount			408.00

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT
Board of Trustees Meeting 08/02/2023

02 Alta Loma School District

Fiscal Year: 2024

Transmittal Number: 24000053-0

Reference	Vendor	Description	Amount
CL230165-002	THOMPSON PLUMBING SUPPLY		330.14
CL230165-003	THOMPSON PLUMBING SUPPLY		171.65
CL230165-004	THOMPSON PLUMBING SUPPLY		10.38
Total Payment Amount			920.17
Transmittal Total			3,009.38
Fund Summary:			Fund 01 3,009.38

Transmittal Number: 24000054-0

CL230331-001	HOME DEPOT CREDIT SERVICES		334.42
CL230331-002	HOME DEPOT CREDIT SERVICES		83.17
CL230331-003	HOME DEPOT CREDIT SERVICES		44.99
CL230331-004	HOME DEPOT CREDIT SERVICES		45.92
CL230331-005	HOME DEPOT CREDIT SERVICES		803.43
CL230331-006	HOME DEPOT CREDIT SERVICES		57.09
CL230331-007	HOME DEPOT CREDIT SERVICES		38.66
CL230331-008	HOME DEPOT CREDIT SERVICES		32.58
CL230331-009	HOME DEPOT CREDIT SERVICES		7.06
CL230331-010	HOME DEPOT CREDIT SERVICES		94.03
CL230331-011	HOME DEPOT CREDIT SERVICES		90.13
CL230331-012	HOME DEPOT CREDIT SERVICES		8.11
CL230331-013	HOME DEPOT CREDIT SERVICES		33.78
CL230331-014	HOME DEPOT CREDIT SERVICES		59.10
CL230331-015	HOME DEPOT CREDIT SERVICES		5.90
CL230331-016	HOME DEPOT CREDIT SERVICES		103.55
CL230331-017	HOME DEPOT CREDIT SERVICES		2.54
CL230331-018	HOME DEPOT CREDIT SERVICES		5.09
CL230331-019	HOME DEPOT CREDIT SERVICES		536.60
CL230331-020	HOME DEPOT CREDIT SERVICES		182.57
CL230331-021	HOME DEPOT CREDIT SERVICES		309.18
CL230331-022	HOME DEPOT CREDIT SERVICES		4.74
Total Payment Amount			2,882.64
Transmittal Total			2,882.64
Fund Summary:			Fund 01 2,882.64

Transmittal Number: 24000056-0 AUDIT

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT
 Board of Trustees Meeting 08/02/2023

Fiscal Year: 2024

02 Alta Loma School District

Transmittal Number: 24000056-0 AUDIT

Reference Vendor
 CL230332-001 GIANT SERVICES INC

Description	Amount
Total Payment Amount	100,512.36
Transmittal Total	100,512.36
Fund Summary: Fund 21	100,512.36

Transmittal Number: 24000057-0
 PV240001-001 EMPLOYMENT DEVELOPMENT DEPT

Total Payment Amount	79,602.18
Transmittal Total	79,602.18
Fund Summary: Fund 01	79,602.18

Transmittal Number: 24000058-0 AUDIT

CL230334-001 JFK TRANSPORTATION CO. INC.
 CL230334-002 JFK TRANSPORTATION CO. INC.
 CL230334-003 JFK TRANSPORTATION CO. INC.
 CL230334-004 JFK TRANSPORTATION CO. INC.

Total Payment Amount	2,970.00
Transmittal Total	2,214.00
Fund Summary: Fund 01	2,970.00
	2,214.00
	10,368.00
Total Payment Amount	10,368.00

Transmittal Number: 24000058-0

CL230247-001 GORM INC
 CL230337-001 GORM INC

Total Payment Amount	225.00
	1,500.24
	1,725.24

CL230335-001 JAYCOX CONSTRUCTION CNG

Total Payment Amount	895.00
	895.00

CL230103-004 ODP BUSINESS SOLUTIONS LLC
 CL230103-005 ODP BUSINESS SOLUTIONS LLC
 CL230103-006 ODP BUSINESS SOLUTIONS LLC
 CL230103-007 ODP BUSINESS SOLUTIONS LLC
 CM240002-001 ODP BUSINESS SOLUTIONS LLC

	29.08
	379.53
	242.57
	34.46
	(22.06)

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT
 Board of Trustees Meeting 08/02/2023

Fiscal Year: 2024

02 Alta Loma School District

Transmittal Number: 24000058-0

Total Payment Amount	663.58
Transmittal Total	3,283.82
Fund Summary: Fund 01	3,283.82

Transmittal Number: 24000059-0 AUDIT
 Reference Vendor
 CL230333-001 RAN ENTERPRISES INC

Description	Amount
Total Payment Amount	44,840.00
Transmittal Total	44,840.00
Fund Summary: Fund 21	44,840.00

Transmittal Number: 24000060-0 AUDIT
 PV240002-001 AUL TRUST

Total Payment Amount	15,637.41
Transmittal Total	15,637.41
Fund Summary: Fund 01	15,637.41

Transmittal Number: 24000061-0 AUDIT
 CL230336-001 SPEC CONSTRUCTION CO. INC

Total Payment Amount	137,275.00
Transmittal Total	137,275.00
Fund Summary: Fund 21	137,275.00

Transmittal Number: 24000062-0
 PV240003-001 SANTOS, REBECCA

Total Payment Amount	32.96
Transmittal Total	32.96
Fund Summary: Fund 01	32.96

Transmittal Number: 24000063-0 AUDIT

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT
Board of Trustees Meeting 08/02/2023

Fiscal Year: 2024

02 Alta Loma School District

Transmittal Number: 24000063-0 AUDIT
Reference Vendor
CL230338-001 JANUS CORPORATION

Description	Amount
Total Payment Amount	89,241.41
Transmittal Total	89,241.41
Fund Summary: Fund 21	89,241.41

Transmittal Number: 24000064-0 AUDIT
CL230339-001 SIMMONS & WOOD INC.

Total Payment Amount	55,983.50
Transmittal Total	55,983.50
Fund Summary: Fund 21	55,983.50

Transmittal Number: 24000065-0
CL230342-001 A-Z BUS SALES INC
CL230342-002 A-Z BUS SALES INC
CL230342-003 A-Z BUS SALES INC

Total Payment Amount	3,199.09
	99.26
	478.30
Total Payment Amount	3,776.65

CL230163-001 ARIZONA MACHINERY
CL230163-002 ARIZONA MACHINERY

Total Payment Amount	115.23
	347.91
Total Payment Amount	463.14

CL230340-001 BATTERIES PLUS BULBS 638

Total Payment Amount	139.46
	139.46

CL230346-001 EWING IRRIGATION PRODUCTS INC
CL230346-002 EWING IRRIGATION PRODUCTS INC
CL230346-003 EWING IRRIGATION PRODUCTS INC
CL230346-004 EWING IRRIGATION PRODUCTS INC
CL230346-005 EWING IRRIGATION PRODUCTS INC
CL230346-006 EWING IRRIGATION PRODUCTS INC

JUNE PAYMENTS	901.07
JUNE PAYMENTS	565.76
JUNE PAYMENTS	811.92
JUNE PAYMENTS	967.66
JUNE PAYMENTS	352.67
JUNE PAYMENTS	116.88
Total Payment Amount	3,715.96

CL230152-001 LAKESHORE EQUIPMENT COMPANY
CL230152-002 LAKESHORE EQUIPMENT COMPANY
CM240003-001 LAKESHORE EQUIPMENT COMPANY

	26.37
	91.79
	(63.96)

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT
 Board of Trustees Meeting 08/02/2023

Fiscal Year: 2024

02 Alta Loma School District
 Transmittal Number: 24000065-0

Total Payment Amount	54.20
Transmittal Total	8,149.41
Fund Summary: Fund 01	8,149.41

Transmittal Number: 24000066-0
 Reference Vendor
 CL230341-001 K&Z CABINET CO INC

Description	Amount
Total Payment Amount	6,594.90
Transmittal Total	6,594.90
Fund Summary: Fund 21	6,594.90

Transmittal Number: 24000067-0 AUDIT
 CL230343-001 SPEC CONSTRUCTION CO. INC

Total Payment Amount	88,703.40
Transmittal Total	88,703.40
Fund Summary: Fund 21	88,703.40

Transmittal Number: 24000068-0 AUDIT
 CL230344-001 WEST-TECH MECHANICAL INC

Total Payment Amount	16,599.73
Transmittal Total	16,599.73
Fund Summary: Fund 21	16,599.73

Transmittal Number: 24000069-0 AUDIT
 CL230345-001 BELL ROOF COMPANY

Total Payment Amount	165,845.11
Transmittal Total	165,845.11
Fund Summary: Fund 21	165,845.11

Transmittal Number: 24000070-0

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT
 Board of Trustees Meeting 08/02/2023

Fiscal Year: 2024

02 Alta Loma School District

Transmittal Number: 24000070-0
 Reference Vendor
 CL230347-001 CG ACOUSTICS INC.

Description	Amount
Total Payment Amount	16,042.65
Transmittal Total	16,042.65
Fund Summary: Fund 21	16,042.65

Transmittal Number: 24000071-0 AUDIT
 CL230348-001 CONTINENTAL PLUMBING

Total Payment Amount	124,132.60
Transmittal Total	124,132.60
Fund Summary: Fund 21	124,132.60

Transmittal Number: 24000072-0
 CL230305-001 A-Z BUS SALES INC

Total Payment Amount	1,227.57
	1,227.57

CL230361-001	CUCAMONGA VALLEY	7.59
CL230361-002	CUCAMONGA VALLEY	3,913.32
CL230362-001	CUCAMONGA VALLEY	823.47
CL230363-001	CUCAMONGA VALLEY	3,468.73
CL230364-001	CUCAMONGA VALLEY	803.86
CL230364-002	CUCAMONGA VALLEY	1,938.80
CL230364-003	CUCAMONGA VALLEY	7.59
CL230365-001	CUCAMONGA VALLEY	4,478.97
CL230366-001	CUCAMONGA VALLEY	1,906.32
CL230366-002	CUCAMONGA VALLEY	12.52
CL230366-003	CUCAMONGA VALLEY	591.03
CL230367-001	CUCAMONGA VALLEY	6,159.10
CL230367-002	CUCAMONGA VALLEY	786.78
	Total Payment Amount	24,898.08

CL230352-001 LUMINACE AGGREGATER LLC

Total Payment Amount	52,912.11
Transmittal Total	52,912.11
	79,037.76

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT
 Board of Trustees Meeting 08/02/2023

Fiscal Year: 2024

02 Alta Loma School District

Transmittal Number: 24000072-0

79,037.76

Fund 01

Fund Summary:

Transmittal Number: 24000073-0 AUDIT

Reference Vendor

CL230349-001 SIMMONS & WOOD INC.

Description

Amount

16,571.80

16,571.80

Total Payment Amount

16,571.80

Transmittal Total

16,571.80

Fund 21

Fund Summary:

Transmittal Number: 24000074-0 AUDIT

CL230350-001 FLOORED TILE & STONE

30,827.50

30,827.50

Total Payment Amount

30,827.50

Transmittal Total

30,827.50

Fund 21

Fund Summary:

Transmittal Number: 24000075-0 AUDIT

CL230351-001 RITE-WAY ROOF CORPORATION

48,592.50

48,592.50

Total Payment Amount

48,592.50

Transmittal Total

48,592.50

Fund 21

Fund Summary:

Transmittal Number: 24000076-0

CL230353-001 AAA CONTAINER SALES & RENTALS

172.40

172.40

Total Payment Amount

CL230355-001 AMERICAN AED LLC

5,796.00

5,796.00

Total Payment Amount

CL230369-001 INDUSTRIAL SHOE COMPANY INC

130.00

130.00

Total Payment Amount

CL230368-001 SM HOYT LUMBER CO INC

33.89

8.33

15.67

CL230368-002

CL230368-003

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT
 Board of Trustees Meeting 08/02/2023

Fiscal Year: 2024

02 Alta Loma School District

Transmittal Number: 24000076-0				
Reference	Vendor	Description	Amount	
CL230368-004	SM HOYT LUMBER CO INC		17.62	
CL230368-005	SM HOYT LUMBER CO INC		97.18	
CL230368-006	SM HOYT LUMBER CO INC		5.41	
CL230368-007	SM HOYT LUMBER CO INC		7.13	
		Total Payment Amount	185.23	
		Transmittal Total	6,283.63	
		Fund Summary: Fund 01	6,283.63	
Transmittal Number: 24000077-0 AUDIT				
CL230356-001	EMPYREAN PLUMBING INC		375.25	
CL230357-001	EMPYREAN PLUMBING INC		49,715.71	
		Total Payment Amount	50,090.96	
		Transmittal Total	50,090.96	
		Fund Summary: Fund 21	50,090.96	
Transmittal Number: 24000078-0 AUDIT				
CL230358-001	JANUS CORPORATION		173,004.69	
		Total Payment Amount	173,004.69	
		Transmittal Total	173,004.69	
		Fund Summary: Fund 21	173,004.69	
Transmittal Number: 24000079-0 AUDIT				
CL230360-001	SPEC CONSTRUCTION CO. INC		10,046.25	
		Total Payment Amount	10,046.25	
		Transmittal Total	10,046.25	
		Fund Summary: Fund 21	10,046.25	
Transmittal Number: 24000080-0 AUDIT				
CL230370-002	LEIGHTON CONSULTING INC		2,241.00	
		Total Payment Amount	2,241.00	

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT
 Board of Trustees Meeting 08/02/2023

02 Alta Loma School District

Fiscal Year: 2024

Transmittal Number: 24000080-0 AUDIT

Transmittal Total	2,241.00
Fund Summary: Fund 21	2,241.00

Transmittal Number: 24000080-0 Reference CL230370-001	Vendor LEIGHTON CONSULTING INC	Description Total Payment Amount Transmittal Total Fund Summary: Fund 21	Amount 1,377.10 1,377.10 1,377.10 1,377.10
---	--	---	---

Transmittal Number: 24000081-0 CL230378-001	A-Z BUS SALES INC	Total Payment Amount Total Payment Amount Total Payment Amount Total Payment Amount Total Payment Amount Total Payment Amount Total Payment Amount Total Payment Amount Total Payment Amount Transmittal Total Fund Summary: Fund 01	814.08 814.08 154.08 154.08 233.82 460.49 694.31 137.92 137.92 10.00 10.00 13.01 13.01 295.00 275.00 570.00 2,393.40
---	-------------------	---	--

CL230381-001	FEDEX	Total Payment Amount	154.08 154.08
CL230169-001 CL230169-002	GORM INC GORM INC	Total Payment Amount Total Payment Amount	233.82 460.49 694.31
CL230372-001	KOALA T'S APPAREL LLC	Total Payment Amount	137.92 137.92
CL230379-001	MOBILE OCCUPATIONAL SERVICES	Total Payment Amount	10.00 10.00
CL230377-001	RBM LOCK & KEY SERVICE	Total Payment Amount	13.01 13.01
CL230373-001 CL230374-001	SCHOOL SERVICES OF CALIF INC SCHOOL SERVICES OF CALIF INC	Total Payment Amount Total Payment Amount Transmittal Total Fund Summary: Fund 01	295.00 275.00 570.00 2,393.40 2,393.40

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT
Board of Trustees Meeting 08/02/2023

02 Alta Loma School District

Fiscal Year: 2024

Transmittal Number: 24000082-0 Reference CL230380-001	Vendor GEERKEN, CATHERINE	Description		Amount
		Total Payment Amount		15.00
		Transmittal Total		15.00
		Fund Summary: Fund 01		15.00
Transmittal Number: 24000083-0 AUDIT CL230385-001	RANCHO PACIFIC ELECTRIC	Total Payment Amount		144,601.14
		Transmittal Total		144,601.14
		Fund Summary: Fund 21		144,601.14
		AUL 3121 TRUST		
Transmittal Number: 24000084-0 PV240004-001	AUL TRUST	Total Payment Amount		4,963.85
		Transmittal Total		4,963.85
		Fund Summary: Fund 01		4,963.85
		Total Payment Amount		286.52
Transmittal Number: 24000085-0 CL230387-001	CHAFFEY JOINT UNION HIGH	Transmittal Total		286.52
		Fund Summary: Fund 01		260.37
		Total Payment Amount		260.37
		Total Payment Amount		6,657.48
Transmittal Number: 24000086-0 PV240005-001	MAXIM HEALTHCARE STAFFING	Transmittal Total		7,204.37
		Fund Summary: Fund 01		7,204.37
		Total Payment Amount		4,827.71
		Total Payment Amount		

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT
Board of Trustees Meeting 08/02/2023

Fiscal Year: 2024

02 Alta Loma School District

Transmittal Number: 24000087-0

Reference	Vendor	Description	Amount
CL230170-022	LOWE'S COMPANIES INC		39.15
CL230170-023	LOWE'S COMPANIES INC		19.10
CL230170-024	LOWE'S COMPANIES INC		69.56
CL230170-025	LOWE'S COMPANIES INC		66.52
Total Payment Amount			2,481.47

CL230160-001	PARKHOUSE TIRE INC		28.00
CL230160-002	PARKHOUSE TIRE INC		2,689.71
CL230160-004	PARKHOUSE TIRE INC		2,141.86
CL230160-005	PARKHOUSE TIRE INC		38.50
CL230160-006	PARKHOUSE TIRE INC		1,458.32
Total Payment Amount			6,356.39

Transmittal Total

10,712.53

Fund Summary: Fund 01

10,712.53

Transmittal Number: 24000088-0

CL230388-001	JOHN R. BYERLY INC		1,010.00
CL230388-002	JOHN R. BYERLY INC		1,235.50
Total Payment Amount			2,245.50

Transmittal Total

2,245.50

Fund Summary: Fund 21

2,245.50

Transmittal Number: 24000089-0

CL230389-001	ODP BUSINESS SOLUTIONS LLC		58.78
Total Payment Amount			58.78

Transmittal Total

58.78

Fund Summary: Fund 01

58.78

Transmittal Number: 24000090-0 AUDIT

CL230390-001	SPEC CONSTRUCTION CO. INC		83,321.25
Total Payment Amount			83,321.25

Transmittal Total

83,321.25

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT
Board of Trustees Meeting 08/02/2023

02 Alta Loma School District

Fiscal Year: 2024

Transmittal Number: 24000090-0 AUDIT

Fund Summary: Fund 21 83,321.25

Transmittal Number: 24000091-0 AUDIT

Reference	Vendor	Description	Amount
CL230391-001	TRI VALLEY INSPECTIONS INC		14,410.00
CL230391-002	TRI VALLEY INSPECTIONS INC		14,410.00
		Total Payment Amount	28,820.00

Transmittal Total 28,820.00

Fund Summary: Fund 21 28,820.00

Transmittal Number: 24000092-0

CL230145-001	U S BANK		2,761.42
CM240004-001	U S BANK		(171.76)
		Total Payment Amount	2,589.66

Transmittal Total 2,589.66

Fund Summary: Fund 01 2,589.66

Transmittal Number: 24000093-0 AUDIT

CL230394-001	U S BANK		2,439.51
CM240005-001	U S BANK		(428.44)
		Total Payment Amount	2,011.07

Transmittal Total 2,011.07

Fund Summary: Fund 01 2,011.07

Transmittal Number: 24000094-0

CL230395-001	SOUTH COAST AQMD		260.61
		Total Payment Amount	260.61

Transmittal Total 260.61

Fund Summary: Fund 01 260.61

Transmittal Number: 24000095-0 AUDIT

CL230396-001	U S BANK		3,687.85
--------------	----------	--	----------

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT
 Board of Trustees Meeting 08/02/2023

02 Alta Loma School District

Fiscal Year: 2024

Transmittal Number: 24000095-0 AUDIT

Total Payment Amount 3,687.85
 Transmittal Total 3,687.85
 Fund Summary: Fund 01 3,687.85

Transmittal Number: 24000097-0	Vendor	Description	Amount
CL230397-002	DS SERVICES OF AMERICA INC	FY 2023 PAYMENTS	261.97
CL230398-001	DS SERVICES OF AMERICA INC	FY 2022/23 PAYMENTS	69.44
Total Payment Amount			331.41
Transmittal Total			331.41
Fund Summary: Fund 01			331.41

Transmittal Number: 24000098-0	CRAMER PAINTING INC	Total Payment Amount	15,800.00
CL230393-001			15,800.00
CL230392-001	ELIZABETH GENDY-SHAKER	Total Payment Amount	3,000.00
			3,000.00

CL230400-001	ODP BUSINESS SOLUTIONS LLC	Total Payment Amount	44.19
CL230400-002	ODP BUSINESS SOLUTIONS LLC		131.66
Total Payment Amount			175.85
Transmittal Total			18,975.85
Fund Summary: Fund 01			18,975.85

Transmittal Number: 24000099-0	TEEN TRUTH	VJH/TEEN TRUTH ASSEMBLY	2,475.00
PO240381-001	TEEN TRUTH	VJH/TEEN TRUTH CURRICULUM	395.00
PO240382-001		Total Payment Amount	2,870.00
Transmittal Total			2,870.00
Fund Summary: Fund 01			2,870.00

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT
Board of Trustees Meeting 08/02/2023

02 Alta Loma School District

Transmittal Number: 24000100-0		Description	Amount
Reference	Vendor		
PO240012-001	AAA CONTAINER SALES & RENTALS	M&O / STORAGE CONTAINER RENTAL	172.40
		Total Payment Amount	172.40
PO240133-001	BRIGHTLY SOFTWARE INC.	M&O / MAINT AGRMT	4,394.18
		Total Payment Amount	4,394.18
PO240518-001	FEDEX	ADMIN SERVICES / OPEN FEDEX	67.11
		Total Payment Amount	67.11
PO240204-001	KC SERVICES	TRANSPORTATION / BUS AND FLEET	592.00
		Total Payment Amount	592.00
PO240520-001	WORXTIME LLC	ADMIN SERVICES / WORXTIME	10,044.00
		Total Payment Amount	10,044.00
		Transmittal Total	15,269.69
Fund Summary:		Fund 01	15,269.69
Payment Count:	269	Transmittal Count:	110
		Grand Total:	3,138,134.89

The above Payable transactions have been issued in accordance with the District's policies and procedures.
It is recommended that the Board of Trustees approve them.



Authorized Agent